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Hamilton, Ont. Council
Committee Agendas -
Finance Committee

Aug 1983 - December 1983.

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THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1983 August 23

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GOVERNMENT DOCUMENTS

PUBLIC INFORMATION

NOTICE OF MEETING

FINANCE COMMITTEE

Thursday, August 26th, 1983

*1:00 o'clock p.m.

Room 233, City Hall

J. J. Schatz, Secretary
Finance Committee

* Please note 1:00 o'clock start.

AGENDA

- (A) 2:00 p.m. - Hamilton Naval Veterans' Association - Application for Tax Exemption.
- (B) 2:45 p.m. - Alderman P. Cowell - Business Tax Collection Procedures.
- (C) 3:00 p.m. - Seminar on Treasury Department Tax Collection Procedures.

1. Adoption of the minutes of the meeting held Thursday, July 21st, 1983.

2. Director of Real Estate:

- (a) Lease - former main library building - Hamilton Philharmonic Orchestra.
- (b) Policy - leasing of former main library building.
- (c) Sale - rear 234 Bond Street North.
- (d) Overdraft - Property Maintenance accounts/Treasurer's recommendation.

3. City Treasurer and Commissioner of Finance:

- (a) Release of holdback - rehabilitation of Ada Pritchard Court and Macassa Apartments.
- (b) Financing - maintenance and repair costs of playground equipment on school properties.
- (c) Community Celebrations Grants - Ontario Bi-centennial.
- (d) Debentures - owners share of local improvements.
- (e) Debentures - 1983-1987 Capital Budget Projects.
- (f) Transfer - City Garage Division - Treasury Department.
- (g) Municipal underground parking garage - Members of City Council.

4. Planning and Development Committee:

- Ukrainian Villa of the Resurrection Church - Senior Citizens Complex - 5% land dedication requirement.

5. Transport and Environment Committee:

- financing - litter control on regional roads/Treasurer's recommendation.

6. City Architect:

- Account - Fraser & Beatty.

7. Information reports:

- (a) City Architect and Coordinator, Lloyd D. Jackson Square - City Hall Garage roof.
- (b) Parks and Recreation Committee - 1983 current budget status.
- (c) Mr. D. Kearney - bus passes - handicapped.
- (d) Mr. and Mrs. B. Parker - 211 Limeridge Road West.
- (e) City Treasurer - Financial Statement - Hamilton Housing Company.
- (f) City Treasurer - Financial Report - Hamilton Convention Centre.
- (g) City Treasurer - Statement of Unclassified Revenue and Expenditures.
- (h) City Treasurer - Status of 1983 Contingency Account.
- (i) City Treasurer - Report - staff attendance at Conference.
- (j) City Treasurer - Market Value Assessment.
- (k) City Treasurer - Status - Comprehensive Audit Programme.
- (l) City Treasurer - Budget report - Current Revenues and Expenditures.
- (m) City Treasurer - C. N. Watson Associates Limited - equalization factor.
- (n) City Treasurer - Overall Capital Costs - Civic Square.
- (o) Mayor R. M. Morrow - replies regarding letters to small businesses.

8. Adjournment.

2. City Treasurer and Comptroller of Finance

- (a) Finance of Police - Administration of the Police Fund and Finance
- (b) Finance of Fire - Administration of the Fire Fund and Finance
- (c) Finance of Public Works - Administration of the Public Works Fund and Finance
- (d) Finance of Public Health - Administration of the Public Health Fund and Finance
- (e) Finance of Public Education - Administration of the Public Education Fund and Finance
- (f) Finance of Public Welfare - Administration of the Public Welfare Fund and Finance
- (g) Finance of Public Safety - Administration of the Public Safety Fund and Finance
- (h) Finance of Public Transportation - Administration of the Public Transportation Fund and Finance
- (i) Finance of Public Housing - Administration of the Public Housing Fund and Finance
- (j) Finance of Public Utilities - Administration of the Public Utilities Fund and Finance

3. Finance and Administration Commission

- (a) Finance and Administration Commission - Finance and Administration
- (b) Finance and Administration Commission - Finance and Administration

4. Finance and Administration Department

- (a) Finance and Administration Department - Finance and Administration

5. Finance and Administration Bureau

- (a) Finance and Administration Bureau - Finance and Administration

6. Finance and Administration Division

- (a) City Treasurer and Comptroller of Finance - City Treasurer and Comptroller of Finance
- (b) Finance and Administration Commission - Finance and Administration
- (c) Finance and Administration Commission - Finance and Administration
- (d) Finance and Administration Commission - Finance and Administration
- (e) Finance and Administration Commission - Finance and Administration
- (f) Finance and Administration Commission - Finance and Administration
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- (z) Finance and Administration Commission - Finance and Administration

7. Finance and Administration Bureau

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HAMILTON NAVAL VETERANS' ASSOCIATION

108 PARKDALE AVE. N.
HAMILTON, ONTARIO L8H 5W9

August 23, 1983.

PHONE 549-184

(A)

To The Finance Committee,
Corporation of the City of Hamilton.

The Hamilton Naval Veterans' Association, have been denied their request for a tax rebate for 1982.

The HNVA wish to appeal your decision, in the event that you may have not seen the enclosed letter, that was attached to our 1982 financial statement, which was submitted to the Finance Committee with our request for the tax rebate. Herewith please find a copy.

Appearing with me at your meeting on Thursday, August 25, 1983, will be our external auditor, Mr. Norman **ABRAHAM, C.B.**; who does our yearly report. Mr. **ABRAHAM** will be able to answer any questions you may have. Also attending the meeting will be our treasurer, Mr. Robert Fraser, who looks after the current cash flow. Mr. Fraser prepares a monthly financial statement which we submit to the general membership at our monthly meetings.

I hope that the attached letter and the verbal information we expect to give at the meeting, will result in changing your decision to a more favorable one.

Yours truly.

W. Ross Belson, C.D.
President,
The Hamilton Naval Veterans'
Association.

c.c. All members of the Finance Committee.
Mr. Robert Collier, Secretary.

AMERICAN LEGAL VETERANS ASSOCIATION

THE VETERANS' LAW
INSTITUTE OF THE
AMERICAN LEGAL VETERANS ASSOCIATION
August 21, 1953

(A)

The American Legal Veterans Association
Department of the Army, Washington, D.C.

The American Legal Veterans Association, Department of the Army, Washington, D.C.

The American Legal Veterans Association, Department of the Army, Washington, D.C.

The American Legal Veterans Association, Department of the Army, Washington, D.C.

The American Legal Veterans Association, Department of the Army, Washington, D.C.

Very truly yours,
J. Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D.C.

cc: All members of the American Legal Veterans Association
1000 15th Street, N.W., Washington, D.C.



HAMILTON NAVAL VETERANS' ASSOCIATION

108 PARKDALE AVE. N.
HAMILTON, ONTARIO L8H 5W9

PHONE 549-0084

19 May, 1983.

Mr. R. M. Collier, Secretary,
Finance Committee,
The Corporation of the
City of Hamilton.

Dear Sir:

RE: Hamilton Naval Veterans' Association - Tax Exemption.

Enclosed please find our financial statement for the year 1982.

Also enclosed for your information are Xeroxed copies of correspondence pertaining to the above mentioned and underlined subject.

Please note that the financial statement of the HNVA shows a profit of \$7090.65, but a total of \$9306.24 was used to purchase much needed new equipment to conform with the LLBO and the Hamilton-Wentworth Region Health Department. (Please see attached list.) Thus leaving a cash shortfall of \$2215.59.

The Hamilton Naval Veterans' Association would like to now apply for tax exemption for 1982 in the amount of \$2215.59 in accordance with the policy established by City Council September 29, 1981.

Yours truly.

Robert Fraser,
Treasurer,
Hamilton Naval Veterans'
Association.

W. Ross Belson, C.D.,
President,
Hamilton Naval Veterans'
Association

c.c. Mr. Stanley Hollowell,
Secretary,
Hamilton Veterans' Committee.

ENC/s



HAMILTON NAVAL VETERANS' ASSOCIATION

108 PARKDALE AVE. N.
HAMILTON, ONTARIO L8H 5W9

PHONE 549-0084

Cash used to purchase new equipment, now showing as fixed assets.

New glass washer, for bar.....	\$4963.12
New ice machine, for bar.....	\$2647.24
Furniture and equipment.....	\$1695.88
TOTAL.....	<u>\$9306.24</u>

Cash shortfall	\$9306.24
Less profit showing on financial statement	<u>\$7090.65</u>
	\$2215.59

Robert Fraser
Robert Fraser,
Treasurer.

W. Ross Belson
W. Ross Belson, C.D.,
President.



THE CORPORATION OF THE CITY OF HAMILTON

FROM W. H. McFarland Treasurer and Commissioner of Finance DATE July 13, 1983
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

Hamilton Naval Veterans' Association - Application for Tax Exemption

RECOMMENDATION

That the Finance Committee deny the request from the Hamilton Naval Veterans' Association for a tax exemption for the year 1983 based on the Council resolution of September 29, 1981 which stated that these applications are to be considered on the basis of need and the fact that this Association operated at a net profit for the year ending December 31, 1982.


Treasurer and Commissioner of Finance

BACKGROUND

On September 29, 1981, City Council established the following policy: "That Veterans' Clubs be permitted to submit applications for tax exemption on a year to year basis within the provisions of The Municipal Act and that these applications be considered on the basis of need in accordance with the submission of financial statements and that the amount of the tax exemption, if granted, shall be the lessor of the actual operating deficit or the municipal portion of the taxes".

Attached is a copy of a letter from the Hamilton Naval Veterans' Association dated May 19, 1983 to the Secretary of the Finance Committee, along with the financial statements for the year ending December 31, 1982. You will note that this Association had a net profit from operations of \$7,090.65 for the year 1982; however, a total of \$9,306.24 was used to purchase new equipment in 1982 to conform with the L.L.B.O. and the Hamilton-Wentworth Region Health Department.

While the purchase of this equipment did affect the cash position of this Association the expense will be written off over the next several years in the form of depreciation of these fixed assets.

.....cont'd

July 13, 1983

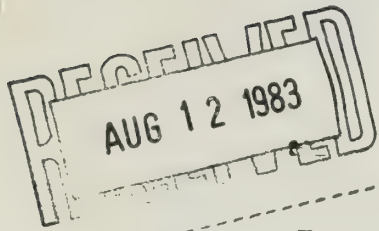
Finance Committee - Page 2

BACKGROUND - continued

For your information, this Association incurred a net operating deficit for the year 1981 of \$4,267.37 and was granted a tax exemption in 1982 of \$2,163.93 which was the municipal portion of the 1982 taxes.

In view of the Council resolution which states that applications are to be considered on the "basis of need", and the fact that this Association operated at a net profit of \$7,090.65 for the year 1982, I would not recommend that a grant be provided to cover the municipal portion of the 1983 taxes.

Att'd



CITY COUNCIL
HAMILTON CANADA

(B)

August 12, 1983

MEMO TO: Mr. Joe Schatz
Secretary
Finance Committee

FROM: Paul Cowell
Alderman, Ward 6

Could you please have my name placed on the Finance Committee agenda of August 25th in order that I may discuss the procedures for collection of business taxes and in particular, how those procedures affected myself.

Kindest regards.

PC:lm

cc's to: Alderman Peter Peterson
Chairman, Finance Committee

Mr. Webb McFarland
City Treasurer

THE CORPORATION OF THE
CITY OF HAMILTON

(c)

A SEMINAR ON
TREASURY DEPARTMENT TAX COLLECTION PROCEDURES

PRESENTED BY
THE TREASURY DEPARTMENT
FOR
THE FINANCE COMMITTEE
AND OTHER
MEMBERS OF COUNCIL

THURSDAY, AUGUST 25, 1983
3:00 p.m.

ROOM 233
CITY HALL

A G E N D A

- 3:00 p.m. - Webb McFarland
Treasurer and Commissioner of Finance
- 3:15 p.m. - Lindsay Nelson
Supervisor of Taxation
- 3:30 p.m. - Doug Goodman
Assistant Supervisor of Taxation
- 3:45 p.m. - Tom Rhodes, Manager
"Financial Collection Agencies"
(F.C.A.)
- 4:00 p.m. - Ray Hilson
Senior Auditor with
MacGillivray & Co.
- 4:15 p.m. - Phillip Hooker
Solicitor, City Legal Department
- 4:30 p.m. - Ed Matthews
Director of Finance
- 4:45 p.m. - Webb McFarland
Treasurer and Commissioner of Finance
- 5:00 p.m. - Adjournment

TOPICS FOR DISCUSSION

- Organizational charts, comparative statistics and overall perspective of taxation and other revenues
- Outline of the procedure for the collection of realty taxes and a general description of registration procedures implemented after realty taxes are owing beyond the third year
- Outline of the procedure for the collection of business taxes including the use of the Collection Agency, Legal Department, execution of judgments, and rights of appeal by citizens
- Outline of the procedure used by the Collection Agency as it relates to the City of Hamilton and a general historical background of the company and its personnel
- Outline of the procedure for proper accounting practices for the write off of uncollectible accounts
- Legal implications of tax collection procedures
- Possible changes to present collection procedures
- General question period and closing remarks



Thursday, July 21st, 1983
2:00 o'clock p.m.
Room 233, City Hall

The Finance Committee met.

Present: Alderman P. J. Peterson, Chairman
Alderman L. Stout, Vice-Chairman
Mayor R. M. Morrow
Alderman V. J. Agro
Alderman B. Hinkley
Alderman D. Gray
Alderman S. Collins
Alderman T. Murray

Absent: Alderman B. Charlton

Also present: Mr. W. H. McFarland, Acting Chief Administrative Officer
City Treasurer and Commissioner of Finance
Mr. E. C. Matthews, Director of Finance
Mr. D. C. Freeman, City Architect and Coordinator
Lloyd D. Jackson Square
Mr. T. Bradley, Director of Purchasing
Mr. G. Aston, Regional Engineering
Mr. M. Watson, Assistant Director of Real Estate
Mr. T. Burrows, General Manager, Hamilton Place
Mr. R. Ellison, Assistant Manager, Hamilton Place
Mr. R. M. Collier, Acting Secretary

The minutes of the meeting held June 23rd, 1983 were adopted as circulated to the members.

The committee approved the recommendation of the Director of Purchasing respecting the awarding of the following contracts:

WESTERN PLUMBING & HEATING, Hamilton, Ontario

To Remove Old Tanks and Supply & Install Replacement Tanks for
Filter Media at Swimming Pool at Kiwanis Boys Club, Hamilton, in
accordance with specifications issued by the Director of Purchasing
and Vendor's Tender for the total sum of \$39,874.76

NOTE: Lower of 2 tenders received.

The committee approved of the establishment of the following policy with respect to the maintenance of the Hess Village Pedestrian Mall.

In preparing the annual City budget, the Department of Public Works include an amount equal to 150% of the cost of regular maintenance of a commercial street equal in length to the Hess Village Pedestrian Mall for the maintenance of the Mall.

These costs are to exclude the cost of illumination repairs and energy costs. This amount, once approved by Council, is to be forwarded to the Mall Authority for their administration of the maintenance of the Mall including landscaping services, general clean-up, snow removal, and minor repairs. An amount is also to be budgeted for the cost of illumination maintenance and energy costs administered by the City.

It is further recommended that, in the event of required re-construction or major maintenance of the Mall, the City bear the cost of such work as is the case with other works constructed under the Local Improvement Act.

Aldermen D. Gray and T. Murray were opposed to the decision of the committee and Alderman V. J. Agro declared a possible conflict of interest and took no part in discussing or voting on this matter.

Adoption - Minutes
Previous Meeting

Contract

Hess Village Mall -
Policy re
Maintenance

ale rear land
- Concession St.

The committee approved the recommendations of the Director of Real Estate with respect to the sale of the following City-owned properties.

To Earlton and Audrey Campbell, of 964 Concession Street, a parcel of land at the rear of 964 Concession Street, measuring 49 feet by 6 feet for the sum of \$500.00. Offer to be accepted on or before August 2, 1983. Cash deposit, \$50.00. Balance on closing of sale which shall be on or before September 12, 1983.

To Alfred and Mona Liston, of 966 Concession Street, a parcel of land at the rear of 966 Concession Street, measuring 51 feet by 6 feet for the sum of \$500.00. Offer to be accepted on or before August 2, 1983. Cash deposit, \$50.00. Balance on closing of sale which shall be on or before September 12, 1983.

Sale rear land -
Upper Gage

To Michael and Rosina Rehner, of 313 Upper Gage Avenue, a parcel of land located immediately north of 313 Upper Gage Avenue, measuring 6 feet by 100 feet for the sum of \$800.00. Offer to be accepted on or before August 22, 1983. Cash deposit, \$80.00. Balance on closing of sale which shall be on or before September 6, 1983.

NOTE: These are sales of small parcels of land acquired by the City through tax sales and are not required for any municipal purpose.

211 Limeridge Rd. E.
- rear land

The committee approved the recommendation of the Director of Real Estate that Mr. and Mrs. Bert Parker be advised that the City does not have a municipal use for the lands at the rear of their property at 211 Limeridge Road West and therefore cannot acquire these lands from them.

Opera Hamilton - Use
1st Flr - Old
Library Building

The committee approved the recommendation of the Director of Real Estate that the City grant permission to Opera Hamilton to use the first floor of the Old Library Building from August 22nd to September 7th, 1983 for rehearsal space and that the rent for this use be \$200.00 for this time period.

Help Centre for the
Unemployed - lease
of space

Mr. B. Rushton of the Hamilton and District Labour Council appeared before the committee with respect to the recommendation of the Director of Real Estate that the lease of space at Suite 106 at 100 Main Street East from True North Management Incorporated, Manager for Canada Mortgage and Housing Corporation, be renewed on a month to month basis commencing August 16, 1983 at a rental of \$700.00 per month in order that the Hamilton and District Labour Council Help Centre for the Unemployed may continue to offer its services from this location. The occupancy of this space by the City shall continue only until such time as the available grant monies of \$5,950.00 are expended (approximately 8 month's time) or until the owner of the property gives the City notice to vacate, whichever is the earliest. The committee approved these recommendations.

City Warehouse - 240
Burlington St. E. -
storage

The committee approved the recommendation of the Director of Real Estate that the city-owned warehouse at 240 Burlington Street East be retained for municipal storage which is required by various City and Regional Departments. The committee did, however, direct the Director of Real Estate to explore the possibility of this warehouse being utilized for some use other than municipal storage and report back to the committee at its next meeting.

Increase rental fee -
City-owned property

The committee approved the recommendation of the Director of Real Estate that the rent for three city-owned properties at 313 Belmont Avenue, 3105 Golf Links Road and 50 Holly Street be increased to a maximum of 6% effective November 1, 1983.

Hamilton Youth
Hostel Assoc. - Use
1st Flr. Old Library

The committee approved the recommendation of the Director of Real Estate that permission be granted to the Hamilton Youth Hostel Association to use the first floor of the Old Library Building from July 23rd to August 13th, 1983 for the purpose of having a mammoth garage sale to raise funds for the establishment of a Youth Hostel in the City of Hamilton.

The committee further approved the recommendation that there be no rental charge for the use of this building by this group due to the fact that the proceeds of the garage sale are going to the Hamilton Youth Hostel Association.

Claims

The committee approved the settlement of the following claims as recommended by the City Solicitor:

Bouchard vs City of
Hamilton

By County Court writ issued April 8, 1983, Denis J. Bouchard commenced action against the City for damages suffered in an accident on January 18, 1983. He claimed special damages in the amount of \$6,000.00 and general damages in the amount of \$2,000.00 plus costs. It is recommended that his claim against the City be settled in the amount of \$1,500.00 inclusive of costs.

On June 1, 1979 the City was served with a County Court writ issued April 26, 1979 naming Anton Topalovic as Plaintiff and Paul Toth and The Corporation of the City of Hamilton as Defendants. Mr. Topalovic claimed damages for personal injuries to his head, neck and shoulders, and property damage to his motor vehicle resulting from a motor vehicle accident that occurred on February 16, 1979. At the time of the accident Mr. Toth, a City employee, was operating a City bombardier clearing snow from sidewalks when the bombardier and Mr. Topalovic's vehicle came into collision. The matter was pre-tried by His Honour Judge Borkovich on June 15, 1983 and as a result of the pre-trial it is recommended that Mr. Topalovic's claim be settled in the amount of \$24,000.00, inclusive of pre-judgment interest and costs.

Topalovic vs Toth and
City

The committee approved payment of an account, in the amount of \$7,138.82, submitted by Messrs. Fraser & Beatty, Barristers and Solicitors, Toronto, Ontario, for legal services rendered in connection with Lloyd D. Jackson Square, for the period from March 31st to April 30th, 1983.

Fraser & Beatty -
Account

The committee was advised that Messrs. Fraser & Beatty have been paid a total of \$291,982.08 for services rendered concerning Lloyd D. Jackson Square. This amount covers the period August 15, 1973 to the present date.

The committee approved the recommendation of the City Architect that a contract be awarded to T. A. Gowling Construction (1978) Limited for the Dundurn Castle roof replacement for the sum of \$92,576.00 and that additional monies required in the amount of \$500,302.20 to complete the financing for this project be transferred from the Dundurn Castle Sprinkler Systems Account.

T. A. Gowling Const.
- Dundurn Castle
Roof Replacement

The committee approved the recommendation of the City Architect that a purchase order be issued to D. L. Moore Enterprises Ltd., Richmond Hill, Ontario, for the supply and installation of a Jet Ice System at the Mountain Arena, at a gross cost of \$23,725.00. This project is shown as item 33000 in the 1983 portion of the 1983-1987 Capital Budget, and is to be financed from the 1982 Unallocated Capital Levy.

D. L. Moore
Enterprises Ltd. -
Jet Ice System

The committee approved the recommendation of the City Architect that the architectural firm, The Moffat Kinoshita Partnership, be retained as the Prime Consultant responsible for the design development, preparation of construction documents, contract administration and provision of sub-consultant services for the proposed Chedoke Maintenance Depot, for a fee of 5.8% based on the final cost of construction plus a per diem rate ranging from \$25.00 to \$75.00 per hour for additional services. The estimated cost of the building is \$800,000.00 plus contingency allowance.

Moffat Kinoshita
Partnership - Prime
Consultant - Chedoke
Maintenance Depot

This is a re-submission of the original recommendation which was referred back by City Council at its meeting held June 28, 1983.

The committee approved the recommendation of the Treasurer that in connection with the financing of the cost of a sidewalk on the west side of Upper Kenilworth Avenue, the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval to construct a 1.5 metre wide independent concrete sidewalk on the west side of Upper Kenilworth Avenue from Limeridge Road to approximately 141 metres southerly at an estimated cost of owner's share \$5,765.00, as well as City's share \$4,235.00, by the issuance of debentures totalling \$10,000.00 for a period not to exceed fifteen years.

Construction - side-
walk - Upper
Kenilworth Avenue

The committee also recommended that application be made to the Regional Municipality of Hamilton-Wentworth for consent to issue debentures in the total amount of \$10,000.00 for a term not to exceed fifteen years for this project.

The committee approved the recommendation that the City Treasurer be authorized to transfer \$2,590.00 from the 1983 Canada Ontario Employment Development Programme Account No. 0378-3298 to complete the financing required for the 1982 Ontario Employment Incentive Programme (Account No. 0411-x07512).

Transfer of Funds -
C.O.E.D. to O.E.I.P

The committee approved the recommendation of the Treasurer that outstanding realty and business taxes in the amount \$156,245.74 be written-off in accordance with Section 495 of The Municipal Act, R.S.O. 1980, and charged to Account No. 0222, Tax Write-offs.

Outstanding Realty &
Business Taxes -
Written-off

The committee approved the recommendation of the Treasurer that outstanding rents receivable in the amount of \$3,850.00 be written-off and charged to Account No. 0220, Allowance for Doubtful Accounts.

Outstanding Rents
Receivable -
Written-off

The committee approved the recommendation of the Treasurer that the estimated cost of \$20,000.00 to re-construct the retaining wall on the road allowance of Ravenscliffe Avenue, as approved by City Council May 10, 1983, be increased by \$3,000.00 to \$23,000.00 and that this additional amount be financed by a transfer from the Contingency Account which is consistent with the original method of financing.

Retaining Wall -
Ravenscliffe Avenue

Air Canada Flights re
United Way - Civic
Airport

The committee approved the recommendation of the Treasurer that the estimated cost of \$2,274.20 for landing fees, terminal user fees and parking fees, in connection with five Air Canada flights in October, 1983, for the benefit of the United Way, be charged to Account No. 0391-6818, Security-Hamilton Civic Airport.

In connection with this matter, the committee approved Alderman Stout's suggestion that he be authorized to discuss these fees with the Airport Manager, to determine if the City will only be required to pay for those items which represent a real loss. He pointed out that there is no real expense associated with these flights for the benefit of the United Way.

Wentworth Street Steps
- Re-construction

The committee approved the recommendation of the Treasurer that the \$125,000.00 required for the re-construction of the Wentworth Street Steps be financed from the Winter Maintenance function of the Public Works Department by reducing the budget of this function by \$125,000.00 and adding a new account in the Public Works Section "0350-4319 - Wentworth Street Steps Re-construction" with an appropriation of \$125,000.00 and that the previous resolution recommending financing this amount by an overdraft be rescinded.

Mountain Incline

The committee approved the recommendation of Mayor Morrow that Mr. Sage look into the possibilities at sometime in the future of having an incline constructed up the mountain and that whatever information he may be able to put together at this time can be reported to the committee for its information.

The committee also agreed that the Hamilton Historical Board would be asked to review the possibility of having an historical plaque erected at the site of the old incline with perhaps a general clean-up of the area as well.

Status - 1983 Current
Budget Expenditures
& Revenues

The committee approved the recommendations of the Treasurer with respect to the reports on the overall status of 1983 City Current Budget Expenditures and Revenues, including overdrafts. These recommendations are:

The Finance Committee forward a copy of this report to all Standing Committees and Local Boards advising them that the projected surplus for 1983 will not be in the magnitude of the surpluses enjoyed in prior years. The net result of this reduced surplus could have a bearing upon the 1984 mill rate due to the decreased amount being carried forward from 1983 to 1984.

The Committees and Local Boards be requested to curtail all unnecessary expenditures and undertake a complete review of their estimates to determine if additional savings could be implemented to further enhance the 1983 surplus which, when carried to 1984, could be used as a reduction of the 1984 mill rate.

Transport & Environ-
ment Committee -
Sign on Wendover Dr.

The committee approved the recommendation of the Treasurer with respect to the financing of a special sign on Wendover Drive to the effect that the request for financing of \$100.00 be referred back to the Transport and Environment Committee with the recommendation that this amount be provided from within the 1983 approved estimates of the appropriate department.

Transport & Environ-
ment Committee -
Fence - 199 Simcoe

The committee approved the recommendation of the Treasurer that the request to determine the financing of a portion of the cost of a fence of \$365.43 abutting 199 Simcoe Street East be referred back to the Transport and Environment Committee with the recommendation that this amount be provided from within the 1983 approved estimates of the appropriate department.

Hamilton Place Lighting
Console

Mr. T. Burrows appeared before the committee in connection with the request of Hamilton Place that replacement of the Hamilton Place Lighting Console be proceeded with at an estimated gross cost of \$131,000.00 and that the Finance Committee approve the expenditure of \$90,000.00 from the Hamilton Place Reserve for Capital Projects and provide additional funding in the amount of \$41,000.00.

The committee approved the recommendation of the Treasurer that this expenditure be financed from the Hamilton Place Reserve for Capital Projects in the amount of \$90,000.00 and that the additional sum of \$41,000.00 be provided from the City of Hamilton General Reserve for Capital Projects subject to the reimbursement of this account by Hamilton Place from their Capital Reserve at a later date when this amount will be available from their new ticket surcharge.

Interest - Overpay-
ments of Taxes

The committee agreed to recommend to City Council that with respect to the proposed passing of a by-law to provide for the payment of interest on tax overpayments refunded to taxpayers under Section 36(6) of The Assessment Act, that the City Treasurer be authorized and directed to:-

take no action for the 1983 taxation year, and;

report to the Finance Committee in September, 1983 respecting procedures to be established for the implementation of this practice for the 1984 taxation year.

The committee agreed to take no action on the request of the Ontario Unicef Committee to donate one days speeding fines, on any one day, prior to Hallowe'en, to Unicef.

The committee agreed to refer to the Regional Municipality of Hamilton-Wentworth the request of the Lambton County Tornado Relief Fund for a donation to this fund. The committee further agreed that if no action is taken by the Region on this request, the request will be reconsidered by the committee.

The committee approved the recommendation of the City Treasurer that the request from the Hamilton Naval Veterans' Association for a tax exemption for the year 1983 based on the City Council resolution of September 29, 1981, which stated that these applications are to be considered on the basis of need, be denied as this association operated at a net profit for the year ending December 31, 1982.

The committee further agreed that the Hamilton Naval Veterans' Association will be advised of the City's position in situations like this and an invitation extended to the Association to meet with the Finance Committee, should it so desire, to discuss further the financial position of the Association.

The committee then considered the following resolution adopted by the Council of the Regional Municipality of Hamilton-Wentworth. This refers to Section 2 of the Region's Finance Committee Report 15-83.

- "2. That the Region assume responsibility for the cost of debris and litter pickup on sidewalks in the City of Hamilton for the first nine months of 1983, and;

that the City of Hamilton be advised that effective October 1, 1983 the Region will no longer accept charges for debris and litter pickup on sidewalks in the City of Hamilton."

The committee referred this resolution to the Transport and Environment Committee for its consideration and action.

The committee approved an expenditure, up to a maximum of \$3,500.00, to finance the ground-breaking ceremonies associated with the construction of the Trade Centre/Arena at York Boulevard and Bay Street North on August 2, 1983.

This expenditure to be charged to Account No. 0378-2798, Unclassified General.

The committee approved the recommendation of the City Architect that the revised budget for the HAMILTON-SCOURGE Project dated July 8th, 1983 totalling \$100,000.00 as previously approved by City Council, but with revised individual items, be approved.

The committee agreed that grants would be processed for those eligible firms at the Hamilton Civic Airport who face rental charges for the use of facilities at the airport in accordance with directions received from the Federal Department of Transport. Apparently the City Clerk has a list of the organizations involved and the appropriate officials of the city involved are to take whatever action is necessary to implement the payment of grants for those organizations which are eligible to receive such grants.

The committee received the following items of information:

From the City Treasurer - Status of 1983 Contingency Account.

Claim from Nordair that they had been incorrectly assessed for terminal fees during the period April 1, 1981 to March 31, 1983 in the amount of \$145,644.33 and over charged for landing fees during the period April 1, 1979 to March 31, 1983 in the amount of \$154,784.87. They are requesting total reimbursement in the amount of \$300,429.00. In addition, they have advised that effective April 1, 1983 they will cease paying any further terminal fees at the Airport and will be also paying landing fees at a reduced rate in accordance with their interpretation of Transport Canada's Air Service Fee Regulations. Transport Canada has been advised of this matter and the City is awaiting a response from them with respect to Nordair's claim.

From the City Treasurer Statement of Unclassified Revenue and Expenditure as at June 30, 1983.

Financial Report from the Hamilton Convention Centre as of May 31, 1983.

Interest on Overpayment of Taxes

Ontario Unicef Committee

Lambton County Tornado Relief Fund

Hamilton Naval Veterans' Assoc. - tax exemption

Resolution of Regional Council

Ground Breaking Ceremonies - Trade Centre/Arena

Revised Budget - HAMILTON-SCOURGE Project

Grants - Firms at Civic Airport - rental charges

Information Items

Information Items
(Cont'd.)

Letter from the Minister of Education in response to a resolution adopted by the City concerning the removal of education costs from the Municipal Tax Base.

From the City Treasurer a Summary of Civic Properties Rental Arrears.

From the City Treasurer a Comparative Statement of Realty and Business Taxes, Levies and Collections for the years 1980 to 1983 inclusive.

Report from the Chief Librarian, Hamilton Public Library, for the month of May, 1983.

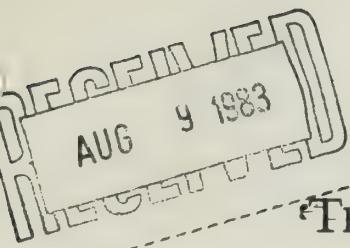
The meeting then adjourned.

Taken as read and approved,

R. M. COLLIER, ACTING SECRETARY
FINANCE COMMITTEE

ALDERMAN P. J. PETERSON, CHAIRMAN
FINANCE COMMITTEE

July 21st, 1983



2.(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D. W. Vyce, Director of Real Estate DATE 1983 August 8
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 40.14.1 (4504)

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Request from the Hamilton Philharmonic Orchestra to use the Old Library for rehearsals

RECOMMENDATION

That the City of Hamilton grant permission to The Hamilton Philharmonic Orchestra for the use of the first floor of the Old Library from September 21st to September 25th, 1983 for the purposes of rehearsal space.

This department is recommending that rent for the use by this group of the Old Library be \$100 for this period.

D. W. Vyce

BACKGROUND

On June 24, 1983 this department received a request from Mr. Andrew Thompson, Director of Operation, as to the possibility of using the Old Library for rehearsal space from September 21st to September 25th, 1983.



2(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Real Estate DATE 1983 August 23
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 40.14.1 (2719)

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Use of Former Library Building - Main Street East on a temporary basis

RECOMMENDATION

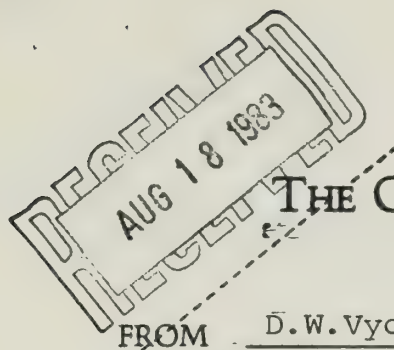
That the Director of Real Estate be authorized to grant permission to occupy the former Main Street West Library Building to various community and non-profit organizations who may be interested in occupying same on a temporary basis at a rental rate of \$100.00 per week.

D. W. Vyce

BACKGROUND

From time to time, this department receives requests from various organizations respecting the temporary use (usually one week to one month) of the former Main Library Building on Main Street West, adjacent to City Hall. These requests have come from organizations such as the Hamilton Philharmonic Orchestra, Hamilton Place, Theatre Aquarius, Opera Hamilton, etc. The rental charged for the use of the ground floor space only is \$100 per week.

With the intent of streamlining the approval process, we submit the aforementioned recommendation.



2(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Real Estate DATE 1983 August 15
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 1.3.239 (4509)

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Sale of surplus parcel of land at the rear of 234 Bond Street North to Laurie Nielsen

RECOMMENDATION

This department respectfully recommends the sale of City owned land at the rear of 234 Bond Street North, measuring 35' x 19', more or less for the sum of \$300.00 to the abutting owner, Ms. Laurie Nielsen as it is surplus to municipal requirements. Cash in the amount of \$30.00 is on deposit with the Treasury Department.

D. Wyce

BACKGROUND

This parcel forms part of a surplus parcel of land which runs along the westerly limit of Longwood Road. All of the owners between 220 and 256 Bond Street North purchased the parcel at the rear of their respective properties in 1981. The property at 234 Bond Street North was vacant at that time. The new owner, Ms. Nielsen, has now decided to proceed with subject purchase. This will finalize the disposal of the entire parcel.

We attach hereto an Offer to Purchase from Laurie Nielsen for the purchase from the City of part of Lot 21, Concession 2, formerly in Barton Township now in the City of Hamilton, subject parcel being adjacent to the easterly limit of 234 Bond Street North, having a measurement of 35.51 feet (11m) by a depth of 19.6 feet (6m) more or less shown as Part 9, outlined in red on attached copy of Plan 62R-6042 for the sum of \$300.00. The 10% deposit amount of \$30.00 is being held by the City Treasurer.

Attch.

2(d)



THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W. Vyce, Director Real Estate DATE 1983 August 08
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) FINANCE COMMITTEE ☒
Committee

SUBJECT

Overdraft - Property and Maintenance Department Accounts

RECOMMENDATION

Due to unanticipated expenditures occurring in the Historical Sites Account No. 0328-15-33 and the King's Forest Golf Club Account No. 0328-44-33, we recommend that \$5,000 and \$4,000 required respectively for each account be credited to these accounts and after consultation with the Treasury Department be financed by one of two methods:

1. Finance Committee authorize an overdraft in these accounts with the said overdrafts to be financed later in the year from other accounts within our budget. Towards the latter part of the year we will be in a much better position to determine exactly from what account or accounts this money can be drawn as we will have a better idea of expenditures in particular accounts for the full year of 1983.
2. That the \$9,000 total required be financed by a transfer from Civic Properties Rented - Property Taxes Account No. 0328-13-45.

I understand that transfers from this Property Taxes Account are generally not permitted but can be accomplished with the approval of the Finance Committee.

D. W. Vyce

Continued

RECEIVED
AUG 9 1983



2(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W. Vyce, Director Real Estate DATE 1983 August 08
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) FINANCE COMMITTEE ☒
Committee

SUBJECT

Overdraft - Property and Maintenance Department Accounts

RECOMMENDATION

Due to unanticipated expenditures occurring in the Historical Sites Account No. 0328-15-33 and the King's Forest Golf Club Account No. 0328-44-33, we recommend that \$5,000 and \$4,000 required respectively for each account be credited to these accounts and after consultation with the Treasury Department be financed by one of two methods:

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2. That the \$9,000 total required be financed by a transfer from Civic Properties Rented - Property Taxes Account No. 0328-13-45.

I understand that transfers from this Property Taxes Account are generally not permitted but can be accomplished with the approval of the Finance Committee.

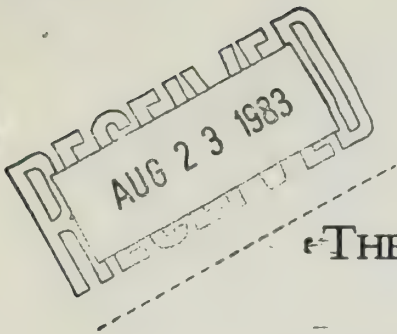
D. W. Vyce

Continued

BACKGROUND

Due to unanticipated expenditures in the Hamilton Historical Sites - Account No. 0328-15-33, all funds allocated to this account in our budget have been expended. Emergency repairs only will be carried out for the remainder of the year at the three Historical Sites locations - Whitehearn, Children's Museum and Dundurn Castle. The major problem encountered at Dundurn Castle was the rebuilding of the lower portion of the ornamental columns and beam structure which cost \$8,800. Once certain covering materials were removed it was found that added work was required to correct the situation. We anticipate that \$5,000 will be required for repairs and maintenance to Historic Sites for the remainder of this year which has not been budgeted for.

In addition totally unforeseeable expenditures have occurred at the King's Forest Golf Club which have not been budgeted for and will result in additional funds being required to carry on our work at this location for the remainder of 1983. To date, we have spent \$3,300 in repairing the kitchen equipment at the Club - dishwashing equipment, refrigerators, etc. which was not anticipated. We believe that expenditures up to \$4,000 may be necessary before the end of 1983 in excess of our budgeted amounts.



2 (d)

THE CORPORATION OF THE CITY OF HAMILTON

Mr. W. H. McFarland
FROM Treasurer and Commissioner of Finance DATE August 23, 1983
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____


TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Overdraft - Property and Maintenance Department Accounts

RECOMMENDATION

That the \$5,000 required for the Kings Forest Golf Club repairs and the \$4,000 required for repairs to Hamilton Historical Sites for a total of \$9,000 involving Account No. 0328-1533 and 0328-4433, respectfully, be financed by means of an appropriation transfer from Account No. 0328-1345, Civic Properties Rented - Property Taxes.

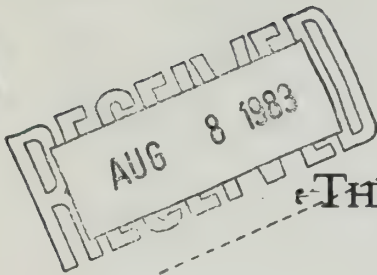

Treasurer and Commissioner of Finance

BACKGROUND

Mr. D. W. Vyce, Director of Real Estate, in his recommendation letter to the Finance Committee dated August 8, 1983 has suggested two alternatives for financing this \$9,000:

- 1) By means of an overdraft, or
- 2) By means of the transfer as recommended above.

For the information of the Finance Committee, expenditure procedures do not authorize the transfer of funds from property tax expenditure accounts. In this instance, however, in view of the directives of the Finance Committee last month attempting to eliminate overdraft financing, it seemed appropriate to allow for the transfer in this specific instance.



3(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM W. H. McFarland Treasurer and Commissioner of Finance DATE 1983 August 5
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

Partial release of Holdback for Ada Pritchard and Macassa Apartments

RECOMMENDATION

That partial holdback in the amount of \$31,767.52 be released to Peter Van Egmond & Sons for substantial completion of P.O. 07364, the Rehabilitation of Ada Pritchard Court and Macassa Apartments, pending receipt by the Treasury Department of the necessary forms from the Contractor and Legal Department.

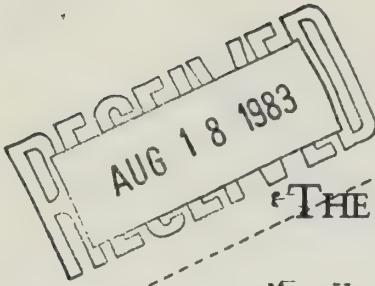
Treasurer and Commissioner of Finance

BACKGROUND

For the information of the Committee, I enclose a statement and Department authorization with payment details relevant to this contract.



3(b)



THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland Treasurer and Commissioner of Finance DATE August 12, 1983
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Financing of maintenance and repair of playground equipment on school grounds

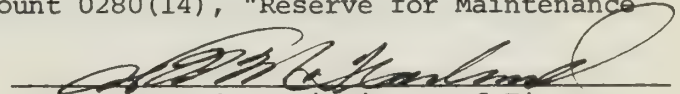
RECOMMENDATION

That the funds required for maintenance and repair of playground equipment over a five year period at the following locations:

- (a) Fairfield Elementary School
- (b) Roxborough Park School
- (c) St. Helen's School

at \$2,900 for each location for a total of \$8,700 be provided by a transfer from Recreation Account 0367-2829, "Sir Wilfred Laurier Recreation Centre - Materials and Supplies - Other" to Account 0280(14), "Reserve for Maintenance of Playground Equipment".

BACKGROUND


Treasurer and Commissioner of Finance

Parks and Recreation Committee, at their meeting of August 11, 1983, approved of the agreements relating to this cost (copies attached) and requested the Finance Committee to recommend the method of financing.

This action is necessary because the time period for the commitment of the funds exceeds the term of Council.

Att.

c.c. Miss A. Schimmel, Director of Culture and Recreation



3(c)

RECEIVED
JUL 22 1983
CITY OF HAMILTON

THE CORPORATION OF THE CITY OF HAMILTON

W.H. McFarland

FROM Treasurer and Commissioner of Finance DATE 1983 July 21
Name & Title

FOR ACTION ☒

FOR INFORMATION ☐

File No. _____

TO: CITY COUNCIL ☐

(OR)

Finance

Committee

☒

SUBJECT

Community Celebration Grants - Ontario Bicentennial 1984

RECOMMENDATION

That the City Treasurer be authorized to make application to the Ministry of Municipal Affairs and Housing for a Community Celebration Grant of \$10,000.00 to be spent on purposes in keeping with public celebrations of the Ontario Bicentennial in 1984.


Treasurer and Commissioner of Finance

BACKGROUND

The Minister of Municipal Affairs and Housing and the Provincial Secretary for Social Development have announced that grants will be available to all lower tier municipalities to assist in undertaking projects or events consistent with the Bicentennial objectives of recognizing our heritage, encouraging travel to and within Ontario and celebrating at the community level.

The funds may be contributed to area-wide projects staged by upper tier organizations, local organizations acting on our behalf with our approval or any City project or event in keeping with the theme.

At present, a Bicentennial proposal has not been prepared by the City and funds have not been authorized for this purpose; however, a resolution of Council is required by the Province prior to November 1, 1983 to participate in the program.

The Provincial monies are in the form of a grant and are not dependent on a contribution at the municipal level.

For your information, the Legislation Committee on July 20, 1983 referred this matter to the Special Event and Special Language Committees for a report and proposal.



3(c)

RECEIVED
JUL 22 1983
CITY OF HAMILTON

THE CORPORATION OF THE CITY OF HAMILTON

FROM W.H. McFarland Treasurer and Commissioner of Finance DATE 1983 July 21
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

Community Celebration Grants - Ontario Bicentennial 1984

RECOMMENDATION

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Treasurer and Commissioner of Finance

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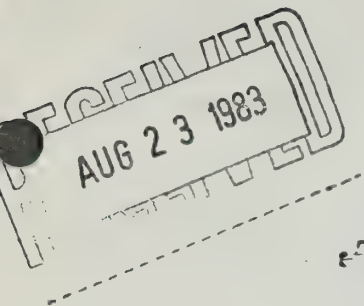
1983 July 21

Finance Committee - Page 2

BACKGROUND - continued

cc: Mr. J.J. Schatz, Secretary
Parks & Recreation Committee

Mr. J.D. Thompson, Secretary
Legislation Committee



3(d)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland Treasurer and Commissioner of Finance DATE August 12, 1983
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

The issuance of debentures on behalf of the City of Hamilton for the owner's share of Local Improvements, in the amount of \$494,000, for the 1982 closings

RECOMMENDATION

- 1) That the Regional Municipality of Hamilton-Wentworth arrange for the issuance of debentures on behalf of the City of Hamilton for the owner's share of Local Improvements for curbs, walks, alleyways, roadways and pedestrian mall, in the amount of \$494,000, relating to 1982 closings at the rate of 13% for a period of fifteen years.
- 2) That these Local Improvement debentures, amounting to \$494,000, be purchased by The Corporation of the City of Hamilton and this amount be financed by the Reserve for Debt Charges 0280-19.

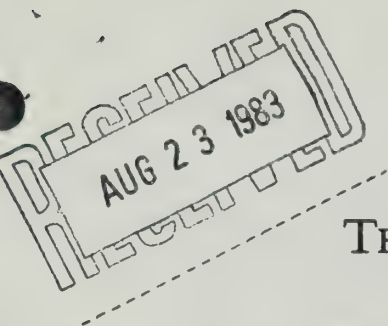
BACKGROUND


Treasurer and Commissioner of Finance

Under Section 53 of The Local Improvement Act, R.S.O. 1980, The Corporation of the City of Hamilton may issue debentures for the owner's share that has not been commuted.

For the information of the Finance Committee, the 13% per annum interest rate quoted for the debentures matches the interest rate that has been charged to taxpayers for the local improvements involved. You may further recall that the locals in 1982 were funded by means of this internal financing mechanism through the use of reserves rather than going into the open market.

c.c. Mr. G. Lawson, Regional Commissioner of Finance



3(e)

THE CORPORATION OF THE CITY OF HAMILTON

Mr. W. H. McFarland
FROM Treasurer and Commissioner of Finance DATE August 12, 1983
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Issuance of debentures for projects included in the 1983-1987 Capital Budget

RECOMMENDATION

That the Regional Municipality of Hamilton-Wentworth be requested to issue, on behalf of the City of Hamilton, debentures in an amount not to exceed \$6,000,000 relating to the City of Hamilton projects in accordance with the enclosed list referred to as Schedule "A" at a current market rate in consultation with the City Treasurer and Commissioner of Finance.


Treasurer and Commissioner of Finance

BACKGROUND

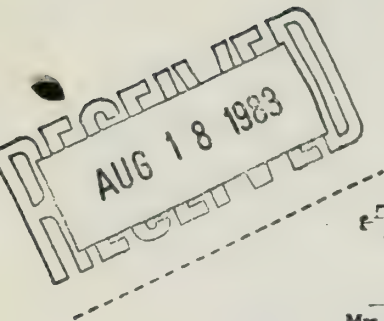
It is proposed to participate in the financial market at the first convenient and mutually acceptable time in the near future. The present market rate is considerably lower than the previous year's.

Enc.

c.c. Mr. G. Lawson, Regional Commissioner of Finance

PROPOSED DEBENTURE ISSUE - 1983-87 CAPITAL BUDGET
(000's)

Page Number (1)	Project Number (2)	Description (3)	Gross Cost (4)	City By-Law		O.M.B. Approval		Debenture To Be Issued This Time (10)		
				Number (5)	Date (6)	Number (7)	Date (8)		Amount (9)	
Municipal General:										
2	38506	Fire Station - North East Corner Barton and Wentworth	1,224	83-010	Dec.14/82	E781293	Oct. 22/82	610	500	
12	30259	Recreation Centre - Mountain - Sir Allan MacNab Secondary School	2,360	83-009	Dec.14/82	E80341	Oct. 28/82	1,975	1,776	
12	31502	Major Renovations - Coronation	648	81-339 83-52	Dec.8/81 Feb.8/83	E81863 E81863	July 27/81 Jan.4/83	573 (174)	399	
12	32265	Major Renovations - Lawfield	233	82-204	Sept.28/82	E820366	July 29/82	233	233	
13	32519	Major Renovations - Inch	685	82-95	Apr.27/82	E820127	Mar. 15/82	610	610	
14	B32623	Mohawk Sports Park - Stage 4	550	82-181	Aug.31/82	E820981	Aug. 3/82	550	250	
19	33002	Downtown Action Plan - Phase I	2,814	83-184	June28/83	E830507	May 20/83	2,814	2,000	
19	36285	Neighbourhood Improvement Program - Landsdale	2,784	78-210	July25/78	E771872	June 16/78	696	232	
Total			11,298						8,061	6,000



3(f)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland DATE August 16, 1983
Treasurer and Commissioner of Finance
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

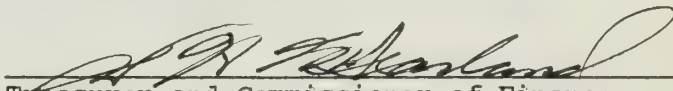
TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Transfer of funds within the City Garage Division of the Treasury Department

RECOMMENDATION

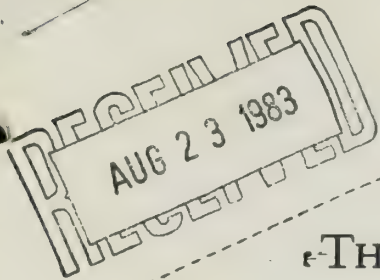
That \$3,000 appropriation be transferred within the City Garage accounts from Account 0332-0225 - "Gasoline" to Account 0332-0119 - "Contractual Services - Tire Maintenance" to cover the cost of the 7% Ontario Retail Sales Tax which is being charged on this service by Firestone Canada Inc. for 1983, and was not included in the original estimate for this account.


Treasurer and Commissioner of Finance

BACKGROUND

The original estimate for this service at \$3,600 per month did not include Sales Tax of \$252.00; however, Firestone has indicated it must collect the tax on this Tire Maintenance service which for one year would be 12 x \$252.00 = \$3,024.00.

c.c. Mr. T. Durney, Supervisor, City Garage



3(g)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland
Treasurer and Commissioner of Finance DATE August 22, 1983
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

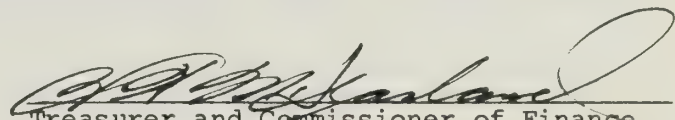
TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Use of Municipal Underground Parking Garage by Members of City Council

RECOMMENDATION

The Committee give every consideration to recommending to City Council that members of City Council be issued a permit which would authorize them to use the facilities of the Underground Parking Garage (Lloyd D. Jackson Square)


Treasurer and Commissioner of Finance

BACKGROUND

In addition to the attached letter from Mr. W. G. Cottrell, General Manager of the Parking Authority, to Alderman P. Cowell, I can advise that I discussed this proposal with Mr. Cottrell and we have agreed the overall cost and use would be minimal, and for this reason, it would not be necessary to pay the normal monthly rental for parking privileges.

We concluded, as stated in Mr. Cottrell's letter, that because the actual cost would not be significant, it could be absorbed in the overall surplus of the Parking Authority for which the City is responsible without any administrative difficulties.

Att.

c.c. Alderman P. Cowell
Mr. W. G. Cottrell, General Manager, Parking Authority

1983 08 10

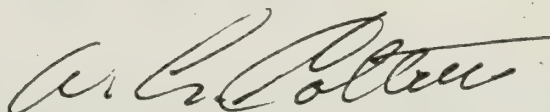
Alderman Paul Cowell,
City Hall,
Hamilton, Ontario.

Dear Alderman Cowell:

In order for the members of Council to continue using the facilities at the municipal underground parking garage, all that would be necessary is a resolution to the Council by the Finance Committee that the Parking Authority be authorized to issue parking permits to the members of the Council and that the cost of parking be paid from the net surplus that would normally accrue to the City of Hamilton from the operation of the garage.

I trust this is the information you require.

Yours very truly,



WGC/fa

W.G. Cottrell,
General Manager.

c.c. Mr. W. McFarland,
Mr. J.R. Jones.



4(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. J.D. Thompson, Secretary
Planning and Development Committee DATE August 19, 1983
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance Committee ☒
Committee

SUBJECT

Ukrainian Catholic Church of the Resurrection Proposed Senior Citizens' Complex - Upper Wentworth Street. 5% Land Dedication and Other Devices applicable.

RECOMMENDATION

That the Finance Committee may wish to consider the possibility of recommending to Council, that a grant be made to the above church in the amount required for the public land contribution.

BACKGROUND

At its meeting held August 10, 1983, the Planning and Development Committee agreed to recommend to City Council that the request for relief from the 5% cash-in-lieu of parkland dedication, or for a grant in the amount required for parkland dedication be denied. By-law No. 74-38 as amended by By-law Nos. 75-53 and 75-70 regulates the collection of cash-in-lieu of 5% land dedication. By-law No. 74-38 covers the entire municipality, is of uniform application throughout the City, and cannot be amended to exempt any person or corporation, including foundations. The Legal Department has advised that there is no provision in the legislation to authorize exemptions. For the information of the members of the Finance Committee, the 5% cash-in-lieu of parkland dedication paid by the Ukrainian Villa of the Resurrection Church in Hamilton was \$6,750.00.

MEMORANDUM • CITY OF HAMILTON

TO : Mr. J. J. Schatz, Secretary
Finance Committee

FROM : R. C. Prowse, Secretary
Transport & Environment Committee

SUBJECT : Litter Control along Regional
Road Allowance within Urban Areas

YOUR FILE:

OUR FILE :

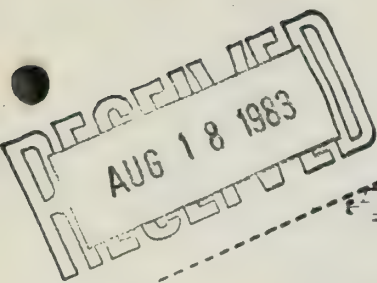
DATE : 1983 August 12

Subjoined, please find a copy of a recommendation respecting the above item which was approved by the Transport and Environment Committee at its meeting held Monday, August 8th, 1983.

It would be appreciated if you would bring this matter to the attention of the members of the Finance Committee as I will be placing this item on the Thirteenth Report of the Transport and Environment Committee for consideration by City Council at its meeting to be held Tuesday, August 30, 1983.

 RCP/lm

1. That the Department of Public Works continue the Manual Litter Pick-up and Litter Container services on Regional roads at an estimated cost of \$60,000. for the remainder of 1983, and
2. That the Finance Committee recommend the method of financing this cost.



THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland
Treasurer and Commissioner of Finance DATE August 12, 1983
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

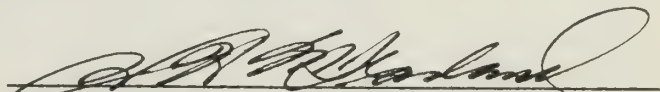
TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Financing of Manual Litter Pick-up and Litter Container Services on Regional Roads at an estimated cost of \$60,000 for the last three months of 1983

RECOMMENDATION

That the \$60,000 required for the Litter Pick-up and Container Service on Regional Roads for the last three months of 1983 be financed from the Winter Maintenance function of Public Works by reducing the budget of this function by \$60,000 and adding that amount to the appropriate accounts within the Roadway and Sidewalk Maintenance function.


Treasurer and Commissioner of Finance

BACKGROUND

Regional Council on July 5, 1983 had indicated that it was no longer willing to pay for this service. The Transport and Environment Committee approved of the City assuming the responsibility for this cost at its meeting of August 8, 1983.

c.c. Mr. R. Morden, Director of Public Works



6.

THE CORPORATION OF THE CITY OF HAMILTON

Mr. D. C. Freeman,
City Architect and Co-ordinator,

FROM Lloyd D. Jackson Square DATE 1983 July 28
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 300-0007*

TO: CITY COUNCIL ☐ (OR) Finance Committee ☒
Committee

SUBJECT

Fraser & Beatty - Accounts

RECOMMENDATION

That payment be authorized to Fraser & Beatty in the amounts of \$6,948.18 for the period March 1 to March 31, 1983, and of \$1,160.00 for the period May 1 to May 30, 1983.

These payments will be made without prejudice to the City's right to tax the accounts if the outstanding balances cannot be settled.

BACKGROUND (If necessary attach material)

City Architect and Co-ordinator,
Lloyd D. Jackson Square

The above accounts have been checked and are recommended by the City Solicitor for payment, in the amounts shown.

Accumulated total payments, including these, from 4 October 1967 to the present to Fraser & Beatty in respect of the Jackson Square development is \$472,713.65

FOR INFORMATION ONLY



7(a)

THE CORPORATION OF THE CITY OF HAMILTON

Mr. D. C. Freeman,
City Architect and Co-ordinator,

FROM Lloyd D. Jackson Square DATE 1983 August 8
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. 8303

TO: CITY COUNCIL ☐ (OR) Finance Committee ☒
Committee

SUBJECT

City Hall Garage Roof

RECOMMENDATION

D. C. Freeman
City Architect and Co-ordinator,
Lloyd D. Jackson Square

BACKGROUND (If necessary attach material)

Two major delays have occurred in the reconstruction of the garage roof.

1. When the landscaping, paving and old waterproofing was removed, it became evident that the layer of pitch on top of the concrete was extremely tough. The hot weather further delayed its removal since it tended to spread the stick even worse in the heat. It was finally removed by hand scraping, with a propane flame, followed by sandblasting.
2. After the concrete deck was fully cleaned by sandblasting, our structural consultants carefully examined the surface. It was determined that the top had a number of areas of serious delamination, approximately 4,000 square feet in all. After the locations were mapped, the Contractor was requested to quote unit prices for the repairs. The first quotation was not acceptable, and considerable negotiation went into obtaining prices which have now been judged reasonable by our consultants and myself.

A revised schedule has been received from the Contractor on August 5, giving completion dates of September 9 for the east area and September 16 for the west area. We are now attempting to negotiate an improvement in the date at least for part of the area. This represents an increase in approximately 40 days beyond that originally estimated in the Contractor's tender.

BACKGROUND (Cont'd.....)

Enclosed for your information is a copy of Change Order #3. You will note that the first items are fixed costs, while the remaining items are unit costs for repair work. As soon as the exact extent of repair is known, we can determine these costs, using the agreed unit figures. All this work is extra to the contract, as none could be seen until the covering was removed.

I am anticipating that the final costs will overrun the contingency allowance carried in the contract, perhaps by \$40,000. There is an amount of \$130,000 remaining unallocated in the original appropriation for the work. I will be requesting approval of part of these funds as soon as the final repair costs are known.

A change has been made in the original parking layout, at the suggestion of the Traffic Department, which will result in 22 extra parking spaces.

A further complication appeared on August 4. During the removal of delaminated concrete, electrical conduits were found only 1" below the surface, presenting a hazard to the workmen. These were immediately disconnected before proceeding. New electrical work will be required to replace them inside the garage.

Encl.

CHANGE ORDER

D. C. FREEMAN

~~XXXXXX~~ **A. K. GERMAN****CITY ARCHITECT**

Job No. 8303 Change No. Three

Building City Hall Parking Garage Date August 9, 1983

Location City Hall, Hamilton, Ontario

Issued to James Kemp Construction Ltd., P.O. Box 3520, Stn. 'C', Hamilton L8H 7M9

Contractor for General Contract

You are hereby instructed, subject to the same terms and conditions as the original contract, to make the following changes therein, for the sum of SEVENTEEN THOUSAND, XX Dollars
FOUR HUNDRED AND FOURTEEN 100

(added to)
to be ~~(deducted from)~~ the amount of the contract:—

ITEM 1 - Replacement of two roof drains	\$ 1,630.00
ITEM 2 - Installation of satellite drains material and labour, \$462.00 x 20 drains:	9,240.00
ITEM 3 - Increase in the thickness of insulation from 2" to 4" in areas of overhang (285'0" x 4'0")	2,230.00
ITEM 6 - Repair of angle hanger and reweld two racks:	690.00
ITEM 7 - Revision of catch basins, \$302.00 x 12	<u>3,624.00</u>

FOR A TOTAL EXTRA TO THE CONTRACT
IN THE AMOUNT OF \$ 17,414.00

Distribution—Owner 1

—Contractor 1

—Consultant(s) 1

—File 1

D. C. FREEMAN

~~XXXXXX~~ **A. K. GERMAN**

City Architect.

per

D. C. Freeman

NOTE: ITEMS 4, 5 and 8 (Unit Prices), are approved
and shall be followed up, when total quantities
are known.

FOR INFORMATION ONLY

MEMORANDUM • CITY OF HAMILTON

7(b)

TO : Mr. J. J. Schatz, Secretary
Finance Committee

FROM : Mr. J. J. Schatz, Secretary
Parks and Recreation Committee

SUBJECT : 1983 Current Budget
- Status

YOUR FILE:

OUR FILE :

DATE :

1983 August 22

The Parks and Recreation Committee, at its meeting on August 11th, 1983, considered the request of the Finance Committee that all unnecessary expenditures be curtailed and that a complete review of estimates be undertaken to determine if additional savings can be implemented.

The Parks and Recreation Committee wishes to advise that it will do everything within its power to ensure that the expenditures of the department's under its jurisdiction do not exceed the 1983 appropriation, and further, that all unnecessary expenditures are curtailed. The committee does not feel, however, that there is a need at this time for a complete review of the estimates of these departments.



JJS:rw

c.c.'s Mr. L. Sage, Chief Administrative Officer
Mr. W. H. McFarland, City Treasurer and Commissioner of Finance

To the Chairman and Members of the **RECEIVED**

Finance Committee
City of Hamilton

FOR INFORMATION ONLY

1111 Street West
Hamilton, Ontario
L8S 4G6

JUL 1983
CITY CLERKS

July 22, 1983

7(c)

Attention Mr. E. A. Simpson

Dear Sirs:

Kindly accept this letter as an expression of my appreciation for your assistance in establishing a rate of fifteen (15) dollars for bus passes for the handicap.

I'm sure many of the handicap people in the Hamilton area will benefit from it.

Sincerely
Douglas Kearney

FOR INFORMATION ONLY

211 Limeridge Road West AUG 4 1983
Hamilton, Ont. L9C 2V4,

Aug 3, 1983.

7(d)

Bob Morrow,
The Corporation of the City of Hamilton,
Main St. W.
Hamilton, Ont.

Dear Mayor Morrow:

We received in the mail August 2nd a letter from the Real Estate Dept. dated July 27/83 (and we understand from the bottom of this letter that you received a copy of it also) advising us that the City is not going to purchase the rest of our land after appropriating a price of it.

At the Finance Meeting on May 26th you proposed that "The Staff dispose of this land or find a buyer for it" and it was agreed to by the majority of members there.

The Spectator Reporter wrote an article two days later in the Spectator (incidentally we didn't give the reporter the information, nor do we know when he received it) but our neighbors and friends saw this article and they were so pleased that the City was going to do something for us after all this time. What do we tell them now - that the City has gone back on its promise?

Regarding the Finance Meeting held July 21, we would have liked to have attended that meeting if we had been notified, so that if anything was misrepresented, we could have corrected it. Is it possible to have a copy of the minutes pertaining to our part of that meeting?

At the May 26th Meeting we thanked the City for treating us fairly. Do you think the City has treated us fairly?

We would be pleased to hear from you and know if you can do anything for us.

Yours truly,

Bert Morrow
Kathleen E. Parker

7(e)



FROM Mr. W. H. McFarland DATE August 12, 1983
Name & Title

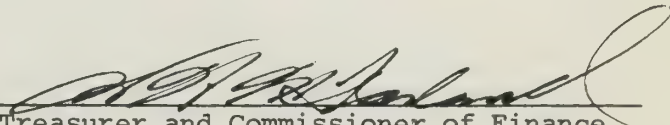
FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

Review of the financial statements of the Hamilton Housing Company Limited for the year ended December 31, 1982

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

I enclose, for your information, the audited financial statements for the Hamilton Housing Company Limited for the year ended December 31, 1982, and you will notice that the Auditors' Report is unqualified. This has been approved by the Board of Directors of the Hamilton Housing Company at their meeting on August 5, 1983.

Enc.

c.c. Alderman S. Collins, Chairman, Hamilton Housing Co.

FOR INFORMATION ONLY



7(f)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland
Treasurer and Commissioner of Finance
Name & Title DATE August 4, 1983

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Financial Report for the Hamilton Convention Centre as at June 30, 1983

RECOMMENDATION

Treasurer and Commissioner of Finance

BACKGROUND

Attached is a copy of the Report of the Director of Finance for the Hamilton Convention Centre, together with the summary of accounts as at June 30, 1983. The Report contains 24 pages of detail and rather than reproduce these for each member of the Committee, I have provided the detail to the Secretary so that any member of the Committee may peruse the detail, if so desired.

You will note that the municipal contribution required for the six month period is \$192,200, whereas the budgeted apportionment amounts to \$241,690 indicating a favourable position by \$49,490.

Att.

c.c. Mr. W. Penfold, General Manager, Hamilton Convention Centre
Attention: Mr. J. Leuser

HAMILTON CONVENTION CENTRE

UNAUDITED FINANCIAL REPORT FOR THE

SIX MONTH PERIOD ENDED JUNE 30, 1983

Enclosed are the operating results for the month of June and the six month period ended June 30, 1983, which indicate an operating deficit of approximately \$33,700 and \$192,200, respectively.

It should be noted that the Centre's operating deficit of \$192,200 for the six month period ended June 30, 1983, is well within its budget apportionment of \$241,690. This is noteworthy since it indicates a budgetary surplus of approximately \$49,490. This surplus arose due primarily to the following reductions from budget:

- (1) \$23,608 in part-time labor costs (see page 21 attached);
- (2) \$11,874 in food and beverage costs (see page 22 attached);
- (3) \$11,851 in salary payroll costs; and
- (4) \$2,927 in advertising and promotion costs.

A COMPARISON OF THE SIX MONTH
ACTUAL DEFICIT FOR 1983 WITH
THAT INCURRED FOR 1982

The six month actual deficit of \$192,200 for 1983 compares very favorably with the \$261,619 deficit for 1982 due largely to the \$76,135 reduction in 1983 of advertising, promotion and travelling (marketing department) costs.

If you have any questions, please contact either Mr. William Penfold, the General Manager or myself.

Yours very truly,

John A. Leuser
John A. Leuser, B.Comm., C.A.
Director of Finance

July 28, 1983

HAMILTON CONVENTION CENTRE

Account Number 3301 indicates Revenue detail
Account Number 3321 indicates Expense detail

Actual Operating Results For The Six Month Period Ended June 30, 1982	Budgeted Operating Results For	Actual Operating Results For	Percentage Of Total 1983 Annual Budget Spent Or Achieved
<u>Description</u>	<u>The Year Ended December 31, 1983</u>	<u>The Six Month Period Ended June 30, 1983</u>	<u>The Six Month Period Ended June 30, 1983</u>
<u>Revenue:</u>			
Rentals, etc. 3301 - 10	\$ 271,900	\$ 143,600	\$ 12,980
F & B Banquets, etc. 3301 - 20	1,052,000	537,700	90,980
Other Operating Revenue 3301 - 30	76,100	40,900	3,397
Revenue From Operations	\$1,400,000	\$ 722,200	\$107,357
Less Total Expenditures as shown on Page 6.	1,928,500	963,890	141,057
Excess of Expenditures Over Revenue From Operations	528,550	\$ 241,690	\$ 33,700
Contribution From the City Of Hamilton 3301 - 02	528,550	241,690	47,190
Budgetary Surplus	\$ NIL	\$ NIL	\$ 13,490

Actual Operating Results For The Six Month Period Ended June 30, 1982	Budgeted Operating Results For			Actual Operating Results For			Percentage Of Total 1983 Annual Budget Spent Or Achieved
	Description	The Year Ended December 31, 1983	The Six Month Period Ended June 30, 1983	The Month Of June, 1983	The Six Month Period Ended June 30, 1983		
		EXPENDITURES - 3321 -					
\$ 141,584	Administration - 01	\$ 365,110	\$ 206,629	\$ 19,767	\$ 189,049	51.8%	
-	Management Staff Recruitment - 02	2,000	1,525	-	1,675	83.8%	
12,061	Information Desk & Smoke Shop - 06	23,830	12,286	1,246	6,148	25.8%	
3,979	Financial Expenditures - 08	15,300	7,230	1,650	4,167	27.2%	
180,715	Building Maintenance - 10	359,930	165,511	25,991	149,663	41.6%	
14,789	Purchasing/Receiving - 20	34,920	17,429	2,573	14,353	41.1%	
150,438	Marketing & Sales Promotion - 30	135,790	62,142	11,169	56,495	41.6%	
55,880	F & B Administration - 50	88,910	44,348	9,136	49,365	55.5%	
197,566	F & B Kitchen - 52	417,020	211,883	36,250	185,452	44.5%	
202,036	F & B Banquet - 54	485,740	234,907	33,275	199,274	41.0%	
158	F & B Wastage - 58	-	-	-	94	- 8	
\$ 959,206		\$1,928,550	\$ 963,890	\$141,057	\$ 855,735	44.4%	

RECEIVED
AUG 19 1983
FOR INFORMATION ONLY



7(g)

THE CORPORATION OF THE CITY OF HAMILTON

FROM W. H. McFarland
Treasurer and Commissioner of Finance DATE 1983 August 17
Name & Title

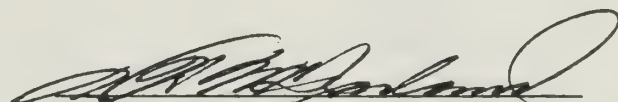
FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Statement of Unclassified Revenue and Expenditure as at July 29, 1983.

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

I enclose for your review an analysis of the Unclassified Revenue Account No. 0310-1216 and the Unclassified Expenditure Account No. 0378-2700 both involving transactions for the period ended July 29, 1983.

Please note the balance in the Unclassified Expenditure is a deficit of \$4,901.88. The total appropriation originally approved was \$58,000.00. Restraint will have to be exercised in the use of this account for the balance of the year.

City of Hamilton
Treasury

UNCLASSIFIED REVENUE
as at July 29, 1983

Account No.: 0310-1216
Appropriation: \$30,000.00

Commissions

Bell Telephone	2,921.67
----------------	----------

Sales

Building	275.00
Sale of Traffic Counts	81.72
Used Oil	674.63

Miscellaneous

Witness and Jury Fees	997.50
Real Estate Appraisal Fee	1,762.00
Receipts from City Clerk	1,269.55
Fire Department - Materials and Supplies	4,362.95
Federal Excise Tax	100.50
Provincial Sales Tax	11.75
Reinstated cheques previously written off, less cheques written off current year	(5,038.02)
Non-refundable deposit on contract	125.00
Interest received on various legal claims	192.44
Overages and shortages of prior years	
- Tax adjustments	851.86
Administrative fees re: sale of Canada Savings Bonds	880.00
Other Miscellaneous Revenue	83.01

Total Revenue to Date	9,551.56
-----------------------	----------

Less: Appropriation	<u>30,000.00</u>
---------------------	------------------

Balance of Appropriation	<u>20,448.44</u>
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City of Hamilton
Treasury

UNCLASSIFIED EXPENDITURE
as at July 29, 1983

Account No.: 0378-2700
Appropriation: \$58,000.00

Bank

Bank Reconciliation - charges for processing cheques	3,204.00	
Miscellaneous	<u>203.11</u>	3,407.11

Property Maintenance

Boy Scout Parade Stand	437.21	
Decoration Day Stand	<u>214.17</u>	651.38

Luncheons and Dinners

Mayor's Reception Room	1,795.24	
Council Members - coffees and sandwiches Council Meetings	914.07	
Finance Committee	571.54	
Legislation Committee	260.62	
Parks and Recreation Committee	631.33	
Personnel Committee	227.08	
Planning and Development Committee	599.11	
Transport and Environment Committee	578.46	
Tax Appeal Committee	82.72	
Insurance Advisory Committee	52.43	
Harbour Committee	13.11	
Hamilton Historical Board	330.95	
Canusa Games Committee	235.90	
Hamilton Licence Committee	515.93	
Management Team	339.01	
Police Commission	44.95	
T. H.&B. Hearing	45.05	
Alcohol and Drug Addiction	<u>75.30</u>	7,312.80

Miscellaneous

Local Grant - Mayor R. Morrow	2,666.64	
Flowers and wreaths	254.93	
Picture frames and camera supplies	2,853.56	
By-law Registration	298.50	
Parking expenses - various committee members	206.25	
Hydro charges - road sign	63.84	
Long Distance telephone charges	10,427.95	
Less: Distribution to various Departments	<u>10,427.95</u>	-
Legal Fees - Messrs. Philip, Gordon, Leggat, Evans, Pigott and Culver	7,539.26	
Legal Fees - W. B. Morison	620.00	
Ontario Municipal Management Development Board	1,500.00	
Wage Restraint and Unemployment Co-ordinating Committee - Grant	4,050.00	
Mark J. Nimigan - Special Examiner		
- Minutes of Legislation Committee	271.50	
Election Expense	889.85	
D. A. Sound Services Limited - Installation of New Sound System in Council Chambers	224.70	
Installation of Chain Fence - Fairleigh Avenue	779.72	
Cassette Recorder - Mayor's Office	271.37	
Luncheon meeting with Hilton Hotel Developers	270.33	
Luncheon meeting with Lax Property Owners	68.00	
Luncheon meeting with representatives of the City of Burlington re LaSalle Park	156.24	
Hess Village Pedestrian Mall - Grant	3,600.00	
Concession Street Meeting - Proposed Business Improvement Area	285.59	
Toronto, Hamilton & Buffalo Railway - Realty Taxes	522.31	
Luncheon Meeting with Area Municipalities	79.30	
Mayor's Pledge for Blood Donor's Contest	186.82	
Demolition Canal Park Washrooms - Beach Strip	880.00	
Zenon Environmental Inc. for a Study to Determine the Safety of the Drinking Water of the City of Hamilton	2,000.00	
Cable T.V. - Mayor's Office	115.09	
Miscellaneous Charges - Other	<u>93.43</u>	30,747.23

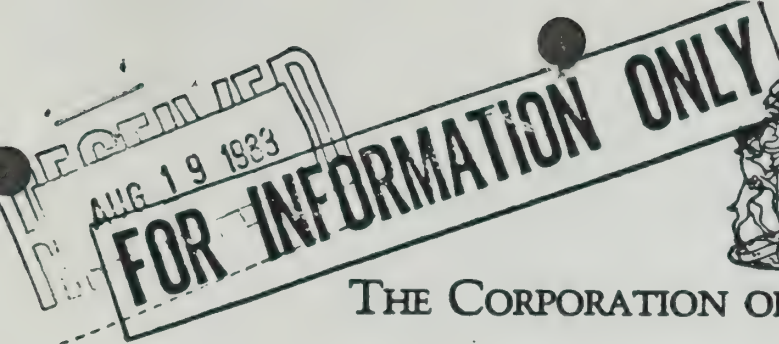
Total Expenditure to Date

42,118.52

City of Hamilton
TreasuryUNCLASSIFIED EXPENDITURE
as at July 29, 1983Account No.: 0378-27XX
Appropriation: \$58,000.00**Add: Commitments**

Local Grant - Mayor R. Morrow	4,000.00	
Less: Expenditure to Date	<u>2,666.64</u>	1,333.36
Wage Restraint and Unemployment Co-ordinating Committee (Rental and Utility Costs)	10,000.00	
Less: Expenditure to Date	<u>4,050.00</u>	5,950.00
Building Rehabilitation and Improvement Campaign - approved by Council March 8, 1983	10,000.00	
Ground Breaking Ceremonies - Trade Centre/Arena	<u>3,500.00</u>	<u>20,783.36</u>

Total Expended 62,901.88**Less: Appropriation** 58,000.00**Balance** (4,901.88)



7(h)

THE CORPORATION OF THE CITY OF HAMILTON

FROM W. H. McFarland
Treasurer and Commissioner of Finance DATE 1983 August 16
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Status of the 1983 Contingency Account

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

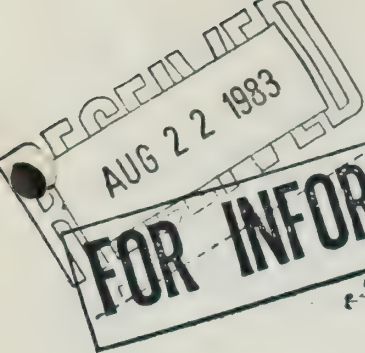
For the information of the Finance Committee, I enclose a statement of the Contingency Account which indicates a balance as at August 18, 1983 of \$262,810.

City of Hamilton
Treasury

STATEMENT OF CONTINGENCY FUND AND ALLOCATION
as at July 29, 1983

Date of Council (C) or Finance Committee (FC) Approval		Account Number	Description	Appropriation	Transfers	Contingency Account Balance
(1)		(2)	(3)	(4)	(5)	(6)
			General Contingency			400,000
			Add: Funds not required and reduction -			
		0374-0125	Fire Fighters Drum Corps			12,000
		0374-0147	Hamilton-Wentworth Association for Children with Learning Disabilities			1,700
						<hr/>
						413,700
			<u>Legislative</u>			
May	31 (C)	0321-0193	Membership fee for Federation of Canadian Municipalities	6,500	6,500	
			<u>Treasury</u>			
June	28 (C)	0323-0156	Comprehensive Audit	5,000	5,000	
			<u>City Solicitor</u>			
April	26 (C)	0325-0156	Peat, Marwick, Mitchell & Co. in connection with Hamilton Harbour Commission	10,330	10,330	
			<u>Personnel</u>			
June	28 (C)	0327-0153	Employee Assistance Program	16,240		
June	28 (C)	0327-0194	In-House Training Program	6,530	22,770	
			<u>Property Maintenance</u>			
June	28 (C)	0328-0265	Storage areas, electrical and mechanical rooms in City Hall	3,960	3,960	
			<u>Planning</u>			
June	28 (C)	0331-0119	Study Design for Upper James - South Mountain Area	55,000	55,000	
			<u>Public Works</u>			
April	26 (C)	0350-4019	To replace open ditch on Christopher Drive with culvert	8,700	8,700	
			<u>Engineering</u>			
May	10 (C)	0352-0660	Reconstruction of retaining wall	23,000	23,000	
June	29 (C)					
			<u>Miscellaneous</u>			
June	28 (C)	0374-0195	Hamilton Canadian Accordion Orchestra - grant	15,000		
June	28 (C)	0374-0198	Hamilton Wildcat Football Club - grant	630	15,630	150,890
						<hr/>
			Balance in the Appropriation			262,810

August 16, 1983
MBCS/ae



7(i)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland
Treasurer and Commissioner of Finance DATE August 18, 1983
Name & Title

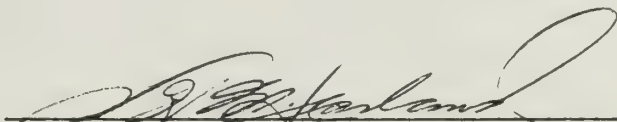
FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

Joint report on the attendance of Messrs. Roy Hammel and Terry Daw at the Association of Municipal Clerks and Treasurers of Ontario (A.M.C.T.O.) Conference held in Toronto July 3 to July 6, 1983

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

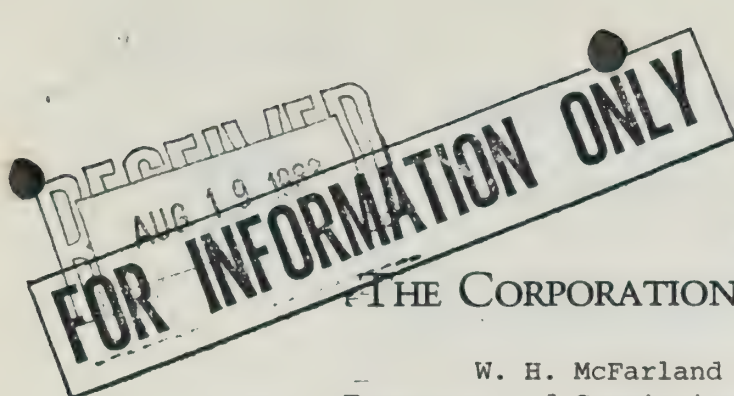
This was the 45th Annual Meeting of the A.M.C.T.O. and included among many activities were the following group workshop and information sessions of interest in the Treasury area:

- 1) Provincial Proposals for Apportionment and Grant Proposals
- 2) Cash Flow and Investment Policies
- 3) The Budget as a Working Tool
- 4) What Modern Office Technology can do for you
- 5) Tax Collections - Problems and Solutions
- 6) A Review of Recent Changes to OMERS

The Association, for the last nine years, has established Toronto as being the permanent home for the annual conference. It is a large conference with perhaps 400-500 delegates plus many spouses.

One of the Association's main functions is to improve the professional standards and promote the interests of its members in carrying out their respective municipal duties. The annual conference provides an opportunity for members to participate in group sessions and one-on-one encounters with representatives from other municipalities to share and exchange information and opinions.

It is my opinion that staff exposure to the information exchange is beneficial and that we should continue attending this conference in future years.



7(j)

THE CORPORATION OF THE CITY OF HAMILTON

FROM W. H. McFarland Treasurer and Commissioner of Finance DATE 1983 August 17
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

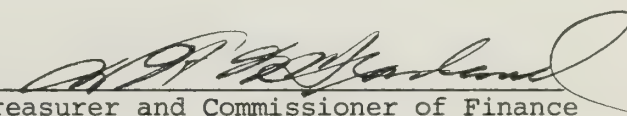
TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

Update of Market Value Assessment from 1975 to 1980

RECOMMENDATION

That Mr. E. G. Beres, Assessment Commissioner, be invited to the Finance Committee meeting of October 20, 1983 to report on the effect of updating the assessment from 1975 to 1980 Market Value.


Treasurer and Commissioner of Finance

BACKGROUND

Attached, for your information, is a copy of a letter I received from Mr. E. G. Beres, Assessment Commissioner, dated August 16, 1983 as a result of a meeting I had with him on August 16, 1983. From the letter you will note Mr. Beres advises they are proceeding to update the assessment values for the City of Hamilton from 1975 to 1980 and intends, with your approval, making a presentation to the Committee at the October 20th meeting.

During this meeting, Mr. Beres will be able to outline the impact on the change together with the impact of consolidating the "3 to 6 units" with the "1 to 2 units". His letter does indicate the concern with meeting approvals at the earliest possible date, together with the problem of new legislation for farms. This appears to be a very tight schedule if we are to have implementation of the revised assessments for 1984.

c.c. Mr. E. G. Beres, Assessment Commissioner, Hamilton-Wentworth Region



ASSESSMENT REGION NO. 19

Regional Municipality
Hamilton-Wentworth

119 King St. W., 3rd Floor, Box 2112 Hamilton, Ontario L8N 3Z9 Tel: 416/521-7469

August 16, 1983

THE CLERK	
AUG 16 1983	
ROUTE	REC'D
W.H.M.	
E.C.M.	
L.W.S.	
R.H.	
T.W.D.	
N.R.A.	
D.D.	

Memorandum to: Mr. W. H. MacFarland
City Treasurer, Commissioner of Finance
Corporation of the City of Hamilton

Memorandum from: E. G. Beres
Assessment Commissioner
Hamilton-Wentworth Region

Subject: Information - Section 63

Confirming our meeting of today, the following points were discussed regarding the tax impact study for the Corporation of the City of Hamilton and surrounding area municipalities.

- A) Town of Ancaster - presently assessed under Section 63, Assessment Act, at 1980 market values for the 1983 tax year.

Township of Glanbrook - presently assessed under the old Department of Municipal Affairs manual 1940 costs. Resolution by Council passed on August 3 to implement Section 63 at 1980 market values for the 1984 tax year.

Town of Dundas - presently assessed under the Department of Municipal Affairs manual 1940 costs. Resolution passed by Council to present tax impact study based on 1980 market values. The presentation will be made on September 7.

Town of Stoney Creek - presently assessed formerly under Section 86, now 63, at 1975 market values. Resolution passed by Council to present tax impact study based on 1980 market values and will be presented to Council on September 13.

Township of Flamborough - presently assessed formerly under Section 86, now 63, at 1975 market values. Resolution passed by Council to present tax impact study based on 1980 market values and will be presented to Council on September 14.

City of Hamilton - presently assessed formerly under Section 86, now 63, at 1975 market values. Resolution passed by Council to present tax impact study based on 1980 market values, and discussed today, to be presented to the Finance Committee on October 20 and to Council on October 25, 1983.



Ontario

ASSESSMENT REGION NO. 19

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W. H. MacFarland

-2-

August 16, 1983

B) Farm Residential

New legislation is being prepared to assess all farm residences at the same level of assessed value as similar houses in the vicinity, with provisions for the farmer to apply for a 100% rebate on all taxes on land and out buildings used for agricultural purposes. Depending on when this legislation is passed in the House, this could delay Assessment Rolls whether or not Section 63 is implemented. This matter, hopefully, will be resolved before presentation is made to Council on October 25.

c) Combination of 3 to 6 Residential Units

Presently Hamilton and one other municipality in Ontario has this class designation. To my knowledge, no presentations that have been made to councils throughout Ontario have included the "3 to 6 units" in the residential category of "1 to 2 units". The presentation to Council on October 25 will reflect the combination of "1 to 6 units" as one property classification. I will make every effort to segregate this impact on a separate report if possible.

D) Roll Return

Normally, as you are aware, the Assessment Roll is returned on the third Tuesday in December for the following year's taxation. My concerns for regular roll return for the City of Hamilton are:

- 1) length of debate by Council regarding implementation of Section 63 for 1980 values;
- 2) if passed, open houses being scheduled in the second week in December (inconvenience to ratepayers re Christmas season);
- 3) the final date the City of Hamilton could accept the roll return and still be able to meet the interim tax levy mailed in February;
- 4) providing a tax tape that is as error free as possible, with as much of the current information on file along with revisions that may take place during the "open house" visitations by ratepayers.

Assuming Council passes the required resolution no later than November 8 to implement Section 63 for the 1984 tax year, I would recommend that consideration be given to:

- i) return the Assessment Roll on January 24, 1984;



Ontario

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W. H. MacFarland

-3-

August 16, 1983

- ii) supply the tax tape no later than January 18 (opposed to January 10);
- iii) mail the Assessment Notices during the week of January 3;
- iv) schedule open houses during the weeks of January 9 and 16.

Sincerely,

E. G. Beres, M.I.M.A.
Regional Assessment Commissioner

EB:ls

FOR INFORMATION ONLY



7(k)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland
Treasurer and Commissioner of Finance DATE August 23, 1983
Name & Title

FOR ACTION ☐

FOR INFORMATION ☒

File No. _____

TO: CITY COUNCIL ☐

(OR)

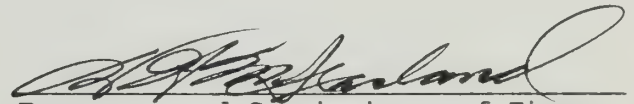
Finance
Committee

☒

SUBJECT

Status of Comprehensive Auditing

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

Recently, I had a meeting with Mr. Michael Collyer, Partner of MacGillivray & Co., along with two other representatives from this firm, and it was concluded that MacGillivray & Co. would write the specifications for this comprehensive auditing assignment and define the engagement for phase one. This report will be completed by no later than September 1, 1983 and if approval to proceed with phase one after reviewing the specifications and the definition of the engagement, as outlined, are satisfactory to the City Treasurer and Members of the Finance Committee at, say, the next meeting scheduled for September 8, 1983, than the assignment itself will be completed by no later than October 15, 1983.

The basic purpose of the phase one assignment will be to review the requirements of the City and select options relating to functions or departments to be actually studied or audited within the phase two program.

c.c. Mr. M. Collyer, MacGillivray & Co.

FOR INFORMATION ONLY



7 (2)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland
Treasurer and Commissioner of Finance DATE August 22, 1983
Name & Title

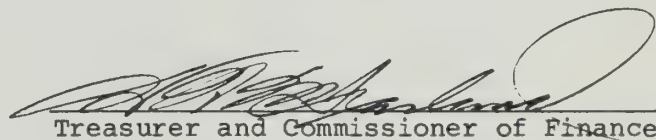
FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Budget Report on Current Revenues and Expenditures for the seven months ended July 31, 1983

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

For the information of the Finance Committee, I enclose a summary of City revenues, Page 1, and a summary of City expenditures, Pages 2 through 5, compared with budget and the corresponding percentages relative to budget for the same period in 1982.

As was discussed with the Finance Committee at our meeting of July 21, 1983, the projected surplus in 1983 will not be in the magnitude enjoyed in prior years. The net result of a reduced surplus could have a bearing upon the 1984 mill rate due to the decreased amount being carried forward from 1983 to 1984 as was possible in prior years.

Accordingly, the Standing Committees and the Local Boards were requested to curtail all unnecessary expenditures.

The status of financing the 1983 current budget remains essentially the same as reported to you last month and, accordingly, no additional comments are required at this time.

Enc.

City of Hamilton
Treasury

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE LEGISLATION COMMITTEE
FOR THE PERIOD ENDED JULY 29, 1983

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date		Balance (3-6) (9)
						Current Year (7)	Previous Year (8)	
0321	Legislative	472,860.00	3,829.78	270,206.87	274,036.65	58.0	53.9	198,823.35
0322	Clerk	2,034,870.00	35,457.68	1,108,385.89	1,143,843.57	56.2	57.8	891,026.43
0378-98	Status of Women	8,400.00	-	2,026.67	2,026.67	24.1	-	6,373.33
0374-11	Receptions and Public Events	62,000.00	821.76	39,466.09	40,287.85	65.0	27.3	21,712.15
		2,578,130.00	40,109.22	1,420,085.52	1,460,194.74	56.6	52.0	1,117,935.26

Treasury Comments: The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year. Note the percentage comparisons in Columns (7) and (8).

City of Hamilton
Treasury

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE PERSONNEL COMMITTEE
FOR THE PERIOD ENDED JULY 29, 1983

<u>Control</u> <u>(1)</u>	<u>Description</u> <u>(2)</u>	<u>Approved</u> <u>Budget</u> <u>(3)</u>	<u>Outstanding</u> <u>Commitments</u> <u>to Date</u> <u>(4)</u>	<u>Expenditures</u> <u>to Date</u> <u>(5)</u>	<u>Total</u> <u>Expended</u> <u>(and</u> <u>Committed)</u> <u>to Date</u> <u>(4+5)</u> <u>(6)</u>	<u>Percent Expended</u> <u>(and Committed)</u> <u>to Date</u> <u>Current Year</u> <u>(7)</u>	<u>Previous</u> <u>Year</u> <u>(8)</u>	<u>Balance</u> <u>(3-6)</u> <u>(9)</u>
0325	Legal	810,250.00	496.35	476,976.19	477,472.54	58.9	55.7	332,777.46
0327	Personnel	581,700.00	8,257.55	301,888.33	310,145.88	53.3	54.9	271,554.12
0341	Fire	18,276,460.00	98,693.81	10,123,893.31	10,222,587.12	55.9	55.7	8,053,872.88
		19,668,410.00	107,447.71	10,902,757.83	11,010,205.54	56.0	55.6	8,658,204.46

Treasury Comments: The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year. Note the percentage comparisons in Columns (7) and (8).

City of Hamilton
Treasury

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE PARKS AND RECREATION COMMITTEE
FOR THE PERIOD ENDED JULY 29, 1983

<u>Control</u> <u>(1)</u>	<u>Description</u> <u>(2)</u>	<u>Approved</u> <u>Budget</u> <u>(3)</u>	<u>Outstanding</u> <u>Commitments</u> <u>to Date</u> <u>(4)</u>	<u>Expenditures</u> <u>to Date</u> <u>(5)</u>	<u>Total</u> <u>Expended</u> <u>(and</u> <u>Committed)</u> <u>to Date</u> <u>(4+5)</u> <u>(6)</u>	<u>Percent Expended</u> <u>(and Committed)</u> <u>to Date</u> <u>Current Year</u> <u>(7)</u>	<u>Previous Year</u> <u>(8)</u>	<u>Balance</u> <u>(3-6)</u> <u>(9)</u>
0337	Hamilton-Scourge Project	100,000.00	6,507.62	9,013.31	15,520.93	15.5	-	84,479.07
0353	Cemeteries	2,145,660.00	92,138.75	1,028,625.61	1,120,764.36	52.2	52.2	1,024,895.64
0364	Parks	5,245,920.00	91,653.79	3,111,366.29	3,203,020.08	61.1	53.3	2,042,899.92
0367	Recreation	5,749,430.00	80,643.92	2,794,913.76	2,875,557.68	50.0	50.8	2,873,872.32
0369	Historic Sites	697,630.00	21,684.63	320,964.30	342,648.93	49.1	55.4	354,981.07
0378-29	Hamilton Veterans Committee	9,100.00	-	2,633.98	2,633.98	28.9	38.1	6,466.02
0378-50	Special Events Committee	196,980.00	5,016.87	108,059.10	113,075.97	57.4	48.2	83,904.03
		14,144,720.00	297,645.58	7,375,576.35	7,673,221.93	54.3	52.1	6,471,498.07

Treasury Comments: The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year. Note the percentage comparisons in Columns (7) and (8).

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE PLANNING AND DEVELOPMENT COMMITTEE
FOR THE PERIOD ENDED JULY 29, 1983

<u>Control</u> (1)	<u>Description</u> (2)	<u>Approved Budget</u> (3)	<u>Outstanding Commitments to Date</u> (4)	<u>Expenditures to Date</u> (5)	<u>Total Expended (and Committed) to Date (4+5)</u> (6)	<u>Percent Expended (and Committed) to Date</u>		<u>Balance (3-6)</u> (9)
						<u>Current Year</u> (7)	<u>Previous Year</u> (8)	
0331	Planning by Region	1,238,280.00	-	690,156.25	690,156.25	55.7	46.0	548,123.75
0334	Community Development	330,050.00	206.74	187,632.49	187,839.23	56.9	56.9	142,210.77
0344	Building	2,371,850.00	4,862.62	1,317,973.78	1,322,836.40	55.8	53.4	1,049,013.60
0333	Co-ordinator, Lloyd D. Jackson Square	248,870.00	12,427.26	111,016.74	123,444.00	49.6	24.5	125,426.00
0360	Central Utilities Plant	1,279,550.00	31,716.33	655,023.24	686,739.57	53.7	48.0	592,810.43
0321-03	Committee of Adjustment	11,000.00	-	-	-	-	-	11,000.00
0374-15	Hamilton Housing Company Ltd.	106,680.00	-	55,399.48	55,399.48	51.9	62.8	51,280.52
		5,586,280.00	49,212.95	3,017,201.98	3,066,414.93	54.9	50.5	2,519,865.07

Treasury Comments: The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year. Note the percentage comparisons in Columns (7) and (8).

City of Hamilton
Treasury

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE TRANSPORT AND ENVIRONMENT COMMITTEE
FOR THE PERIOD ENDED JULY 29, 1983

Control (1)	Description (2)	Approved	Outstanding	Expenditures	Total	Percent Expended	Balance
		Budget (3)	Commitments to Date (4)	to Date (5)	Expended (and Committed) to Date (4+5) (6)	(and Committed) to Date Current Year Previous Year (7) (8)	(3-6) (9)
0329	Airport	14,300.00	-	-	-	-	14,300.00
0345	Traffic - City	2,270,240.00	42,094.59	1,210,118.30	1,252,212.89	55.2	63.1
0346	- Region	1,482,680.00	-	739,741.51	739,741.51	49.9	41.3
	Total Traffic	3,752,920.00	42,094.59	1,949,859.81	1,991,954.40	53.1	54.0
0350	Public Works - City	10,834,950.00	202,578.74	5,634,228.91	5,836,807.65	53.9	65.6
	- Region	2,711,310.00	-	1,484,833.58	1,484,833.58	54.8	72.5
	Total Public Works	13,546,260.00	202,578.74	7,119,062.49	7,321,641.23	54.0	67.3
0351	Engineering - City	2,542,900.00	-	994,214.66	994,214.66	39.1	48.2
0352	Local Roads - Region	467,500.00	-	108,173.53	108,173.53	23.1	5.5
	Total Engineering	3,010,400.00	-	1,102,388.19	1,102,388.19	36.6	42.3
0347	School Traffic	440,040.00	-	256,690.00	256,690.00	58.3	49.8
0348	Central Services Garage	248,460.00	27,741.02	352,659.48	380,400.50	153.1 *	61.1
0378-30	Pollution Control	54,880.00	-	29,058.02	29,058.02	52.9	47.4
		21,067,260.00	272,414.35	10,809,717.99	11,082,132.34	52.6	60.8
							9,985,127.66

Treasury Comments:

Central Services Garage (*) records a deficit of \$131,940.50 to date due to lack of usage of the Central Services Garage vehicles resulting from the reduced snowfall for the first part of 1983. While an offsetting savings will occur in the Winter Maintenance area of Public Works, \$185,000 of this savings has been allocated to the Wentworth Street Steps project - \$125,000, and the Litter Pick-up for the last quarter of 1983 - \$60,000.

City of Hamilton
Treasury

SUMMARY OF THE CITY REVENUES FOR THE PERIOD ENDED JULY 31, 1983

<u>Control</u> (1)	<u>Description</u> (2)	<u>Approved Budget</u> (3)	<u>Revenue to Date</u> (4)	<u>Percent Revenue to Date Current Year</u> (5)	<u>Percent Revenue to Date Previous Year</u> (6)	<u>Balance (3-4)</u> (7)
0301	Previous Year Surplus	900,000.00	900,000.00	100.0	100.0	-
0302	Taxation - Levies	205,040,850.00	156,578,726.00	76.4	75.7	48,462,124.00
	- Supplementary	1,755,540.00	505,986.40	28.8	.2	1,249,553.60
	- Special	5,495,640.00	3,686,907.36	67.1	66.6	1,808,732.64
0303	Grants, Subsidies	21,199,930.00	16,034,508.86	75.6	70.1	5,165,421.14
0304	Licenses and Permits	2,032,650.00	1,512,541.53	74.4	61.2	520,108.47
0305	Interest, Tax Penalties, Etc.	7,224,380.00	3,700,895.90	51.2	60.0	3,523,484.10
0306	Rents, Concessions, Etc.	975,350.00	569,526.33	58.4	56.2	405,823.67
0307	Fines	1,650,000.00	839,241.37	50.8	61.3	810,758.63
0308	Service Charges	843,620.00	475,470.66	56.3	35.3	368,149.34
0309	Recreation and Community Services	2,280,560.00	1,330,943.93	58.3	54.2	949,616.07
0310	Miscellaneous	6,303,140.00	3,586,343.89	56.8	40.5	2,716,796.11
0311	Transfer from Reserves	1,606,310.00	1,606,310.00	100.0	100.0	-
0313	Cemetery	927,810.00	363,797.47	39.2	37.0	564,012.53
0315	Departmental Recoveries	142,300.00	57,453.24	40.4	21.9	84,846.76
		258,378,080.00	191,748,652.94	74.2	72.5	66,629,427.06

SUMMARY OF THE CITY EXPENDITURES INCLUDING REGION AND EDUCATION
LEVIES FOR THE PERIOD ENDED JULY 31, 1983

Control	Description	Approved Budget	Outstanding Commitments to Date	Expenditures to Date	Total Expended (and Committed) to Date	Percent Expended (and Committed) to Date		Balance
						Current Year	Previous Year	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
General Government								
0321	Legislative	472,860.00	3,829.78	270,206.87	274,036.65	58.0	53.9	198,823.35
0324	Chief Administrative Officer	123,130.00	30.09	70,968.14	70,998.23	57.7	55.1	52,131.77
0322	Clerk	2,034,870.00	35,457.68	1,108,385.89	1,143,843.57	56.2	57.8	891,026.43
0323	Treasury	4,863,910.00	693,294.92	2,448,987.31	3,142,282.23	64.6	63.8	1,721,627.77
0325	Legal	810,250.00	496.35	476,976.19	477,472.54	58.9	55.7	332,777.46
0326	Purchasing	374,890.00	299.12	214,099.95	214,399.07	57.2	55.9	160,490.93
0327	Personnel	581,700.00	8,257.55	301,888.33	310,145.88	53.3	54.9	271,554.12
0328	Property	3,750,560.00	250,489.05	1,875,214.15	2,125,703.20	56.7	57.3	1,624,856.80
0329	Airport	14,300.00	-	-	-	-	-	14,300.00
0330	Architect	184,500.00	90.28	106,156.70	106,246.98	57.6	57.4	78,253.02
0331	Planning by Region	1,238,280.00	-	690,156.25	690,156.25	55.7	46.0	548,123.75
0332	City Garage	38,650.00	22,333.69	9,095.64-	13,238.05	34.3	-	25,411.95
0333	Co-ordinator Jackson Square	248,870.00	12,427.26	111,016.74	123,444.00	49.6	24.5	125,426.00
0334	Community Development	330,050.00	206.74	187,632.49	187,839.23	56.9	56.9	142,210.77
0335	Real Estate	538,490.00	13,840.28	302,422.41	316,262.69	58.7	57.4	222,227.31
0337	Hamilton-Scourge	100,000.00	6,507.62	9,013.31	15,520.93	15.5	-	84,479.07
0348	Central Services Garage	248,460.00	27,741.02	352,659.48	380,400.50	153.1	61.1	131,940.50-
0360	Central Utilities Plant	1,279,550.00	31,716.33	655,023.24	686,739.57	53.7	48.0	592,810.43
Protection to Persons and Property		17,233,320.00	1,107,017.76	9,171,711.81	10,278,729.57	59.6	57.3	6,954,590.43
0341	Fire	18,276,460.00	98,693.81	10,123,893.31	10,222,587.12	55.9	55.7	8,053,872.88
0344	Building	2,371,850.00	4,862.62	1,317,973.78	1,322,836.40	55.8	53.4	1,049,013.60
0345	Traffic, for City	2,270,240.00	42,094.59	1,210,118.30	1,252,212.89	55.2	63.1	1,018,027.11
0346	Traffic, for Region	1,482,680.00	-	739,741.51	739,741.51	49.9	41.3	742,938.49
0347	School Traffic, by Region	440,040.00	-	256,690.00	256,690.00	58.3	43.8	183,350.00
		24,841,270.00	145,651.02	13,648,416.90	13,794,067.92	55.5	53.1	11,047,202.08



SUMMARY OF THE CITY EXPENDITURES INCLUDING REGION AND EDUCATION
LEVIES FOR THE PERIOD ENDED JULY 31, 1983

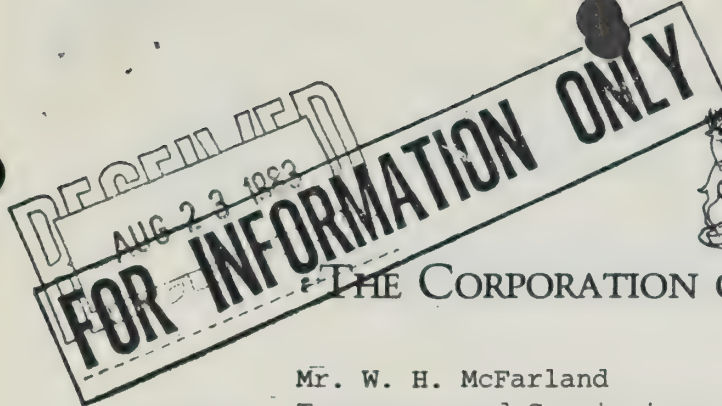
Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date Current Year (7)	Previous Year (8)	Balance (3-6) (9)
<u>Public Works</u>								
0350	City	10,834,950.00	202,578.74	5,634,228.91	5,836,807.65	53.9	65.6	4,998,142.35
0349	Region	2,711,310.00	-	1,484,833.58	1,484,833.58	54.8	72.5	1,226,476.42
		13,546,260.00	202,578.74	7,119,062.49	7,321,641.23	54.0	67.3	6,224,618.77
<u>Engineering</u>								
0351	City	2,542,900.00	-	994,214.66	994,214.66	39.1	48.2	1,548,685.34
0352	Local Roads - Region	467,500.00	-	108,173.53	108,173.53	23.1	5.5	359,326.47
		3,010,400.00	-	1,102,388.19	1,102,388.19	36.6	42.3	1,908,011.81
<u>Recreation and Cultural Services</u>								
0353	Cemetery	2,145,660.00	92,138.75	1,028,625.61	1,120,764.36	52.2	52.2	1,024,895.64
0364	Parks	5,245,920.00	91,653.79	3,111,366.29	3,203,020.08	61.1	53.3	2,042,899.92
0367	Recreation	5,749,430.00	80,643.92	2,794,913.76	2,875,557.68	50.0	50.8	2,873,872.32
0369	Culture	697,630.00	21,684.63	320,964.30	342,648.93	49.1	55.4	354,981.07
		13,838,640.00	286,121.09	7,255,869.96	7,541,991.05	54.5	52.2	6,296,648.95
0374	Grants, Receptions and Public Events	606,750.00	821.76	500,601.22	501,422.98	82.6	75.1	105,327.02

SUMMARY OF THE CITY EXPENDITURES INCLUDING REGION AND EDUCATION
LEVIES FOR THE PERIOD JULY 31, 1983

Control	Description	Approved Budget	Outstanding Commitments to Date	Expenditures to Date	Total Expended (and Committed) to Date	Percent Expended (and Committed) to Date	Balance (3-6)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(9)
0375	Municipal Services - Owners' Portion	638,850.00	-	678,302.96	678,302.96	106.2	39,452.96-
0376	Capital Projects Financed from Current Funds	5,260,560.00	-	5,260,560.00	5,260,560.00	100.0	-
0377	Provision for Reserves	8,448,350.00	-	7,967,660.72	7,967,660.72	94.3	480,689.28
0378	Finance Expenditures - Employee Benefits - Present Employees - Pensioners	86,640.00 59,900.00	- -	40,134.32 35,226.20	40,134.32 35,226.20	46.3 58.8	46,505.68 24,673.80
		146,540.00	-	75,360.52	75,360.52	51.4	71,179.48
	Financial						
	Other Contingency	3,464,160.00 262,810.00	22,290.00 -	1,005,778.53 -	1,028,068.53 -	29.7 -	2,436,091.47 262,810.00
		3,726,970.00	22,290.00	1,005,778.53	1,028,068.53	27.6	2,698,901.47
	Miscellaneous - Other	1,601,480.00	75,797.99	656,551.20	732,349.19	45.7	869,130.81
	Control Total	5,474,990.00	98,087.99	1,737,690.25	1,835,778.24	33.5	3,639,211.76

SUMMARY OF THE CITY EXPENDITURES INCLUDING REGION AND EDUCATION
LEVIES FOR THE PERIOD ENDED JULY 31, 1983

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date		Balance (3-6) (9)
						Current Year (7)	Previous Year (8)	
0379	Local Boards							
	Library	8,134,210.00	3,389,254.00	4,744,956.00	8,134,210.00	100.0	100.0	-
	Performing Arts	755,970.00	324,870.00	431,100.00	755,970.00	100.0	100.0	-
	Convention Centre	528,550.00	220,229.00	308,321.00	528,550.00	100.0	100.0	-
	Control Total	9,418,730.00	3,934,353.00	5,484,377.00	9,418,730.00	100.0	100.0	-
	Total City Expenditure	102,318,120.00	5,774,631.36	59,926,641.50	65,701,272.86	64.2	66.3	36,616,847.14
0380	Regional Council and Education Boards							
	Region	59,257,550.00	24,986,157.21	34,271,392.79	59,257,550.00	100.0	100.0	-
	Board of Education	87,984,490.00	42,653,072.58	45,331,417.42	87,984,490.00	100.0	100.0	-
	Separate School Board	8,817,920.00	4,061,658.78	4,756,261.22	8,817,920.00	100.0	100.0	-
	Control Total	156,059,960.00	71,700,888.57	84,359,071.43	156,059,960.00	100.0	100.0	-
	Report Total	258,378,080.00	77,475,519.93	144,285,712.93	221,761,232.86	85.8	86.1	36,616,847.14



7(m)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland Treasurer and Commissioner of Finance DATE August 22, 1983
Name & Title

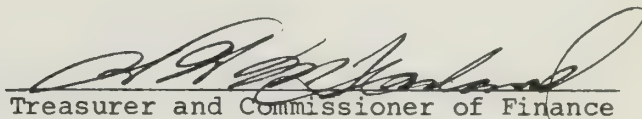
FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Letter of C. N. Watson and Associates Ltd. addressed to R. Morrow, Mayor
Re: 1983 Equalization Factor

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

The letter from C. N. Watson and Associates Ltd. was forwarded to the Finance Committee for information by Mr. J. R. Jones, Executive Assistant to the Mayor. For your information, we have reviewed the contents of this letter and while we appreciate the concern expressed by Mr. Watson, we would not suggest considering his company on a consulting basis at this time.

For your additional information, I am attaching a copy of a letter from Mr. E. G. Beres, Regional Assessment Commissioner, on this subject in which he advises the resources of his staff and his offices are available to us for any information which may be required.

Att.

c.c. Mr. J. R. Jones, Executive Assistant to the Mayor



ASSESSMENT REGION NO. 19

Regional Municipality
Hamilton-Wentworth

119 King St. W., 3rd Floor, Box 2112 Hamilton, Ontario L8N 3Z9

TREASURY

Tel: 416/521-7489

AUG 27 1983

ROUTE REC'D

W.H.M.

E.C.M.

L.W.S.

I.R.H.

T.W.D.

M.R.A.

D.D.

August 19, 1983

Memorandum to: Mr. W. H. MacFarland
City Treasurer, Commissioner of Finance
Corporation of the City of Hamilton

Memorandum from: Mr. E. G. Beres
Assessment Commissioner
Hamilton-Wentworth Region

Subject: Equalization factor, City of Hamilton

Referring to our recent meeting of Monday August 15, all valid sales and appraisals used to calculate the recently published equalization factor, and calculation sheets, are kept on location at this office.

Mr. K. McMaster and myself are available to meet with you or your appointed staff, at your convenience, and discuss in detail how the current equalization factor is arrived at.

Sincerely,

E. G. Beres, M.I.M.A.
Regional Assessment
Commissioner

EB:ls

AUG 11 1983

C.N. Watson and Associates Ltd.

Economists and
Management Consultants

Sheppard Centre, Suite 900
2 Sheppard Avenue East
Willowdale, Ontario
M2N 5Y7

Telephone (416) 221-6150
Telex 06-986184

August 8, 1983

Mr. R. Morrow, Mayor
City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Mayor Morrow:

The equalization factors to be used in tax and grant calculations next year by Ontario municipalities, were recently established (July 9, 1983 Ontario Gazette). For Hamilton, the 1983 factor is 12.36.

As you are aware, an equalization factor is calculated as the overall ratio between taxable assessment and the recent market value of those same properties. It is used to bring varying assessment practice to a common base in order to enable upper tier and school board jurisdictions to apportion their requisitions among municipalities served. It is also used by the Province in calculating Resource Equalization Grant entitlements.

Hamilton's taxpayers currently bear a substantial share of the upper tier and school board tax requisition. This situation makes it very important that Hamilton satisfy itself as to the accuracy of its 1983 equalization factor. This factor was calculated by the Regional Assessment office, based on a sample of property sales and appraisals. Care is certainly involved in making the calculation, but it should not be assumed that the resultant equalization factor is inevitably correct and not subject to challenge. Section 55 of The Assessment Act permits any municipality, on or before the first day of November, to apply to the Ontario Municipal Board for a review of its equalized assessment and equalization factor to ensure that just and equitable amounts are used. An error in the factor could cost Hamilton taxpayers a substantial amount of money. It is therefore prudent that the Municipality examine the calculations involved in some detail.

Mr. R. Morrow, Mayor

- 2 -

The writer has been involved in municipal financial impact studies and the provision of expert witness testimony at the Ontario Municipal Board, for many years. As part of this work, we have developed a straight-forward procedure for testing the validity of an equalization factor and the equity of the tax burden which results.

We would be very pleased to discuss with you the means by which our procedure could be used to examine the appropriateness of Hamilton's 1983 equalization factor. We take the liberty of suggesting however, that these discussions be initiated during August, in order to allow sufficient time for the necessary analysis to be undertaken and acted upon, prior to the end of October.

Yours very truly,

C.N. WATSON AND ASSOCIATES LTD.



C.N. Watson, C.M.C.
CNW/cw

FOR INFORMATION ONLY



7(n)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland
Treasurer and Commissioner of Finance DATE August 23, 1983
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Overall Capital Cost to City of Hamilton Taxpayers for the Completion of all Projects in Civic Square and a before Civic Square and an after Civic Square Comparison of Realty and Business Taxes

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

For the information of the Finance Committee, I enclose Statement 1 which outlines the gross cost of projects financed by the City of Hamilton taxpayers for the Civic Square which will amount to \$130,096,000 after the completion of the Trade Centre/Arena and the Lakeview Sheraton Hotel Project. You will note that the overall financing for this amount from City/Education debenturing is \$52,378,000, other City/Education funding is \$26,925,000, the Federal Contribution is to \$17,205,000, the Province of Ontario contribution is \$17,819,000, public subscription is anticipated to be \$6,331,000, with the balance of the funding from various sources amounting to \$9,438,000. There is also attached Statement 2 which outlines both the business and realty taxes in a before and after situation in the development of the Civic Square. The before figures have been calculated on the 1968 assessment for 1969 taxation using 1983 mill rates and this figure amounts to approximately \$2,500,000. You will note that the after projection, which includes estimated taxes for the Sheraton Hotel Project and the balance of taxes relative to Phase IV, Standard Life Project, collectively totals approximately \$7,500,000. This means that overall taxes (realty, business and payment in lieu) have increased in the range of \$5,000,000.

BACKGROUND - Continued

It is to be noted by reference to Statement 1 that the amount of money debentured is \$52,378,000 (note Column 4) and that the approximate annual debt charges, as can be noted in Column 11, amount to \$6,869,695. While the overall increase in taxes will not totally finance the debt charges, it is to be remembered that the debt charges will be retired within approximately 20 years or less from the completion date and that the taxation base should continue on in the future. In addition, the downtown core has been completely rebuilt representing a tremendous improvement over what buildings were there in the 1960's which has created additional employment opportunities.

I should advise this information has been requested by and forwarded to Ms. Florence Sicoli, Spectator, who wish to do an article on the subject. I thought the figures when compiled would be of interest to the Members of the Finance Committee.

Att.

c.c. Ms. Florence Sicoli, Spectator

City of Hamilton
Treasury

Statement 1

Statement of Capital Cost and Financing for the Development of the
Civic Square Including Both the City of Hamilton and the
Board of Education for the City of Hamilton

Description (1)	Completion Date (2)	F I N A N C I N G							Other Source (10)	1983 (Annual) Debt Charges (11)
		Gross Cost (3)	Amount Debentured (4)	City/ Education Funding (5)	Federal Government (6)	Province of Ontario (7)	Public Sub- scription (8)	Amount (9)		
Lloyd D. Jackson Square Development Cost including land acquisitions, sewers, water, and administration	1972	30,516,000	6,127,000	134,000	13,055,000	6,973,000		4,227,000	Rent, subsidy, land sale	569,566
Contribution to the Art Gallery	1977	1,250,000	1,250,000							151,058
Hamilton Place	1973	11,505,000	6,875,000	1,799,000			2,831,000			701,605
Convention Centre	1981	18,340,000	10,154,000	3,040,000		5,146,000				1,518,514
Library and Farmers' Market	1980	14,165,000	11,080,000	2,579,000	150,000			356,000	Gift fund and contributions from McMaster/ Mohawk	
Trade Centre/Arena	1985	36,975,000	11,873,000	10,943,000	4,000,000	4,075,000	3,500,000	2,584,000	Interest income	1,726,238
Central Utilities Plant	1977	3,224,000	2,298,000	50,000		676,000		200,000	Contribution from Art Gallery	284,481
Underground Parking Facility	1977	7,773,000		6,757,000		620,000		396,000	Contribution from Art Gallery	
Education Centre Lakeview Sheraton Hotel Project (including the Bridge over King Street)	1967	3,248,000	2,721,000	198,000		329,000			Recovery fr. Lake -view 1393-2002	228,063
	1985	3,100,000		1,425,000				1,675,000		
Totals		130,096,000	52,378,000	26,925,000	17,205,000	17,819,000	6,331,000	9,438,000		6,869,695

Note: (1) No actual debenturing undertaken to date - debt charges based on 20 years at 13%.

City of Hamilton
Treasury

Statement 2

Comparison of Realty and Business Taxes Prior to
and After Completion of Civic Square

106-2-1 1983
CIVIC SQUARE

Before Civic Square based on 1968 assessment for 1969 taxation

1) Total taxes based on 1969 mill rates	<u>946,791.89</u>
2) Same assessment based on 1983 mill rates	<u>2,522,466.41</u>

After completion of Civic Square based on 1982 assessment for 1983 taxation

1) Taxes based on properties presently on the tax rolls	5,610,472.58
2) Estimated taxes of the Sheraton Hotel on completion	351,815.69
3) Estimated additional taxes for the Phase IV property Standard Life Building	<u>1,496,974.12</u>

Total Estimated taxes Civic Square on completion based on 1983 mill rates	<u>7,459,262.39</u>
--	---------------------

In summary, you could say that based on 1983 mill rates, the taxes previous to Civic Square were approximately \$2,500,000, whereas on completion of all properties, it will now yield \$7,500,000, an increase based on this criteria of approximately \$5,000,000 in taxes.

ROBERT M. MORROW
MAYOR



7101

RECEIVED
AUG 13 1983

August 3, 1983

Mr. J. J. Schatz,
Secretary,
Finance Committee.

Dear Mr. Schatz:

Will you please see that the Committee receives this. It is a submission(s) received from the letter which was sent out to small business people in the City from the former Special Committee on Jobs.

Thank you.

Yours very truly,

RMM/cd
Encl.

Robert M. Morrow,
Mayor.

JUN 13 1983

Heaton & Hassal

CHARTERED
ACCOUNTANTS

Walter J. Heaton C.A.
Maurice A. Hassal C.A. (1927-1982)
Daniel L. Marissen B. Math, C.A.
Allan D. Stevenson B. Comm., C.A.

June 10, 1983.

Robert M. Morrow,
Corporation City of Hamilton,
71 Main Street West,
Hamilton, Ontario.
L8N 3T4

TO FINANCE

Dear Sir:

The writer has enclosed copies of the following:

1. The account for business improvement budget.
2. Your letter to small business received the same day.

The writer has a great difficulty in understanding why elected representative would pass such a by-law which places an increased burden on small business and at the same time you request information on how to help small business.

The writer absolutely refuses to pay this account since no voice was allowed on the imposition of the levy.

I would respectfully suggest that council has adopted this by-law in haste and it should with equal haste adopt a by-law rescinding which I trust will be carried out prior to June 30, 1983.

As a matter of interest the present diversion only serves as an impediment to the flow of traffic since no new routes were constructed as alternates.

The writer regrets having to write on such a negative time, but there is no alternative.

Yours very truly,


WALTER J. HEATON, C.A.

WJH:mg
Enc.

cc V. Agro

JUN 14 1983

Ray C. Edwards

REALTY LTD.

REAL ESTATE BROKER

RAY C. EDWARDS, President

TELEPHONE:

389-1355

4098 STATION "D"

989A FENNELL AVENUE EAST

SUITE 200

HAMILTON, ONTARIO L8V 4L5

June 13, 1983

Mr. Robert M. Morrow, Mayor
Corporation of the City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario
L8P 1H4

TO ALL
COMMITTEES

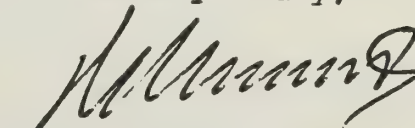
Dear Sir:

Thank you for your undated memorandum
'To small business in Hamilton', which I received
today.

As a small businessman, I believe that
growth would be more noticeable if we had less inter-
ference from all levels of Government. There are so many
regulations and restrictions at all levels, including the
local level, that many times it just isn't worth the
efforts to expand.

Perhaps this is not the type of suggestion
that you are looking for, and I do not mean to be trite.
Nevertheless, we seem to be hindered many times, rather
than helped by well meaning politicians. We would be
much better off if left to fend for ourselves. If less
tax money were spent on needless regulations, there would
be more money to spend on those things which encourage
growth.

Yours very truly,



RAY C. EDWARDS

RCE:co



AATEL COMMUNICATIONS INC.

A TELEPHONE COMPANY

249 Stone Church Road East, Hamilton, Ontario L9C 5S3 (416) 387-0012

June 14, 1983

TO FINANCE
AND LEGISLATION

RECEIVED
JUN 15 1983

Know

Special Committee on Jobs
Hamilton City Hall
Hamilton, Ontario
L8N 3T4

An information seminar so that the business people of Hamilton may meet The City Purchasing Department. A periodic list of contracts the city is tendering and services the city require on a day to day basis. I do not feel I require a competitive edge but I do feel that tendering information should be readily available on a priority basis to local businesses.

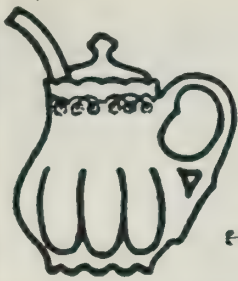
Businesses should be kept informed on development progress such as The Mountain Expressway, Industrial Complexes, Hotels, etc. These items affect all businesses in general and in the case of contraversal issues the business community can provide positive input.

Yours truly,

Paul E. Chaput
President.

PEC/pw

JUN 1 1983



DRY MUSTARD MILLERS

G.S. DUNN & CO. LIMITED

80 PARK STREET NORTH
HAMILTON, ONTARIO, CANADA L8R 2M9
TELEPHONE (416) 522-8235 or 522-0833
CABLE ADDRESS "DUNMILL" HAMILTON
TELEX 061-8353 (DUNMUSTRD HAM)

June 16, 1983

Mayor Robert M. Morrow
City of Hamilton
City Hall
Hamilton, Ont.
L8N 3T4

TO EC. DEV. COMM.
and all CITY COUNCIL
COMMITTEES

Dear Mayor Morrow:

We are encouraged and delighted with your form letter and its approach -- an approach that hasn't been taken since the days of Jack MacDonald.

It was a request such as you are making that prevented this 100 year old, one of a kind Canadian company from relocating in Milton, Ont., after being discouraged from expansion by the city. This type of input, put John Morand of the Economic Development and I together, and eventually resulted in our company buying vacant Hamilton property, receiving proper zoning and building a 15,000 sq. ft. warehouse, which we have just completed and moved into on May 1, 1983. Since that time we have hired 30% more staff and are able to continue to expand the Canadian mustard industry in a location that provides us with excellent labor, while maintaining our key personnel. In this way we have proven that industry can be part of redevelopment.

I must admit, since this was our first major physical expansion, we had a great fear of bureaucracy and its imagined delays. However, these fears were unfounded and we are indeed indebted to many city departments and employees for making the completion of this project simple, based on the framework in which they must work. The result has been a successful project and pride in remaining a part of Hamilton's business and manufacturing community.

I feel small business should be:

1. -made aware of Hamilton's Economic Development Dept.
2. -encouraged to use this department.
3. -since the framework and beaurocracy are impossible to eliminate, individuals should be made aware that City Hall and its respective departments are approachable and that each department encourages that approach from a public relations standpoint.

This is the feeling I received, even though I dreaded the probable confrontation, but found that once approached, everyone was very helpful in providing Hamilton with a growing industry to be proud of. I realize this letter doesn't directly answer your requests, but just had to reply to it. If I may steal a closing from the Region's Chairperson, I will say thank you in the following manner --

Regionally yours,

G. S. DUNN & CO. LIMITED

John R. Elder
President

JUN 16 1983

Certified Gemologist
REGISTERED JEWELLER
AMERICAN GEM SOCIETY



A. G. GAUL LTD.

JEWELER
DIAMOND MERCHANTS
SINCE 1908

SPECIALISTS IN
CREATIVE JEWELRY

TO FINANCE

TELEPHONE
527-1847

109 KING STREET E.
HAMILTON, ONTARIO
L8N 1A9

June 16, 1983

Mayor R. M. Morrow,
City Hall,
Hamilton Ontario.

Dear Sir;

SMALL BUSINESSES IN HAMILTON

A proposal I would like to submit is regarding the great increase in Realty Taxes in the area of my store location. Being on a Net Net Lease my Realty Taxes have increased over double in about two years, and because of this fact and our business loss to Jackson Square could not afford to assist in jobs, not being able to afford to hire.

Business owners have objected individually regarding the high taxes, but they should do so in a group to bring more pressure.

However, because of these taxes, and operating from a poor business location, my store will have to close when my lease expires in another 3 years. The development west of James Street with more retail area than the Downtown can stand will bring to an end any retail business in the area east of James. I have had some 47 years retail business experience in this area, and feel am better qualified than many other people to offer advice and assistance.

Yours truly,

J. A. Gaul C.G. R.J. AGS G.J.

JUN 23 1983

23 June

Copy to R. Brown
See. Johnson

ZELLEN'S GARAGE

"Home of Better Body Work"

274 CATHARINE STREET, NORTH
HAMILTON, ONTARIO

LBL 459

525-6511

TO: T + C
and FINANCE June 21, 1983

Robert M. Morrow, Mayor
City of Hamilton
Hamilton, Ontario

Dear Sir:

In reply to your letter regarding small business, it's survival and the request for any input from us regarding assistance during these difficult economic times.

I would like to submit the fact that for 30 years I have ran a business and used the property between the side walk and my building, part of which is mine and part which belongs to the city. Within the last few years this property has been designated as boulevard parking and must be rented from the city. I find it very hard to believe that council members instrumental in making up and instituting this law could have so little regard for business which bears the heaviest tax burden and by your own admission, is the backbone of the economy. At a very difficult time and in many cases this could be the straw that breaks the camel's back.

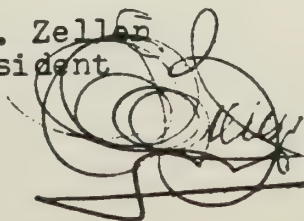
I would also like to suggest that a general moratorium on taxes (both business and Property) for small business be made. As these increases can only bankrupt our operations at a time when our profits have dropped drastically and in my own case have now turned into a deficit. I feel that if a financial statement were needed to document our position so that we could benefit by a temporary tax moratorium we would be more than pleased to supply it.

Thankyou for your interest and concern.

Your sincerely

MERG GARAGES & ENTERPRISES LTD.
a/o Zellens Garage

E. O. Zeller
-President



EOZ:AM

PROTECTION FIRST



RECEIVED
7/15/83

HAMILTON & DISTRICT HOME BUILDERS ASSOCIATION OF HUDAC

476 Grant Avenue

Hamilton, Ontario L8N 2X4

527-2412

July 8, 1983

Mr. R.C. Prowse, A.M.C.T.,
Secretary,
Special Committee on Jobs,
The Corporation of the City of Hamilton,
Office of the City Clerk,
City Hall,
Hamilton, Ontario
L8N 3T4

T + C
PR D
and FINANCE
and REG. COUNCIL

Dear Mr. Prowse:

Thank you for your letter of May 17, 1983 and the opportunity to respond to a serious concern of ours. Although incorrectly addressed, it did eventually reach us. Creating jobs is a common problem between the private sector and the government and we have taken some time to consult with a number of our Builder Members for their input into the question.

It goes without saying that housing creates jobs and jobs themselves create increased demand for housing. Therefore, it was greatly acknowledged by the majority of our Builder Members that the first and utmost deed the City and the Region alike must do is to attract new industry to the Hamilton-Wentworth area. We feel that this cannot be achieved without better transportation and highway accessibility in and around the City. (Transportation Corridor)

Secondly, a large number of Builder/Developers felt that the red tape and cost involved in the development stage of land has created a burden that not many are prepared to cope with; thus creating a shortage of affordable developed land.

The realty taxing system also creates a large problem with vacant undeveloped land which is the potential for future development and that puts a big bite on developers, the cost of land, and ultimately the cost of housing.

...2

Mr. R.C. Prowse, A.M.C.T.

-2-

July 8, 1983

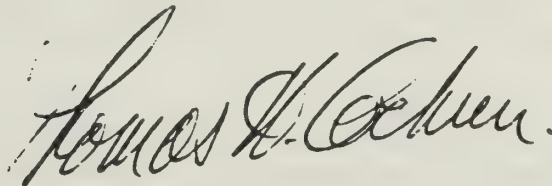
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Many builders feel the Building Department is doing a good job in expediting permits with as little delay as possible. There are a number of builders, however, who feel that the attitude of some civil servants leaves a lot to be desired. The City should strive to maintain good public relations with the private sector by keeping a closer eye on all its employees; thus encouraging more and more small businesses and builders to locate and work in the Hamilton-Wentworth area. To this end, I enclose recent correspondence from one of our Members which will illustrate two very real and common frustrations. i) inconsistencies with respect to local building by-laws and their enforcement. ii) a lack of concern on the part of building officials as evidenced by their failure to even reply to the letter-a common courtesy. (NOTE: ultimately a response was received after a query from my office.)

The time has come to change the attitude of many towards builders and developers from greedy carpetbaggers to responsible citizens who contribute greatly to the development of our communities for very modest returns. We must be looked upon as friends not enemies. A responsible municipality will seek and offer ways to assist in the development of housing-not blockade it.

If these things can be accomplished, we feel that the job creation problem will take care of itself. More information is available if required.

Yours truly,



T.H. Cochren
PRESIDENT

THC/jh

Enclosure

PROTECTION FIRST



RECEIVED
JUL 15 1983

HAMILTON & DISTRICT HOME BUILDERS ASSOCIATION OF HUDAC

47 Grant Avenue

Hamilton, Ontario L8N 2X4

527-2412

July 8, 1983

Mr. R.C. Prowse, A.M.C.T.,
Secretary,
Special Committee on Jobs,
The Corporation of the City of Hamilton,
Office of the City Clerk,
City Hall,
Hamilton, Ontario
L8N 3T4

T + G
PR D
and FINANCE
and REG. COUNCIL

Dear Mr. Prowse:

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July 8, 1983

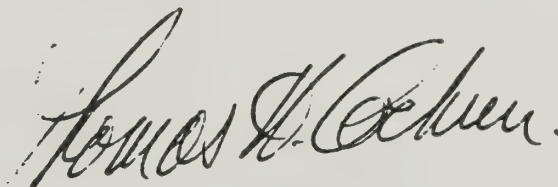
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T.H. Cochren
PRESIDENT

THC/jh

Enclosure

E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK



Urb/Mun Agenda
HAMILTON PUBLIC LIBRARY
Bulletin Board
SEP - 7 1983
CITY HALL
HAMILTON, ONTARIO
L8N 3T4

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1983 September 6

NOTICE OF MEETING

FINANCE COMMITTEE

Thursday, September 8th, 1983
2:00 o'clock p.m.
Room 233, City Hall

J. J. Schatz, Secretary
Finance Committee

AGENDA

1. Adoption of the minutes of the meeting held Thursday, August 25th, 1983.
2. City Architect and Coordinator, Lloyd D. Jackson Square:
 - City Hall Garage Roof Project.
3. Director of Real Estate:
 - Rescinding resolution - land purchase - Windermere Road.
4. City Treasurer and Commissioner of Finance:
 - (a) Financing - Conservation of Energy Projects.
 - (b) Hamilton & District Labour Council - Unemployed Help Centre - City vehicle.
 - (c) Ukrainian National Federation of Canada Inc. - Exemption/Relief - realty taxes.
 - (d) Financing - School Traffic Officers.
5. Mayor Eggleton/Alderman Shea - City of Toronto - Contribution to Canada 1 Project.
6. Information Reports:
 - (a) Big Brother Association - Grant.
 - (b) City Treasurer - Conference Report.
 - (c) City Treasurer - Financial Statement - Parking Authority.
 - (d) City Treasurer - Terms of Reference - Study on Comprehensive Auditing.
 - (e) City Treasurer - Personal Liability Statement - Corporations.
 - (f) City Treasurer - "PRIDE" Programme - Provincial Government.
 - (g) City Solicitor - Claims.

7. City Solicitor:

- (a) Claim - Hill vs The Corporation of the City of Hamilton.
- (b) Claim - Mayhew vs The Corporation of the City of Hamilton.
- (c) Claim - City and Smith vs Schofield and City Press.

8. Unfinished business:

- (a) City Architect - utilization of standard plans for various facilities
- January 6, 1983.
- (b) City Treasurer - investment H.M.R.F. - January 25, 1983.
- (c) Transport and Environment Committee - transfer of Traffic Department responsibilities to the Region - February 3, 1983.
- (d) City Treasurer - study to broaden the area of service of the Systems and Data Processing Division - February 3, 1983.
- (e) Subcommittee - review of elderly citizen tax rebate programme
- March 24, 1983.
- (f) City Architect - lighting - City Hall - April 7, 1983.
- (g) Hamilton Parking Authority - status report - land acquisition and facility development programme - April 21, 1983.
- (h) Director of Purchasing - contract - elevator maintenance - May 5, 1983.
- (i) Hamilton Civic Theatre Proposal - former Main Library - May 11, 1983.
- (j) Director of Real Estate - long-term lease - Mediacom Inc. - May 26, 1983.
- (k) Director of Real Estate - uses - 240 Burlington Street East - July 21, 1983.
- (l) Chief Administrative Officer - Wentworth Street Steps Project - July 21, 1983.
- (m) City Treasurer - debentures - Capital Budget Programmes - August 25, 1983.
- (n) City Treasurer - response to A.M.O.'s position - Discussion Paper - Cost Sharing and Unconditional Grants - August 25, 1983.
- (o) City Solicitor - Fraser and Beatty Account - August 25, 1983.
- (p) City Treasurer - realty and business tax collection procedures - August 25, 1983.
- (q) City Solicitor - Lien on property - realty taxes.

9. Other business.

10. Adjournment.



Thursday, August 25th, 1983
1:00 o'clock p.m.
Room 233, City Hall

The Finance Committee met.

Present: Alderman P. J. Peterson, Chairman
Alderman V. J. Agro
Alderman B. Hinkley
Alderman D. Gray
Alderman B. Charlton
Alderman T. Murray

Absent: Alderman I. Stout, Vice-Chairman - Vacation
Mayor R. M. Morrow - Vacation
Alderman S. Collins - Vacation

Also present: Mr. L. Sage, Chief Administrative Officer
Mr. W. H. McFarland, City Treasurer and Commissioner of Finance
Mr. E. C. Matthews, Director of Finance
Mr. D. W. Vyce, Director of Real Estate
Mr. J. J. Schatz, Secretary, Finance Committee

The minutes of the meeting held Thursday, July 21, 1983, were adopted as circulated to the members.

As recommended by the Director of Real Estate in a report dated August 8, 1983, the committee granted permission to the Hamilton Philharmonic Orchestra to use the first floor of the former Main Library Building from September 21st to September 25, 1983, for rehearsal space, for a fee of \$100.

As recommended by the Director of Real Estate in a report dated August 23, 1983, the committee agreed to recommend to City Council that the Director of Real Estate be authorized to rent the former Main Library Building to various Community and Non-Profit Organizations, who may be interested in occupying same on a temporary basis, at a rental rate of \$100. per week.

As recommended by the Director of Real Estate in a report dated August 15, 1983, the committee approved the sale of a parcel of city-owned land at the rear of 234 Bond Street North, measuring approximately 35' X 19', to Ms. Laurie Nielsen, abutting property owner, for the sum of \$300.

In a report dated August 8, 1983, the Director of Real Estate advised that due to unanticipated expenditures there is an overdraft of \$5,000. in the Historical Sites Account No. 0328-1533 and \$4,000. in the King's Forest Golf Club Account No. 0328-4433.

As recommended by the City Treasurer, in a report dated August 23, 1983, the committee agreed to recommend to City Council that these expenditures be financed by means of an appropriation transfer from account 0328-1345 - Civic Properties Rented - Property Taxes.

The City Treasurer pointed out that normally transfers from this account are not permitted.

As recommended by the City Treasurer in a report dated August 5, 1983, the committee approved the release of a partial holdback in the amount of \$1,767.52 to Peter van Egmond and Sons, for substantial completion of P.O. 07364, the rehabilitation of Ada Pritchard Court and Macassa Apartments, pending receipt by the Treasurer of the necessary forms from the contractor and the Legal Department.

The committee was advised that in sections 3, 4 and 5 of its Seventeenth Report, the Parks and Recreation Committee makes reference to joint use agreements with the Boards of Education with respect to playground development at Fairfield Elementary School, Roxborough Park School and St. Helen's School, and requests the Finance Committee to recommend the method of financing the cost of maintenance for these developments.

As recommended by the Treasurer in a report dated August 12, 1983, the committee agreed to recommend to City Council that the \$2,900. for each location, for a total of \$8,700. be provided by a transfer from the Recreation Account 0367-2829 - Sir Wilfrid Laurier Recreation Centre - Materials and Supplies - Other.

As recommended by the City Treasurer in a report dated July 21, 1983, the committee agreed to recommend to City Council that the Treasurer be authorized to make application to the Ministry of Municipal Affairs and Housing for a Community Celebrations Grant of \$10,000. to be spent on purposes in keeping with public celebration of the Ontario Bi-centennial in 1984.

As recommended by the City Treasurer in a report dated August 12, 1983, the committee agreed to

Adoption - Minutes

Hamilton Philharmonic
Orchestra - use of
Former Library

Policy - Rental of
Former Library
Building

Sale - rear land -
234 Bond St. N.

Director of Real
Estate - Transfers

Release of Holdback -
Peter van Egmond
and Sons

Joint Use Agreements -
Boards of Education
Playground Develop-
ments

Community Celebrations
Grant

Debentures - Local
Improvements

Debentures - Local
Improvements

recommend to City Council that the Regional Municipality of Hamilton-Wentworth be requested to arrange for the issuance of debentures, on behalf of the City of Hamilton, for the owner's share of local improvements for curbs, walks, alleyways, roadways and pedestrian mall, in the amount of \$494,000. relating to 1982 closings at the rate of 13% for a period of fifteen years; and further, that these local improvement debentures, be purchased by The Corporation of the City of Hamilton and financed from the Reserve for Debt Charges 0280-19.

Debentures - City of
Hamilton Projects

As recommended by the City Treasurer in a report dated August 12, 1983, the committee agreed to recommend to City Council that the Regional Municipality of Hamilton-Wentworth be requested to issue debentures, on behalf of the City of Hamilton, in an amount not to exceed \$6,000,000. relating to City of Hamilton projects in accordance with the a listing provided by the City Treasurer, at a current market rate in consultation with the City Treasurer and Commissioner of Finance.

Transfer of Funds -
Sales Tax - Firestone
of Canada Inc.

As recommended by the City Treasurer in a report dated August 16, 1983, the committee approved a transfer of \$3,000. from Account 0332-0225 - Gasoline to Account 0332-0119 - Contractual Services - Tire Maintenance. This is to cover the cost of the 7% Ontario Retail Sales Tax, which is being charged on this service by Firestone Canada Inc. for 1983 and which was not included in the original estimate for this account.

Parking Passes - Council
Members

The committee agreed to recommend to City Council that the Parking Authority be authorized to issue parking permits for use of the Underground Parking Garage (Lloyd D. Jackson Square) to the members of City Council and that the cost of parking be paid from the net surplus that would normally accrue to the City of Hamilton from the operation of this facility.

Details respecting this matter were set forth in a report dated August 22, 1983, from the City Treasurer and Commissioner of Finance.

Ukrainian Catholic
Church of the
Resurrection -
Cash in Lieu of
Parkland

In a report dated August 19, 1983, the Secretary, Planning and Development Committee advised that at its meeting August 10, 1983, that committee agreed to recommend to City Council that the request for relief from the 5% cash in lieu of parkland dedication from the Ukrainian Catholic Church of the Resurrection with respect to the proposed Senior Citizens Complex on Upper Ottawa Street be denied. This matter was being referred to the Finance Committee inasmuch as it may wish to consider the possibility of recommending that a grant be made to offset the amount required for the public land contribution which is \$6,750.00.

Following some discussion, the committee agreed to take no action on this matter.

Manual Litter Pick up
and Litter Containers
- Regional Roads

In a report dated August 12, 1983, Mr. R. C. Prowse, Secretary, advised that at its meeting August 8, 1983, the Transport and Environment Committee agreed to recommend to City Council that the Department of Public Works continue the manual litter pick up and litter container services on regional roads at an estimated cost of \$60,000. for the remainder of 1983, and that the Finance Committee recommend the method of financing this cost.

As recommended by the Treasurer in a report dated August 12, 1983 the committee agreed to recommend that the \$60,000. required be financed from the Winter Maintenance function of Public Works by reducing the budget of this function by \$60,000. and adding that amount to the appropriate accounts within the roadway and sidewalks maintenance function.

Fraser and Beatty -
Payment of Account

As recommended by the City Architect and Coordinator, Lloyd D. Jackson Square, in a report dated July 28, 1983, the committee approved payment of an account from Messrs. Fraser and Beatty, Solicitors, in the amount of \$6,948.18 for the period March 1 to March 31, 1983 and an amount of \$1,160. for the period May 1 to May 30, 1983. These payments to be made without prejudice to the city's right to tax the accounts if the outstanding balances cannot be settled.

It was noted that the accumulated total payment to Fraser and Beatty, including the above, in respect of the Jackson Square development, is \$472,713.65.

The committee requested the Legal Department to provide a report on the status of the Fraser and Beatty account as well as an estimate of cost for taxing the balance of the account in the event it is ultimately determined to tax same.

Information Reports:

The committee received the following letters and information reports:

- Report dated August 22, 1983, from the Secretary of the Parks and Recreation Committee respecting the 1983 current budget status.
- Letter dated July 22, 1983, from Mr. D. Kearney expressing appreciation relative to the bus pass programme for the handicapped.

- Report dated August 12, 1983, from the City Treasurer, along with the Financial Statement of the Hamilton Housing Company Limited, for the period ending December 31, 1982.
- Report dated August 4, 1983, from the City Treasurer along with a Financial Report of the Hamilton Convention Centre as at June 30, 1983.
- Report dated August 17, 1983, from the City Treasurer respecting the Statement of Unclassified Revenue and Expenditures, as at July 29, 1983.
- Report dated August 16, 1983, from the City Treasurer respecting the Status of the 1983 Contingency Account.
- Report dated August 17, 1983, from the City Treasurer respecting the update of Market Value Assessment from 1975 to 1980.
- Report dated August 23, 1983, from the City Treasurer regarding the Status of the Comprehensive Audit Programme.
- Report dated August 22, 1983, from the City Treasurer respecting Current Revenues and Expenditures for the seven months ending July 31, 1983.
- Report dated August 22, 1983, from the City Treasurer respecting correspondence from C. N. Watson Associates Limited regarding 1983 equalization factor.
- Report dated August 23, 1983, from the City Treasurer respecting the overall Capital Costs to City of Hamilton tax payers, relative to Civic Square.
- Copies of various letters received by the Mayor in reply to letters sent out to small businesses in the City from the former Special Committee on Jobs.

The Secretary was directed to review the contents of the various letters and forward same to the appropriate committees.

- Report dated August 18, 1983, from the City Treasurer, respecting the attendance of Messrs R. Hammel and T. Daw at the Association of Municipal Clerk's and Treasurer's of Ontario Conference.

In this regard, the committee concurred with the suggestion of Alderman Hinkley that the report be referred back to the Treasurer for elaboration and resubmitted at a further meeting.

- Report dated August 8, 1983, from the City Architect and Coordinator, Lloyd D. Jackson Square respecting the City Hall garage roof project.

Mr. D. C. Freeman appeared before the committee in this regard and advised that in addition to the originally contemplated cost increase of approximately \$40,000. over and above the Contingency Account, as stated in his report of August 8, 1983, it is now expected that the cost overrun will be in the area of approximately \$160,000. He further advised that he approved the structural changes which were necessary, and this work has proceeded.

Alderman Hinkley questioned the City Architect's authority in authorizing this work to proceed without the approval of the committee or City Council.

Following considerable discussion, the committee requested the City Architect to submit a report outlining the policy and procedures relative to authorizations for additional funding for construction projects, which are underway. In addition, the committee requested the City Architect to submit a report setting forth the reasons for not adhering to this policy in this instance, if in fact the policy was not followed.

- Letter dated August 3, 1983, from Mr. and Mrs. B. Parker regarding 211 Limeridge Road West.

In a letter dated August 23, 1983 Mr. T. Burrows, General Manager of Hamilton Place, advised of plans for the 10th Anniversary Celebrations for Hamilton Place and requested a grant of \$10,000., towards the cost of the celebrations. Mr. Burrows appeared before the committee in this regard.

10th Anniversary
Celebrations -
Hamilton Place

Following some discussion, the committee agreed to recommend to City Council that Hamilton Place be authorized to proceed with the 10th Anniversary Celebrations, estimated to cost \$10,000., on the understanding that the City will not, at this time, increase the municipal contribution; and further, that the Manager of Hamilton Place and the City Treasurer be authorized to review the accounts of Hamilton Place and if a shortfall is anticipated by year end, the City will guarantee to underwrite this

Hamilton Place (cont'd.) shortfall to an amount not to exceed \$10,000.

Increase - Publicity
Account Clerk's
Department

In a report dated August 24, 1983, the Secretary of the Legislation Committee advised that that committee is recommending to City Council approval of an increase in the City Clerk's Department Publicity Account of \$16,100. and further that the Finance Committee is being requested to recommend the method of financing this cost.

In this regard, the committee concurred with the recommendation of the City Treasurer that this additional amount of \$16,100. be financed by a transfer from the Contingency Account.

Building Department -
Inspector

As recommended by the City Treasurer in a report dated August 24, 1983, the committee agreed to recommend that the estimated cost of \$17,920. for an Inspector on contract to be hired by the Building Department, be financed by a transfer of funds from account 0344-1072 to account 0344-0119.

It was noted that transfers from this account are not normally permitted.

Hamilton Naval Veterans'
Association - 1983
Tax Exemption

Mr. W. Ross Belson, of the Hamilton Naval Veterans' Association along with Mr. N. Abrahams, Auditor for the Association, appeared before the committee in connection with the Association's request for 1983 tax exemption in the amount of \$2,215.59.

In this regard, it was noted that City Council at its meeting on July 26, 1983, concurred with the recommendation of the Finance Committee that the request be denied inasmuch as this Association operated at a net profit for the year ending December 31, 1982.

Following some discussion, Mr. Belson was advised that the committee is not prepared to alter its position with regard to the 1983 grant request and suggested that the Veterans' Association give consideration to filing an application for 1984 tax exemption if circumstances warrant same.

A.M.O. - Provincial
Position - Cost
Sharing & Unconditional
Grants

The committee concurred with the suggestion of Alderman Hinkley that the City Treasurer be requested to review the A.M.O. response to the Provincial position on Cost Sharing and Unconditional Grants and to submit his comments for review by the committee.

The committee requested the Treasurer's report, for its consideration, on or before the last Finance Committee meeting in October.

Seminar - Treasury
Department Tax
Collection
Procedures

The City treasurer conducted a Seminar on Treasury Department Tax Collection Procedures. Council Members present in addition to the members of the committee were:

Alderman M. Kiss
Alderman M. Davison
Alderman P. Cowell
Alderman H. Merling

Distributed to the members were copies of the Treasury Department Tax Collection Procedures, dated August 25, 1983, which included organizational charts, comparative statistics and overall perspective of taxation and other revenues.

Mr. McFarland thanked the members of the committee for the opportunity to provide the Seminar and briefly reviewed the organizational chart and statistical reports provided to the members.

Collection of Realty
Taxes

Mr. L. Nelson, Supervisor of Taxation, outlined the procedure for the collection of realty taxes as well as the tax registration procedures which are implemented after realty taxes are owing beyond the third year.

Collection of Business
Taxes

Mr. D. Goodman, Assistant Supervisor of Taxation, outlined the procedure for the collection of business taxes including the use of the collection agency, Legal Department, execution of judgements and the right of appeal by citizens.

Collection Agency

Mr. T. Rhodes, Manager of Financial Collection Agencies, provided a brief outline of the history and background of his firm as well as an outline of the procedures used by his agency as it relates to the City of Hamilton.

MacGillivray & Co.
Auditors

Mr. R. Hilson, Senior Auditor with MacGillivray and Company, outlined the role of the auditor as it relates to the writeoff of uncollectable taxes.

Legal Department

Mr. P. Hooker, Solicitor, Legal Department, reviewed with the committee the legal implications of tax collection procedures.

Finance Committee

- 5 -

Thursday, August 25th, 1983

Following considerable discussion and dialogue regarding tax collection procedures, the City Treasurer was requested to revise his recommendations respecting possible changes to collection procedures for both business and realty taxes so as to include comments and suggestions made by the committee throughout the Seminar and to submit same for consideration by the committee.

The regular meeting then adjourned.

The committee then met in camera (see minutes of incamera session at end of minutes).

Taken as read and approved.

J. J. SCHATZ, SECRETARY
FINANCE COMMITTEE

ALDERMAN P. J. PETERSON, CHAIRMAN
FINANCE COMMITTEE

Treasury Department
Seminar (cont'd.)

Regular Meeting
Adjourned



2(a)

THE CORPORATION OF THE CITY OF HAMILTON

DAVID C. FREEMAN, City Architect &
FROM Co-ordinator, Lloyd D. Jackson Sq. DATE 1983 September 6th
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

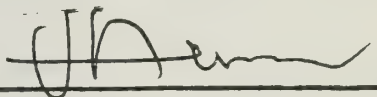
SUBJECT CITY HALL GARAGE ROOF

RECOMMENDATION That the authorized cost of the reconstruction be increased from \$348,600. to \$476,050. and that the necessary change orders be issued.

For the information of Council this does not exceed the amount originally allocated for this project or the amount allocated in the reserve for Capital Projects.

Extra costs for:

- a) Removal of original pitch membrane on concrete slab roof - \$8,500.
- b) Patching and repair of existing concrete roof due to delamination discovered after removal of old water-proofing \$100,187.
- c) Re-routing of electrical conduit and wiring abandoned in the course of structural repairs \$30,000.
- Total \$138,687.
- Available from construction contingency funds 11,237.
- Net transfer required from unallocated appropriation .. \$127,450.



BACKGROUND

On August 8 I reported on major delays occurring in the reconstruction of the waterproofing, landscaping and paving over the garage roof. At the August 25 meeting of the Finance Committee I reported that the structural repairs required were far more extensive than anticipated on August 8. Details of all items are given below:

- a) Removal of original pitch membrane

When the landscaping and old paving were removed, it became evident that the layer of pitch on top of the old concrete was much more difficult to remove than could have been anticipated. The removal

a) continued

was made even more difficult by the hot weather which tended to spread the pitch. It was finally removed by a combination of hand scraping with a propane flame, followed by sandblasting. While some of this cost was covered in the contract, the work involved was much more extensive than could have been anticipated.

Extra cost \$ 8,500.

(reduced from Contractors first claim of \$15,621.)

b) Patching and repair of concrete slab roof

The original concrete deck, after cleaning, was carefully inspected by our structural consultants(C. C. Parker Associates) and areas which showed delamination were marked. Extensive negotiations to establish unit prices for the repair work were undertaken between our consultants, Fishburn Engineering and C. C. Parker Associates; Kemp Construction; and myself. After several revisions, a set of unit prices were recommended for acceptance by our consultants and accepted by myself. This repair work was essential to the stability of the structure, and had to be undertaken before any further work could be done. Furthermore, the exact extent of the repair could not be known until the faulty material was chipped out to undamaged surfaces.

The chipping work was carried out under the daily supervision of our consultants. In one area, the entire depth of the slab was deteriorated and had to be removed. Exact amounts were measured and verified by our consultants. The material used for patching was a proprietary mixture especially formulated to cure quickly so that waterproofing could proceed at once without waiting for the 14 to 20 days which would be required with normal concrete.

Extra costs: Removal of delaminated concrete, sandblasting exposed concrete and rebar, epoxy coating of rebar, formwork where repair goes through to lower surface, supplying and placing new Sika top concrete fill, repairing holes through concrete, preparation of deteriorated expansion joint \$100,187.

c) Re-routing of electrical conduit

When the chipping work began on the delaminated areas, electrical conduits were found within one inch of the surface. Normally, these would be expected to be in the middle of the thickness of the concrete slab. As found, the conduits were a hazard to the workmen, and an obstruction to the proper repair of the concrete. They were therefore cut off and temporary hook-ups were put in place, including fire alarm wiring, which was in the same area. Permanent re-wiring is now required. This will be carried out under the supervision of the electrical engineer of the Regional Department of Engineering.

c) Continued

Extra costs for electrical repairs (estimated)..... \$30,000.

SUMMARY

The extra work described herein is necessary to preserve the structural integrity and the electrical safety of the present garage structure. This work could not have been anticipated prior to its uncovering, and was not shown by core tests carried out in 1982 under the supervision of our consultants. The costs are far more than anticipated at the time the repair work began. The contingency allowance in the building contract is not sufficient to cover these costs, but the amount remaining unallocated in the original appropriation for the project, \$130,000. is sufficient.



2(b)

THE CORPORATION OF THE CITY OF HAMILTON

D. C. FREEMAN, City Architect &
FROM Co-ordinator, Lloyd D. Jackson Sq. DATE 1983 September 6th
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT CITY HALL GARAGE ROOF - COST OVERRUN

BACKGROUND

About the beginning of August, as negotiations were proceeding with the contractor regarding Unit Prices for repair of concrete work, it became evident that the extent of that work would require funds beyond the contingency allowance funds. In my information memo of August 8 to this Committee, I stated that the overrun appeared to be about \$40,000.

This work could not be determined in detail until it was undertaken. All damaged or deteriorated material had to be removed and replaced. The purpose of the Unit Prices was to provide a base for final calculations.

At the same time electrical work which was a hazard was uncovered during the initial stage of the concrete removal.

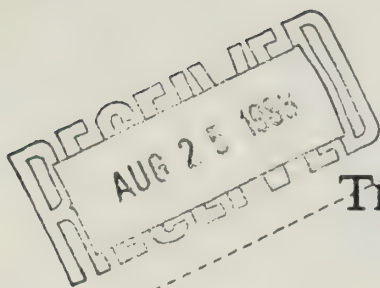
I authorized the work, both concrete and electrical, to proceed at once, since it was hazardous, and prevented the contract work (waterproofing) from proceeding. At that time I believed the overrun would be about \$40,000., and so informed the Committee in my memo of August 8. I should have requested an emergency meeting of the Committee at that time.

In the event, the actual extent and cost of repairs was much more extensive than anticipated, I have asked our consultants, Douglas Fishburn, to be present at the Committee meeting to discuss the extent and cost of the work.

At the Committee meeting of August 25th, I advised that the possible overrun was \$160,000., based on detail of the work uncovered. Even at that date I did not have exact quantities for calculation; however, the repair work had been done. Exact

quantities have since been received, verified by our consultants.

I have not authorized electrical work except that essential to the safety and operation of the garage. Not all of that essential work has been completed, but it is expected to require the extra amount requested of \$30,000.



3.

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Real Estate DATE 1983 August 23
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 20.1.230 (4504)

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Purchase by the City of a parcel of land on Windermere Road from the Steel Company of Canada Limited for the extension of the Hamilton Industrial Spur and Road Improvements

RECOMMENDATION

That Item 13 of the 16th Report of the Board of Control as adopted by City Council on June 27, 1967 be rescinded.

With the acceptance of this recommendation, this outstanding land sale would be removed from the records of the City Treasurer in keeping with sound business practices.

D. W. Vyce

BACKGROUND

In adopting Item 13, the City was to have purchased parts of Lot 31 and 32, B.F. Concession formerly in the Township of Saltfleet, on Plan W-236-A having an area of 2.8061 acres from the Steel Company of Canada Limited.

This transaction was to facilitate the construction of the Hamilton Industrial Spur and roadway improvements and was subject to the completion of two other agreements with National Slag Ltd. and Hamilton Hydro.

The above two agreements could not be finalized which left the City's purchase from Stelco redundant and we therefore recommend that Item 13 be rescinded.



AUG 30 1983

4.(q)

THE CORPORATION OF THE CITY OF HAMILTON

W. H. McFarland
FROM Treasurer and Commissioner of Finance DATE 1983 August 29
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Conservation of Energy Projects

RECOMMENDATION

The \$200,000 Conservation of Energy Program approved by City Council June 28, 1983, Item 16 of the Report the Finance Committee, be financed in the following manner: \$100,000 from the 1983 Capital Levy and \$100,000 from the 1984 Capital Levy.


Treasurer and Commissioner of Finance

BACKGROUND

On June 28, 1983, City Council approved Item 16 of the Report of the Finance Committee authorizing a reduction of the Energy Conservation Program from \$400,000 to \$200,000. The Resolution advised that the anticipated subsidy from the Province, in the amount of \$200,000 would not be forthcoming. While the Resolution authorized proceeding with the program in the amount of \$200,000, we neglected to mention the method of financing.

c.c. Mr. D. C. Freeman, City Architect



SEP 2 1983

4(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland
Treasurer and Commissioner of Finance DATE September 2, 1983
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

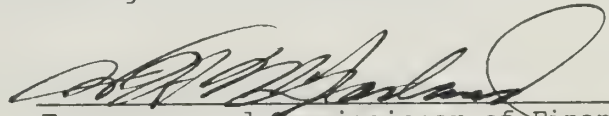
TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Request by the Hamilton and District Labour Council - Unemployed Help Centre for the use of a City vehicle

RECOMMENDATION

That no action be taken on the request by the Hamilton and District Labour Council - Unemployed Help Centre for the use of a City vehicle required in connection with the Emergency Home Repair Program of the Centre.


Treasurer and Commissioner of Finance

BACKGROUND

Attached is a copy of a letter from Mr. J. R. Jones, Executive Assistant to the Mayor, to the Secretary of the Finance Committee, dated August 2, 1983 in which Mr. Jones is forwarding a request by the Labour Council for the provision of a City vehicle possibly on a rental basis to be partially subsidized by the City.

I have several concerns about recommending the granting of a request such as this, namely:

- (a) The availability of a vehicle from our City Garage is limited, and one may only be available from time to time and not on a full-time basis.
- (b) The possibility of setting a precedent thereby allowing other organizations to request similar assistance.
- (c) The City is self-insured up to \$100,000 and, unless other arrangements were made through the City Clerk to cover the vehicle, the City could be held liable in the event of an accident.
- (d) The City would have no control over the use to be made of the vehicle.

For the further information of the Committee, the minimum rental charge for a vehicle from the City Garage at present is \$74.20 per week (for a five day week) or approximately \$300.00 per month. You will note the maximum available to this organization through C.O.E.D. funds is \$230.00 per month.

c.c. Mr. J. R. Jones, Executive Assistant to the Mayor
Att.

ROBERT M. MORROW
MAYOR



August 2, 1983

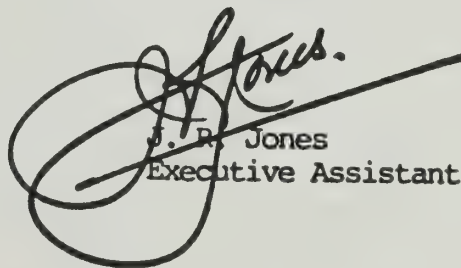
TREASURY		
AUG 4 1983		
ROUTE	CD	SEND
WH.M.		
E.O.H.		
L.V.S.		
LR.H.		
T.W.D.		
N.R.A.		
D.D.		

Mr. J. J. Schatz, Secretary
Finance Committee

Attached please find a copy of a letter from the Director of the Unemployed Help Centre of the Hamilton and District Labour Council dated July 22, 1983 requesting assistance in the securing of a used motor vehicle required in connection with the emergency home repair programme of the Centre.

As you will note in the letter, their co-ed grant funds have included an amount of \$230.00 monthly to assist in the cost of providing for such a vehicle and it may well be that if the City does not have a vehicle that could be turned over to this Centre, that one could be made available on a rental basis, even if the amount was somewhat subsidized by the City.

Would you please have this request submitted to your Committee for consideration.


J. R. Jones
Executive Assistant to the Mayor

JRJ/lm
Attch.

cc. Mr. Tom Durney, Garage Superintendent
✓ Mr. W. H. McFarland, City Treasurer and Commissioner of Finance
Mr. Bryan Rushton, Director, Unemployed Help Centre

JUL 26 1983

Hamilton & District Labour Council

Unemployed Help Centre

Century 21
100 Main Street East
Suite 106
Hamilton, Ontario
L8N 3W4

Telephone:
522-HELP
(4357)

July 22, 1983

Jack R. Jones
Executive Assistant
To The Mayor,
City Hall
71 Main St. W.
Hamilton, Ontario

Dear Mr. Jones:

Further to our recent conversations which included Mayor Morrow, I am writing to request an examination of the possibility of provision by the Corporation for a vehicle to facilitate the emergency home repair program of the Hamilton & District Labour Council Help Centre for the Unemployed.

As you are aware, our service is funded through the CO-ED program of the Federal government and the Province of Ontario. In addition, funding is being received through the Hamilton & District Labour Council as well as rent and utilities through the Corporation. Included in the CO-ED grant, are monies in the amount of \$230.00 monthly to assist with the cost of providing a vehicle for the emergency home repairs.

It is with this in mind that we approach the Corporation to determine the availability of the vehicle. If at all possible, a half-ton panel would be preferable. However, if that is not possible, accommodations for a different type of vehicle may be made.

Awaiting your early reply with regard to any procedures that must be followed and thanking you for all of your assistance.

Sincerely,



Bryan Rushton
Director.

p.s. Also find enclosed a Job Description for the Driver/Handyman.



4 (c)

THE CORPORATION OF THE CITY OF HAMILTON

Mr. W. H. McFarland
 FROM Treasurer and Commissioner of Finance DATE September 1, 1983
 Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

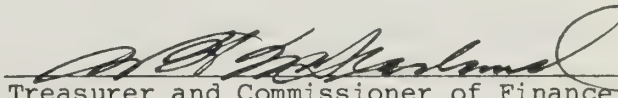
TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
 Committee

SUBJECT

Ukrainian National Federation of Canada, Inc. - Exemption or Relief from Realty Taxes

RECOMMENDATION

That no action be taken on the request by the Ukrainian National Federation of Canada for exemption or relief from realty taxes.


 Treasurer and Commissioner of Finance

BACKGROUND

The Legislation Committee, at its meeting held July 19, 1983, discussed the request of the Ukrainian National Federation of Canada, Hamilton Branch, for exemption or relief from realty taxes. The Committee considered my letter of July 19, 1983, copy attached, in which I advised that there is no provision in the Municipal Act whereby the above named organization can be exempted from realty taxes. The Committee was of the opinion that this request may be more properly considered by the Finance Committee. (see attached correspondence)

In this regard, the Finance Committee may wish to consider providing a grant to this organization under Section 113 of the Municipal Act which provides that Council may make grants to any group or body for any purpose that, in the opinion of the Council, is in the interests of the municipality.

For the information of the Committee, the realty taxes on this organization's property at 170 Parkdale Avenue North are \$8,163.11 for 1983.

I should also advise, however, that there are no excess grant funds remaining in the 1983 budget and that any further grants would have to be financed from the Contingency account.

Lt.

Gr

10.



W.H. McFARLAND, A.P.A., R.I.A.
COMMISSIONER OF FINANCE
AND TREASURER

E.C. MATTHEWS, B.A., C.A.
DIRECTOR OF FINANCE

W. SELBY, B.Sc. (MATH), M.B.A.
DIRECTOR OF SYSTEMS AND
DATA PROCESSING

THE CORPORATION OF THE CITY OF HAMILTON
TREASURY

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

July 19, 1983

Mr. John D. Thompson
Secretary
Legislative Committee

Re: Ukrainian National Federation of Canada, Inc.
- Exemption or partial relief from realty taxes

In reply to your memorandum of July 13, 1983, I would advise that there is no provision in the Municipal Act whereby the above named organizations can be exempted from realty taxes.

It would appear from the correspondence that accompanied your memorandum that the Ukrainian National Federation of Canada, Inc. are in the process of applying to the Province to have their organization recognized as exempt from taxation under Section 3 of the Assessment Act.

However, in the interim, your Committee may wish to refer the matter to the Finance Committee, if they so wish, for consideration being given to providing an operating grant to the Ukrainian National Federation of Canada, Inc.

Yours very truly

W. H. McFarland
Treasurer & Commissioner of Finance

LMN:jg

НАЦІЯ ПОНАД УСЕ!

40



НАША СИЛА В НАС САМИХ!

УКРАЇНСЬКЕ НАЦІОНАЛЬНЕ ОБ'ЄДНАННЯ КАНАДИ, ІНН.

ФІЛІЯ — ГЕМІЛТОН

UKRAINIAN NATIONAL FEDERATION OF CANADA, INC.

HAMILTON BRANCH

170 Parkdale Ave., N., Hamilton, Ontario

File No.

June 23, 1983

Miss S. Collins,
Ward 5 Representative,
Cit. Hall,
Hamilton, Ont.

Dear Miss Collins:

Recently it came to our attention that Centres such as ours ask for tax exemption on the basis of their educational facilities and promotion of cultural activities for all ages, especially the young generation.

The U.N.F. Hamilton Branch was established in 1935. Since 1939 our aims and objectives throughout the years and at the present time are to promote and engage in cultural activities that are beneficial to society, youths and at the same time enrich the mosaic of Canadian culture.

The Centre is involved in many different programs. The most important is the school of Song & Dance - "Jr. Chaika". At the present time there is approximate enrollment of 100 youngsters. It is coordinated by Parents Committee.

In order to function as we have done in the past, we need assistance.

We would appreciate if you will act on our behalf as our representative and put the request forward through appropriate channels for consideration of any possible or even partial exemption of the realty taxes.

Inclosed is a copy of a letter from MPP Al Kolyn for reference.

Thanking you in advance,

Yours truly,

U.N.F. Executive: *A. Jackiw*
O. Jackiw
President

I. Domaradzky *L. Tychowsky*
I. Domaradzky L. Tychowsky/643-193
Secretaries



THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland Treasurer and Commissioner of Finance DATE September 1, 1983
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

School Traffic Officers provided by the Region - Financing of an additional amount of \$7,950.00 required for 1983 and revising the financing method of a previously approved overdraft of \$3,000.00.

RECOMMENDATION

(1) That the following additional costs for the services of school traffic officers:

- a) \$7,950.00 as a result of the minimum increase to employees being raised from the budgeted amount of \$750.00 to \$1,000.00 (prorated over the number of hours worked per year),
- b) \$3,000.00 previously authorized as an approved overdraft by City Council on May 31, 1983,

be financed by a transfer from the Contingency Account to the School Traffic Account 0347-0119.

(2) That Item 15 of the 11th Report of the Finance Committee, approved by City Council May 31, 1983 which referred to the financing of \$3,000.00, for an officer to be located at Barton and St. Ann Streets, by an approved overdraft, be rescinded.


Treasurer and Commissioner of Finance

BACKGROUND

Attached is a letter dated August 25, 1983 from the Regional Municipality of Hamilton-Wentworth wherein they advise us of the additional increase for the year 1983, in the amount of \$7,940.50, due to raising the minimum increase provided to employees from \$750.00 to \$1,000.00.

In addition, it is recommended that a previously approved increase in cost of \$3,000.00 financed by an approved overdraft should also be included in the transfer from the Contingency.



THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Department of Finance
119 King Street West, 14th floor
Hamilton, Ontario

Mailing Address:
P.O. Box 910, Hamilton, Ontario

TRE L8N 8V9

AUG 22 1983

August 25, 1983

City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 1G2

Refer to File No.

Attention of

Your File No.

ROUTE	BY	REC'D
W.H.M.		
E.C.M.		
L.W.S.		
I.R.H.		
T.W.D.		
N.R.A.		
D.D.		

Attention: W. McFarland, Commissioner of Finance and Treasurer

Dear Mr. McFarland:

SUBJECT: School Traffic Officers

Earlier in the year you were advised of the cost to supply School Traffic Officers for your municipality.

At the time the budget was prepared and submitted to your Councils for approval, the increased wages for the School Traffic Officers was budgeted at 5 per-cent, minimum \$750.00 pro-rated over the number of hours they worked per year. Towards the end of May, Council passed a resolution changing the amount from 5 per-cent, minimum \$750.00 to 5 per-cent, minimum \$875.00 and subsequently changed this amount to the final approved amount of 5 per-cent, minimum \$1,000.00. This has caused an increase in your School Traffic Budget. The additional increase for the year 1983 to provide the same amount of service which was provided in your budget estimate is \$7,940.50.

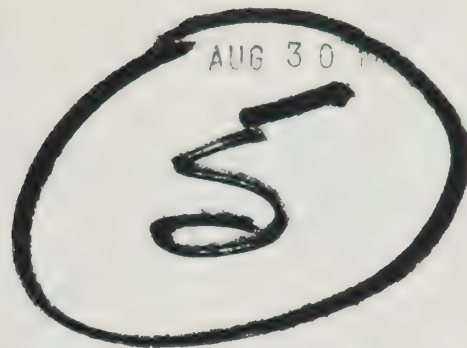
Trusting this information is satisfactory, I remain.

Yours truly,

T. J. Bunce
Director of Accounting

TJB:am

ROBERT M. MORROW
MAYOR



1983 August 29

M E M O

TO: J. J. Schatz
Secretary
Finance Committee

FROM: J. R. Jones
Executive Assistant
to the Mayor

Attached please find copy of a telegram from Mayor Art Eggleton and Alderman Derwyn Shea of Toronto challenging the City of Hamilton to make a contribution to the Canada 1 Project.

This yacht which by the way has been manned by Canadians, has been involved in the preliminary races off the east Atlantic coast.

Would you please have this telegram presented to the Committee for its consideration.

JRJ/mjw

Attachment

AUG 26 1983

Telecommunications
CNCP

TELEPOST
TOF583 AUG 25 2054 EST
CNCPTS TAAA
TAAA451 97 TPC
TDIN TORONTO ONT 25 1121

THE MAYOR OF THE CITY OF HAMILTON, MAYORS OFFICE
CITY HALL MAIN ST WEST
HAMILTON ONT
L8N 3T4

Telecommunications
CNCP

Postes
Canada

Canada
Post

CANADA 1 IS A REMARKABLE STORY BY AN EXTRAORDINARY GROUP OF
CANADIANS.
RECOGNIZING THAT FACT PLUS THE NEED FOR FINANCIAL SUPPORT OF THIS
GREAT ENTERPRISE, TORONTO CITY COUNCIL HAS VOTED A 2,000 DOLLAR
GRANT, AN AMOUNT THAT WE FEEL HAS BOTH SYMBOLIC AND PRACTICAL VALUE.
THE PURPOSE OF THIS MESSAGE IS TO CHALLENGE YOU AND YOUR COLLEAGUES
ON YOUR OWN CITY COUNCIL TO MEET OR BEAT THAT EFFORT.
THEREFORE, CONSIDER THIS OUR OWN CANADA 1 CHALLENGE TO CIVIC LEADERS
RIGHT ACROSS THE COUNTRY AND WE WILL AWAIT EAGERLY YOUR RESPONSE.

MAYOR ART EGGLETON AND ALDERMAN DERWYN SHEA



NNNN REPORT (252100)

TOF 583 TOP 222

Telecommunications
CNCP

NNNN



Big Brother Association of Hamilton and District

45 Victoria Avenue South, Hamilton, Ontario L8N 2S8

Telephone 525-3860

SEP 2 1983

Norman Hall
Executive Director

FOR INFORMATION ONLY

September 1, 1983

619)

Mr. J. J. Schatz
Secretary, Finance Committee
City of Hamilton
City Hall
Hamilton, Ontario
L8P 1H4

Dear Mr. Schatz:

Please extend the heartfelt thanks of our Association to the Finance Committee and all those involved in granting to our Association \$1,780 towards our rent of 45 Victoria Avenue South.

As you are well aware, 1983 has been a difficult year for social service organizations and we are very grateful for the financial relief that such a grant will bring to us.

Once again, thank you.

Sincerely yours,

Norman Hall,
Executive Director

NH/ma

PRESIDENT

Jean Craig

PAST-PRESIDENT

Paul Lakin

VICE-PRESIDENT

Paul Pope, Service

Bill Knapp, External Relations

Mike Cochren, Fund Raising

CAMPAIGN CHAIRMAN

Dennis Martin

SECRETARY-TREASURER

Michael Malles

DIRECTORS

Chris Bangham

Jim Cairns

Nancy Craig

Eric Crump

Bryan Darrell

Jim Dimitroff

Greg Eade

Mark Eckebrecht

Ann Fenner

Ronald Finn

Don Hawkins

Al Kerr

Marilyn Moorehead

Ross Newman

Ross Robinson

Terry Smith

Gary Sprigg

Jeff Young

HONOURARY PATRONS

Mayor and Mrs. R. Morrow



T.M.

SUPPORT OUR BUILDING CAMPAIGN

Charter Member: Big Brothers of Canada

Serving father-absent boys for over half a Century



A UNITED WAY SERVICE

FOR INFORMATION ONLY



SEP 2 1983

6(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM W. H. McFarland Treasurer and Commissioner of Finance DATE 1983 September
Name & Title

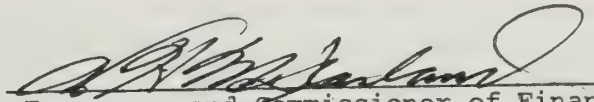
FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Report of W. H. McFarland, Treasurer and Commissioner of Finance, on his attendance at the 1983 International Conference of the Society of Management Accountants of Canada.

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

I wish to advise that I had the pleasure of attending the 1983 National Conference of the Society of Management Accountants of Canada which was held in the City of Quebec during the month of July. I delayed submitting this report as I had requested copies of various papers submitted to the Conference which I have now received. I should advise that this is the first time I have attended this Conference in approximately 15 years. During the past few years I have given a higher priority, if attending a conference, to have one associated with the Municipal environment such as our Clerk Treasurers Association, The Municipal Finance or Institute of Public Administration of Canada. Naturally when a person is attending a Conference, the Conference itself should justify your attendance. However, there are two other areas which I believe are almost of equal importance; the City and the people comprising the City and I would like to report on these three areas.

1983 September 1

BACKGROUND - Continued 2

The City - Quebec

One of the major sources of income to the City of Quebec is the tourist dollar. They have a number of tourist events which they promote. During our visit it was the summer festival, in the winter they have the winter carnival and they were already proposing for next year, in addition to the summer festival, a special event relating to ships and shipping. I attended a session sponsored by the Chamber of Commerce where they were publicizing the shipping event for 1984 and suggesting they would have a ship representative of each era since Quebec was first established.

In our hotel room we were provided with a map of the City, a pamphlet outlining the various walking tours, another folder and book on the events taking place that week, together with the various restaurants and establishments available. The City makes great use of sidewalk cafes and small restaurants which can be found on practically any street. In fact there was one street, St. Louis Aveune, which was completely lined with sidewalk cafes for approximately a two block area. This is an area in which we might consider doing more promotional work, possibly in our downtown development scheme. The Harbour supplies a paddle wheeler which takes you out for a cruise on the St. Lawrence River on which there is dinner as well as dancing. Maybe our Captain Bob's Boat, or something similar to it could be utilized to promote our Hamilton Harbour.

The People

Unfortunately neither my wife or I are bilingual and with the reports you hear about the Province of Quebec we were concerned that we might have some difficulty communicating with the people. This concern was unfounded because we encountered no difficulty from the moment we arrived at the Airport until we departed. One would almost get the impression that these people had all attended a public relation's course on how to deal with the tourists and make their stay welcome. I believe public relations is a most important area. The impression of a City is quite often based on the people you meet and the manner in which you are treated by the hotel staff, the clerks the waiters and waitresses that you come in contact with. In Quebec City most people we encountered were interested in our impression of their City in which they all seemed to take a tremendous pride. This is possibly another area that we should consider developing not just for the tourist dollar, but to have people feel proud of our City.

1983 September 1

BACKGROUND - Continued 3

Conference

The conference was attended by approximately 800 persons, including spouses, with representation across Canada. Surprisingly, there were a number of municipal Treasurers present.

The theme for this year's conference was "**INNOVATION**", and I believe I mentioned to the Committee earlier that it might be a theme we could consider for the preparation of our 1984 budget.

Our guest speaker at the luncheon meeting was Jean Pelliter, Mayor of Quebec City. The Mayor delivered a warm welcome, an interesting and humorous speech, and because the majority of persons in attendance were not bilingual, he addressed the meeting in English. I will not go into great detail on each topic of discussion because, as indicated earlier, I do have copies of the speeches if anyone wishes further detail.

Innovation 1983

The emphasis in the address was placed on survival under depressed economic conditions. It was emphasizing that all industries, to remain competitive, must think of new ideas for improving production while decreasing costs. The keynote speaker, Larkin Kerwin, President, National Research Council, stressed the age old problem with Canada on being rich in natural resources but shipping them to other countries unprocessed. He indicated that if governments, industries, universities and other groups would buckle down, procedures could be developed to correct these deficiencies.

Innovative Financing

The keynote speaker on this subject was Guy A. Lavigueur, President, Federal Business Development Bank. The speaker emphasized the deep disarray in 1982 of some of our industries and financial institutions. He stated, for last year nearly all the cash flow available to most Canadian companies was going to the payment of interest debt. When he was talking of financial difficulties encountered by most industries in 1982 because of the increased debt burden, I thought how fortunate we were here in the City of Hamilton to have adopted a "pay as you go" policy, where possible, which had the effect of reducing the debt burden on the taxpayer. The reduction in the interest rates from a year ago have naturally assisted some of these companies in their recovery. The talk covered such areas as interest rates, securities, mortgage markets, credit ratings, the various types of bonds, together with warrants. While the talk was slanted toward industry, a municipality encounters the same problems and they can use the same corrective measures.

1983 September 1

BACKGROUND - Continued 6

For your information, I have made arrangements to meet with Mr. Thiem to discuss the topic of the 1985 conference to see what can be done about transferring the conference to Hamilton in 1985. I will advise of any future developments.

SEP 2 1983

FOR INFORMATION ONLY



61(c)

THE CORPORATION OF THE CITY OF HAMILTON

Mr. W. H. McFarland
FROM Treasurer and Commissioner of Finance DATE August 22, 1983
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Review of the financial statements of the Parking Authority of the City of Hamilton for the year ended December 31, 1982

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

I enclose, for your information, the audited financial statements for the Parking Authority of the City of Hamilton for the year ended December 31, 1982, and you will notice that the Auditors' Report is unqualified.

Enc.

FOR INFORMATION ONLY



6(d)

THE CORPORATION OF THE CITY OF HAMILTON

FROM W. H. McFarland Treasurer and Commissioner of Finance DATE 1983 September 2
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

Terms of Reference for MacGillivray & Co. to undertake a Study on Comprehensive Auditing.

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

City Council authorized the appointment of MacGillivray & Company to undertake a study on Comprehensive Auditing and directed the City Treasurer to prepare the Terms of Reference. The following are the proposed Terms of Reference under which they would prepare this study:

- report broadly the merits of comprehensive auditing as it would relate to the Corporation
- report specifically on three to five major areas in order of priority, together with reasons therefore, which, in your opinion, would be most suitable for a comprehensive audit
- assist the Corporation in specifying criteria for the conduct of a comprehensive audit should it elect to undertake such an engagement

c.c. Mr. M. Collyer, MacGillivray & Co.

1983 September 2

Finance Committee - Page 2

BACKGROUND - Continued

- assist the corporation in preparing an application to the Provincial Government for funding a comprehensive audit engagement should the corporation elect to proceed
- define an appropriate role for corporation staff in order that they may assist you wherever possible and also to provide instruction to them in the fundamentals of comprehensive auditing

AUG 31 1983

FOR INFORMATION ONLY



6(e)

THE CORPORATION OF THE CITY OF HAMILTON

FROM W. H. McFarland Treasurer and Commissioner of Finance DATE 1983 August 29
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Proposal to authorize the Treasury Department to request the Officer of a new corporation wishing to carry on business in the City of Hamilton to sign a personal liability statement.

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

In a memo dated August 16, 1983, Alderman Peter Peterson advised me he had forwarded the attached letter, from Common Collection Agency Inc., to all members of Council. The Alderman was requesting my opinion on the suggestion of the Collection Agency which was, "Perhaps a by-law could be enacted giving the Treasury Department the authority to ask the officer of a new corporation, wishing to carry on business, to sign a personal liability statement".

I discussed this proposal with our Collection Agency, the City Solicitor and staff. The City Solicitor was of the opinion that if such a procedure was followed, it could be rather difficult to enforce. Attached is a memo to me from Mr. T. Daw, Treasury Officer II, in which he lists his opinion and the opinion of our Collection Agency. I do not believe it would be advisable to implement such a procedure at this time.


c.c. Alderman P. Peterson

City of Hamilton
Treasury

Date : 1983 August 25

Memo To : Mr. W. H. McFarland
Treasurer and Commissioner of Finance

From : Mr. T. W. Daw
Treasury Officer II

Subject : Proposal from Common Collection Agencies Inc. to have corporate
business taxpayers sign a personal liability statement

As requested, I have reviewed the attached correspondence which was forwarded to members of City Council and have also contacted Mr. T. Rhodes, Manager of Financial Collection Agencies, for his comments.

As we understand this proposal, it would involve the Treasury Department (subject to the passage of a by-law giving us the authority) asking an officer or officers of a new corporation to sign a legal personal guarantee or liability statement, which would mean that in the event the limited company became defunct at a later date, we could hold the officer or officer of the corporation personally liable for the outstanding business taxes.

While this procedure is apparently not uncommon in the business world, it does present the following problems to a municipality attempting to collect business taxes.

- 1) Although a by-law could be passed giving the Treasury Department authority to request this guarantee, how would it be enforced if the officer(s) of the corporation refused to sign.
- 2) Even if the personal liability form is signed, there is no guarantee that the officer(s) have sufficient personal assets to cover the amount of taxes owing.
- 3) It appears that this proposal would apply only to newly formed corporations which could make it discriminatory. If we attempted to apply it to all of the business community including our good corporate taxpayers, I would anticipate great reluctance of these officers to sign such a form. For example, how could the officers of such large corporations as Dofasco and Stelco personally guarantee their outstanding business taxes.

While this proposal may have some merit, we feel it would be most difficult to enforce and apply on a consistent basis for the corporate business taxpayers in the City of Hamilton.



August 16, 1983

TREASURY	
AUG 17 1983	
ROUTE	REC'D
W.H.M.	<i>a</i>
E.C.M.	
L.W.S.	
M.R.H.	
T.R.A.	
D.R.A.	
D.D.	

*get report
replied
get comments
over collection
agency
mc*

MEMO TO: Mr. Webb McFarland
City Treasurer

FROM: Peter J. Peterson
Alderman, Ward One

RE: Attached correspondence

With respect to the above, would you please provide your comments. This letter was sent to all members of Council and I am almost certain it will be raised at our Tax Collection Seminar.

Thanking you in advance.

PJP:lm
attch.

AUG 11 1983
AUG 14 1983

COMMON COLLECTION AGENCY INC.

1482 BATHURST ST., SUITE 405
TORONTO M5P 3H1, ONTARIO
416-653-3350

July 29th, 1983.

City Council
City of Hamilton
City Hall
150 Main Street West
Hamilton, Ontario.
L8P 1H8

Having collected a great deal of business tax in the past, I feel that some members of council do not appreciate the fact that when a corporation becomes defunct there is no hope of collection. Alderman Kiss seemed to feel that these businesses were being given preferential treatment, but one could say the same about a shoplifter, who doesn't get caught.

Perhaps a bylaw could be enacted giving the treasury department the authority to ask the officer of a new corporation, wishing to carry on business, to sign a personal liability statement.

Many of my clients have been able to collect from such limited liability companies by using the enclosed form.

W.A. Campbell

W.A. Campbell,
General Manager
(10 Carousel Avenue,
Hamilton, Ontario L9A 4L5)

I..... OF THE CITY OF
IN THE JUDICIAL DISTRICT OF AN OFFICER
OF CARRYING ON BUSINESS
AT DO HEREBY GUARANTEE PAYMENT
OF BUSINESS TAXES TO THE CITY OF HAMILTON.

DATE

.....
WITNESS

AUG 31 1983

6(f)

FOR INFORMATION ONLY



THE CORPORATION OF THE CITY OF HAMILTON

FROM W. H. McFarland
Treasurer and Commissioner of Finance DATE 1983 August 30
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

The Provincial Government has announced a new program entitled "PRIDE" in your Community for Commercial Area Development.

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

An earlier program of the Province pertained to small communities. The new announcement broadens the program to include municipalities such as the City of Hamilton.

For your information, I am attaching a copy of a memo to me from Mr. R. D. Underhill, of our Department, on this subject in which you will note he has discussed this subject with Mr. E. W. Kowalski, Director of Community Development, and they are of the opinion our Downtown Redevelopment Project might be eligible.

We have a copy of the full details on file if any member of Council wishes further information on the program. In the meantime, we in conjunction with Mr. Kowalski, will pursue this further to see if we are eligible and then forward a recommendation to the appropriate Committee.

c.c. Mr. E. W. Kowalski, Director of Community Development

City of Hamilton
Treasury

1983 August 26

Memo to: W. H. McFarland
Treasurer and Commissioner of Finance

From : R. D. Underhill
Supervisor of Subsidies & Sales Tax

Subject: PRIDE (Programs for Renewal, Improvement and Development)

PRIDE is administered through the Ministry of Municipal Affairs and Housing, Community Renewal Branch, and has funding through grants and loans under two major programs.

- (1) Commercial Area Improvement Program (CAIP) - to assist municipalities to upgrade older commercial districts by providing grants and loans for municipal services, parking, aesthetic and economic improvements; and
- (2) Ontario Neighbourhood Improvement Program (ONIP) - to assist municipalities in the revitalization of older residential neighbourhoods by providing grants for improvements to municipal services and community facilities.

Each of these programs has three eligibility criteria which must be met, namely, Municipal, Commercial/Neighbourhood and Provincial.

Provincial funding under each program is as follows:

- (1) CAIP - 50% of approved eligible costs within the overall agreement amount to a maximum of \$500,000 (the grant portion will not exceed one-third (1/3) of the total provincial contribution and the remaining two-thirds will consist of a loan.
- (2) ONIP - 50% of approved eligible costs within the overall agreement amount.

In each program, the project must be completed in four years and comply with the following rate of expenditure:

Second Year - a minimum of one-third of the approved gross cost by the end of the second year.

Third Year - up to two-thirds by the end of the third year.

Fourth Year - the remaining one-third by the end of the fourth year.

The loan portion under CAIP (1/3 of the total provincial contribution will be at a rate of interest equal to 50% of the provincial borrowing rate for a maximum term of ten years. The repayment will equal 100% of the loan portion of the provincial contribution, plus accrued interest of the ten year term.

Furthermore, the rate of interest will be established at the date of approval of provincial funding and will remain fixed for the duration of the loan retirement period.

Downtown Action Plan - Gore Park Area

After a cursory review of the Commercial Area Improvement Program (CAIP), I am of the opinion that the Gore Park project would have been eligible under the program, if the program had been in existence prior to commencement of the project. Without examination of details of the improvements and development currently under construction, it is not possible to estimate the amount of grant or loan which may have been realized.

The Gore Park project is to be constructed in two stages: Stage I - 1983 - \$2,000,000 and Stage II - 1984 - \$814,000. As Stage II has not been commenced and with the provision that it meets the three criteria, it may be possible with the lead time available to utilize the grant/loan funds under CAIP for the project and thereby decrease City funding.

At the present time, a debenture issue is being prepared which includes the amount of \$2,000,000 for the Gore Park project - Stage I. The project balance of \$814,000 being Stage II is scheduled to be debentured in 1984. The CAIP and Stage II of the project should be correlated to take advantage of the Provincial funding (grants/loans).

In addition, any further commercial redevelopment programs should be timed to utilize CAIP funds rather than 100% City financing.

Mr. E. Kowalski, Director of Community Development has advised the Gore Park project has been approved by City Council prior to August 1, 1983 as a Redevelopment Area, in order to meet one of the criteria.

For your information, enclosed is a copy of the PRIDE information package provided by Mr. Kowalski.

RDU/ae
Enc.

FOR INFORMATION ONLY

K.A. ROUFF
D. R. VICKERS
W. H. McCULLOCH
P.M. EKER
D.R. VICKERS
P.R.A. HOOKER
D.A. POWERS
A.K. MEEMA
SOLICITORS



THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY SOLICITOR

AUG 30 1983

6(9)

YOUR FILE

REPLY ATTENTION: D.R.Vickers

OUR FILE NO. 60-5.22
100-0.310

CITY HALL
HAMILTON, ONTARIO
L8N 3T4
TEL. 526-4520

1983 August 29

Chairman and Members,
Finance Committee.

Attention: Mr. R. M. Collier,
Acting Secretary, Finance Committee.

Dear Sir:


Re: Claims

Pursuant to the request in your memorandum of July 25, 1983, enclosed please find a copy of Mr. Hammel's letter of August 15, 1983 regarding the cost of claims this year as compared with 1983.

Also enclosed please find a copy of Mr. Morden's letter of August 15, 1983 and copy of a summary of claims received for 1982 and 1983, and a copy of a list of the different types of claims processed as well as a cost comparison of this year with the previous year, all of which was enclosed with Mr. Morden's letter. Note that Mr. Morden's cost comparison is based on the year the incident occurred as opposed to the year the claim was settled.

If you require further information, please advise.

Yours truly,


David R. Vickers,
for K. A. Rouff,
City Solicitor.

DRV/en
Encs.

c.c. Mr. W. H. McFarland, City Treasurer.
Attention: Mr. I. R. Hammel, Treasury Officer IV

c.c. Mr. R. A. Morden, Director, Department of Public
Works, for Claims Manager. General/83



W.H. MCFARLAND, A.P.A., R.I.A.
COMMISSIONER OF FINANCE
AND TREASURER

E.C. MATTHEWS, B.A., C.A.
DIRECTOR OF FINANCE

L.W. SELBY, B.Sc. (MATH), M.B.A.
DIRECTOR OF SYSTEMS AND
DATA PROCESSING

THE CORPORATION OF THE CITY OF HAMILTON

TREASURY

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

1983 August 15

Mr. K. A. Rouff
City Solicitor
City Hall

Attention: Mr. D. R. Vickers

Re: Claims

Further to your request of August 4, 1983, our records indicate the cost of claims in the "Damage Claims" and "Vehicle Auto Accident Claims" categories for 1982 and to date in 1983 are as follows:

	For the Year 1982	7 Months ended July 29, 1983
Damage Claims (Account 0378-1898)	89,858	64,485
Vehicle Auto Accidents (Account 0490)	79,523	32,509

As it is unclear as to which type of claims for which you were seeking information, I have provided you with both types as above.

For information on the number of claims and the different types of claims being processed, you should refer to Mr. R. Morden, Claims Commissioner.

I. R. Hammel
Treasury Officer II

DJK/djd

c.c. Mr. J. J. Schatz, Secretary, Finance Committee
Mr. R. A. Morden, Director of Public Works

RECEIVED

AUG 15 1983

LEGAL DEPARTMENT
THE CORPORATION OF
THE CITY OF HAMILTON



THE CORPORATION OF THE CITY OF HAMILTON

DEPARTMENT OF PUBLIC WORKS

1983 August 15

AUG 17 1983

Mr. K.A. Rouff
City Solicitor

Attention: Mr. D. Vickers

Dear Sir:

Re: Claims

This will acknowledge receipt of your letter dated August 4, 1983.

Enclosed please find a summary of the number of claims received for 1982 and 1983 to date, together with a list of the different types of claims processed and a cost comparison this year with the previous year.

Trusting this is the information you require.

Yours truly,


CLAIMS MANAGER

RM/rc
Encl.

cc-- Mr. E.A. Simpson
City Clerk

COST COMPARISON - 1982

Vehicle Accidents: City - \$55,858.10 Other - \$20,163.77
Paid by Other - \$6,208.99

Damage Claims Settled - \$10,419.63

Damage to City Property - \$14,297.91

COST COMPARISON - 1983 to date

Vehicle Accidents: City - \$12,530.63 Other - \$4,800.56
Paid by Other - \$1,175.02

Damage Claims Settled - \$3,473.57

Damage to City Property - \$4,980.44

PLEASE NOTE: The above cost comparison of claims
 is based on the year the incident occurred,
 as opposed to the year the claim was
 settled.

DIFFERENT TYPES OF CLAIMS PROCESSED

- vehicle accidents
- snow blower damage to private property: fence, hedge, lawn
- vandalism/theft to city vehicles, city property
- pot hole
- accident due to icy road conditions
- house damage, walls cracked due to heavy traffic, road construction, park construction
- road break-up, depression
- oil spill on roadway
- loose gravel on roadway
- rock, metal, etc. from Burlington St. Bridge construction site
- rock on roadway from mountain access
- foreign objects on roadway
- drove into asphalt
- fall on sidewalk
- fall on sidewalk due to snow/ice
- fall on elevated water pipe, shut off
- tree roots in sewer
- tree branch fall on car, house
- damage caused by City forces to utility wires, cables, poles
- articles taken by garbagemen
- sewer back-up, flooding
- manhole/catchbasin covers loose
- catchbasin disrepair: damage to vehicles, tires
- fall into sewer, cement
- malfunction of traffic signals, unmarked median, improper barricading
- damage to City property: tree, guard rails, fence, sand box, etc.
- fall in Central Market: escalator, dirty floor
- toboggan, ski lift accidents
- articles lost/stolen at park facilities
- damage to clothes, etc. at park facilities
- paint on car (Traffic Department)
- traffic sign down on vehicle
- steel traffic sign shafts in lawn
- windows hit by golf ball, baseball
- stones from hand lawnmowers hitting vehicles, etc.
- car surface damaged due to City Hall parking lot sandblasting
- damaged cemetery headstone
- highschool student injured while playing football

CLAIMS - 1982

No. of Claims Submitted	- 484
No. of Claims Settled	- 283
No. of Claims Referred	- 55
No. of Claims Declined	- 109
No. of Claims Unsettled	- 37

CLAIMS - 1983 to date

No. of Claims Submitted	- 225
No. of Claims Settled	- 104
No. of Claims Referred	- 17
No. of Claims Declined	- 33
No. of Claims Unsettled	- 71



7(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM K. A. Rouff, City Solicitor DATE September 1, 1983
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 100-2.512

TO: CITY COUNCIL ☒ (OR) Claims Manager ☒
Finance Committee ☒
Committee

SUBJECT

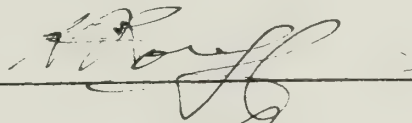
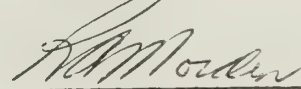
Hill vs The Corporation of the City of Hamilton
Date of Injury: June 14, 1975

RECOMMENDATION

That the claim of Steven Garnet Hill and George Donald Hill be settled in the amount of \$6,222.77 inclusive of prejudgment interest and costs and that the following resolution be forwarded to City Council:

"By County Court writ issued August 8, 1975, Steven Garnet Hill, and infant at the time, commenced action against the City through his father George Donald Hill who was also named as a plaintiff. The action was commenced as a result of a broken leg Steven Garnet Hill suffered in a fall from a swing in the City playground on the grounds of Sir Isaac Brock School on June 14, 1975.

A pre-trial was held before His Honour Judge Borkovich on June 9, 1983, and as a result of same it is recommended that claims of Steven Garnet Hill and George Donald Hill be settled in the amount of \$6,222.77 inclusive of prejudgment interest and costs."

BACKGROUND

This accident likely occurred when a link in the chain holding the swing on which Steven Garnet Hill was sitting broke. It is also possible that as he was swinging, the top link of the chain slipped out from the "S" hook holding it due to the "S" hook not being properly closed. If the link broke, it could have been cut as our

maintenance supervisor, upon inspection of the swing equipment after the accident, found one seat belt partially cut, one belt cut completely through, and the swing chain either broken or cut. Although the playground equipment had been inspected on May 22, 30, and June 6, 1975, with the accident happening on June 14, 1975, and although the accident may have been caused by a vandal, His Honour Judge Borkovich on the pre-trial held June 9, 1983, still felt that the City would be held responsible. Because the action had not been prosecuted by the plaintiffs as quickly as it could have been, he indicated that the plaintiffs' claim for prejudgment interest should not be allowed.

- c.c. Miss A. M. Schimmel, Director of Culture and Recreation.
- c.c. Mr. W. H. McFarland, City Treasurer.
- c.c. Mr. R. A. Morden, Director, Department of
Public Works - C-83-41.



76)

THE CORPORATION OF THE CITY OF HAMILTON

FROM K. A. Rouff, City Solicitor DATE September 2, 1983
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 100-2.714

TO: CITY COUNCIL ☒ (OR) CLAIMS MANAGER ☒
Finance Committee ☒
Committee

SUBJECT

Mayhew vs The Corporation of the City of Hamilton
Date of Accident: February 23, 1981

RECOMMENDATION

That the claim of Lloyd Mayhew, Jr., and Lloyd Mayhew, Sr., be settled in the amount of \$4,000 inclusive of prejudgment interest and costs, and that the following resolution be forwarded to City Council:

"By County Court writ issued May 1, 1981, Lloyd Mayhew, Jr., an infant, commenced action against the City through his father Lloyd Mayhew, Sr., who was also named as Plaintiff. The action was commenced as a result of injuries Lloyd Mayhew, Jr., suffered when he fell on February 23, 1981, through a gap in the stands at Woodlands Park caused by a missing seat board.

It is recommended that the claims of Lloyd Mayhew, Jr., and Sr., be settled in the amount of \$4,000 inclusive of prejudgment interest and costs."

K. A. Rouff

M. Morden

BACKGROUND

This accident occurred due to a missing seat board on the top row of the stands in Woodlands Park which created the gap through which Lloyd Mayhew, Jr., fell. The accident occurred on February 24, 1981, and the last walking inspection by our carpenter was in late October or November of 1980. Further, boards on the stands were noted as missing on a driving inspection in February but were apparently

not replaced immediately as it was the off-season.

Although Lloyd, who was 10 years old at the time, suffered multiple soft tissue injuries in his approximately 30 foot fall, he made a very good recovery with only a midline scar on his abdomen as a result of an exploratory laparotomy performed after the accident to rule-out internal bleeding. As Lloyd is still an infant (under 18 years of age) this settlement will also have to be approved by the Court and the money due to Lloyd paid into Court until he is 18 years of age.

- c.c. Mr. J. J. Schatz, Secretary, Parks and Recreation Committee.
- c.c. Miss A. M. Schimmel, Director of Culture and Recreation.
- c.c. Mr. W. H. McFarland, City Treasurer.
- c.c. Mr. R. A. Morden, Director, Department of
Public Works - C-83-41.



7(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM K. A. Rouff, City Solicitor DATE September 2, 1983
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 100-2.702

TO: CITY COUNCIL ☒ (OR) CLAIMS MANAGER ☒
FINANCE COMMITTEE ☒
Committee

SUBJECT

City and Smith vs City Press and Schofield
Date of Accident: January 11, 1979

RECOMMENDATION

That in accordance with section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539 and the attached Application by Mr. Smith, the surplus of \$10,286.83 remaining from this settlement after deduction of the City's expenses be paid to Mr. Smith and that the following recommendation be forwarded to City Council.

"Mr. Graydon Allan Smith, an employee of the Parking Authority at the time of this accident, suffered injury when he was involved in a motor vehicle collision on January 11, 1979.

Legal action was commenced against the owner and driver of the other vehicle, which action was settled in the amount of \$14,000 inclusive of costs and interest as approved by City Council at its meeting of June 28, 1983. After deduction of the City's expenses and costs, there remains a surplus of \$10,286.83 and it is recommended that in accordance with the authority granted under section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, payment of the surplus be made to Mr. Smith. The Workers' Compensation Act provides that in the event that Mr. Smith suffers a recurrence relating to this accident the above mentioned sum of \$10,286.83 remains as a credit to the City and Parking Authority and will be deducted from the amount of any further compensation or other benefit to which Mr. Smith may become entitled to from the Workers' Compensation Board with respect to this accident."

K. A. Rouff
R. G. Morden

BACKGROUND

This action by the City and Mr. Smith was settled for \$14,000 inclusive of costs and interest as approved by the City Council at its meeting of June 28, 1983 after deduction of the City's expenses and costs there remains a surplus of \$10,286.83 which must be paid to Mr. Smith pursuant to section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539. However, this amount remains as a credit in favor of the City with respect to any further compensation benefits claimed by Mr. Smith from the Workers' Compensation Board with respect to this accident.

c.c. Mr. W. G. Cottrell, General Manager,
The Parking Authority of the City of Hamilton;

c.c. Mr. A. F. Gillespie, Director of Personnel;

c.c. Mr. R. A. Morden, Director, Department of
Public Works, for Claims Manager. C-79-19.

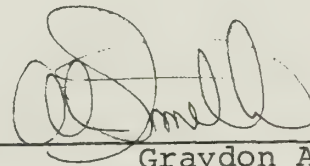
AM7
1983

✓ August 31st
July

APPLICATION

Re: Smith and City of Hamilton vs Schofield
and City Press Incorporated
Date of Accident: January 11, 1979

I hereby make application to the Finance Committee and the City Council of The Corporation of the City of Hamilton pursuant to Subsection 4 of Section 8 of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, for the monies recovered by said Corporation and The Parking Authority of the City of Hamilton in excess of the monies expended by said Corporation and The Parking Authority of the City of Hamilton with respect to my January 11, 1979 motor vehicle accident.



Graydon Allan Smith

- c.c. Mr. W. G. Cottrell, General Manager,
The Parking Authority of the City of Hamilton;
- c.c. Mr. A. F. Gillespie, Director of Personnel;
- c.c. Mr. R. A. Morden, Director, Department of
Public Works, for Claims Manager. C-79-19.

E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK



HAMILTON PUBLIC LIBRARY

2nd floor
CITY HALL
HAMILTON, ONTARIO
L8N 3T4

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1983 September 20

NOTICE OF MEETING

FINANCE COMMITTEE

Thursday, September 22nd, 1983
2:00 o'clock p.m.
Room 233, City Hall

A handwritten signature in cursive script, appearing to read "J. J. Schatz".

A handwritten signature in cursive script, appearing to read "J. J. Schatz".

J. J. Schatz, Secretary
Finance Committee

AGENDA

1. Adoption of the minutes of the meeting held Thursday, September 8th, 1983.
2. Director of Real Estate:
 - (a) Lease of city lands - Mediacom.
 - (b) City-owned property - 240 Burlington Street East.
3. Director of Culture and Recreation/Treasurer's Recommendation:
 - Financing - 1983 Grey Cup Float.
4. City Solicitor:
 - (a) Claim - City and Vickers vs Kiss
 - (b) Claim - Avarello vs City of Hamilton et al.
5. Chief Administrative Officer/City Architect and Coordinator, Lloyd D. Jackson Square:
 - report - policy regarding Change Orders to contracts.
6. Union Gas - application to increase rates.
7. City Treasurer and Commissioner of Finance:
 - (a) Hiring of Master of Business Administration Student for 1984.
 - (b) Financing - major renovations - Dalewood Recreation Centre.
 - (c) Financing - Trade Centre Arena Subcommittee - Tour of Facilities.

- (d) Additional financing - construction preliminary roadways, Queen Victoria Drive, Loconder Drive and Quaker Crescent.
- (e) Financing - rehabilitation - Ivor Wynne Stadium.
- (f) A.M.O. Report - Cost-sharing and Unconditional Grants. (no copy)
- (g) Payment of Interest on Overpayment of Taxes.

8. Information Reports:

- (a) Minister of Energy - Energy Conservation Programme.
- (b) Sister Maria Roche - English Immersion Programme.
- (c) City Treasurer - Financial Report - Hamilton Convention Centre.
- (d) City Treasurer - Report - A.M.C.T. Conference - Toronto, Ontario. (no copy)
- (e) City Treasurer - Assessment Review Officer.
- (f) City Treasurer - Status Report on C.O.E.D. Programme.
- (g) City Treasurer - U.I.C. Contributions - Full Employers' Premium Reduction.
- (h) City Treasurer - Statement of Unclassified Revenue and Expenditure as at August 31, 1983.
- (i) City Treasurer - Budget Report on Current Revenue and Expenditures for the eight months ending August 31, 1983.
- (j) City Treasurer - Status of 1983 Contingency Account.
- (k) City Solicitor - Fraser and Beatty Account.
- (l) City Architect - Feasibility of Using Standardized Plans.
- (m) Director of Purchasing - Report - tenders on heating, air conditioning and servicing of elevators. (no copy)
- (n) A. G. Gaul Ltd., - letter to small business.
- (o) G. S. Dunn & Co. - letter to small business.
- (p) Ray C. Edwards - letter to small business.
- (q) Parks and Recreation Committee - Rosedale Tennis Club -loan.

9. Mayor R. M. Morrow:

- (a) C.O.E.D. Funding of City sponsored projects. (no copy)
- (b) Funds for City mementos, gifts, etc. (no copy)

10. Unfinished business:

- (a) City Treasurer - investment H.M.R.F. - January 25, 1983.
- (b) Transport and Environment Committee - transfer of Traffic Department responsibilities to the Region - February 3, 1983.
- (c) City Treasurer - Study to broaden the area of service of the Systems and Data Processing Division - February 3, 1983.
- (d) Subcommittee - review of Elderly Citizen Tax Rebate Programme - March 24, 1983.
- (e) City Architect - lighting - City Hall - April 7, 1983.
- (f) Hamilton Parking Authority - status report - land acquisition and facility development programme - April 21, 1983.

- (g) Hamilton Civic Theatre Proposal - former Main Library - May 11, 1983.
- (h) Chief Administrative Officer - Wentworth Street Steps Project - July 21, 1983
- (i) City Treasurer - debentures - Capital Budget Programmes - August 25, 1983.
- (j) City Treasurer - realty and business tax collection procedures - August 25, 1983.
- (k) City Solicitor - Lien on property - realty taxes - August 25, 1983.
- (l) Assesment Commissioner - Tax Impact Study.
- (m) City Treasurer - Siminar - 1984 Budget Preparation - September 8, 1983.
- (n) Hamilton Parking Authority - Facilities - C.B.D. area - September 8, 1983.
- (o) Chief Administrative Officer - Proposal - Travel Arrangements for civic officials - September 8, 1893.

11. Other business.

12. Adjournment.

Thursday, September 8th, 1983
2:00 o'clock p.m.
Room 233, City Hall

The Finance Committee met.

Present: Alderman P. J. Peterson, Chairman
Alderman I. Stout, Vice-Chairman
Mayor R. M. Morrow
Alderman V. J. Agro
Alderman B. Hinkley
Alderman D. Gray
Alderman S. Collins
Alderman B. Charlton
Alderman T. Murray

Also present: Mr. L. Sage, Chief Administrative Officer
Mr. W. H. McFarland, City Treasurer and Commissioner of Finance
Mr. E. C. Matthews, Director of Finance
Mr. J. J. Schatz, Secretary, Finance Committee

The minutes of the meeting held Thursday, August 25, 1983 were adopted as circulated to the members.

Mr. D. C. Freeman, City Architect, along with Mr. W. Selzer of the Architect's Department and Mr. D. Fishburn of Fishburn Engineering, appeared before the committee in connection with the City Hall Garage Roof Project.

Distributed to the members were copies of a report dated September 6, 1983 from the City Architect recommending that the authorized cost of construction be increased from \$348,600. to \$476,050. and that the necessary Change Orders for the following be issued:

- removal of original pitch membrane on concrete slab roof \$8,500.
- patch and repair existing concrete roof due to delamination
discovered after removal of old waterproofing \$100,187.
- rerouting of electrical conduits and wiring abandoned in
the course of structural repairs \$30,000.

In addition, the Architect recommended that the cost of these Change Orders totalling \$138,687. be financed by an amount of \$11,237. available from the construction contingency funds and \$127,450. from the unallocated appropriation for this project.

Also distributed to the members were copies of an information report dated September 6, 1983 from the City Architect respecting the cost overrun on the project.

In reply to queries from the committee as to why the additional work was authorized to proceed without the approval of the committee and/or City Council, Mr. Sage advised that this authorization was granted in error and should in fact have been brought to the Finance Committee and Council for approval.

Mr. Sage advised that while it appeared there is no formal policy approved by City Council with respect to Change Orders, this type of change by practise should have been submitted to the Finance Committee for approval.

Following considerable discussion, the committee approved the recommendation of the City Architect respecting the increased cost and Change Orders for the project. The committee also received the report of the City Architect dated September 6, 1983.

In addition, the committee requested the Chief Administrative Officer to formulate a policy on Change Orders on construction projects and submit same to the Finance Committee for its consideration.

In addition, the committee directed the secretary to enquire of the Legislation Committee as to the status of the establishment of a Policy Manual.

As recommended by the Director of Real Estate in a report dated August 23, 1983 the committee agreed to recommend to City Council that item 13 of the Sixteenth Report of the Board of Control, adopted by City Council on June 27, 1967, which authorized the purchase of a parcel of land on

Adoption - Minutes

City Hall Garage Roof

Chief Administrative
Officer - Change
Order Policy

Policy Manual

Parcel of Land -
Windermere Road

Parcel of Land -
Windermere Road

Windermere Road from the Steel Company of Canada Limited, for road improvements, be rescinded.

It was noted that this transaction was to facilitate the construction of the Hamilton Industrial Spur and roadway improvements and was subject to the completion of two other agreements, one with National Slag Limited the other with Hamilton Hydro. These two agreements could not be finalized which left the City's purchase of these lands redundant.

Conservation of Energy
Programme

As recommended by the City Treasurer in a report dated August 29, 1983 the committee agreed to recommend to City Council that the \$200,000. Conservation of Energy Programme, as provided for in the 1983-1987 Capital Budget and approved by City Council on June 28th, 1983 with the adoption of item 16 of the Twelfth Report of the Finance Committee, be financed in the following manner: - 100,000. from the 1983 Capital Levy and \$100,000. from the 1984 Capital Levy.

In further discussing the Energy Conservation Programme, the committee concurred with the recommendation of Alderman Hinkley that the following resolution be forwarded to the Legislation Committee for its consideration.

"Whereas the Provincial Government has encouraged Municipalities to enter into Energy Conservation Projects and;

Whereas the City of Hamilton has taken the initiative from the Province of Ontario by budgeting for various Energy Conservation Projects;

Therefore be it resolved that the Provincial Government be petitioned to provide funding for those Energy Conservation Projects which have been budgeted for by the City of Hamilton."

Ukrainian National
Federation of Canada
- exemption - realty
taxes

As recommended by the City Treasurer in a report dated September 1, 1983 the committee agreed to take no action on the request by the Ukrainian National Federation of Canada for exemption or relief from realty taxes with respect to their property at 170 Parkdale Avenue North.

Additional Costs -
School Traffic
Officers

As recommended by the City Treasurer in a report dated September 1, 1983 the committee agreed to recommend to City Council that the following additional costs for school traffic officers be financed by a transfer from the Contingency Account to the School Traffic Account 0347-0119.

- \$7,950. as a result of the minimum increase to employees being raised from the budgeted amount of \$750. to \$1,000. (prorated over the number of hours worked per year).

- \$3,000. previously authorized as an approved overdraft by City Council on May 31, 1983.

In addition, the committee agreed to recommend that item 15 of the Eleventh Report of the Finance Committee, adopted by City Council May 31, 1983, which referred to the financing of \$3,000. for an officer to be located at Barton and St. Ann Streets, by an approved overdraft, be rescinded.

Challenge - City of
Toronto - Canada 1
Project

In a telegram to Mayor Morrow, Mayor A. Eggleton and Alderman D. Shea, the City of Toronto challenged the City to meet or exceed a \$2,000. contribution to the Canada 1 Project.

The committee agreed to take no action on this matter.

Unemployed Help Centre
- use of City vehicle

As recommended by the City Treasurer in a report dated September 2, 1983 the committee agreed to take no action on the request by the Hamilton and District Labour Council - Unemployed Help Centre for use of a city vehicle required in connection with the Emergency Home Repair Programme of the Centre.

Statistics Canada -
release of information

The committee agreed to recommend to City Council that the City Treasurer be authorized to advise Statistics Canada that the City of Hamilton grants permission for the release of information, of a type requested, to other municipalities in Canada without specific permission being given, in the future, subject to the following conditions:

- that the City be informed any time there is a request for data in which the City is identifiable and,
- that the City will be given one (1) month's notice before any such request is acted upon so that the City can restrict or cancel this waiver at any time.

Details respecting this matter were set forth in a report dated September 18, 1983 from the City Treasurer.

As recommended by the City Solicitor in a report dated September 1, 1983 the committee approved settlement of the following claim:

Thursday, September 8, 1983

By County Court writ issued August 8, 1975, Steven Garnet Hill, an infant at the time, commenced action against the City through his father George Donald Hill who was also named as a plaintiff. The action was commenced as a result of a broken leg Steven Garnet Hill suffered in a fall from a swing in the City playground on the grounds of Sir Isaac Brock School, on June 14, 1975.

Claim - Hill vs
City of Hamilton

A pre-trial was held before His Honour Judge Borkovich on June 9, 1983, and as a result of same it is recommended that claims of Steven Garnet Hill and George Donald Hill be settled in the amount of \$6,222.77 inclusive of prejudgement interest and costs.

As recommended by the City Solicitor in a report dated September 1, 1983 the committee approved settlement of the following claim:

By County Court writ issued May 1, 1981, Lloyd Mayhew, Jr., an infant, commenced action against the City through his father Lloyd Mayhew, Sr., who was also named as Plaintiff. The action commenced as a result of injuries Lloyd Mayhew, Jr., suffered when he fell on February 23, 1981, through a gap in the stands at Woodlands Park caused by a missing seat board.

Claim - Mayhew vs City
of Hamilton

It is recommended that the claims of Lloyd Mayhew, Jr., and Sr., be settled in the amount of \$4,000. inclusive of prejudgement interest and costs.

As recommended by the City Treasurer in a report dated September 1, 1983 the committee approved settlement of the following claim:

Mr. Graydon Allan Smith, an employee of the Parking Authority at the time of this accident, suffered injury when he was involved in a motor vehicle collision on January 11, 1979.

Claim - City and Smith
vs City Press and
Schofield

Legal action was commenced against the owner and driver of the other vehicle, which action was settled in the amount of \$14,000. inclusive of costs and interest as approved by City Council at its meeting of June 28, 1983. After deduction of the City's expenses and costs, there remains a surplus of \$10,286.83 and it is recommended that in accordance with the authority granted under section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, payment of the surplus be made to Mr. Smith. The Workers' Compensation Act provides that in the event that Mr. Smith suffers a recurrence relating to this accident the above mentioned sum of \$10,286.83 remains as a credit to the City and Parking Authority and will be deducted from the amount of any further compensation or other benefit to which Mr. Smith may become entitled to from the Workers' Compensation Board with respect to this accident.

The committee concurred with the suggestion of the Chairman that the City Treasurer endeavour to conduct a seminar somewhat similar to that conducted by his department in connection with his tax collection procedures, with a view to reviewing the overall status of accounts for 1983 with projections to December 31, 1983, as well as intended procedures in connection with the 1984 budget preparation and review.

City Treasurer -
Seminar - Status of
1983 Accounts & 1984
Budget Preparation

Alderman Stout expressed concern that there may eventually be significant financial implications to the City relative to the need for public parking in the central business district inasmuch as the present regulations do not require developers to provide any parking in connection with new development in this district of the City.

Lack - Public Parking
Central Business
District

The committee concurred with the recommendation of Alderman Stout that the Parking Authority be requested to review and report back to both the Transport and Environment Committee and the Finance Committee relative to financial implications with respect to the present and projected parking requirements in the central business district.

The committee concurred with the suggestion of Alderman Stout that the Chief Administrative Officer along with appropriate civic staff be directed to develop a proposal which would involve local travel agents with respect to all travel and accommodation arrangements for City staff and elected officials.

Travel and Accommo-
dation - staff &
elected officials

Alderman Stout pointed out that there would be no additional cost to the City of Hamilton by involving a travel agent and this would be a means whereby the local agents would benefit by obtaining commissions from both the airlines and hotels for making such arrangements. The committee requested Mr. Sage to endeavour to have a programme for implementation in January 1984.

The committee received the following information reports.

Information Reports

- Letter dated September 1, 1983 from the Big Brother Association expressing appreciation for their grant.

Information Reports
(Cont'd.)

- Report dated September 1983 from the City Treasurer respecting his attendance at the 1983 International Conference of the Society of Management Accounts of Canada.
- Report from the City Treasurer along with Financial Statements of the Parking Authority for the City of Hamilton for the year ending December 31, 1982.
- Report dated September 2, 1983 from the City Treasurer respecting the Terms of Reference - for MacGillivray and Company to undertake a study on Comprehensive Auditing.
- Report dated August 29, 1983 from the City Treasurer respecting a proposal by "Common Collection Agency Inc." to request officers of a new corporation wishing to carry on business in the City to sign a Personal Liability Statement.
- Report dated August 30, 1983 from the City Treasurer respecting the recently announced Provincial Government programme entitled "PRIDE".

In this regard the committee directed the Secretary to forward this report to the Chairman of the Planning and Development Committee along with a request that that committee review possible areas of implementation and direct the appropriate staff to pursue the programme on that basis.

- Letter dated August 29, 1983 from Mr. D. R. Vickers of the Legal Department reporting with respect to the comparison of the number of claims this year with previous years and the various types of claims being processed.

Report - Status of
Unfinished business

The secretary reported to the committee with respect to the status of the unfinished business items. The various departments were requested to resolve the outstanding matters as soon as conveniently possible.

The meeting then adjourned.

Taken as read and approved,

J. J. SCHATZ, SECRETARY
FINANCE COMMITTEE

ALDERMAN P. J. PETERSON, CHAIRMAN
FINANCE COMMITTEE

September 8, 1983



SEP 15 1983

2(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Real Estate DATE 1983 September 14
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 1.4.4 (4609)

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Lease of City lands for Advertising Billboards to Mediacom

RECOMMENDATION

This department respectfully recommends that the annual type lease agreement presently in effect be continued in the future.

D. W. Vyce

BACKGROUND

On May 4th, 1983, this department submitted a recommendation to your Committee calling for the renewal of a lease agreement with Mediacom Inc. for their occupancy of twelve (12) advertising locations on City owned lands. During Committee discussion, some questions were raised regarding the rent the City receives from Mediacom and in particular, whether or not a longer term lease agreement, say three (3) to five (5) years might be more advantageous for the City in terms of rental funds received. The agreement now in effect is an annual one with any site being subject to a thirty (30) day cancellation clause.

We have met with Mediacom officials on two occasions since the above date to discuss this matter.

Our department recommends that the annual type lease agreement now in effect be continued for the following reasons:-

- (1) The shorter term agreement gives the City greater flexibility over the use of their lands. For example, if for some reason a site encumbered by a signboard is required by the City for another use, the lease now in effect could be cancelled on thirty (30) days' notice.

...continued

BACKGROUND - Continued...

- (2) A long term lease of the three to five year variety would not generate additional revenue for Mediacom; therefore, with the City's rent based on a percentage of gross revenue, received by Mediacom, there would be no increased revenue to the City.
- (3) The current lease agreement with the City calls for Mediacom to pay rent equal to 9% of the potential gross revenue to be received for a particular sign board location. The calculation is based on potential gross income even though a site may be not rented to an advertiser for a period of time while the fixed costs such as hydro, maintenance, taxes and amortization of improvement charges continue on.

We believe this agreement to be fair and equitable to both parties and would point out that due to increased rates charged by Mediacom to their users over the years, the revenue to the City has increased as follows:-

1983 - 9%	-	\$11,342.70
1982 - 9%	-	\$ 9,744.30
1981 - 9%	-	\$ 8,407.04

- (4) The calculation of rental received by the City is similar to that received by other public or quasi-public large landholders, such as Ontario Hydro, Canadian National Railway and T.H. & B. Railway.

Attch.



'SEP 13 1983

2(6)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Real Estate DATE 1983 September 13
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 1.5.6 (4609)

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

City owned property at 240 Burlington Street East (warehouse)

RECOMMENDATION

That the City owned warehouse at 240 Burlington Street East be retained for municipal storage which is required by various City and Regional Departments.

BACKGROUND

On July 8, 1983 this department recommended the City retain the warehouse property at 240 Burlington Street East for municipal purposes; a copy of this report is attached.

As stated in our recommendation, we have requests from the Culture and Recreation Department and the Parks Division of Public Works for storage space and they were of the opinion that this building would meet their requirements. The Committee requested confirmation that the storage space is definitely required by these civic departments.

We have enclosed letters from Mr. R. Nutley, Director of Parks and Mr. R. Swan, Maintenance Supervisor of the Culture & Recreation Department outlining their needs for storage.

The Real Estate Department also requires a small area of storage for wooden materials and associated equipment used in the securing of houses. The Regional building being used by our department for this purpose at the present time requires major repairs particularly to the roof and the building is also constantly entered and vandalized.

Atch.



THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Real Estate DATE 83 07 08
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 1.5.6 (4609)

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

City owned property at 240 Burlington Street East (warehouse)

RECOMMENDATION

We respectfully recommend that the City owned warehouse at 240 Burlington Street East be retained for municipal storage which is required by various City and Regional Departments.

D. W. Vyce

BACKGROUND

The above mentioned property was purchased in 1968 for the proposed perimeter road and is presently vacant.

The building contains approximately 6600 square feet with four overhead loading doors. The loading docks are approximately 4 feet above ground level. The ceiling is approximately 20 feet high and there are two rows of steel pillars which would allow twelve individual storage areas measuring approximately 15 feet by 20 feet with a 19 foot centre isle. The building is unheated.

The building is now out-dated and we have always encountered difficulty in renting this property especially when the building is unheated. We have been attempting for three months to lease this space.

The previous rent for this building was \$1,513.00 per month (including taxes).

This department periodically receives requests from other City and Regional Departments for storage space.

...continued

BACKGROUND - Continued...

A canvas by our office of all Civic and Regional Departments has revealed that the Culture and Recreation Department and the Parks Division of Public Works require storage space. The Parks Division has requested approximately half of the floor area if this building is made available for storage purposes. The Real Estate Department can also utilize the closed in westerly ramp for storage of boarding materials and equipment.

If the building is used for municipal purposes, it would be tax exempt, therefore the only costs incurred each year would be nominal hydro, water, grass cutting, snow removal and minor maintenance.

C.C. - Mr. W.H. McFarland, City Treasurer
Attention: Mrs. I. Harris

Attention: Mr. K. Beattie

- Mr. H. Barker, Property Maintenance Superintendent
- Mr. R. Swan, Culture and Recreation
- Mr. R. Nutley, Director of Parks

SEND TO

R. SWAN

FROM C. Conley	DEPT. OF ORIGINATOR	DATE Aug. 9/93	05669
SUBJECT STORAGE - 240 BURLINGTON ST E.		RE:	

STORAGE SPACE REQUIRED TO STORE

1. EQUIP. BOXES
2. PLAY STRUCTURES, PLAY EQUIPMENT
3. HOCKEY EQUIPMENT
4. HISTORIC EQUIPMENT
5. OFFICE EQUIPMENT
6. ZAMBONIES
8. OPERATING EQUIPMENT
9. POOL EQUIPMENT
10. ETC.

REPLY

STORAGE SPACE NOW AVAILABLE AND PACKED TO THE R

1. 125 BARTON ST. SHOP
2. ELGIN ST BUILDING
3. POWELL PARK

SIGNATURE	DEPARTMENT	DATE OF REPLY
		SI-EI A



THE CORPORATION OF THE CITY OF HAMILTON

DEPARTMENT OF PUBLIC WORKS

August 24, 1983

Mr. D. W. Vyce
Director of Real Estate

Attention: Mr. Mike Watson

Re: Storage Building

Dear Mike:

Attached you will find a copy of a memorandum from Dennis Arnott to myself concerning the needs for enclosed storage building for the parks operation. Hopefully this will be sufficient to convince the committee of our requirements. The only thing missing in Dennis's report that you and I discussed was the possible use of the Turner Farm as an alternate storage area. As you are no doubt aware, this Turner Farm Barn has been turned into a Mountain Depot which is the only Parks Depot on the mountain and is jammed right full to the rafters with the day to day operation material and equipment.

Yours sincerely,

R. C. Nutley
Director of Parks Division

RCN/ad
Att:

cc Mr. Dennis Arnott

REAL ESTATE DEPARTMENT

Date

Aug 25/83

File No.	INT.	INFO.	ACT
DIRECTOR			
ASSIST. DIR.			
CHIEF APPRAISER			
PROP. CONT. OFFICER			
RENTAL AGENT			
PROPERTY OFFICER			

DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

DATE 1983 August 19

TO: R. Nutley

FROM: D. Arnott

SUBJECT: Storage Building

As you requested, a few reasons why I feel obtaining an enclosed storage building for our operations is necessary.

Our major storage area, the Lampman Farm barn, is not a desirable location for such items as fertilizer, seed, display showcases because it does not afford proper protection from the elements. The isolation of the barn also lends itself to vandalism and employee pilfering.

A dry, reasonably clean, properly enclosed building would not only provide better protection for any material or articles being stored but permit us to repair and paint if necessary without having to move these items to a dryer area. It would also, I'm sure, eliminate the vandalism and cut down, hopefully, on the pilfering.

The fact that we may be soon losing the Lampman Farm also makes the securing of another storage area a priority.

DA/rc



3

THE CORPORATION OF THE CITY OF HAMILTON

(MISS) AUDELL M. SCHIMMEL,
 FROM DIRECTOR OF CULTURE & RECREATION DATE 1983, September 08
 Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) FINANCE COMMITTEE ☒
 Committee

SUBJECT

1983 GREY CUP FLOAT - CITY OF HAMILTON - VANCOUVER, B.C.

RECOMMENDATION

That the Finance Committee approve a budget not to exceed \$11,000. to provide for Hamilton's participation in the 1983 Grey Cup Parade to be held in Vancouver, B.C.

BACKGROUND

- The Department of Culture and Recreation has been delegated the responsibility of ensuring quality representation by the City of Hamilton in this year's Grey Cup Parade.
- Over the past 3 years, with the Grey Cup being hosted in Montreal and Toronto, the cost of Hamilton's participation was estimated at \$8,000. and did not truly reflect the labour costs carried out by the Parks Division Staff.
- In order to take full advantage of this opportunity for exposure throughout Canada and the U.S.A., we have requested quotations from five Vancouver-based firms who have the capacity and experience to design, construct, and operate such a float. The firms of Creative Conventions and Mansueto Display Associates have submitted bids ranging from \$8,000. to \$10,000. depending on the design theme approved. Both firms have award winning records in Pacific National Exhibition Parades, and in our opinion, could provide a float of which Hamilton could be proud.
- It is our intention to consult with the Tiger Cat Liaison Committee before approving the design theme.
- The entry fee for the float is \$850. and display and exhibition space within the Domed Stadium is approximately \$200.00
- At this time, the City Treasurer is prepared to recommend the appropriate method of financing.

c.c. W. McFarland
 R. Sugden



SEP 19 1983

3.

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland Treasurer and Commissioner of Finance DATE September 16, 1983
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

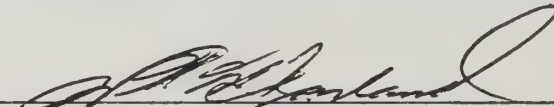
TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Financing of an additional \$3,000 required to provide for Hamilton's participation in the 1983 Grey Cup Parade to be held in Vancouver, British Columbia

RECOMMENDATION

That the additional amount of \$3,000 required over the \$8,000 original 1983 estimate to provide for the City of Hamilton's participation in the 1983 Grey Cup Parade to be held in Vancouver, be financed by a transfer from the Contingency account to the Miscellaneous Account 0378-7198.


Treasurer and Commissioner of Finance

BACKGROUND

The Director of Culture and Recreation has submitted a request to the Finance Committee to provide a budget of \$11,000 for the City's Grey Cup Float in 1983. A budget amount of \$8,000 was provided in the 1983 financial accounts - Miscellaneous Section - 0378-7198, leaving a balance of \$3,000 to be financed. A transfer from Contingency is being recommended as the only available source of additional funds for this account.



4(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM K. A. Rouff, City Solicitor DATE September 13, 1983
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 100-2.645

TO: CITY COUNCIL ☒ (OR) FINANCE COMMITTEE ☒
CLAIMS MANAGER ☒
Committee

SUBJECT

The Corporation of the City of Hamilton and Gary Vickers
vs Charles Kiss, Date of Accident: January 26, 1978

RECOMMENDATION

That this claim by the City and Gary Vickers against Charles Kiss be settled in the amount of \$46,975.02 inclusive of interest and costs, said amount to be paid to The Corporation of the City of Hamilton and that the following resolution be forwarded to City Council:

"By County Court writ issued January 9, 1980, legal action was commenced on behalf of the City and Gary Vickers against Charles Kiss for damages for personal injuries suffered by Mr. Vickers, a City employee with the Public Works Department, and for expenses incurred by the City. Mr. Vickers suffered injury to his knees and in particular to his left knee. It is recommended that this action be settled in the amount of \$46,975.02 inclusive of interest and costs with said amount to be paid to the City. After deduction of the expenses and costs of the City, there will remain an approximate surplus of \$13,087.15 to be paid to Mr. Vickers pursuant to Section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539."

BACKGROUND

On January 26, 1978 Gary Vickers, an employee of the Public Works Department suffered injury to his knees when he was struck by a motor vehicle owned and operated by Charles Kiss. Mr. Kiss had just pulled out of his driveway and Mr. Kiss was unable to stop his vehicle because of extremely poor road conditions. Physiotherapy

was used to attempt to correct the injury to his left knee, however, the injury deteriorated and the outer cartilage was removed from his knee on December 30, 1980. Although his doctor has advised that he has recovered remarkably well from the operation, our doctor has indicated that the possibility of osteoarthritis developing is quite high and could lead to corrective surgery. Mr. Vickers was originally awarded 3 per cent lump sum permanent disability award in the amount of \$3,903.44 from the Workers' Compensation Board on November 6, 1979. This was subsequently increased to a 10 per cent permanent disability award with a capitalized value of \$11,029.00 on February 22, 1982. Both these sums together with the other expenses of the City are being recovered through this settlement. After deduction of the City's expenses and costs there will remain a surplus of \$13,087.15 to be paid to Mr. Vickers pursuant to Section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539 which amount will remain as a credit in favour of the City regarding any future compensation Mr. Vickers may be entitled to with respect to this accident. We are recommending this settlement.

c.c. Mr. W. H. McFarland, City Treasurer

c.c. Mr. A. F. Gillespie, Director of Personnel

c.c. Mr. R. A. Morden, Director, Department of
Public Works - C-78-52.



4(A)

THE CORPORATION OF THE CITY OF HAMILTON

FROM K. A. Rouff, City Solicitor DATE 1983 September 13
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 100-2.759

TO: CITY COUNCIL ☒ (OR) Claims Manager ☒
Finance Committee ☒
Committee

SUBJECT

**Avarello vs City of Hamilton, 477476 Ontario Limited
c.o.b. as The Pines Manor Apartments et al**

Date of Fall: February 20, 1982

RECOMMENDATION

That the claim of Salvatore and Concettina Avarello be settled in the amount of \$1,750.00 inclusive of interest and costs with the City paying \$1,000.00 and the insurer for The Pines Manor Apartments paying \$750.00 and that the following resolution be forwarded to City Council:

"By County Court Writ issued May 4, 1982, Salvatore and Concettina Avarello commenced action against the City, 477476 Ontario Limited, carrying on business as The Pines Manor Apartments and Hamilton Hydro. They claimed \$55,000.00 damages, plus interest and costs arising out of injuries sustained by the Plaintiff Salvatore Avarello to his legs and knees when he fell on a City sidewalk allegedly covered with ice and snow, and being adjacent to The Pines Manor Apartments.

It is recommended that the claim of Salvatore and Concettina Avarello be settled in the amount of \$1,750.00 inclusive of interest and costs with the City contributing \$1,000.00 towards the settlement and the insurers for The Pines Manor Apartments contributing \$750.00".

K. A. Rouff
AB Horder

BACKGROUND

It was originally thought that Mr. Avarello might have fallen on the section of the sidewalk that had been excavated by

Hamilton Hydro. This proved not to be the case and therefore it is recommended that the City contribute \$1,000.00 towards the settlement of this action in the amount of \$1,750.00. The insurer for the adjacent property owner has agreed to contribute the remaining \$750.00.

c.c. Mr. W. H. McFarland,
City Treasurer.

c.c. Mr. R. A. Morden, Director,
Department of Public Works,
for Claims Manager. C-82-152.



Refer to: D. C. Freeman

Tel. No.: 526-4631

5.

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF
CITY ARCHITECT
HAMILTON, ONTARIO

1983 September 15th

Mr. J. J. Schatz, Secretary, ✓
Finance Committee.

On August 25th, the Committee requested a report setting forth policies and procedures for cost changes in construction contracts.

The summary below, recently prepared by Treasury, clearly sets out policy for tender calls and procedure for change orders. This is my understanding of the administrative requirements:

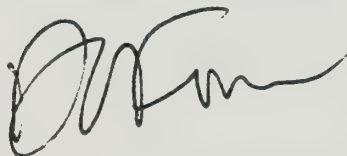
"As approved by Council February 24, 1981 and amended by Council April 14, 1981 (Exhibit "K" attached), the following is the portion of the City of Hamilton's Purchasing Policy (Exhibit "L" attached) with respect to regular orders and construction/demolition contracts in excess of \$10,000.00:

- " (i) Be subject to Tender Call
- (ii) Be subject to appropriate Committee recommendations and City Council
- (iii) If necessary, in an emergency to maintain continuous operation of essential service, be placed on approval of two of the following:
 - 1. Mayor
 - 2. Chief Administrative Officer
 - 3. Appropriate Committee Chairman
- (iv) Any action taken under the provision of clause (iii) to be reported to the next regular meeting of City Council."

The standard practice with respect to changes to a contract that has received Council approval is that all additions or deletions must be submitted as change orders to the appropriate Committee and City Council. (This does not include items that are included in the Contingency Allowance, but these Contingency items should not be issued on new purchase orders or stated as "Authorized Additions" on Progress Certificates of Payment.) The same account number for the
continued page - 2

1983 September 15th

original purchase order should be used for change orders.
In order to maintain consistency for all departments,
please use attached change order form (Exhibit 8 - as attached)."

A handwritten signature in dark ink, appearing to read 'D. Freeman', with a stylized, cursive script.

DAVID C. FREEMAN,
City Architect and
Co-ordinator, Lloyd D. Jackson Square

DCF/amj/encl.

REPORT OF THE FINANCE COMMITTEE

To the Council of the Corporation of the City of Hamilton.

Members of Council:-

The Finance Committee presents its FIFTH Report and respectfully recommends:-

1. City Council at its meeting held February 12, 1980, in adopting subsection (c) of Section 20 of the Sixth Report of the Board of Control, approved of a 15% holdback to be retained for a period of forty-five (45) days after completion for contracts for construction and demolition work valued at \$50,000.00 or more. In order to clarify the policy respecting holdbacks, it is recommended:-

- (a) That the old ninety (90) day holdback procedure continue to apply for those contracts entered into before the new forty-five (45) day holdback policy was adopted by City Council on February 12, 1980 and,
- (b) That the policy of holdbacks also apply to the fees of architects and consulting engineers for construction and demolition work where such fees are valued at \$50,000.00, or more.

2. Approval of the following policy respecting the issuance of purchase orders.

That all purchases be in accordance with the budget approved by City Council, and subject to the following levels of approval:

- (a) Orders Up to \$5,000.00 Value:

- (i) Where possible, three quotations be obtained.
- (ii) Be subject to Department Head approval.
- (iii) Be placed by the Director of Purchases.

- (b) Orders \$5,000.00 to \$10,000.00 Value & Construction and Demolition Contracts Up to \$50,000.00:

- (i) Require three sealed quotations to be opened at a specific time in the presence of the Director of Purchases or his designate.

- (11) Be subject to Department and Chief Administrative Officer approval.
- (111) If necessary in an emergency to maintain the continuous operation of an essential service, be placed on approval of the Director without the normal quotation procedure, and subject to confirming approval by two of the following:

- 1) The Mayor.
- 2) The Chief Administrative Officer.
- 3) The appropriate Committee Chairman.

- * (iv) Any action taken under the provisions of clause (111) to be reported to the next regular meeting of City Council.

(c) Regular Orders Over \$10,000.00 Value and Construction and Demolition Contracts Exceeding \$50,000.00 Value:

- (i) Be subject to tender call.
- (11) Be subject to Appropriate Committee recommendations and City Council approval.
- (111) If necessary, in an emergency to maintain continuous operation of essential service be placed on approval of two of the following:
- 1) The Mayor.
 - 2) The Chief Administrative Officer.
 - 3) The Appropriate Committee Chairman.
- * (iv) Any action taken under the provisions of clause (111) to be reported to the next regular meeting of City Council.

3. Approval of the awarding of the following contracts:-

- ** (1) THE OFFICE PEOPLE, Hamilton, Ontario.

Servicing maintenance of Typewriters, Adding Machines and Calculators for the year 1981.....\$10,402.74

Note: Lowest of 4 acceptable tenders.

- * Section 2 amended by adding subsections (iv) to (b) and (c) above.
** Section 3(1) referred back.

(2)

RBER-ELLIS, Toronto, Ontario.

Supply of Fine Paper for 1981.....\$38,701.46
 Plus Federal & Ontario Sales Taxes where applicable.

This was a co-operative tender call with the Region and is the lowest
 of 4 tenders for the total contract.

(3)

MOORE BUSINESS FORMS, Burlington, Ontario.

Stock Tabulating Paper for 1981 as follows:-

180M 8 1/2 x 14 7/8, 2 part, carbonless at \$22.85 M.....	\$ 4,113.00
90M 8 1/2 x 14 7/8, 3 part, carbonless at \$37.65 M.....	3,388.50
72M 8 1/2 x 14 7/8, 4 part, carbonless at \$51.30 M.....	<u>3,693.60</u>
	\$11,195.10

Plus 9% Federal Sales Tax, plus 7% Ontario Sales Tax.

Note: Only acceptable supplier.

4. That Section (h) of the Regional Finance Committee's Report dated March 26, 1981 and reading as follows:-

"Report 104/81 regarding the 10% Canadian Preference Policy was received. It was agreed that this matter be again reviewed at such time as there is a firm definition of Canadian Content established (September, 1981).", be endorsed.

It is further recommended that the City Treasurer be authorized to make an approach to the Federal and Provincial Governments respecting the possibility of obtaining a subsidy to assist municipalities with the additional costs that would be incurred with the adoption of the 10% Canadian Preference Policy.

5. That Sub-section (b) of Section 2 of the Fifth Report of the Finance Committee adopted by City Council, February 24, 1981, respecting a policy for the issuance of Purchase Orders be amended by adding the following to Sub-section (11) of Sub-section (b).

"Construction and demolition contracts over \$10,000.00 be subject to the appropriate Committee recommendation and City Council approval."

Note: Members of City Council are advised that the wording of the policy, as adopted February 24, 1981, indicated that contracts over \$10,000.00 would not be submitted to City Council for its approval, however, this was not intended and in fact all such contracts have been submitted to City Council for its approval. This amendment will correct this omission.

CITY OF HAMILTON PURCHASING POLICY

EXHIBIT "L"

That all purchases be in accordance with the budget approved by City Council, and subject to the following levels of approval:

(a) Orders Up to \$5,000.00 Value

- (i) Where possible, three quotations be obtained.
- (ii) Be subject to Department Head approval.
- (iii) Be placed by the Director of Purchases.

(b) Orders \$5,000.00 to \$10,000.00 Value & ~~Construction & Demolition~~
~~Contracts Up to \$50,000.00~~

- (i) Require three sealed quotations to be opened at a specific time in the presence of the Director of Purchases or his designate.
- (ii) Be subject to Department & Chief Administrative Officer approval, and Construction & Demolition Contracts over \$10,000.00 be subject to the appropriate Committee recommendation & City Council approval.
- (iii) If necessary in an emergency to maintain the continuous operation of an essential service, be placed on approval of the Director without the normal quotation procedure, and subject to confirming approval by two of the following:
 - 1) The Mayor.
 - 2) The Chief Administrative Officer.
 - 3) The appropriate Committee Chairman.
- (iv) Any action taken under the provisions of clause (iii) to be reported to the next regular meeting of City Council.

(c) Regular Orders Over \$10,000.00 Value & ~~Construction & Demolition Contract~~
~~Exceeding \$50,000.00~~

- (i) Be subject to tender call.
- (ii) Be subject to Appropriate Committee recommendations and City Council approval.
- (iii) If necessary, in an emergency to maintain continuous operation of essential service be placed on approval of two of the following:
 - 1) The Mayor.
 - 2) The Chief Administrative Officer.
 - 3) The Appropriate Committee Chairman.
- (iv) Any action taken under the provisions of clause (iii) to be reported to the next regular meeting of City Council.

CORPORATION OF THE CITY OF HAMILTON

DEPARTMENT:

CHANGE ORDER

SCHEDULE "8"

Date _____

File _____

Purchase Order _____

Reference _____

Change Order No. _____

TO:

ATTENTION:

Contract for _____

You are hereby instructed, subject to the same terms and conditions as the original contract, to make the following changes therein, for the sum of

_____ Dollars
100

(added to)
to be (deducted from) the amount of the (contract:)(contingency fund)

Original Contract Amount	Total Amount of Prev. Change Orders	Amount of this Change Order	Revised Contract Price
_____	_____	_____	_____

DEPARTMENT HEAD



RECEIVED

SEP 19 1983
CITY, CLERK

UNION GAS LIMITED

6.

September 16, 1983

TO EACH MUNICIPALITY IN UNION'S SERVICE AREA

On September 14th, in accordance with the instructions of the Ontario Energy Board, you were served by registered mail with the Board's formal Notice of Union's Application for approval of new rates and a copy of the Application dated September 2, 1983.

I should point out that if Union's proposal is accepted by the Board, the average increase to all customer classifications on April 1, 1984 will be 3.4% of the rates currently in effect. The increases proposed for the individual customer classifications will range from 1.0% to 5.3%, reflecting the cost allocation procedures of the regulatory system. The latter percentage relates to the residential customer group.

The current rates will be subject to the interim decrease (approximately 1%) referred to in the Notice, by which Union proposes to pass through the August 1, 1983 wholesale gas cost decrease established by the Government of Canada.

This decrease in the wholesale price of gas to Union, includes a restructuring of tolls charged to Union by TransCanada PipeLines. This toll restructuring which was successfully argued by Union at TransCanada PipeLines' most recent National Energy Board hearing will create an ongoing benefit for Union's customers by moderating rates in future years.

If you have any questions or would like further information, please feel free to contact me.

Yours truly,

UNION GAS LIMITED

R. D. Seymour, Manager,
Eastern Region.



RECEIVED

SEP 14 1983
CITY CLERKS

September 14, 1983

TO EACH MUNICIPALITY IN UNION'S SERVICE AREA

Union Gas Limited has made application to the Ontario Energy Board for an Order fixing new rates and charges. As directed by the Board, we are serving you with the following material by enclosing it with this letter:

- (a) Notice of Application issued by the Ontario Energy Board and dated the 9th day of September, 1983, and,
- (b) Application by Union Gas Limited dated the 2nd day of September, 1983.

Yours very truly,

M. F. Bermon

M. F. Bermon
Director, Regulatory Affairs

/ns
Enclosures

REGISTERED MAIL



NOTICE RE UNION GAS LIMITED
APPLICATION TO INCREASE RATES

Union Gas Limited has applied to the Ontario Energy Board for permission to increase its prices for the sale, storage and transmission of natural gas effective, April 1, 1984. The application is made under section 19 of the Ontario Energy Board Act, R.S.O. 1980, c. 332. This is a "main application", and will be considered at a public hearing expected to start late in 1983.

Union's proposals will be examined on the basis of the conditions expected to exist between April 1, 1984 and March 31, 1985 (the test year). After considering the evidence presented at the hearing the Board may, in its decision, accept or vary any of Union's proposals.

The Proposed Increases

Union proposes to increase its revenues by \$43,610,000 per year by increasing the rates charged to all customer classes, and by amending its rate structures. Union says the increase is necessary to offset increases in the cost of service due primarily to:

- inflation
- increased general operating costs

- 2 -

- changes in accounting policies relating to capitalization of overheads
- the added cost of synthetic natural gas (Petrosar purchase).

Union also proposes to increase its overall rate of return on rate base from 12.65% to 12.99%. Included in the overall rate of return is an increase in return on common equity from 15.6% to 16.25%.

In addition to the \$43,610,000 increase, Union may also propose interim rate changes due to changes made by the Government of Canada in the wholesale price of gas or in excise taxes. An interim decrease in rates in late 1983 has already been proposed by Union, to pass through lower wholesale gas prices. All interim increases or decreases will be reviewed again as part of the main hearing.

The proposed main rate increases and the known interim rate decreases are set out in detail in Union's pre-filed evidence. For example, a typical residential customer would be affected as follows by the main rate increase:

Present Rate Class	Customer	Typical Annual Bill (before interim adjustments)	Proposed Increase (not including interim adjustments)
M2	Residential, with home and water heating	\$824	\$43/year

This includes a proposed increase in the monthly fixed charge from \$6.25 to \$7.50.

- 3 -

How to see the Application

Complete copies of the Application and Union's pre-filed evidence are available for inspection at the Ontario Energy Board, at Union's head office, (addresses below), and at the Union regional and divisional offices in Windsor, London, Waterloo, Hamilton, Sarnia, Brantford and Burlington.

How to Intervene

Anyone who wishes to intervene (actively participate) in the hearing must answer the Application within 14 days after this Notice is published or delivered. The answer must be delivered or mailed by registered mail both to the Ontario Energy Board Secretary (in duplicate) and to Union at the addresses below. The answer must briefly set out your name, your address, your interest in this Application, and your grounds for intervening. Copies of the Application and of the pre-filed evidence will be sent to all intervenors on request.

The Board will later arrange a date and place for the hearing, and will so notify all intervenors.

If you do not file an answer, the Board may proceed in your absence and you will not be entitled to further notice of these proceedings.

- 4 -

If you wish to comment

If you wish, you may comment on the Application without becoming a formal intervenor. Comments may be made by writing a letter to the Board Secretary, clearly stating your views and any relevant information. With the leave of the Board, you may also make an oral statement at the hearing. The Board will notify you of the date and place of the hearing, if you so request in writing.

Addresses


Ontario Energy Board
Att: S.A.C. Thomas
Board Secretary
9th Floor
14 Carlton Street
Toronto, Ontario
M5B 1J2
(416) 598-4000

Union Gas Limited
Att: J. B. Jolley
Vice President and
General Counsel
50 Keil Drive North
Chatham, Ontario
N7M 5M1
(519) 352-3100

The Board will accept
collect calls.

DATED at Toronto this *9th* day of September, 1983.

ONTARIO ENERGY BOARD


S.A.C. Thomas
Board Secretary

ONTARIO ENERGY BOARD

IN THE MATTER OF The Ontario Energy
Board Act, R.S.O. 1980, Chapter 332,

AND IN THE MATTER OF an Application by
Union Gas Limited to the Ontario Energy
Board for an Order or for Orders approving
or fixing just and reasonable rates and
other charges for the sale, distribution,
transmission and storage of gas.

APPLICATION

1. Union Gas Limited ("Union") is a regulated public utility incorporated under the laws of the Province of Ontario with Head Office at the City of Chatham, in the County of Kent.
2. Union conducts an integrated gas utility business which combines the operations of producing, purchasing, transmitting and storing gas ("gas") within the meaning of Section 1(6) of The Ontario Energy Board Act, R.S.O. 1980, Chapter 332, (the "Act"), of storing and/or transmitting gas for others, of selling gas to other utilities for resale and of distributing, supplying and selling gas to ultimate consumers in its franchise area in Southwestern Ontario.
3. Union hereby applies to the Ontario Energy Board (the "Board") pursuant to Section 19 of the Act for an Order or Orders approving or fixing just and reasonable rates and other charges for the sale of gas and for the storage and transmission of gas for others.

4. The rates and other charges sought will be based upon projected results for a test year commencing the first day of April, 1984 and ending the 31st day of March, 1985 (the "1985 fiscal year"). The application will be supported by written and oral evidence. The written evidence will be prefiled and will be amended from time to time as required by the Board or as circumstances may require.

5. During the course of the proceedings commenced by this Application, the Board will be asked:

- (a) to determine Union's rate base, rate of return, and the revenue deficiency resulting from such determination;
- (b) to fix or approve just and reasonable rates and charges to be effective April 1, 1984 for the sale of gas and for the storage and transmission of gas for others; and
- (c) to issue such Interim Order or Orders approving such interim rates and charges and accounting orders as may from time to time appear appropriate.

6. Union requests the Board to issue its Decision approving or fixing just and reasonable rates and other charges at such time or times so that such rates and other charges become effective on April 1, 1984, notwithstanding that the Board's Reasons for Decision authorizing such rates and other charges may not be delivered until after

that date. In the event that the Decision approving or fixing just rates and other charges is not issued before April 1, 1984, then Union hereby requests the Board to issue such Interim Order or Orders authorizing such rates and other charges as may be necessary to permit Union, during the 1985 fiscal year or any part thereof pending the issuance by the Board of its Decision in this Application, to earn a fair rate of return in the 1985 fiscal year, or any part thereof, pending the Board's determination of just and reasonable rates and other charges in this Application.

7. During the course of the proceeding commenced by this Application, Union may incur increases in its cost of service, including its cost of capital, and in the cost of gas purchased by Union from its suppliers over and above the levels found by the Board to be appropriate in Union's most recent rate hearing, E.B.R.O. 388. Union therefore applies to the Board pursuant to Sections 15(8) and 19 of the Act, pending the final disposition of this Application, for such Interim Order or Orders as may be necessary to amend or increase the existing rates from time to time to permit Union to recover from its customers:

- (a) any increases in costs arising because of the added cost of basic gas supplies purchased from Union's suppliers during the course of this proceeding;

- (b) any increases in costs resulting directly or indirectly from any taxes or other cost increases imposed pursuant to any statute or resulting from any lawful order or direction made by any tribunal under statutory authority; and
- (c) such other changes in costs as may be found appropriate.

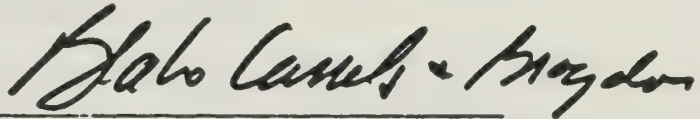
8. Union further applies to the Board pursuant to the provisions of the Act and the Board's Rules of Procedure for all necessary orders and directions concerning:

- (a) the form of the notice of the Application;
- (b) the service of the notice of the Application;
- (c) the content and timing of the filing of Answers by intervenors;
- (d) the date for the hearing of the Application;
- (e) the timing for the delivery of written interrogatories;
- (f) service of the notice of the hearing; and
- (g) all other matters necessary for the processing of the Application and the proper conduct of the hearing.

9. The persons affected by this Application are the customers resident or located in the municipalities, police villages and Indian Reserves served by Union, together with those to whom Union wholesales gas or for whom it transmits or stores gas. It is impractical to set out in this Application the names and addresses of such parties because they are too numerous. The

classes of persons affected are the residential, commercial and industrial customers of Union and the wholesale, transmission and storage customers of Union. Any and all of them may be affected with respect to their gas rates and charges in the determination of the Application by the Board.

DELIVERED AND SIGNED on behalf of Union, this 2nd day of September, 1983, by Blake, Cassels & Graydon, Box 25, Commerce Court West, Toronto, Ontario.

A handwritten signature in cursive script, reading "Blake Cassels & Graydon", written over a horizontal line.

Blake, Cassels & Graydon

ONTARIO ENERGY BOARD

IN THE MATTER OF The Ontario Energy
Board Act, R.S.O. 1980, Chapter 332;

AND IN THE MATTER OF an Application
by Union Gas Limited to the Ontario
Energy Board for an Order or for Orders
approving or fixing just and reasonable
rates and other charges for the sale,
distribution, transmission and storage
of gas.

A P P L I C A T I O N

MESSRS. BLAKE, CASSELS & GRAYDON,
Box 25,
Commerce Court West,
Toronto, Ontario

Solicitors for Union Gas Limited.



SEP 19 1983

7(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland Treasurer and Commissioner of Finance DATE September 19, 1983
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Hiring a Master of Business Administration Student (MBA) for 1984 in connection with the McMaster University Co-operative Master of Business Administration Program

RECOMMENDATION

That approval be granted to continue in the McMaster Co-operative Master of Business Administration Program for the year 1984 and that one student be engaged for each of the four-month periods involved.

for E. L. Lanthier

Treasurer and Commissioner of Finance

BACKGROUND

The Treasury Department has engaged students within this program for the years 1975 through 1983 with beneficial results for the Treasury Department and the University.

While the main purpose of the program is educational and to provide practical experience to the students, it also provides a service to the City and assists in reducing workloads of other employees. I propose for the year 1984 that we engage the service of one MBA student similar to the procedure followed in 1983.

For the further information of the Finance Committee, the interviews with students by Treasury staff will be taking place in October for placement to commence in 1984.



7(b)

THE CORPORATION OF THE CITY OF HAMILTON

Mr. W. H. McFarland

FROM Treasurer and Commissioner of Finance DATE September 19, 1983
Name & Title

FOR ACTION ☒

FOR INFORMATION ☐

File No. _____

TO: CITY COUNCIL ☐

(OR)

Finance
Committee

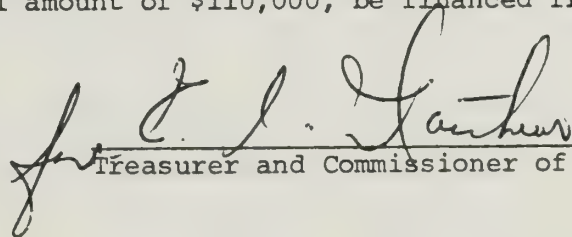
☒

SUBJECT

The method of financing the Major Renovations - Dalewood Recreation Centre

RECOMMENDATION

The gross cost of the major renovation to the Dalewood Recreation Centre including the consultant fees, in the total amount of \$110,000, be financed from the 1984 Capital Levy.


Treasurer and Commissioner of Finance

BACKGROUND

Please refer to the letter of September 19, 1983 from the Secretary of the Parks and Recreation Committee to the Finance Committee.

For the information of the Committee, this project is included in the 1983-1987 Capital Budget on Page 12, Project No. 23269.

MEMORANDUM • CITY OF HAMILTON

TREASURY	
SEP 12 1983	
RECEIVED	FILED
<i>NRH</i>	
<i>please letter today</i>	
<i>for Finance</i>	
<i>no</i>	

TO : Mr. J. J. Schatz, Secretary
Finance Committee

FROM : Mr. J. J. Schatz, Secretary
Parks and Recreation Committee

SUBJECT : Dalewood Recreation Centre -
Heating System

YOUR FILE :

OUR FILE :

DATE : 1983 September 19

Subjoined, for your information, please find a copy of Section 3 of the Eighteenth Report of the Parks and Recreation Committee, which I expect will be considered by City Council at its meeting on September 27, 1983.

- 3.(a) Approval to proceed with the selection of consultants to prepare the necessary plans, specifications and cost estimates for the major renovations of the heating system at the Dalewood Recreation Centre as provided for by item #23269 in the 1983 portion of the 1983-1984 Capital Budget. An amount of \$10,000. has been appropriated.
- (b) Approval to proceed with these renovations in 1984 as provided for in the 1984 portion of the 1983-1987 Capital Budget. An amount of \$100,000. has been appropriated.
- (c) That the Finance Committee be requested to recommend the method of financing these expenditures.

JJS:rw

c.c.'s Mr. W. H. McFarland, City Treasurer and Commissioner of Finance ✓
Mr. D. C. Freeman, City Architect
Miss A. M. Schimmel, Director of Culture and Recreation



7(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM W. H. McFarland
Treasurer and Commissioner of Finance DATE 1983 September 19
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Trade Centre/Arena Subcommittee Tour of Facilities

RECOMMENDATION

- 1) Further to the resolution of City Council dated June 28, 1983, Item No. 10 of the 14th Report of the Parks and Recreation Committee, it is recommended that the visits of the Trade Centre/Arena Subcommittee be charged to the Unclassified Account of the project, No. 0408U3291.
- 2) That the balance of \$6,335.58 remaining in the travelling account from previous tours undertaken by the Committee, be transferred from Account No. 0378-3912 to the Unclassified Account in this project, No. 0408-U3291.

BACKGROUND

W. H. McFarland

Treasurer and Commissioner of Finance

At the meeting of City Council, June 28, 1983, Item No. 10 of the 14th Report of the Parks and Recreation Committee, City Council authorized three members of Council and three members of staff to make two visits in connection with the managerial structure of our Trade Centre/Arena.

Previously in 1981, the Subcommittee had undertaken tours and Council had established an account for this purpose. For your information, there is still a balance of \$6,335.58 in this account which could be used for this purpose.

Unfortunately the resolution of City Council did not recommend a method of financing, therefore, the above recommendation is submitted for your consideration.



SEP 10 1983

7(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM W. H. McFarland
Treasurer and Commissioner of Finance DATE 1983 September 15
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____


TO: CITY COUNCIL ☐ (OR) _____ FINANCE _____ ☒
Committee

SUBJECT

Additional Financing for Construction of Preliminary Roadways on Queen Victoria Drive, Loconder Drive and Quaker Crescent in the amount of \$15,500.

RECOMMENDATION

That the additional cost of constructing preliminary roadways at a gross cost of \$15,500 on Queen Victoria Drive, Loconder Drive and Quaker Crescent be financed by the Reserve for Services Through Unsubdivided Lands, Account No. 0280-12.


Treasurer and Commissioner of Finance

BACKGROUND

Please note the attached letter from Mr. J.R.G. Leach, Regional Commissioner of Engineering dated September 9, 1983.



THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Department of Engineering
71 Main Street West, Hamilton, Ont. L8N 3T4 (416) 526-4170

TREASURY	
SEP 11 1983	
812-27	
R. P. Meiers	
J. R. G. Leach	
RPM:je	

Refer to File No.

Attention

ADVISING

83 09 09

Mr. Chairman and Members
Transport and Environment Committee
City of Hamilton

Quinndale Neighbourhood, Queen Victoria Drive, Loconder Drive and Quaker -
Crescent Request for Additional Funds for Construction of Preliminary Roadways

Members of the Committee:

Origin

Region of Hamilton-Wentworth, Department of Engineering.

Recommendations

That the Finance Committee recommend the financing for the increased cost of these works (\$15 500).

Analysis

Council on 82 01 12 authorized the Director of Real Estate to negotiate the purchase of the lands necessary to establish portions of Queen Victoria Drive, Loconder Drive and Quaker Crescent. In addition, the Regional Commissioner of Engineering was authorized to construct the preliminary roadways after the streets have been established by by-law.

The original estimate of cost was prepared in the fall of 1981.

The low tender received for this work has exceeded the total approved cost of \$66 500 in the amount of \$7 754.50.

It is anticipated that an additional \$15 500 will be required to cover the increased construction cost, engineering and inspection.

Respectfully submitted,

J. R. G. Leach
For J. R. G. Leach
Commissioner of Engineering

RPM:je
RPM:je

c. c. G. Lawson, Commissioner of Finance
W. H. McFarland, City Treasurer ✓



7(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland
Treasurer and Commissioner of Finance DATE 1983 September 20
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

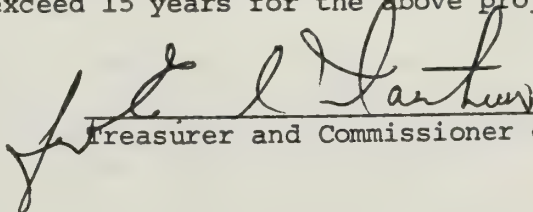
SUBJECT

The method of financing Ivor Wynne Stadium - Rehabilitation of North and South Stands

RECOMMENDATION

- 1) That, if City Council approves the work outlined in No. 9 (a) and (b) of the 18th Report of the Parks and Recreation Committee, the specific cost mentioned therein \$1,600 for ticket booths, \$10,000 for relocation of old scoreboard, and \$1,900 for press boxes, to a total amount of \$13,500 be charged to the current budget maintenance Account Number 0378-46 as an approved overdraft for the balance of 1983.
- 2) That, if City Council approves the project outlined in Item 9(c) of the 18th Report of the Parks and Recreation Committee, the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval to rehabilitate the north and south stands of Ivor Wynne Stadium at an estimated cost of \$625,000 by the issuance of debentures, in the amount of \$625,000, for a period not to exceed 15 years.

It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth for consent to issue debentures in the total amount of \$625,000 for a term not to exceed 15 years for the above project.


Treasurer and Commissioner of Finance

BACKGROUND

Please refer to the letter of September 19, 1983 from the Secretary of the Parks and Recreation Committee to the Finance Committee.

For the information of the Committee, this project is in the 1983-1987 Capital Budget as part of Project No. 32624 on Page 12 which shows a gross estimated cost of \$2,000,000.



7(g)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland
Treasurer and Commissioner of Finance DATE September 19, 1983
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

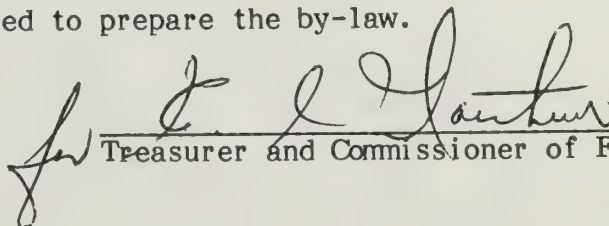
TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

By-law to allow the City of Hamilton to pay interest on tax overpayments returned to a taxpayer following the successful conclusion of an assessment appeal.

RECOMMENDATION

1. The City of Hamilton pay interest (not compounded) on tax overpayments following the successful conclusion of an assessment appeal commencing with the assessment roll returned for taxes levied for the year 1984.
2. That the annual rate of interest be established based on the highest rate of interest paid on regular savings accounts at a chartered bank, as at May 1, 1984 and May 1 of each succeeding year.
3. No interest be paid on pending appeals respecting the taxation year 1983 or prior.
4. The City Solicitor be directed to prepare the by-law.



Treasurer and Commissioner of Finance

BACKGROUND

City Council, in adopting Item 22 of the Thirteenth Report of the Finance Committee, copy attached, directed the Treasurer to report to the Finance Committee in September 1983 respecting procedures to be established for the implementation of this practice for the 1984 taxation year.

I am recommending interest be calculated and paid from the date of the tax overpayment to the date the Treasury Department processes the voucher for the refund.

Inasmuch as we would not receive decisions of the Assessment Review Board prior to May 1 of each year due to the scheduling of the appeals, it would be appropriate to establish the rate of interest in keeping with the return of the appeal. I would therefore suggest that we establish the rate of interest as at May 1 of each year.

I am also recommending that no interest be paid on pending appeals respecting taxes levied for 1983 and prior years.

22. Section 6 of the Government Bill 91 authorizes municipalities to pass by-laws to provide for the payment of interest on tax overpayments refunded to taxpayers under Section 36(6) of the Assessment Act.

The Finance Committee recommends that the City Treasurer be authorized and directed to:-

- (a) Take no action for the 1983 taxation year, and
- (b) Report to the Finance Committee in September, 1983 respecting procedures to be established for the implementation of this practice for the 1984 taxation year.



RECEIVED

Energy
Ontario

SEP 3 1983

CITY CLERKS

Queen's Park
Toronto, Ontario
M7A 2B7
416/965-2041
Telex 06217880

Minister

Ministry
of
Energy

FOR INFORMATION ONLY

August 31, 1983

8(a)

Dear Mayor/Reeve:

Last year municipalities were invited to participate in the second phase of the Municipal Oil Conversion and Energy Conservation Program (MOCECP). Financial assistance was made available for municipalities to implement energy conservation retrofit projects in existing facilities in addition to the assistance which continued to be provided for oil conversions under the first phase of the program.

As you may know, response from Ontario municipalities was so great that we had to defer consideration of many applications owing to oversubscription of the program. I am pleased to inform you that we are responding to this situation by allocating additional, though limited, funds to the program.

In order to enable a greater number of municipalities to benefit from the program, we are establishing new funding limits. For projects with payback periods of one to five years, the maximum provincial contribution will be set at 30 per cent of the total project cost to a maximum of \$30,000. For projects with payback periods of five to ten years, the corresponding limits will be 15 per cent of the total project cost to a maximum of \$30,000. Technical advisory grants will continue to be approved at the existing funding levels. These changes will apply to all oil conversion and energy conservation project applications currently awaiting consideration by my staff. The Ministry will also continue to accept applications for consideration for the next fiscal year.

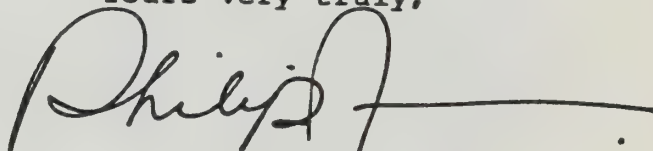
I appreciate that these changes may require some municipalities to alter their original plans and

budgets. For our part, we are attempting to respond positively to the program's heavy demand at a time of severe government fiscal restraint. While I cannot provide specific assurances at this time on future funding for the 1984/85 year, I can tell you that we have no plans to discontinue funding under MOCECP after March 31, 1984.

I would encourage all municipalities to continue seeking ways to improve energy efficiency and reduce their operating costs.

With kindest regards,

Yours very truly,

A handwritten signature in dark ink, appearing to read "Philip Andrewes", followed by a long horizontal line extending to the right.

Philip Andrewes
Minister of Energy

FOR INFORMATION ONLY

SEP 16 1983

ENGLISH IMMERSION PROGRAM
FOR PORTUGUESE MOTHERS AND CHILDREN

8(b)

September 15, 1983

Mr. J.J. Schatz, Secretary
Finance Committee
City Hall, Hamilton, Ontario
L8N 3T4

Dear Mr. Schatz:

In mid-May, I received a cheque in the amount of \$4,000.00 representing the City of Hamilton 1983 grant to the English Immersion Program for Portuguese Mothers and Children.

This program ran from July 4, 1983 to August 5, 1983. Our goal was to facilitate the integration of Portuguese immigrants, especially mothers and children, into the Hamilton community. The Hamilton-Wentworth Separate School Board provided a teacher of English for the 20 adults who participated while 2 teachers, 1 Early Childhood Education co-ordinator, 4 high school assistants and 3 adult assistants worked with 40 children ranging in age from 18 months to fourteen years. Along with our predominantly Portuguese population, we enrolled three new Canadian immigrants of Hungarian origin.

Through the program described in our proposal we sought to help these children adjust socially by giving them opportunities to achieve in order to raise their self-esteem.

The moneys from the grant were used as follows:

pg. 2
Mr. J.J. Schatz

One Early Childhood Education supervisor ...	\$ 312.50
4 high school assistants	275.00
3 adult assistants	1,200.00
Daily bus fare for students	425.00
Charter buses	187.00
Health food snacks and food for needy families	630.00
First aid kits	25.00
Expendable supplies	<u>422.99</u>
TOTAL EXPENSES:	3,477.49
RECEIPTS:	4,000.00
EXPENSES:	<u>3,477.49</u>
BALANCE:	\$ 522.51

If this is agreeable to the City, we propose to use the remaining funds for on-going services to the Portuguese Community, particularly the most needy families. These services would consist mainly in helping some of the most destitute families in the purchase of basic human needs.

I am deeply appreciative of the Finance Committee's recommendation of our project to the City Council and believe that our efforts this summer have helped move at least a core group of Portuguese people towards Canadianization in the city of Hamilton. This small group's enthusiasm, we hope will spread and move others in the Portuguese community to do the same.

Yours truly,

Sister Maria Rocha

Sister Maria Rocha, S.J.C.

SMR;sal

FOR INFORMATION ONLY



SEP 16 1983

8(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland
Treasurer and Commissioner of Finance DATE September 15, 1983
Name & Title

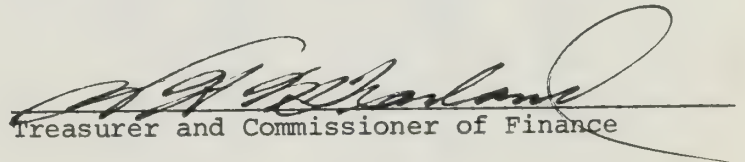
FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Financial Report for the Hamilton Convention Centre as at July 31, 1983

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

Attached is a copy of the Report of the Director of Finance for the Hamilton Convention Centre, together with the summary of accounts as at July 31, 1983. The Report contains 24 pages of detail and rather than reproduce these for each member of the Committee, I have provided the detail to the Secretary so that any member of the Committee may peruse the detail, if so desired.

You will note that the municipal contribution required for the seven month period is \$263,800, whereas the budgeted apportionment amounts to \$317,300 indicating a favourable position by \$53,500.

Att.

c.c. Mr. W. Penfold, General Manager, Hamilton Convention Centre
Attention: Mr. J. Leuser

HAMILTON CONVENTION CENTRE
UNAUDITED FINANCIAL REPORT FOR THE
SEVEN MONTH PERIOD ENDED JULY 31, 1983

Enclosed are the operating results for the month of July and the seven month period ended July 31, 1983, which indicate an operating deficit of approximately \$71,600 and \$263,800, respectively.

It should be noted that the Centre's operating deficit of \$263,800 for the seven month period ended July 31, 1983, is well within its budget apportionment of \$317,300. This is noteworthy since it indicates a budgetary surplus of approximately \$53,500. which represents an increase of \$4,010 from that previously reported for the six month period ended June 30, 1983. The \$53,500 surplus arose primarily due to the following reductions from budget:

- (1) \$22,883 in part-time labor costs (see page 21 attached);
- (2) \$12,090 in food and beverage costs (see page 22 attached);
- (3) \$16,182 in salary payroll costs; and
- (4) \$2,636 in advertising and promotion costs.

A COMPARISON OF THE SEVEN
MONTH ACTUAL DEFICIT FOR 1983
WITH THAT INCURRED FOR 1982

The seven month actual deficit of \$263,800 for 1983 compares very favorably with the \$315,459 deficit for 1982 due largely to the following reductions from 1982 actual:

- (1) \$74,488 in advertising, promotion and travelling (marketing department) costs; and
- (2) \$29,442 in security and janitorial costs.

However, partially offsetting the above reductions were the following increases:

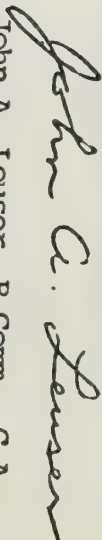
con't....

(2)

- (1) \$26,921 in professional fees as a result of the litigation;
- (2) \$17,751 in full and part-time salary and wage costs (including fringe benefits); and
- (3) \$5,276 in repairs & maintenance - city architect's department.

If you have any questions, please contact either Mr. William Penfold, the General Manager or myself.

Yours very truly,


John A. Leuser, B.Comm., C.A.
Director of Finance

August 15, 1983

HAMILTON CONVENTION CENTRE

Account Number 3301 indicates Revenue detail

Account Number 3321 indicates Expense detail

Actual Operating Results For The Seven Month Period Ended July 31, 1982	Budgeted Operating Results For			Actual Operating Results For			Percentage Of Total 1983 Annual Budget Spent Or Achieved
	Description	The Year Ended December 31, 1983	The Seven Month Period Ended July 31, 1983	The Month Of July, 1983	The Seven Month Period Ended July 31, 1983		
	<u>Revenue:</u>						
\$ 160,820	Rentals, etc. 3301 - 10	\$ 271,900	\$ 149,150	\$ 1,040	\$148,590		54.6%
519,671	F & B Banquets, etc. 3301 - 20	1,052,000	566,200	1,081	485,199		46.1%
51,420	Other Operating Revenue 3301 - 30	76,100	42,850	1,074	32,941		43.3%
\$ 731,911	Revenue From Operations	\$1,400,000	\$ 758,200	\$ 3,195	\$666,730		47.6%
\$1,047,370	Less Total Expenditures as shown on Page 6.	1,928,500	1,075,500	74,795	930,530		48.3%
\$ 315,459	Excess of Expenditures Over Revenue From Operations	\$ 528,550	\$ 317,300	\$71,600	\$263,800		49.9%
	Contribution From the City Of Hamilton 3301 - 02	528,550	317,300	75,610	317,300		60.0%
	Budgetary Surplus	\$ NIL	\$ NIL	\$ 4,010	\$ 53,500		

Note: It should be noted that:

- (1) The operating statements have been prepared on the accrual basis of accounting; and
- (2) No provision for other than legal and audit fees has been made in the operating statement in respect of the litigation.

Actual Operating Results For The Seven Month Period Ended July 31, 1982	Budgeted Operating Results For			Actual Operating Results For		Percentage Of Total 1983 Annual Budget Spent Or Achieved
	Description	The Year Ended December 31, 1983	The Seven Month Period Ended July 31, 1983	The Month Of July, 1983	The Seven Month Period Ended July 31, 1983	
		EXPENDITURES - 3321 -				
\$ 9,971	Administration - 01	\$ 365,110	\$ 231,794	\$ 18,315	\$ 207,364	56.8%
-	Management Staff Recruitment - 02	2,000	1,600	366	2,041	102.1%
12,826	Information Desk & Smoke Shop - 06	23,830	12,942	55	6,203	26.0%
4,766	Financial Expenditures - 08	15,300	8,574	500	4,667	30.5%
201,177	Building Maintenance - 10	359,930	192,136	18,380	168,043	46.7%
16,728	Purchasing/Receiving - 20	34,920	19,722	1,969	16,322	46.7%
156,268	Marketing & Sales Promotion - 30	135,790	72,603	8,897	65,392	48.2%
67,522	F & B Administration - 50	88,910	52,221	7,546	56,911	64.0%
206,711	F & B Kitchen - 52	417,020	230,548	10,150	195,602	46.9%
21,065	F & B Banquet - 54	485,740	253,360	8,617	207,891	42.8%
336	F & B Wastage - 58	-	-	-	94	- 8
\$1,047,370		\$1,928,550	\$1,075,500	\$ 74,795	\$ 930,530	48.3%

FOR INFORMATION ONLY



8(u)

THE CORPORATION OF THE CITY OF HAMILTON

W. H. McFarland

FROM Treasurer and Commissioner of Finance DATE 1983 September 20
Name & Title

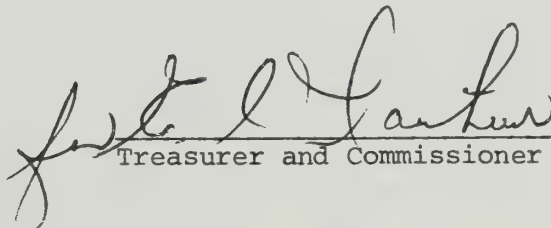
FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) FINANCE ☒
Committee

SUBJECT

Assessment Review Officer

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

At the seminar on "Treasury Department Tax Collection Procedures" which was held on August 25, 1983, the possibility of acquiring an Assessment Review Officer was again discussed by the Finance Committee. One of the suggestions was that such a person might be utilized in some lesser capacity such as for the purpose of reviewing the business assessments in the City only.

For the information of the Committee and to provide you with the current status on this matter, I am attaching a copy of a letter from the City Treasurer dated June 21, 1983 in which he recommended that a report on establishing this position be deferred at least until City Council makes a decision on whether or not to adjust the 1983 assessment for 1984 taxation to reflect 1980 market values. This recommendation was approved by the Finance Committee at its meeting of June 23, 1983.



THE CORPORATION OF THE CITY OF HAMILTON

Mr. W. H. McFarland
FROM Treasurer and Commissioner of Finance DATE June 21, 1983
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

Unfinished business of the Finance Committee - report regarding an Assessment Review Officer

RECOMMENDATION

That the report from the City Treasurer/Director of Real Estate regarding the feasibility of establishing a new staff position known as "Assessment Review Officer" be deferred at least until City Council makes a decision on whether or not to adjust the 1983 assessment for 1984 taxation to reflect 1980 market value.


Treasurer and Commissioner of Finance

BACKGROUND

You will recall that on April 21, 1983, the Finance Committee requested Mr. E. Beres, Assessment Commissioner, to proceed with an impact study to determine the effect of adjusting 1983 assessment for 1984 taxation for the City of Hamilton from the present 1975 market value to 1980 market value. Mr. Beres was to report back to City Council no later than October 15, 1983.

Inasmuch as this impact study will involve a complete review of all assessment in the City of Hamilton by the Assessment Department, I would recommend that the report on the Assessment Officer be deferred at least until City Council decides on whether or not to change the basis of assessment in 1983 for 1984 taxation.



8(F)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland
Treasurer and Commissioner of Finance DATE 1983 September 20
Name & Title

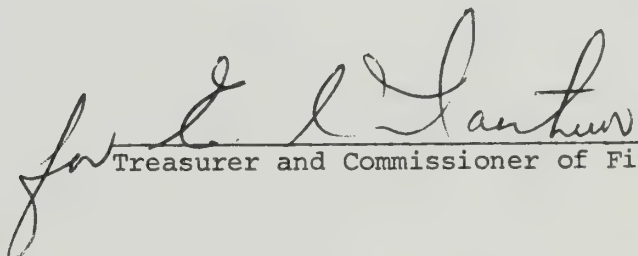
FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Revised Listing as to the Status of the Canada/Ontario Employment
Development (COED) Program for the City of Hamilton

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

Attached, for your information, is a letter from Mr. E. C. Matthews, Director of Finance, dated September 13, 1983 in which it is indicated that of the 32 applications, 4 have been approved, 21 have been rejected and 7 were in a category in which no decision had been reached. Since that date, the Treasury Department has received further word on 4 other rejections so that the present score as indicated on the revised summary of the projects indicates that 4 projects have been approved, 25 have been rejected, and 3 are in the undecided category.

As requested by the Mayor at City Council September 13, 1983, we have been endeavouring to find out the exact reasons why so many of our projects have been rejected. The attached notice which is standard wording has been received by Treasury for all the projects with the exception of the Hostel which has been provided to us verbally by the Ministry pending receipt of this official notice. Treasury staff have contacted Ministry officials but we have been unable to determine the exact reasons for rejections of individual projects.

Att.



THE CORPORATION OF THE CITY OF HAMILTON

City Hall, 71 Main Street West, Hamilton, Ontario L8N 3T4

September 13, 1983

His Worship The Mayor
And Members of City Council

As requested by the Chief Administrative Officer, Mr. L. Sage, I enclose a status report of the projects included in the Canada/Ontario Employment Development (C.O.E.D.) Program for the City of Hamilton, exclusive of the Hotel Project (Sheraton) which, as you may recall, was listed by City Council as the No. 1 Priority originally on the C.O.E.D. list.

As has been announced, the Hotel has received separate approval under the private sector portion of the C.O.E.D. Program (as opposed to the municipal portion) which accounts for its present status.

You will note by reference to Column 1 that the priority numbers commence with No. 2 and proceed to Priority No. 12 as listed on Page 3. Including the various sections within these priorities, 32 applications have been submitted under this program. Accordingly, exclusive of the Hotel application, and as can be referenced on Page 3, projects totalling \$4,259,825, Column 8, were submitted for consideration with the funding to be apportioned to the C.O.E.D. Program amounting to \$3,617,979, Column 9, 84.9%, with the City of Hamilton to finance the balance of \$641,846, Column 10, representing 15.1% of the total, assuming all these projects were approved.

By reference to Page 3, you will note that of the 32 projects submitted, 21 have received outright rejections, 7 are in a category in which no decision has been received as yet, leaving 4 projects which have actually received approval. The summary, indicating the status of projects at the bottom of Page 3, outlines the various statistics and amounts which relate to each of these three classifications. Assuming the 7 projects for which no decision has been received as yet are ultimately rejected, the overall cost would be \$459,958, with C.O.E.D. funding \$411,017 of this amount, while the City would finance only \$48,941.

For the information of Council, approximately \$350,000 was set aside to finance C.O.E.D. projects in the 1983 budget estimates.

Please do not hesitate to contact me if there is any further information which you may require in connection with these C.O.E.D. projects.

E. C. Matthews
Director of Finance

ECM:k

Enc.

c.c. Mr. L. Sage, Chief Administrative Officer

Mr. W. H. McFarland, Treasurer and Commissioner of Finance

City of Hamilton
Treasury

Summary of the Projects included in the Canada/Ontario Employment Development (COED) Program
for the City of Hamilton, exclusive of the Hotel Project (Sheraton) which was Listed as No. 1 Priority

Priority Number (1)	Project Number (2)	Department and Project Name (3)	Number of Workers (4)	Total Number of Work Weeks (5)	Payroll (6)	Other Costs (Including Employee Benefits) (7)	Total Costs (5+6) (8)	COED Funding (9)	City Cost (10)
2	390-34	<u>Personnel</u> Operation statistical analysis	5	156	39,494	5,840	45,334	40,794	4,540
3	390-2	<u>Municipally Operated Emergency Youth Hostel</u> Operation of an emergency youth hostel (3)*	21	260	53,560	36,440	90,000	81,000	9,000
4	390-3	<u>Harbourfront Pier 4 Area</u> "Marina Drive" Linear Park North End Neighbourhood	30	400	160,000	32,000	192,000	160,000	32,000
5	390-4	<u>Public Works</u> <u>Parks Division</u> Park Inventory and History	6	154	46,200	5,980	52,180	46,980	5,200
	390-9	Repair & Painting of Park Fixtures	12	372	111,600	23,050	134,650	106,620	28,030
	390-6	Park Development	10	270	81,000	23,110	104,110	93,710	10,400
	390-7	Mulching of Cleared Areas	12	276	82,800	19,470	102,270	92,070	10,200
	390-8	Improve Pathways	6	150	45,000	14,430	59,430	53,530	5,900
	390-5	Repairs and Painting of Equipment	4	48	14,400	3,100	17,500	15,750	1,750
	390-10	Clean Up of Parks	10	360	108,000	23,730	131,730	118,530	13,200
	390-11	Golf Course Clean Up	12	264	79,200	17,660	96,860	87,160	9,700
	390-12	Tree Inventory	4	120	36,000	4,410	40,410	36,410	4,000
	390-13	Creek Bank Protection Golf Courses	20	240	72,000	19,140	91,140	81,940	9,200
		Sub-Total Parks Division	96	2,254	676,200	154,080	830,280	732,700	97,580

Note: (1) Approved and project commenced.
(2) No decision received as of yet.
(3) Outright rejection.

* Verbal Confirmation.

Summary of the Projects included in the Canada/Ontario Employment Development (COED) Program
for the City of Hamilton, exclusive of the Hotel Project (Sheraton) which was Listed as No. 1 Priority

Priority Number	Project Number	Department and Project Name	Number of Workers	Total Number of Work Weeks	Other Costs (Including Employee Benefits)	Total Costs (5+6)	COED Funding	City Cost		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	
5	Public Works - Continued									
	Cemetery Division									
	390-14	Repairing Park Like Area	(3)	35	1,365	409,500	67,092	476,592	428,892	47,700
	390-31	Repairing Monument Bases	(2)	5	195	58,500	14,627	73,127	65,827	7,300
	Sub-Total Cemetery									
				40	1,560	468,000	81,719	549,719	494,719	55,000
	Streets Division									
	390-15	Cleaning Catchbasins	(3)	28	704	211,200	78,489	289,689	260,689	29,000
	390-16	Cleaning Beach Areas	(3)	8	160	48,000	29,486	77,486	64,000	13,486
	390-17	Cleaning Alleyways	(3)	16	560	168,000	66,290	234,290	153,341	80,949
390-18	Install Gabion Walls	(3)	9	132	39,600	82,415	122,015	52,800	69,215	
390-19	Paint and Repair Guide Rails	(2)	16	320	96,000	38,856	134,856	128,000	6,856	
390-30	Step and Wall Repairs	(3)	8	208	62,400	31,730	94,130	83,200	10,930	
390-20	Water Courses	(3)	8	208	62,400	23,251	85,651	83,200	2,451	
390-21	Cleaning City Owned Properties	(3)	16	560	168,000	61,930	229,930	209,930	20,000	
390-22	Hand Ditching	(3)	16	320	96,000	77,108	173,108	128,000	45,108	
390-28	Perform Inventories and Sweeping Winter Sand and Grit	(1)	57	732	219,600	61,573	281,173	253,073	28,100	
Sub-Total Streets Division			182	3,904	1,171,200	551,128	1,722,328	1,416,233	306,095	
6	Bruce Trail									
	390-32	Bruce Trail Renewal	(3)	88	1,556	466,800	71,588	538,388	484,388	54,000
7	Property Maintenance									
	Culture and Recreation									
	390-24	Employment Expansion & Enhancement	(3)	4	52	33,280	10,528	43,808	20,300	23,008

Note: (1) Approved and project commenced.
(2) No decision received as of yet.
(3) Outright rejection.

City of Hamilton
Treasury

Summary of the Projects included in the Canada/Ontario Employment Development (COED) Program
for the City of Hamilton, exclusive of the Hotel Project (Sheraton) which was Listed as No. 1 Priority

Priority Number (1)	Project Number (2)	Department and Project Name (3)	Number of Workers (4)	Total Number of Work Weeks (5)	Payroll (6)	Other Costs (Including Employee Benefits) (7)	Total Costs (5+6) (8)	COED Funding (9)	City Cost (10)
8	Culture and Recreation								
	390-25	Employment Expansion & Enhancement	(2)	5	220	46,880	10,610	57,490	5,750
	390-26	Playground Equipment Inspection	(3)	3	104	31,200	7,566	38,766	3,900
		Sub-Total Culture & Recreation		8	324	78,080	18,176	96,256	9,650
9	Traffic								
	390-27	Refurbishing Traffic Sign Posts	(3)	4	120	31,500	4,205	35,705	3,600
11	Hamilton Public Library Board								
	390-29	Operation Clean-up (This project was reduced in scope from an original total cost of \$94,472)	(1)	11	172	47,164	20,011	67,175	9,741
12	"Revitalization" - Mount Hamilton								
	390-35	Lawn Bowling Facilities	(3)	5	28	20,160	28,672	48,832	37,632
		Grand Total (No. of Projects - 32)		494	10,786	3,245,438	1,014,387	4,259,825	641,846
STATUS OF PROJECTS									
Note:	(1)	Approved and project commenced. (4 Projects)	80	1,208	357,964	101,994	459,958	411,017	48,941
	(2)	No decision received as of yet. (3 Projects)	26	735	201,380	64,093	265,473	245,567	19,906
	(3)	Outright rejection. (25 Projects)	388	8,843	2,686,094	848,300	3,534,394	2,961,395	572,999
		Grand Total (32 Projects)	494	10,786	3,245,438	1,014,387	4,259,825	3,617,979	641,846

Canada



CANADA ONTARIO EMPLOYMENT DEVELOPMENT PROGRAM
PROGRAMME CANADA ONTARIO DE DEVELOPPEMENT DE L'EMPLOI

August 30, 1983

R. Morden
City of Hamilton, Public Works Dept.
71 Main Street West,
Hamilton, Ontario.
L8N 3T4

Dear R. Morden

Thank you for your application (project number 3332JK9/390-5) for a contribution under the Canada Ontario Employment Development Program.

Response to the COED Program has been very good and many worthwhile proposals have been submitted. After careful consideration of all these proposals, we regret to advise you that your project cannot be funded.

This should not be taken as a reflection on the merits of your proposal. Unfortunately, in a program such as COED where applications exceed program funding, a number of good proposals cannot be recommended for funding.

Thank you once again for your interest in the COED Program.

Yours sincerely,

Program Co-ordinator
Coordonnateur du programme

Monsieur/Madame R. Morden

Nous vous remercions de votre demande d'aide financière (projet numéro 3332JK9/390-5) en vertu du programme Canada Ontario de développement de l'emploi.

L'accueil fait au programme CODE a été excellent et de nombreuses propositions ont été soumises. Nous regrettons toutefois qu'après un examen rigoureux de ces propositions nous n'avons pu cette fois-ci recommander une aide financière pour votre projet.

Cette décision ne reflète en rien la valeur de votre proposition. Dans un programme de très grande envergure tel que Canada Ontario de développement de l'emploi plusieurs bons projets ne peuvent être considérés.

Encore une fois nous vous remercions de l'intérêt que vous portez au programme CODE.

Cordialement,

Coordonnateur du programme
Program Co-ordinator

FOR INFORMATION ONLY



SEP 19 1983

8(9)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland
Treasurer and Commissioner of Finance DATE September 19, 1983
Name & Title

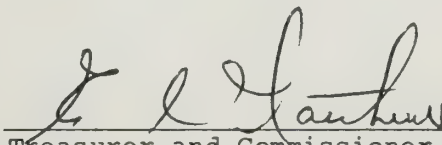
FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

The City of Hamilton has been granted the "Full Employers' Premium Reduction" with respect to Unemployment Insurance contributions for certain groups of employees. This will result in an annual net saving to the City of approximately \$8,050.

RECOMMENDATION

for 
Treasurer and Commissioner of Finance

BACKGROUND

In December 1982, Mr. Ross Holland, Supervisor of Payroll, began making enquiries as to the possibility of the City being granted the full Employers' Unemployment Insurance Premium Reduction for those employees who were covered by our Income Protection Plan. The Employer Registration Division of Employment and Immigration Canada ruled that those groups of employees in the plan whose probationary period of eligibility was less than three months qualified for the full premium reduction. In order to capitalize on the above, Mr. Holland worked with our Systems Department and the office of the U.I.C. over several months to develop a proposal leading to reduced cost to the City. A separate Employer's U.I.C. rate was created in the Payroll System for these employees, effective the wage pay of July 8, 1983. The one time cost to implement this was approximately \$1,450 in analysis and programming time. The estimated savings are approximately \$13,800 per year, with 5/12 of this amount being returned to the employees, in accordance with the U.I.C. Regulations, resulting in a net saving to the City of approximately \$8,050 per year.

FOR INFORMATION ONLY



8(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM W. H. McFarland
Treasurer and Commissioner of Finance DATE 1983 September 12
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

Statement of Unclassified Revenue and Expenditure as at August 31, 1983

RECOMMENDATION



Treasurer and Commissioner of Finance

BACKGROUND

I enclose for your review an analysis of the Unclassified Revenue Account No. 0310-1216 and the Unclassified Expenditure Account No. 0378-2700 both involving transactions for the period ended August 31, 1983.

Please note the balance in the Unclassified Expenditure is a deficit of (\$6,986.91). The total appropriation originally approved was \$58,000.00. Restraint will have to be exercised in the use of this account for the balance of the year.

City of Hamilton
Treasury

UNCLASSIFIED REVENUE
as at August 31, 1983

Account No.: 0310-1216
Appropriation: \$30,000.00

Commissions

Bell Telephone	2,947.25
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Sales

Building	312.00
Sale of Traffic Counts	81.72
Used Oil	674.63

Miscellaneous

Witness and Jury Fees	1,060.00
Real Estate Appraisal Fee	1,762.00
Receipts from City Clerk	1,491.20
Fire Department - Materials and Supplies	4,362.95
Federal Excise Tax	106.40
Provincial Sales Tax	18.10
Reinstated cheques previously written off, less cheques written off current year	(5,038.02)
Non-refundable deposit on contract	1,350.00
Interest received on various legal claims	192.44
Overages and shortages of prior years	
- Tax adjustments	851.86
Administrative fees re: sale of Canada Savings Bonds	880.00
Restitution of damages to Civic Property	77.31
Other Miscellaneous Revenue	117.72

Total Revenue to Date	11,247.56
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Less: Appropriation	30,000.00
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Balance of Appropriation	18,752.44
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City of Hamilton
Treasury

UNCLASSIFIED EXPENDITURE
as at August 31, 1983

Account No.: 0378-2700
Appropriation: \$58,000.00

Bank

Bank Reconciliation - charges for processing cheques	3,880.12	
U. S. Exchange	(28.95)	
Miscellaneous	270.47	4,121.64

Property Maintenance

Boy Scout Parade Stand	437.21	
Decoration Day Stand	214.17	651.38

Luncheons and Dinners

Mayor's Reception Room	1,902.82	
Council Members - coffees and sandwiches Council Meetings	944.03	
Finance Committee	579.03	
Legislation Committee	271.86	
Parks and Recreation Committee	992.43	
Personnel Committee	236.44	
Planning and Development Committee	617.81	
Transport and Environment Committee	635.90	
Tax Appeal Committee	103.05	
Insurance Advisory Committee	59.92	
Harbour Committee	38.41	
Hamilton Historical Board	344.06	
Canusa Games Committee	243.39	
Hamilton Licence Committee	515.93	
Management Team	344.63	
Police Commission	44.95	
T. H.&B. Hearing	45.05	
Alcohol and Drug Addiction	75.30	
Job Creation Program Committee	11.13	8,006.14

Miscellaneous

Local Grant - Mayor R. Morrow	2,999.97	
Flowers and wreaths	254.93	
Picture frames and camera supplies	3,060.71	
By-law Registration	423.50	
Parking expenses - various committee members	241.25	
Hydro charges - road sign	74.48	
Long Distance telephone charges	12,014.14	
Less: Distribution to various Departments	12,014.14	-
Legal Fees - Messrs. Philip, Gordon, Leggat, Evans, Pigott and Culver	7,539.26	
Legal Fees - W. B. Morison	620.00	
Ontario Municipal Management Development Board	1,500.00	
Wage Restraint and Unemployment Co-ordinating Committee - Grant	4,750.00	
Mark J. Nimigan - Special Examiner		
- Minutes of Legislation Committee	271.50	
Election Expense	889.85	
D. A. Sound Services Limited - Installation of New Sound System in Council Chambers	224.70	
Installation of Chain Fence - Fairleigh Avenue	779.72	
Cassette Recorder - Mayor's Office	271.37	
Luncheon meeting with Hilton Hotel Developers	270.33	
Luncheon meeting with Lax Property Owners	68.00	
Luncheon meeting with representatives of the City of Burlington re LaSalle Park	156.24	
Hess Village Pedestrian Mall - Grant	3,600.00	
Concession Street Meeting - Proposed Business Improvement Area	199.96	
Toronto, Hamilton & Buffalo Railway - Realty Taxes	522.31	
Luncheon Meeting with Area Municipalities	79.30	
Mayor's Pledge for Blood Donor's Contest	186.82	
Demolition Canal Park Washrooms - Beach Strip	880.00	

City of Hamilton
Treasury

UNCLASSIFIED EXPENDITURE
as at August 31, 1983

Account No.: 0378-27XX
Appropriation: \$58,000.00

Miscellaneous - continued

Zenon Environmental Inc. for a Study to Determine the Safety of the Drinking Water of the City of Hamilton	2,000.00	
Cable T.V. - Mayor's Office	115.09	
Quarter Century Club - Presentation, Awards and Postage, Etc.	385.00	
Ground Breaking Ceremonies - Trade Centre/Arena	2,750.78	
Miscellaneous Charges - Other	93.43	35,208.50
Total Expenditure to Date		47,987.66
Add: Commitments		
Local Grant - Mayor R. Morrow	4,000.00	
Less: Expenditure to Date	2,999.97	1,000.03
Wage Restraint and Unemployment Co-ordinating Committee (Rental and Utility Costs)	10,000.00	
Less: Expenditure to Date	4,750.00	5,250.00
Building Rehabilitation and Improvement Campaign - approved by Council March 8, 1983		10,000.00
Ground Breaking Ceremonies - Trade Centre/Arena	3,500.00	
Less: Expenditure to Date	2,750.78	749.22
		16,999.25
Total Expended		64,986.91
Less: Appropriation		58,000.00
Balance		(6,986.91)

FOR INFORMATION ONLY



SEP 19 1983

8(i)

THE CORPORATION OF THE CITY OF HAMILTON

Mr. W. H. McFarland
FROM Treasurer and Commissioner of Finance DATE 1983 September 19
Name & Title

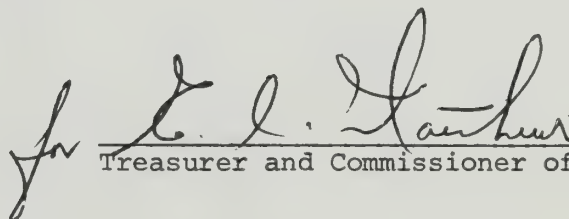
FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

Budget report on current revenues and expenditures for the eight months ended August 31, 1983

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

For the information of the Finance Committee, I enclose a Summary of City Revenues, Page 1, and a Summary of City Expenditures, Pages 2 through 5, compared with budget and compared with corresponding percentages relative to budget for the same period in 1982.

As was discussed with the Finance Committee at our meeting of July 21, 1983, the projected surplus in 1983 will not be in the magnitude enjoyed in prior years. The net result of a reduced surplus could have a bearing upon the 1984 mill rate due to the decreased amount being carried forward from 1983 to 1984 as was possible in prior years.

The status of financing the 1983 current budget remains essentially the same as reported to you previously and accordingly, no additional comments are required at this time aside from stating that we will continue close monitoring of all accounts to the year end.

City of Hamilton
Treasury

SUMMARY OF THE CITY REVENUES FOR THE PERIOD ENDED AUGUST 31, 1983

Control (1)	Description (2)	Approved Budget (3)	Revenue to Date (4)	Percent Revenue to Date Current Year (5)	Percent Revenue to Date Previous Year (6)	Balance (3-4) (7)
0301	Previous Year Surplus	900,000.00	900,000.00	100.0	100.0	-
0302	Taxation - Levies	205,040,850.00	156,578,726.00	76.4	75.7	48,462,124.00
	- Supplementary	1,755,540.00	505,986.40	28.8	31.2	1,249,553.60
	- Special	5,495,640.00	3,686,907.36	67.1	66.6	1,808,732.64
0303	Grants, Subsidies	21,199,930.00	16,042,951.86	75.6	71.4	5,156,978.14
0304	Licenses and Permits	2,032,650.00	1,667,567.20	82.0	67.2	365,082.80
0305	Interest, Tax Penalties, Etc.	7,224,380.00	4,542,677.30	62.8	82.2	2,681,702.70
0306	Rents, Concessions, Etc.	975,350.00	671,743.55	68.9	70.3	303,606.45
0307	Fines	1,650,000.00	950,211.97	57.5	69.2	699,788.03
0308	Service Charges	843,620.00	516,473.27	61.2	36.3	327,146.73
0309	Recreation and Community Services	2,280,560.00	1,624,874.71	71.2	67.5	655,685.29
0310	Miscellaneous	6,303,140.00	4,263,070.39	67.6	50.6	2,040,069.61
0311	Transfer from Reserves	1,606,310.00	1,606,310.00	100.0	100.0	-
0313	Cemetery	927,810.00	428,672.33	46.2	45.0	499,137.67
0315	Departmental Recoveries	142,300.00	59,160.56	41.6	33.0	83,139.44
		258,378,080.00	194,045,332.90	75.1	74.2	64,332,747.10



City of Hamilton
Treasury

SUMMARY OF THE CITY EXPENDITURES INCLUDING REGION AND EDUCATION
LEVIES FOR THE PERIOD ENDED AUGUST 31, 1983

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date		Balance (3-6) (9)
						Current Year (7)	Previous Year (8)	
General Government								
0321	Legislative	472,860.00	5,390.40	300,143.71	305,534.11	64.6	61.2	167,325.89
0324	Chief Administrative Officer	123,130.00	30.09	79,807.77	79,837.86	64.8	62.6	43,292.14
0322	Clerk	2,050,970.00	37,118.45	1,271,799.22	1,308,917.67	63.8	65.6	742,052.33
0323	Treasury	4,863,910.00	528,453.64	2,888,510.54	3,416,964.18	70.3	69.0	1,446,945.82
0325	Legal	810,250.00	496.35	536,897.41	537,393.76	66.3	62.4	272,856.24
0326	Purchasing	374,890.00	203.96	243,090.56	243,294.52	64.9	64.3	131,595.48
0327	Personnel	581,700.00	5,442.40	343,079.46	348,521.86	59.9	61.8	233,178.14
0328	Property	3,750,560.00	184,321.64	2,179,386.39	2,363,718.03	63.2	63.6	1,386,841.97
0329	Airport	14,300.00	-	-	-	-	-	14,300.00
0330	Architect	184,500.00	60.18	120,902.65	120,962.83	65.6	65.4	63,537.17
0331	Planning by Region	1,238,280.00	-	843,753.20	843,753.20	68.1	52.6	394,526.80
0332	City Garage	38,650.00	20,131.93	3,024.13-	17,107.80	44.3	-	21,542.20
0333	Co-ordinator Jackson Square	248,870.00	12,159.05	127,483.94	139,642.99	56.1	39.3	109,227.01
0334	Community Development	330,050.00	171.07	212,497.22	212,668.29	64.4	64.7	117,381.71
0335	Real Estate	538,490.00	13,840.28	342,791.28	356,631.56	66.2	64.6	181,858.44
0337	Hamilton-Scourge	100,000.00	43,920.00	14,323.92	58,243.92	58.2	-	41,756.08
0348	Central Services Garage	248,460.00	19,056.34	98,169.65	117,225.99	47.2	43.8	131,234.01
0360	Central Utilities Plant	1,279,550.00	29,099.29	749,448.18	778,547.47	60.8	54.7	501,002.53
		17,249,420.00	899,905.07	10,349,060.97	11,248,966.04	65.2	62.9	6,000,453.96
Protection to Persons and Property								
0341	Fire	18,276,460.00	91,986.76	11,476,500.59	11,568,487.35	63.3	62.9	6,707,972.65
0344	Building	2,371,850.00	5,107.90	1,502,274.66	1,507,382.56	63.6	60.4	864,467.44
0345	Traffic, for City	2,270,240.00	23,577.77	1,338,755.07	1,362,332.84	60.0	75.0	907,907.16
0346	Traffic, for Region	1,482,680.00	858.00	908,193.23	909,051.23	61.3	54.0	573,628.77
0347	School Traffic, by Region	440,040.00	-	293,360.00	293,360.00	66.7	56.9	146,680.00
		24,841,270.00	121,530.43	15,519,083.55	15,640,613.98	63.0	63.1	9,200,656.02



City of Hamilton
Treasury

SUMMARY OF THE CITY EXPENDITURES INCLUDING REGION AND EDUCATION
LEVIES FOR THE PERIOD ENDED AUGUST 31, 1983

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date		Balance (3-6) (9)
						Current Year (7)	Previous Year (8)	
<u>Public Works</u>								
0350	City	10,834,950.00	158,566.49	6,848,916.87	7,007,483.36	64.7	76.3	3,827,466.64
0349	Region	2,711,310.00	-	1,722,966.08	1,722,966.08	63.5	81.2	988,343.92
		13,546,260.00	158,566.49	8,571,882.95	8,730,449.44	64.4	77.5	4,815,810.56
<u>Engineering</u>								
0351	City	2,542,900.00	-	1,226,396.28	1,226,396.28	48.2	55.2	1,316,503.72
0352	Local Roads - Region	467,500.00	-	120,178.71	120,178.71	25.7	14.3	347,321.29
		3,010,400.00	-	1,346,574.99	1,346,574.99	44.7	49.5	1,663,825.01
<u>Recreation and Cultural Services</u>								
0353	Cemetery	2,145,660.00	72,865.23	1,220,177.86	1,293,043.09	60.3	61.7	852,616.91
0364	Parks	5,245,920.00	68,228.18	3,768,517.87	3,836,746.05	73.1	67.6	1,409,173.95
0367	Recreation	5,749,430.00	77,450.63	3,311,909.02	3,389,359.65	59.0	61.2	2,360,070.35
0369	Culture	697,630.00	21,121.10	358,766.24	379,887.34	54.5	60.8	317,742.66
		13,838,640.00	239,665.14	8,659,370.99	8,899,036.13	64.3	63.7	4,939,603.87
0374	Grants, Receptions and Public Events	606,750.00	821.76	502,806.30	503,628.06	83.0	78.2	103,121.94

City of Hamilton
Treasury

SUMMARY OF THE CITY EXPENDITURES INCLUDING REGION AND EDUCATION
LEVIES FOR THE PERIOD AUGUST 31, 1983

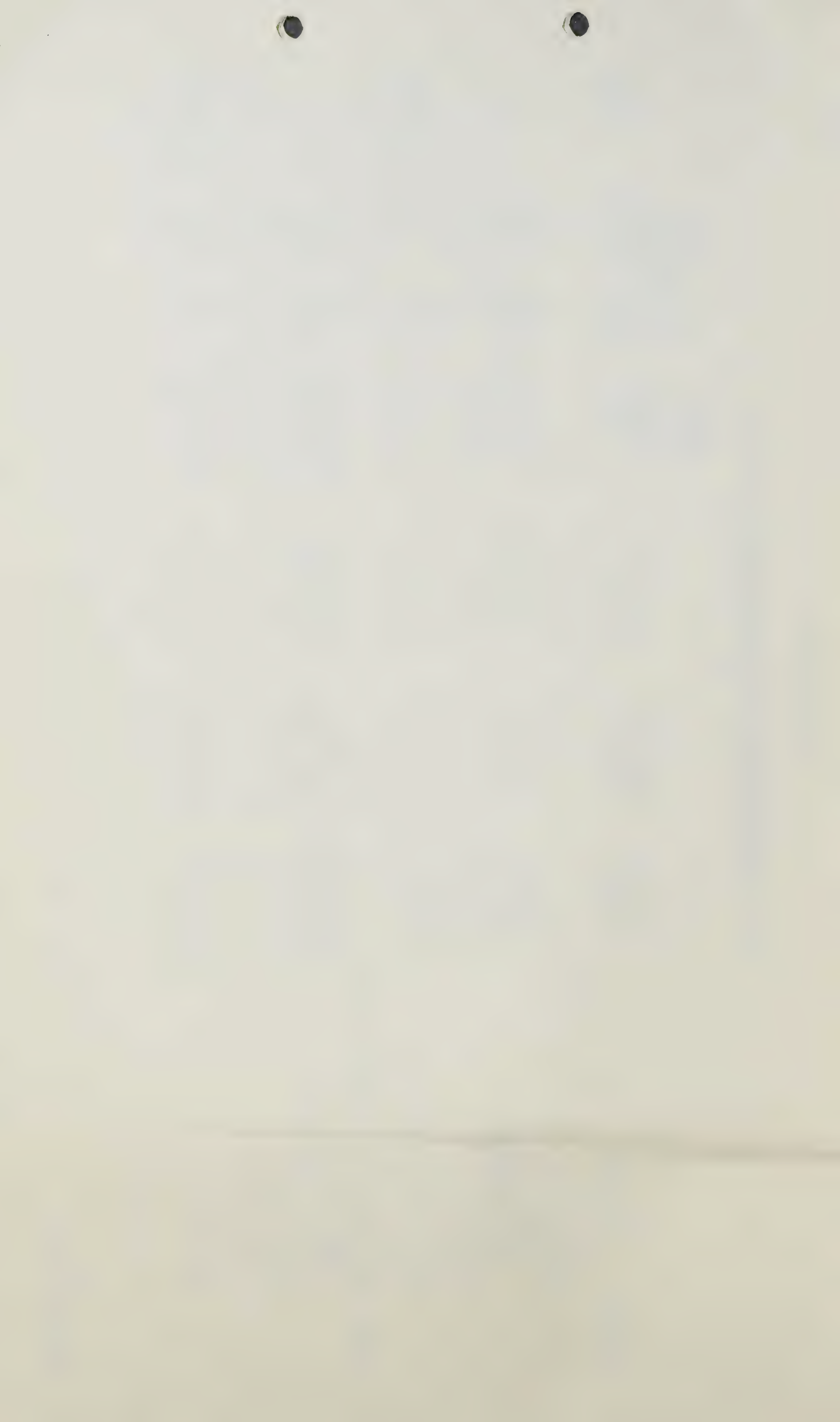
Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date Current Year (7)	Percent Expended (and Committed) to Date Previous Year (8)	Balance (3-6) (9)
0375	Municipal Services - Owners' Portion	638,850.00	-	678,302.96	678,302.96	106.2	101.9	39,452.96-
0376	Capital Projects Financed from Current Funds	5,260,560.00	-	5,260,560.00	5,260,560.00	100.0	100.0	-
0377	Provision for Reserves	8,448,350.00	-	7,987,320.56	7,987,320.56	94.5	97.2	461,029.44
0378	Finance Expenditures - Employee Benefits - Present Employees - Pensioners	79,300.00 59,900.00 139,200.00	- - -	41,071.87 40,244.52 81,316.39	41,071.87 40,244.52 81,316.39	51.8 67.2 58.4	13.8 64.5 23.0	38,228.13 19,655.48 57,883.61
	Financial							
	Other Contingency	3,464,160.00 246,710.00	17,832.00 -	1,048,948.56 -	1,066,780.56 -	30.8 -	30.2 -	2,397,379.44 246,710.00
		3,710,870.00	17,832.00	1,048,948.56	1,066,780.56	28.7	28.1	2,644,089.44
	Miscellaneous - Other	1,601,480.00	74,370.36	744,333.79	818,704.15	51.1	58.0	782,775.85
	Control Total	5,451,550.00	92,202.36	1,874,598.74	1,966,801.10	36.1	34.7	3,484,748.90



City of Hamilton
Treasury

SUMMARY OF THE CITY EXPENDITURES INCLUDING REGION AND EDUCATION
LEVIES FOR THE PERIOD ENDED AUGUST 31, 1983

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date		Balance (3-6) (9)
						Current Year (7)	Previous Year (8)	
0379	Local Boards							
	Library	8,141,550.00	2,713,850.00	5,427,700.00	8,141,550.00	100.0	100.0	-
	Performing Arts	755,970.00	313,702.67	442,267.33	755,970.00	100.0	100.0	-
	Convention Centre	528,550.00	176,180.00	352,370.00	528,550.00	100.0	100.0	-
	Control Total	9,426,070.00	3,203,732.67	6,222,337.33	9,426,070.00	100.0	100.0	-
	Total City Expenditure	102,318,120.00	4,716,423.92	66,971,899.34	71,688,323.26	70.1	72.6	30,629,796.74
0380	Regional Council and Education Boards							
	Region	59,257,550.00	18,952,662.21	40,304,887.79	59,257,550.00	100.0	100.0	-
	Board of Education	87,984,490.00	35,337,358.11	52,647,131.89	87,984,490.00	100.0	100.0	-
	Separate School Board	8,817,920.00	3,294,984.83	5,522,935.17	8,817,920.00	100.0	100.0	-
	Control Total	156,059,960.00	57,585,005.15	98,474,954.85	156,059,960.00	100.0	100.0	-
	Report Total	258,378,080.00	62,301,429.07	165,446,854.19	227,748,283.26	88.1	88.7	30,629,796.74

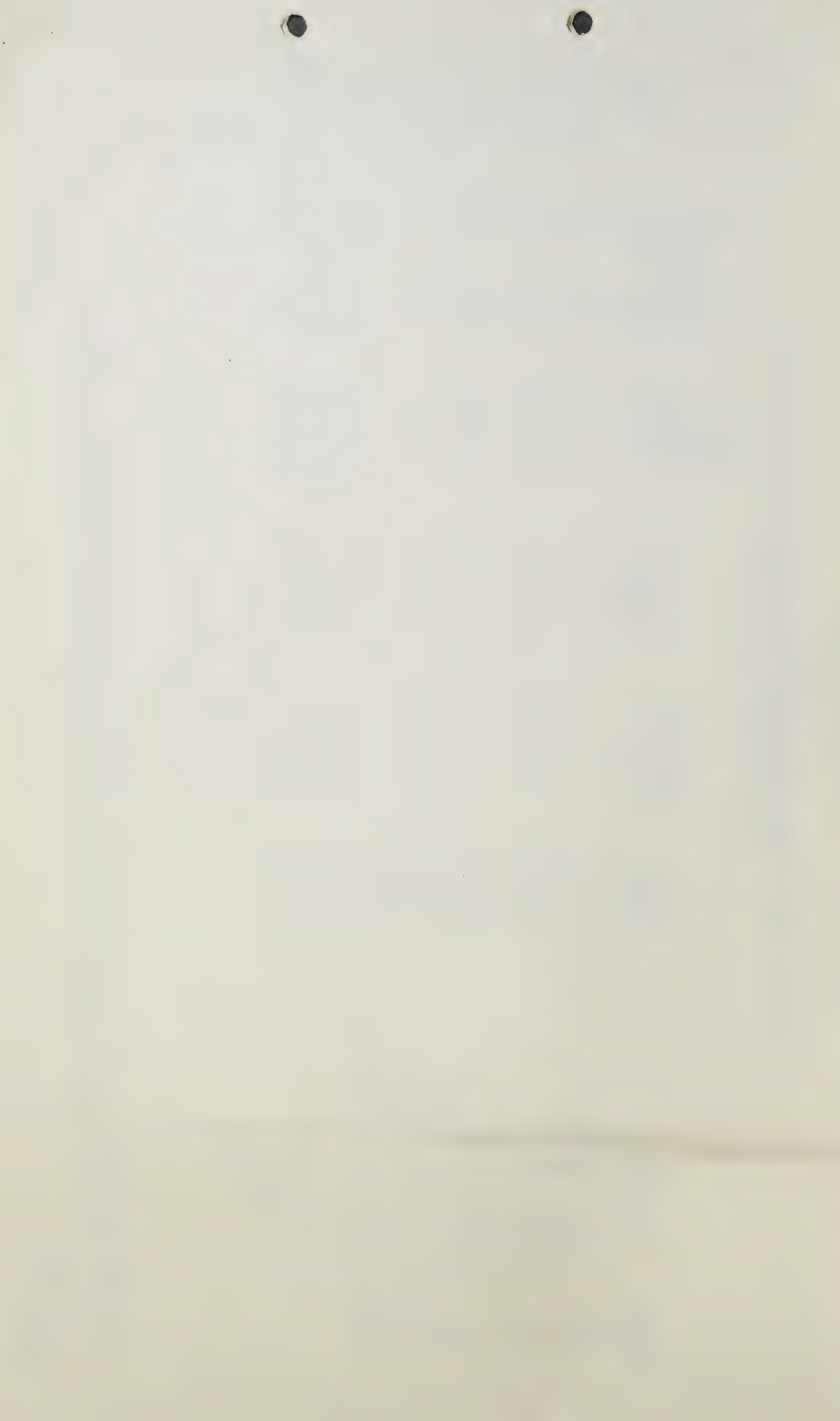


City of Hamilton
Treasury

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE PLANNING AND DEVELOPMENT COMMITTEE
FOR THE PERIOD ENDED AUGUST 31, 1983

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date		Balance (3-6) (9)
						Current Year (7)	Previous Year (8)	
0331	Planning by Region	1,238,280.00	-	843,753.20	843,753.20	68.1	52.6	394,526.80
0334	Community Development	330,050.00	171.07	212,497.22	212,668.29	64.4	64.7	117,381.71
0344	Building	2,371,850.00	5,107.90	1,502,274.66	1,507,382.56	63.6	60.4	864,467.44
0333	Co-ordinator, Lloyd D. Jackson Square	248,870.00	12,159.05	127,483.94	139,642.99	56.1	39.3	109,227.01
0360	Central Utilities Plant	1,279,550.00	29,099.29	749,448.18	778,547.47	60.8	54.7	501,002.53
0321-03	Committee of Adjustment	11,000.00	-	-	-	-	-	11,000.00
0374-15	Hamilton Housing Company Ltd.	106,680.00	-	53,199.48	53,199.48	49.9	62.8	53,480.52
		5,586,280.00	46,537.31	3,488,656.68	3,535,193.99	63.3	57.6	2,051,086.01

Treasury Comments: The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year. Note the percentage comparisons in Columns (7) and (8).



City of Hamilton
Treasury

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE LEGISLATION COMMITTEE
FOR THE PERIOD ENDED AUGUST 31, 1983

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date		Balance (3-6) (9)
						Current Year	Previous Year	
						(7)	(8)	
0321	Legislative	472,860.00	5,390.40	300,143.71	305,534.11	64.6	61.2	167,325.89
0322	Clerk	2,050,970.00	37,118.45	1,271,799.22	1,308,917.67	63.8	65.6	742,052.33
0378-98	Status of Women	8,400.00	-	2,145.10	2,145.10	25.5	30.9	6,254.90
0374-11	Receptions and Public Events	62,000.00	821.76	41,580.17	42,401.93	68.4	32.7	19,598.07
		2,594,230.00	43,330.61	1,615,668.20	1,658,998.81	63.9	63.3	935,231.19

Treasury Comments: The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year. Note the percentage comparisons in Columns (7) and (8).



City of Hamilton
Treasury

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE PARKS AND RECREATION COMMITTEE
FOR THE PERIOD ENDED AUGUST 31, 1983

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date		Balance (3-6) (9)
						Current Year	Previous Year	
						(7)	(8)	
0337	Hamilton-Scourge Project	100,000.00	43,920.00	14,323.92	58,243.92	58.2	-	41,756.08
0353	Cemeteries	2,145,660.00	72,865.23	1,220,177.86	1,293,043.09	60.3	61.7	852,616.91
0364	Parks	5,245,920.00	68,228.18	3,768,517.87	3,836,746.05	73.1	67.6	1,409,173.95
0367	Recreation	5,749,430.00	77,450.63	3,311,909.02	3,389,359.65	59.0	61.2	2,360,070.35
0369	Historic Sites	697,630.00	21,121.10	358,766.24	379,887.34	54.5	60.8	317,742.66
0378-29	Hamilton Veterans Committee	9,100.00	-	3,512.11	3,512.11	38.6	43.4	5,587.89
0378-50	Special Events Committee	196,980.00	3,289.25	129,939.63	133,228.88	67.6	63.3	63,751.12
		14,144,720.00	286,874.39	8,807,146.65	9,094,021.04	64.3	63.7	5,050,698.96

Treasury Comments: The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year. Note the percentage comparisons in Columns (7) and (8).



City of Hamilton
Treasury

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE PERSONNEL COMMITTEE
FOR THE PERIOD ENDED AUGUST 31, 1983

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date		Balance (3-6) (9)
						Current Year	Previous Year	
						(7)	(8)	
0325	Legal	810,250.00	496.35	536,897.41	537,393.76	66.3	62.4	272,856.24
0327	Personnel	581,700.00	5,442.40	343,079.46	348,521.86	59.9	61.8	233,178.14
0341	Fire	18,276,460.00	91,986.76	11,476,500.59	11,568,487.35	63.3	62.9	6,707,972.65
		19,668,410.00	97,925.51	12,356,477.46	12,454,402.97	63.3	62.8	7,214,007.03

Treasury Comments: The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year. Note the percentage comparisons in Columns (7) and (8).



FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE TRANSPORT AND ENVIRONMENT COMMITTEE
FOR THE PERIOD ENDED AUGUST 31, 1983

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date		Balance (3-6) (9)
						Current Year (7)	Previous Year (8)	
0329	Airport	14,300.00	-	-	-	-	-	14,300.00
0345	Traffic - City	2,270,240.00	23,577.77	1,338,755.07	1,362,332.84	60.0	75.0	907,907.16
0346	- Region	1,482,680.00	858.00	908,193.23	909,051.23	61.3	54.0	573,628.77
	Total Traffic	3,752,920.00	24,435.77	2,246,948.30	2,271,384.07	60.5	66.3	1,481,535.93
0350	Public Works - City	10,834,950.00	158,566.49	6,848,916.87	7,007,483.36	64.7	76.3	3,827,466.64
	- Region	2,711,310.00	-	1,722,966.08	1,722,966.08	63.5	81.2	988,343.92
	Total Public Works	13,546,260.00	158,566.49	8,571,882.95	8,730,449.44	64.4	77.5	4,815,810.56
0351	Engineering - City	2,542,900.00	-	1,226,396.28	1,226,396.28	48.2	55.2	1,316,503.72
0352	Local Roads - Region	467,500.00	-	120,178.71	120,178.71	25.7	14.3	347,321.29
	Total Engineering	3,010,400.00	-	1,346,574.99	1,346,574.99	44.7	49.5	1,663,825.01
0347	School Traffic	440,040.00	-	293,360.00	293,360.00	66.7	56.9	146,680.00
0348	Central Services Garage	248,460.00	19,056.34	98,169.65	117,225.99	47.2 *	43.8	131,234.01
0378-30	Pollution Control	54,880.00	-	32,868.02	32,868.02	59.9	54.1	22,011.98
		21,067,260.00	202,058.60	12,589,803.91	12,791,862.51	60.7	70.1	8,275,397.49

Treasury Comments: Central Services Garage (*) records a deficit of \$131,940.50 anticipated due to lack of usage of the Central Services Garage vehicles resulting from the reduced snowfall for the first part of 1983. While an offsetting savings will occur in the Winter Maintenance area of Public Works, \$185,000 of this savings has been allocated to the Wentworth Street Steps project - \$125,000, and the Litter pick-up for the last quarter of 1983 - \$60,000.

FOR INFORMATION ONLY



SEP 11 1983

8(j)

THE CORPORATION OF THE CITY OF HAMILTON

FROM W. H. McFarland Treasurer and Commissioner of Finance DATE 1983 September 19
Name & Title

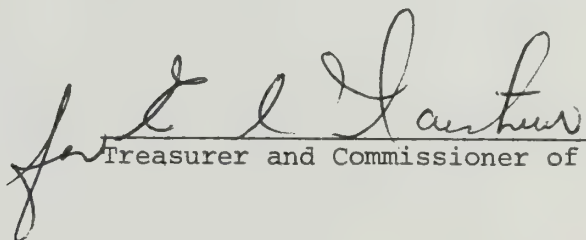
FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

Status of the 1983 Contingency Account

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

For the information of the Finance Committee, I enclose a statement of the Contingency Account which indicates a balance as at September 19, 1983 of \$235,760.

City of Hamilton
Treasury

STATEMENT OF CONTINGENCY FUND AND ALLOCATION

as at September 19, 1983

Date of Council (C) or Finance Committee (FC) Approval	Account Number	Description	Appropriation	Transfers	Contingency Account Balance
(1)	(2)	(3)	(4)	(5)	(6)
		General Contingency			400,000
		Add: Funds not required and reduction -			
	0374-0125	Fire Fighters Drum Corps			12,000
	0374-0147	Hamilton-Wentworth Association for Children with Learning Disabilities			1,700
					<u>413,700</u>
		<u>Legislative</u>			
May 31 (C)	0321-0193	Membership fee for Federation of Canadian Municipalities	<u>6,500</u>	6,500	
		<u>City Clerk</u>			
Aug. 30 (C)	0322-0112	Publicity	<u>16,100</u>	16,100	
		<u>Treasury</u>			
June 28 (C)	0323-0156	Comprehensive Audit	<u>5,000</u>	5,000	
		<u>City Solicitor</u>			
April 26 (C)	0325-0156	Peat, Marwick, Mitchell & Co. in connection with Hamilton Harbour Commission	<u>10,330</u>	10,330	
		<u>Personnel</u>			
June 28 (C)	0327-0153	Employee Assistance Program	16,240		
June 28 (C)	0327-0194	In-House Training Program	<u>6,530</u>	22,770	
		<u>Property Maintenance</u>			
June 28 (C)	0328-0265	Storage areas, electrical and mechanical rooms in City Hall	<u>3,960</u>	3,960	
		<u>Traffic</u>			
Sept. 13 (C)	0347-0119	Additional Costs for School Traffic Officers	<u>10,950</u>	10,950	
		<u>Planning</u>			
June 28 (C)	0331-0119	Study Design for Upper James - South Mountain Area	<u>55,000</u>	55,000	
		<u>Public Works</u>			
April 26 (C)	0350-4019	To replace open ditch on Christopher Drive with culvert	<u>8,700</u>	8,700	
		<u>Engineering</u>			
May 10 (C) June 29 (C)	0352-0660	Reconstruction of retaining wall	<u>23,000</u>	23,000	
		<u>Miscellaneous</u>			
June 28 (C)	0374-0195	Hamilton Canadian Accordion Orchestra - grant	15,000		
June 28 (C)	0374-0198	Hamilton Wildcat Football Club - grant	<u>630</u>	<u>15,630</u>	<u>177,940</u>
		Balance in the Appropriation			<u>235,760</u>

FOR INFORMATION ONLY

K.A. ROUFF
CITY SOLICITOR
W. McCULL
P.M. HARRIS
D.R. VICKERS
P.R.A. HOOKER
D.A. POWERS
A.K. MEEMA
SOLICITORS



THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY SOLICITOR

YOUR FILE NO.

REPLY ATTENTION: **D.R. Vickers**

OUR FILE NO. **1-45.11**

CITY HALL
HAMILTON, ONTARIO
L8N 3T4
TEL. 526-4520

1983 September 8

Chairman and Members,
Finance Committee.

Attention: Mr. J. J. Schatz, Secretary.

Dear Sir:

Re: FRASER & BEATTY ACCOUNT

Further to your letter of August 30, 1983, please be advised that the Fraser & Beatty account that is to be taxed is in the amount of \$56,739.96.

As you may recall, we wrote to your Committee on November 2, 1982, upon receiving the account, and provided our detailed comments regarding same.

In summary we advised that Fraser & Beatty had indicated that some 553.8 hours had been expended on City business during the 11 month period covered by the account, almost all of which hours were recorded by Mr. Scroggie, who was a solicitor with their firm at the time. Mr. Scroggie appeared to have spent at least part, and in some cases, most of almost every day during that period of time on City business.

As this was a substantial amount of legal time and expense we requested further information from Fraser & Beatty and in particular a summary of what was accomplished as a result of the time spent.

Not receiving this, we wrote to Fraser & Beatty indicating that we could not recommend payment of the account, and suggesting that the account be taxed. Mr. Robin Fraser of Fraser & Beatty, wrote to the City Architect on February 23, 1983 advising that they would not do any more work for the City until the matter was resolved and would not continue to act for the City if their accounts were to be taxed.

As the hotel negotiations were at a crucial stage, Mr. Rouff and I attended before the Planning & Development Committee on February 23, 1983, with Mr. Freeman, Mr. Phillips and Mr. Sage, at which meeting it was agreed that we were to try and resolve the matter, but if satisfactory material

8(k)

Chairman and Members,
Finance Committee.

Attention: Mr. J. J. Schatz, Secretary.


1983 September 8

was not provided to us, the account should be taxed.

Meetings with Mr. Fraser, Mr. Sage, Mr. Freeman, Mr. Phillips, as well as Mr. Rouff and myself were held, with a view to a settlement, but without success.

The taxation will take place on November 14, 15, and 16, 1983 in Toronto. If we are successful, then of course, the City will expect to be given costs.

Yours truly,


David R. Vickers,
for K. A. Rouff,
City Solicitor.

DRV/en

c.c. Mr. D. C. Freeman,
City Architect and Co-ordinator,
Lloyd D. Jackson Square.

MR. L. SAGE, C.A.O.

FOR INFORMATION ONLY



SEP 8 1983

Refer to: D. C. Freeman

Tel. No.: 526-4631

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF
CITY ARCHITECT
HAMILTON, ONTARIO

8(2)

1983 September 8th

Finance Committee ✓ - (for information)

Re: Feasibility of using Standardized Plans

At an earlier meeting of this Committee, I was requested to prepare a report on the feasibility of using standardized plans. I have met with Alderman Stout, the originator of the request, and have discussed this proposal with him.

For buildings such as recreation centres and fire stations which contain elements which are repeated, I proposed to retain standards for these elements (such as locker rooms or apparatus rooms). Then in preparing a plan for a specific location, the various standard elements can be grouped to suit the total size required or the configuration of the site.

In most cases, this "element" approach is more useful than attempting to repeat an entire building, as the total size requirements usually vary from site to site. What is most important is that experience gained in one structure is retained, and used in the design of the next similar one. Occasionally an entire design can be re-used for a second time, making changes to the site work as necessary, or even reversing the entire plan if that is most suitable. This approach should be used where appropriate, and contracts with consultants should provide for re-use of plans in this manner.

When an outside consultant is retained, (except for major projects, which must be assessed individually), I propose that a comprehensive building program first be prepared by my department, in consultation with the users, and that the on-site inspection during construction be carried out directly by City Staff. Requests for consultant proposals for the Chedoke Works Building were prepared on this basis, and the cost quotations were 15% to 25% lower than would have been expected for traditional services. I believe that our staff are most effective in carrying out these functions. In particular, by performing construction inspection, they are in a better position to deal with future maintenance or changes.

DAVID C. FREEMAN, City Architect & Co-ordinator, L.D. Jackson Sq.

Certified Gemologist
REGISTERED JEWELLER
AMERICAN GEM SOCIETY

JUN 16 1983

SPECIALISTS IN
CREATIVE JEWELRY

FOR INFORMATION ONLY



A. G. GAUL LTD.

JEWELER
DIAMOND MERCHANTS
SINCE 1908

TELEPHONE
527-1847

TO FINANCE
8(n)

109 KING STREET E.
HAMILTON, ONTARIO
L8N 1A9

June 16, 1983

Mayor R. M. Morrow,
City Hall,
Hamilton Ontario.

Dear Sir;

SMALL BUSINESSES IN HAMILTON

A proposal I would like to submit is regarding the great increase in Realty Taxes in the area of my store location. Being on a Net Net Lease my Realty Taxes have increased over double in about two years, and because of this fact and our business loss to Jackson Square could not afford to assist in jobs, not being able to afford to hire.

Business owners have objected individually regarding the high taxes, but they should do so in a group to bring more pressure.

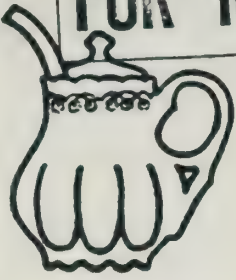
However, because of these taxes, and operating from a poor business location, my store will have to close when my lease expires in another 3 years. The development west of James Street with more retail area than the Downtown can stand will bring to an end any retail business in the area east of James. I have had some 47 years retail business experience in this area, and feel am better qualified than many other people to offer advice and assistance.

Yours truly,

J. A. Gaul C.G. R.J. AGS G.J.

FOR INFORMATION ONLY

JUN 21 1983



DRY MUSTARD MILLERS

G.S. DUNN & CO. LIMITED

80 PARK STREET NORTH
HAMILTON, ONTARIO, CANADA L8R 2M9
TELEPHONE (416) 522-8235 or 522-0833
CABLE ADDRESS "DUNMILL" HAMILTON
TELEX 061-8353 (DUNMUSTRD HAM)

June 16, 1983

Mayor Robert M. Morrow
City of Hamilton
City Hall
Hamilton, Ont.
L8N 3T4

TO EC. DEV. COMM.
and all CITY COUNCIL
COMMITTEES
(20)

Dear Mayor Morrow:

We are encouraged and delighted with your form letter and its approach -- an approach that hasn't been taken since the days of Jack MacDonald.

It was a request such as you are making that prevented this 100 year old, one of a kind Canadian company from relocating in Milton, Ont., after being discouraged from expansion by the city. This type of input, put John Morand of the Economic Development and I together, and eventually resulted in our company buying vacant Hamilton property, receiving proper zoning and building a 15,000 sq. ft. warehouse, which we have just completed and moved into on May 1, 1983. Since that time we have hired 30% more staff and are able to continue to expand the Canadian mustard industry in a location that provides us with excellent labor, while maintaining our key personnel. In this way we have proven that industry can be part of redevelopment.

I must admit, since this was our first major physical expansion, we had a great fear of bureaucracy and its imagined delays. However, these fears were unfounded and we are indeed indebted to many city departments and employees for making the completion of this project simple, based on the framework in which they must work. The result has been a successful project and pride in remaining a part of Hamilton's business and manufacturing community.

I feel small business should be:

1. -made aware of Hamilton's Economic Development Dept.
2. -encouraged to use this department.
3. -since the framework and beaurocracy are impossible to eliminate, individuals should be made aware that City Hall and its respective departments are approachable and that each department encourages that approach from a public relations standpoint.

This is the feeling I received, even though I dreaded the probable confrontation, but found that once approached, everyone was very helpful in providing Hamilton with a growing industry to be proud of. I realize this letter doesn't directly answer your requests, but just had to reply to it. If I may steal a closing from the Region's Chairperson, I will say thank you in the following manner --

Regionally yours,

G. S. DUNN & CO. LIMITED

John R. Elder
President

FOR INFORMATION ONLY

JUL 14 1983

Ray C. Edwards

8(P)

BOX 4098 STATION "D"
989A FENNELL AVENUE EAST
SUITE 200
HAMILTON, ONTARIO L8V 4L5

REALTY LTD.
REAL ESTATE BROKER
RAY C. EDWARDS, President

TELEPHONE:
389-1355

June 13, 1983

Mr. Robert M. Morrow, Mayor
Corporation of the City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario
L8P 1H4

*TO ALL
COMMITTEES*

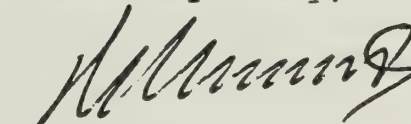
Dear Sir:

Thank you for your undated memorandum
'To small business in Hamilton', which I received
today.

As a small businessman, I believe that
growth would be more noticeable if we had less inter-
ference from all levels of Government. There are so many
regulations and restrictions at all levels, including the
local level, that many times it just isn't worth the
efforts to expand.

Perhaps this is not the type of suggestion
that you are looking for, and I do not mean to be trite.
Nevertheless, we seem to be hindered many times, rather
than helped by well meaning politicians. We would be
much better off if left to fend for ourselves. If less
tax money were spent on needless regulations, there would
be more money to spend on those things which encourage
growth.

Yours very truly,



RAY C. EDWARDS

RCE:co

FOR INFORMATION ONLY

8(8)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. J. J. Schatz, Secretary
Parks and Recreation Committee DATE 1983 September 19
 Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ FINANCE COMMITTEE ☒
 Committee

SUBJECT

Rosedale Tennis Club - loan

Subjoined for the information of the members of the Finance Committee is a copy of section 12 of the Eighteenth Report of the Parks and Recreation Committee, which I expect will be considered by City Council at its meeting September 27, 1983.

- 12.(a) That the Rosedale Tennis Club be authorized to replace four (4) existing clay courts at the Rosedale Tennis Club with Har Tru courts on the understanding that:

(i) the plans, specifications and installation meet with the approval of the City Architect and Coordinator, Lloyd D. Jackson Square,

(ii) that the Rosedale Tennis Club assume all costs associated with this installation, and;

- (b) That the one (1) year interest free loan in the amount of \$19,500. made by the City to the Rosedale Tennis Club, in October 1982, be extended for a further one (1) year period and payable October 1984.

NOTE: The Parks and Recreation Committee approved the installation of Har Tru courts in September 1982 based on a 50% cost-sharing arrangement with the Rosedale Tennis Club. This request was forwarded to the Capital Budget Committee for consideration, but due to other priorities, was not approved.

The estimated cost obtained by the Rosedale Tennis Club, for this installation, ranges between \$41,000. and \$50,000.

c.c.'s Mr. W. H. McFarland, City Treasurer and Commissioner of Finance
 Miss A. M. Schimmel, Director of Culture and Recreation
 Mr. D. C. Freeman, City Architect

E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK



HAMILTON PUBLIC LIBRARY
*Urb/Mun Agenda
Bulletin Board*

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1983 October 4

OCT 11 1983

CA4 ON HB LAIS

281

1983

NOTICE OF MEETING

FINANCE COMMITTEE

Thursday, October 6th, 1983
2:00 o'clock p.m.
Room 233, City Hall

J. J. Schatz, Secretary
Finance Committee

A G E N D A

1. Adoption of the minutes of the meeting held Thursday, September 22nd, 1983.
2. City Clerk:
 - Permission for Hamilton Civic Hospitals to construct Cancer Clinic Lodge.
3. Director of Purchasing:
 - Purchase - Traffic Department utility truck.
4. Legislation Committee/Treasurer's Recommendation:
 - Increased appropriation - Receptions and Public Events Account.
5. Mayor R. M. Morrow:
 - Contribution - Mr. J. Mays participation - Ironman Triathlon World Championship.
6. City Treasurer and Commissioner of Finance:
 - (a) Response - A.M.O. Report - Municipal Cost-sharing and Unconditional Grants.
 - (b) Financing - Business Improvement Area (copy to follow).

7. Information Reports:

- (a) City Solicitor - realty taxes - Crown Agencies.
- (b) City Architect - Seminar Attendance.
- (c) City Treasurer - Report - Attendance at Conference.
- (d) Regional Clerk - Resolution - Air Ambulance Helicopter Service.
- (e) City Treasurer - Civic Properties Rental Arrears.
- (f) Director of Real Estate - Attendance at Annual Conference - Ontario Association of The Appraisal Institute of Canada.

8. Unfinished business:

- (a) City Treasurer - investment H.M.R.F. - January 25, 1983.
- (b) Transport and Environment Committee - transfer of Traffic Department responsibilities to the Region - February 3, 1983.
- (c) City Treasurer - Study to broaden the area of service of the Systems and Data Processing Division - February 3, 1983.
- (d) Subcommittee - review of Elderly Citizen Tax Rebate Programme - March 24, 1983.
- (e) City Architect - lighting - City Hall - April 7, 1983.
- (f) Hamilton Parking Authority - status report - land acquisition and facility development programme - April 21, 1983.
- (g) Hamilton Civic Theatre Proposal - former Main Library - May 11, 1983.
- (h) Chief Administrative Officer - Mountain Incline - July 21, 1983
- (i) City Treasurer - debentures - Capital Budget Programmes - August 25, 1983.
- (j) City Treasurer - realty and business tax collection procedures - August 25, 1983.
- (k) Assesment Commissioner - Tax Impact Study.
- (l) City Treasurer - Seminar - 1984 Budget Preparation - September 8, 1983.
- (m) Hamilton Parking Authority - Facilities - C.B.D. area - September 8, 1983.
- (n) Chief Administrative Officer - Proposal - Travel Arrangements for civic officials - September 8, 1983.

9. Other business.

10. Adjournment.

Thursday, September 22nd, 1983
2:00 o'clock p.m.
Room 233, City Hall

The Finance Committee met.

Present: Alderman P. J. Peterson, Chairman
Alderman I. Stout, Vice-Chairman
Mayor R. M. Morrow
Alderman V. J. Agro
Alderman B. Hinkley
Alderman D. Gray
Alderman S. Collins
Alderman B. Charlton
Alderman T. Murray

Also present: Mr. L. Sage, Chief Administrative Officer
Mr. W. H. McFarland, City Treasurer and Commissioner of Finance
Mr. E. C. Matthews, Director of Finance
Mr. J. J. Schatz, Secretary, Finance Committee

The minutes of the meeting held Thursday, September 8, 1983 were adopted as circulated to the members.

As recommended by the Director of Real Estate in a report dated September 14, 1983 the committee agreed that the annual type lease agreement presently in effect with Mediacom Inc. relative to billboards on civic properties, be continued in the future.

In a report dated September 13, 1983 the Director of Real Estate recommended that the city-owned warehouse at 240 Burlington Street East be retained for temporary storage as required by various civic and regional departments. The committee approved same on the understanding that it would be used for temporary storage.

As recommended by the City Treasurer in a report dated September 16, 1983 the committee agreed to recommend to City Council that the additional amount of \$3,000. required over and above the \$8,000. original 1983 estimate to provide for the City of Hamilton's participation in the 1983 Grey Cup Parade being held in Vancouver, British Columbia, be financed by a transfer from the Contingency Account to the Miscellaneous Account 0378-7198.

As recommended by the City Solicitor in a report dated September 13, 1983 the committee approved settlement of the following claim.

- By County Court writ issued January 9, 1980, legal action was commenced on behalf of the City and Gary Vickers against Charles Kiss for damages for personal injuries suffered by Mr. Vickers, a City employee with the Public Works Department, and for expenses incurred by the City. Mr. Vickers suffered injury to his knees and in particular to his left knee. It is recommended that this action be settled in the amount of \$46,975.02 inclusive of interest and costs with said amount to be paid to the City. After deduction of the expenses and costs of the City, there will remain an approximate surplus of \$13,087.15 to be paid to Mr. Vickers pursuant to Section 8(4) of The Workers' Compensation Act, R.S.O., 1980, Chapter 539.

As recommended by the City Solicitor in a report dated September 13, 1983 the committee approved settlement of the following claim.

- By County Court writ issued May 4, 1982, Salvatore and Concettina Avarello commenced action against the City, 477476 Ontario Limited, carrying on business as The Pines Manor Apartments, and Hamilton Hydro. They claimed \$55,000. damages, plus interest and costs arising out of injuries sustained by the Plaintiff Salvatore Avarello to his legs and knees when he fell on a City sidewalk allegedly covered with ice and snow, and being adjacent to The Pines Manor Apartments.

It is recommended that the claim of Salvatore and Concettina Avarello be settled in the amount of \$1,750. inclusive of interest and costs with the City contributing \$1,000. towards the settlement and the insurers for The Pines Manor Apartments contributing \$750.

As recommended by the Chief Administrative Officer in a report dated September 20, 1983 the committee agreed to recommend approval of the following procedures with respect to the processing of changes to a contract awarded by City Council.

- (a) That a change to a contract be subject to the same approvals as those required under the original contract; specifically:
- (i) Changes to a contract valued up to \$5,000. be subject to Department Head approval.
 - (ii) Changes to a contract valued from \$5,000. to \$10,000. be subject to Department Head and Chief Administrative Officer approval.
 - (iii) Changes to a contract valued in excess of \$10,000. be subject to the issuance by the City of an official "Change Order" to be submitted to the appropriate Standing Committee for its recommendation and City Council approval.
- (b) That the procedure in (a)(iii) include all Change Orders, whether they create additions, deletions, or no change in cost to a contract, with the exception that "Contingency Allowance" items be approved as noted in Section (c).
- (c) That those items included in a Change Order that are designated by the Department Head responsible for the project to be charged to the "Contingency Allowance" of a contract be processed upon the approval of the Department Head responsible.
- For the information of the members of Council, in approving of the original contract City Council is made aware of the total contract price, which includes a "Contingency Allowance" of an amount determined within the specifications of the contract by the responsible City official.
- (d) That in all cases above, the approval of of any additional costs be subject to sufficient funds being available or additional financing being arranged.

The committee further agreed to recommend that the Trade Centre/Arena Project be exempted from this policy inasmuch as specific procedures for change orders relative to the project were previously approved by City Council.

It was noted that it is standard practice for the Finance Division of the Treasury Department to require approvals for changes to a contract in accordance with the approvals received for the original contract. These approvals are also consistent with those required under the Purchasing Policy of the City.

Section (a)(i) and (ii) of the recommendation relate to a contract or purchase up to the value of \$10,000. that is, not subject to Council approval, and changes at this level would probably not involve the creation of a Change Order.

Section (a)(iii) deals with contracts which have received Council approval and thus any changes would necessitate the creation of a Change Order and be subject to approval by Committee and Council.

The Committee will note the exception in Section (c) of the above recommendation with respect to items to be charged to the "Contingency Allowance". In approving the original contract, City Council is made aware of the total contract price, which includes an amount for "Contingency", thus it should not be necessary for Committee and Council to again deal with amounts of which they have previously approved.

Section (d) of the recommendation will confirm the existing control procedure that budget requirements must be met:

- (a) In the case of a contract price being increased by a Change Order, that there are sufficient funds within the total budget of the project to finance the additional requirement, and
- (b) In the event that the total price budget may be exceeded because of an increase in the contract price, that additional financing is arranged and approved through the appropriate Committees and City Council.

The Committee further agreed to recommend that in light of the fact that procedures have been established for the processing of Change Orders relative to the Trade Centre/Arena Project, that same be exempt from this policy.

As recommended by the City Treasurer in a report dated September 19, 1983 the committee agreed to recommend approval to continue in the McMaster Co-operative Master of Business Administration Programme for the year 1984 and that one student be engaged for each four-month period involved.

In a report dated September 19, 1983 the Secretary of the Parks and Recreation Committee advised of the recommendation of that committee to City Council relative to major renovations to the heating system at Dalewood Recreation Centre and requested the Finance Committee to recommend the method of financing.

In this regard, the committee concurs with the recommendation of the Treasurer that the gross cost of the major renovations at Dalewood Recreation Centre, including the consultant fees, in the total amount of \$110,000. be financed from the 1984 Capital Levy.

Aldermen Stout and Gray were opposed to the foregoing inasmuch as this recommendation makes a commitment relative to the 1984 portion of the Capital Budget Programme which they feel is not appropriate.

As recommended by the City Treasurer in a report dated September 15, 1983 the committee agreed to recommend to City Council that the additional cost of constructing preliminary roadways at a gross cost of \$15,500 on Queen Victoria Drive, Loconder Drive and Quaker Crescent, be financed by the Reserve for Services Through Unsubdivided Lands, Account No. 0280-12.

As recommended by the City Treasurer in a report dated September 19, 1983 the committee agreed to submit the following recommendation to City Council

- (a) That the City of Hamilton pay interest (not compounded) on tax overpayments following the successful conclusion of an assessment appeal commencing with the assessment roll returned for taxes levied for the year 1984.
- (b) That the annual rate of interest be established based on the highest rate of interest paid on regular savings accounts at a chartered bank, as at May 1, 1984 and May 1 of each succeeding year.
- (c) That no interest be paid on pending appeals respecting the taxation year 1983 or prior.
- (d) That the City Solicitor be directed to prepare a by-law to give effect to same.

In a report dated September 19, 1983 the Secretary of the Parks and Recreation Committee advised that section 9 of the Eighteenth Report of the Parks and Recreation Committee makes reference to improvements at the Ivor Wynne Stadium Complex and requests the Finance Committee to recommend the method of financing these costs.

In this regard, the Committee approved the following recommendation of the City Treasurer as contained in a report dated September 20, 1983:

- That, if City Council approves the work outlined in 9(a) and (b) of the Eighteenth Report of the Parks and Recreation Committee, the specific cost mentioned therein namely \$1,600. for ticket booths, \$10,000. for relocation of the old scoreboard, and \$1,900. for press box improvements, for a total amount of \$13,500. be charged to the current budget maintenance account #0378-46 as an approved overdraft for the balance of 1983.
- That, if City Council approved the project outlined in 9(c) of the Eighteenth Report of the Parks and Recreation Committee, the City Solicitor be authorized and directed to make application to the Ontario Municipal Board for approval to rehabilitate the north and south stands of Ivor Wynne Stadium at an estimated cost of \$625,000 by the issuance of debentures, in the amount of \$625,000. for a period not to exceed 15 years; and further,

That application be made to the Regional Municipality of Hamilton-Wentworth for consent to issue debentures in the total amount of \$625,000. for a term not to exceed 15 years.

As recommended by the City Treasurer in a report dated September 19, 1983 the committee agreed to recommend to City Council that the costs for the members of the Trade Centre/Arena Subcommittee to visit a number of Trade Centre/Arena facilities in connection with the management/administrative structure for the City's new facility be charged to the Unclassified Account of the project #0408-U3291.

The committee further concurred with the recommendation of the Treasurer that the balance of \$6,335.58 remaining in the travel account from previous tours undertaken by the subcommittee, be transferred from account #0378-3912 to the Unclassified Account of this project #0408-U3291.

Copies of the application by Union Gas to the Ontario Energy Board for an order fixing new rates and charges dated September 14, 1983 were circulated to the members.

Also distributed to the members were copies of the report of the City Treasurer dated September 22, 1983 recommending that the Finance Committee not consider intervening in the application from Union Gas Limited to the Ontario Energy Board for gas rate increase to become effective April 1, 1983 as the increase to home owners at that time will be only in the range of 5% and in addition, as has been reported in the past, the intervention process involves considerable expense and outside expertise.

In this regard, Mr. K. A. Rouff, City Solicitor, appeared before the committee and advised that if the City wishes to intervene, it will require the assistance of technical experts and specialists which would be a costly endeavour. With regard to an estimate of the cost involved to intervene, Mr. Rouff advised that approximately 10 years ago the City did intervene and shared costs, which were approximately \$35,000. and on a comparative basis suggested that the cost for intervention at this time would range from approximately \$75,000. to \$100,000.

Following considerable discussion, the committee agreed to recommend that the City file an objection with the Ontario Energy Board relative to Union Gas Limited's application for permission to increase its prices effective April 1, 1984 and further that the City's objection be based on, among other matters, the proposed increase in Union Gases overall rate of return and rate base from 12.65% to 12.99% and the increase in the overall rate of return on common equity from 15.6% to 16.25%, as well as the proposed increase in the monthly fixed charge from \$6.25 to \$7.50.

In addition the committee agreed to request the Legislation Committee to review the procedure by which applications and objections are dealt with by the Ontario Energy Board with a view to bringing about changes which would result in less costs to municipalities and individuals in filing an intervention for rate increases.

Staff was directed to contact the Canadian Consumers Association to determine whether that organization is intervening with respect to these rate increases.

The committee tabled until its next meeting the report of the City Treasurer dated September 23, 1983 respecting the A.M.O.'s response to the Provincial Government discussion paper entitled Municipal Cost-sharing and Unconditional Grants.

Copies of a letter dated August 31, 1983 from The Honourable P. Andrewes, Minister of Energy, respecting the Energy Conservation Programme, were distributed to the members.

In this regard the Committee agreed to recommend to City Council that the City Architect and Coordinator Lloyd D. Jackson Square be authorized and directed to reapply to the Ministry of Energy for funding for those Energy Conservation Projects budgeted for by the Corporation of the City of Hamilton and previously rejected by the Ministry.

Copies of a report dated September 20, 1983 from the City Treasurer respecting the status of the Canada/Ontario Employment Development (C.O.E.D.) for the City of Hamilton, were distributed to the members.

In this regard, Mr. McFarland advised that to date 4 applications have been approved, 25 rejected and 3 with no decision.

Members of the committee expressed concern that the City's projects did not receive due consideration and following considerable discussion, agreed to recommend that applications for those Canada/Ontario Employment Development (C.O.E.D.) projects previously rejected be resubmitted to the Ministry of Municipal Affairs and Housing for consideration and further;

that a delegation including Mayor Morrow and Alderman Gray make representation to the Minister of Municipal Affairs and Housing with a view to obtaining approval for the projects applied for.

As requested by Mayor Morrow, the committee approved a \$2,500. transfer from the Contingency Account to account no. 0374-1148 - Replacement of Mementoes - Mayor's Office. In addition, the committee directed that the charge of \$1,256.76 for the purchase of Hamilton Arts Award Medallions, which was inadvertently charged to account 0374-1148, be cancelled and charged to the appropriate account. In addition, the committee concurred with the recommendation of Mayor Morrow that the Director of Purchasing be requested to provide the Mayor's Office with a monthly statement on the inventory of stock as well as the financial status of the account.

The committee briefly discussed the distribution of mementoes and concurred that the Mayor requires more personal authority and control over the distribution of mementoes. In this regard, the committee requested the Mayor to give consideration to recommending a realistic budget for mementoes for inclusion in the 1984 budget as well as a policy on the distribution of mementoes.

The committee received the following information report/letters:

- letter dated September 8, 1983 from Sister Maria Roche, respecting the English Immersion Programme for Portuguese mothers and children.

In this regard, it was noted that there is a balance of \$522.51 and the committee requested that the Secretary determine whether this programme will be in operation again next year, and if so,

the committee agreed that the organization would be permitted to retain the remaining funds.

- report dated September 15, 1983 from the City Treasurer respecting the Financial Report for the Hamilton Convention Centre as at July 31, 1983.
- report dated September 20, 1983 from the City Treasurer respecting an Assessment Review Officer.
- report dated September 12, 1983 from the City Treasurer respecting the Statement of Unclassified Revenue and Expenditure as at August 31, 1983.
- report dated September 19, 1983 from the City Treasurer respecting the Current Revenue and Expenditures for the eight months ending August 31, 1983.
- report dated September 19, 1983 from the City Treasurer respecting the Status of 1983 Contingency Account.
- letter dated September 8, 1983 from the City Solicitor respecting the status of the Fraser and Beatty Account relative to Lloyd D. Jackson Square.

In this regard, Mr. Rouff appeared before the committee and advised that if the unagreed upon balance of \$56,739.96 is taxed the costs would be very minimal and further advised that if the City is successful in its taxation, this cost would be borne by the Fraser and Beatty firm.

- report dated September 8, 1983 from the City Architect respecting the Feasibility of Utilizing Standardized Plans for civic projects.
- report dated September 20, 1983 from the Director of Purchasing respecting Maintenance Contracts for temperature controls, escalators and elevators.
- letter dated June 16, 1983 from A. G. Gaul Ltd., respecting assessments.
- letter dated June 16, 1983 from G. S. Dunn & Co. respecting cooperation he received from various civic departments in connection with the relocation of his business.
- letter dated June 13, 1983 from Mr. Ray C. Edwards urging less government involvement in private enterprise.
- report dated September 19, 1983 from the Director of Culture and Recreation respecting the Rosedale Tennis Club's proposal to resurface four courts and to delay payment of an outstanding loan of \$19,500. for a period of one year.
- report dated September 19, 1983 from the City Treasurer respecting actions on the part of Mr. R. Holland, Supervisor of Payroll in effecting savings to both the Corporation and its employees relative to U.I.C. Premiums.

In this regard, the committee directed that an appropriate resolution be forwarded to City Council advising members of Council accordingly and recommending that the Mayor forward an appropriate letter of thanks to Mr. Holland.

As recommended by the City Architect and Coordinator Lloyd D. Jackson Square in a report dated September 22, 1983 the committee agreed that the paving of the westerly section of the upper parking lot (approximately 30 feet wide) be deleted from the contract with Kemp Construction Limited and that an appropriate credit to the contract be obtained.

The meeting then adjourned.

Taken as read and approved,

J. J. SCHATZ, SECRETARY
FINANCE COMMITTEE FINANCE COMMITTEE

ALDERMAN P. J. PETERSON, CHAIRMAN

September 22, 1983



2.

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E. A. Simpson, City Clerk DATE 1983 September 27
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance Committee ☒
Committee

SUBJECT

Construction of Cancer Clinic Lodge, Henderson General Hospital.

RECOMMENDATION

That permission be granted to the Hamilton Civic Hospitals to construct a Cancer Clinic Lodge on the grounds of the Henderson General Hospital and that the Board of Governors of the Hamilton Civic Hospitals be requested to submit the plans and specifications for this project to the City Architect for his review and comments.

BACKGROUND

The Hamilton Civic Hospitals are owned by The Corporation of the City of Hamilton and it is necessary for the Hospital Board of Governors to obtain the City's permission to carry out any new construction or major alterations to the building.

This building will be constructed at no cost to the City and, upon its completion, will be deeded to the City.

Acting for
E. A. Simpson



HAMILTON

CIVIC

HOSPITALS

HAMILTON, ONTARIO

ESTABLISHED 1850

SEP 23 1983

HAMILTON GENERAL HOSPITAL
BARTON STREET EAST
HAMILTON, ONTARIO L8L 2X2
TEL. 527-0271

HENDERSON GENERAL HOSPITAL
CONCESSION STREET
HAMILTON, ONTARIO L8V 1C3
TEL. 389-4411

September 22, 1983.

Mr. E. A. Simpson,
City Clerk,
The Corporation of the City of Hamilton,
City Hall,
Main Street West,
HAMILTON, Ontario.
L7P 1H4

Dear Mr. Simpson:

On August 09th of this year, Mr. Peter Johnson wrote to Mr. K. Rouff, City Solicitor, regarding the proposed Cancer Clinic Lodge to be constructed on the site of the Henderson General Hospital. His letter is attached describing the project.

The Board of the Hamilton Civic Hospitals would like the City's permission to use the hospital lands for this purpose.

For this project, the Cancer Society will be funding the construction but the Cancer Clinic Lodge will be deeded to the City (through the hospital) and leased to the Cancer Foundation (by the hospital) for them to operate.

If we can provide further information, we would be pleased to do so.

Yours truly,

R. D. MacKenzie

Mr. R. D. MacKenzie,
Secretary,
BOARD OF DIRECTORS,
HAMILTON CIVIC HOSPITALS.

RDMacK:mf
attach.

August 09, 1983.

Mr. K. Rouff,
City Solicitor,
Corporation of the City of
Hamilton,
City Hall,
71 Main Street West,
HAMILTON, Ontario.
L8P 1H4

Dear Mr. Rouff:

Recently, Mr. V. Dukeshire and I met with you regarding the "construction of a Cancer Clinic Lodge" at the Henderson General Hospital site.

I would like to discuss this project as follows:

1. BACKGROUND

On September 23rd, 1982, the Property Committee and Board approved the principle of having a Cancer Clinic Lodge located on the Henderson General Hospital site.

On November 25th, 1982, they approved a site between the Maternity Wing and the 20 Wing (McMaster Clinics) subject to adequate access to the Maternity Wing and the 20 Wing and subject to acceptable appearance.

The design has been approved by Dr. W. E. Noonan, Mr. P. Johnson and Mr. V. Dukeshire with reference to access which has some advantages over the present access to these two areas. The appearance of the building will not be detrimental to the adjacent wings.

2. SITE

As in the previous paragraph, the proposed site is between the Maternity Wing and the 20 Wing (which use to be the Chronic Wing). The building would adjoin both of these Wings and would also tie in to the ground floor level tunnel which runs between the 90 Wing and the Maternity Wing.

Adequate provision for access to the hospital has been made.

3. PURPOSE OF THE BUILDING

The purpose of the Cancer Clinic Lodge is for Cancer Clinic patients who do not have to be admitted to hospital but must come frequently to the Cancer Clinic and for families of Cancer Clinic patients. As the Cancer Clinic serves a large area including the Niagara Peninsula, this would mean that patients and families would stay overnight instead of driving on two or more consecutive days. If space is available, hospital patients and/or relatives could use the facility.

4. DESCRIPTION OF BUILDING

The first phase of the building is designed to accommodate 20 guests including beds, dining and recreational facilities. In addition, office accommodation for the Cancer Society will be provided.

The square footage for the proposed Lodge is as follows:

Lower Level	-	3,345 square feet
Level One	-	6,375 square feet
Level Two	-	5,630 square feet
Level Three (shell only)	-	<u>5,065</u> square feet
TOTAL	-	20,415 square feet

It should be noted that the Lower Level would tie in with the tunnel as mentioned above. Level One, which includes the Society offices, recreational and dining space, would tie in with the first floor Maternity and the first floor of the 20 Wing. Level Two would provide accommodation and Level Three is for future expansion.

5. HOSPITAL INVOLVEMENT

Arrangements should be made to ensure that the hospital is involved in any part of the construction where the Lodge encroaches on existing hospital buildings. Insurance must be adequate to cover possible contingencies involving hospital patients, staff, visitors and property. Provisions covering these matters must be included in the tendering document.

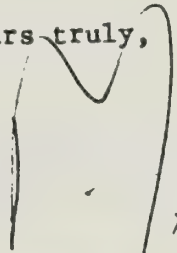
6. FUNDING

A letter ensuring Cancer Society commitment to the total funding of this building (including overruns, contingencies and permit fees, etc.) will be forthcoming.

At the present time, the hospital lawyer is working on a draft agreement to be signed by the City, the Hospital Foundation and Society regarding the transfer of the building and the leaseback arrangements. This will be similar in many respects to the agreement covering the existing Cancer Clinic dated July 03, 1963.

If you have any questions or concerns regarding this information, please contact me.

Yours truly,



P. JOHNSON,
Administrator,
HENDERSON GENERAL HOSPITAL.

PJ:mf

cc: Mr. J. C. Cochrane
Mr. V. L. Dukeshire



3.

THE CORPORATION OF THE CITY OF HAMILTON

FROM T. BRADLEY,
DIRECTOR OF PURCHASING DATE Oct. 4/83
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☒ (OR) FINANCE ☒
Committee

SUBJECT Purchase of Utility Truck

RECOMMENDATION

ZNIDAR BROS. INC., Toronto, Ontario.

1 Used 1979 GMC Utility Truck with 40' Aerial Lift and Insulated
Bucket and Hoist.....\$24,610.00
All charges included.

BACKGROUND

This is to replace Traffic Vehicle #9010. A new vehicle would cost
approximately \$80,000.00 and this purchase would generate a savings of
\$54,000.00.

T. Bradley
T. Bradley, Director of Purchasing



4 (9) SEP 22 1983

THE CORPORATION OF THE CITY OF HAMILTON

FROM John D. Thompson Secretary 1983 September 22
Legislation Committee DATE
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) Mr. J. J. Schatz, Secretary ☐
Finance Committee

SUBJECT **Receptions and Public Events Account**
No. 0374-1146

RECOMMENDATION

That the appropriation of \$50,000.00 for 1983 in Account No.0374-1146 - Receptions and Public Events, be increased by \$2,000.00 to \$52,000.00 and that the Finance Committee be requested to recommend the method of financing this additional appropriation.

BACKGROUND

With the approval of grants and receptions by City Council to date, the appropriation of \$50,000.00 No.0374-1146 - Receptions and Public Events, will be completely expended following the annual Quarter Century Club Dinner scheduled for November 4, 1983, the cost of which is estimated at \$14,000.00.

An appropriation of \$65,500.00 was requested for 1983, however, this amount was reduced \$15,500.00 by the Legislation Committee and the appropriation established at \$50,000.00.

The additional appropriation of \$2,000.00 will enable the Committee to entertain further grant requests of minimal amounts.



4(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM W. H. McFarland
Treasurer and Commissioner of Finance DATE 1983 October 4
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

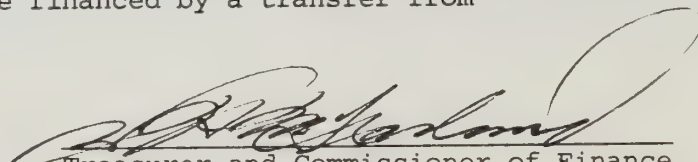
TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Financing of an additional \$2,000 required for account 0374-1146
"Receptions and Public Events".

RECOMMENDATION

That the appropriation of \$50,000 for 1983 in account 0374-1146,
"Receptions and Public Events" be increased to \$52,000 and that
the additional \$2,000 required be financed by a transfer from
the Contingency Account.


Treasurer and Commissioner of Finance

BACKGROUND

The Legislation Committee, at its meeting of September 20, 1983, approved
of the increase of \$2,000 in the Receptions and Public Events account and
requested the Finance Committee to recommend the method of financing.
See letter attached.

ROBERT M. MORROW
MAYOR



5

1983 September 29

Mr. J. J. Schatz,
Secretary,
Finance Committee.

Dear Mr. Schatz:

Attached please find copy of an information package from Mr. J. Richard Lees regarding the entry of a Hamiltonian by the name of Jerry Mays into the Ironman Triathlon World Championship to be held in Honolulu, Hawaii, October 22nd of this year.

As the only Hamiltonian who has ever participated in the Ironman Triathlon World Championship, a request has been made to the City to assist in financing Mr. Mays' expenses.

In view of the prestige that can accrue to the City as the result of a Hamiltonian being involved in this Championship event, I would appreciate the consideration of the Committee in recommending a contribution to this project.

Yours very truly,

Robert Morrow

Robert M. Morrow,
Mayor.

RMM/cd
Attch.



J. RICHARD LEES REAL ESTATE BROKER

72 Chedoke Avenue Hamilton, Ontario L8P 4N9 Telephone 525-7478

To whom it may concern:

On October 22 1983 1200 athletes will assemble in Hawaii for the annual Triathlon known as the Ironman.

It will be televised on the ABC WORLD OF SPORTS.

The event includes:-

2½ Mile Ocean Swim followed by

120 Mile Bicycle Ride followed by

26½ Mile Marathon

It is not for the faint hearted....and contestants from around the world must qualify.

Jerry Mays of Hamilton has qualified and for the past 8 months he has been tuning up with four hour per day workouts.

Jerry is 35 years old, married, Bell Telephone Employee, and HAMILTONIAN who through hard work and determination has qualified in international competition.

He deserves the support that I am asking for as a Canadian, Ontarian, and Hamiltonian.

Be proud and participate by supporting Jerry in the challenge. Call Richard Lees 525-7478 or mail your contribution to 72 Chedoke Ave, Hamilton L8P 4N9.

Terry Fox Cancer Research ^{to} receives excess contributions.



J. RICHARD LEES REAL ESTATE BROKER

72 Chedoke Avenue Hamilton, Ontario L8P 4N9 Telephone 525-7478

OUR JERRY MAYS HAS QUALIFIED FOR THE.....

IRONMAN TRIATHLON WORLD CHAMPIONSHIP

OCTOBER 22 1983

HONOLULU HAWAII

Maybe you want to send a dollar and bet a Hamiltonian in this spectacular worldwide event to be televised on the 22nd October 1983.

We're proud of Jerry and what he is doing and to demonstrate we are raising TWO THOUSAND DOLLARS (\$2,000.00) to offset his expenses.

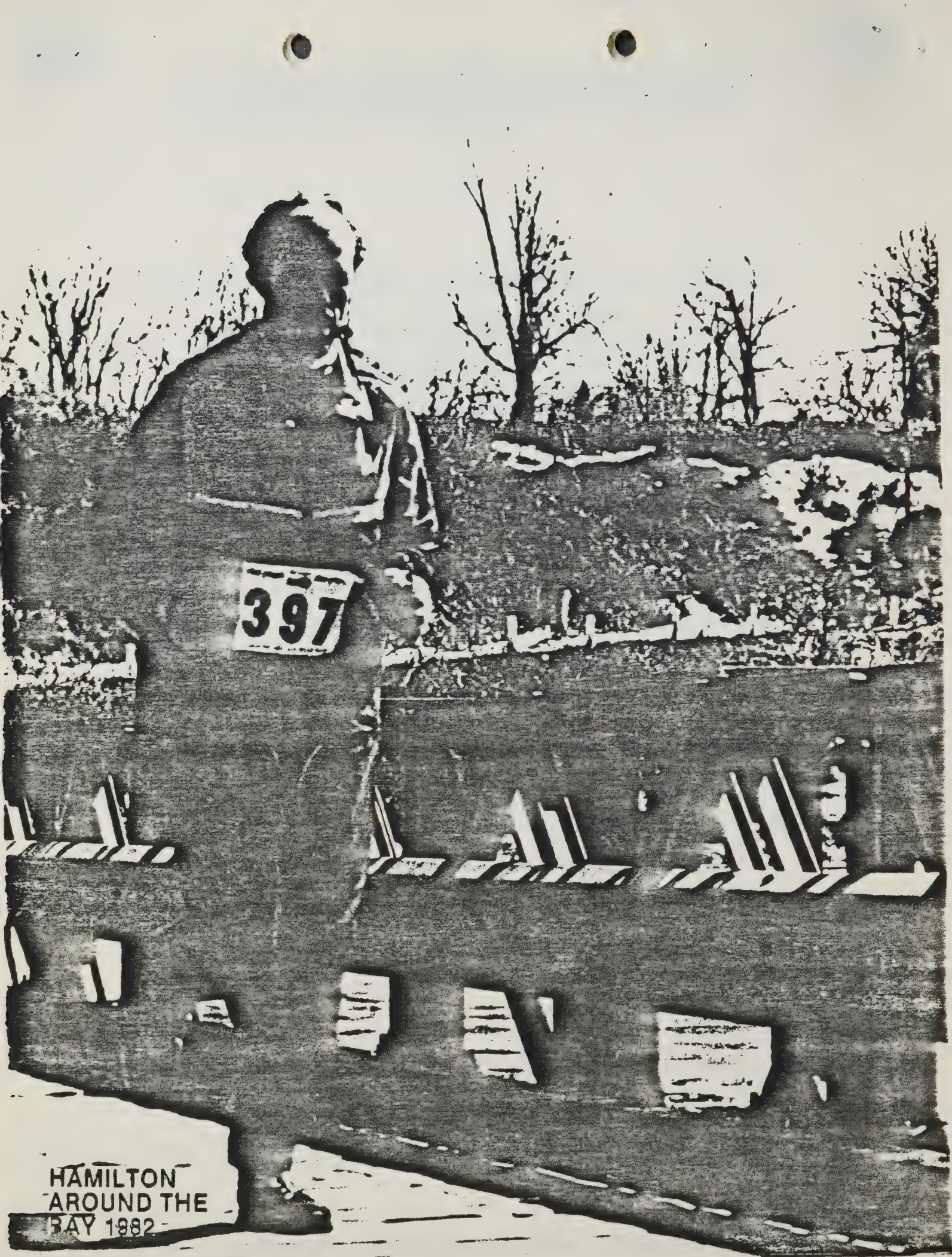
The excess money goes to another great dreamer Terry Fox Cancer Research.

Participate.

Make a committment by calling Richard Lees 525-7478 or mail your Cheque to 72 Chedoke Avenue, Hamilton L8P 4N9.

On behalf of Jerry.....Thank you.

Richard Lees



HAMILTON
AROUND THE
BAY 1982



THE CORPORATION OF THE CITY OF HAMILTON

6a

FROM Mr. W. H. McFarland DATE September 22, 1983
Treasurer and Commissioner of Finance
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

AMO Reports 83-7, Response to the Provincial Government Discussion Paper entitled Municipal Cost Sharing and Unconditional Grants

RECOMMENDATION

That the Finance Committee consider the following courses of action with respect to the response to the AMO Report 83-7, Response to the Provincial Government Discussion Paper entitled Municipal Cost Sharing and Unconditional Grants:

- 1) Support Recommendations 2 and 3 on Page 5 wherein it is recommended that the Province of Ontario develop alternatives for municipal cost sharing which includes a further study of payment in lieu distribution.
- 2) Support Recommendation 2 (a) and (b) as listed on Page 20 that the General Support Grant and Northern Support Grant be retained as a component of the total of unconditional grants of the Province and that the percentage levels be returned to 6% and 18%, respectively.
- 3) Oppose Recommendations 2 (c) and (d) on Page 20 wherein it is stated that 50% of the unconditional grant allocation of the Province will be converted to household grants for 1984 which involves an overall reduction in the allocation of the Resource Equalization Grant by approximately 2/3 and complete elimination of the per capita grant.
- 4) Recommend to AMO and the Province of Ontario that the present basis of distribution of the unconditional grant allocation remain operative for the year 1984 and that the Province of Ontario be requested to provide alternate calculations for each municipality in the Province indicating what their entitlement would be based on a 100% household grant formula as proposed by the Province of Ontario and a 50% household grant formula as proposed by AMO.

for E. L. Lanthier
Treasurer and Commissioner of Finance

The response by AMO to the Provincial Government Discussion Paper entitled Municipal Cost Sharing and Unconditional Grants is divided into two sections for consideration, as outlined in the title.

- a) Municipal Cost Sharing
- b) Unconditional Grants

a) Municipal Cost Sharing

The main thrust of this section of the Report, in the first instance, is dependent on all municipalities, particularly within a Region converting to Section 86 (now Section 63) involving market value assessment within specific categories in a municipality as defined by the Province. Assuming that all area municipalities within a Region convert to market value assessment, the groundwork is then in place to convert the entire Regional assessment to a common base and from which a common mill rate can be calculated for the area municipalities involved.

In the case of Hamilton-Wentworth, if all area municipalities convert to market value assessment, then the next step could be to amalgamate all the assessments of the six area municipalities and come up with the same mill rate for Regional services in all area municipalities, that is, a taxpayer in the City of Hamilton, for instance, would be paying the same mill rate as a taxpayer in Ancaster for the Regional services provided. As I stated in an earlier report, the City of Hamilton taxpayers would probably lose out in an amalgamation of this type because the substantial industrial base enjoyed in the City would be deluded to some degree by the merging of the assessment with the other five area municipalities which collectively have a higher proportion of agricultural/urban assessment than industrial/commercial.

For the information of the Finance Committee, it is to be noted that AMO has made no recommendation for implementation of any change to cost sharing, (note Page 5 of the Report) but they have recommended that the Provincial Government develop several alternatives for study which will include a common basis for levy and a common basis for the distribution of the payment in lieu of taxes revenue. As you may recall, I commented earlier that there is an inconsistency in the method of distribution of payment in lieu revenue amongst area municipalities and Regions throughout the Province, thus distorting the cost sharing ratio throughout the Province from this source as well.

b) Unconditional Grants

On Pages 19, 20 and 21, you will note that AMO has made three recommendations to change the distribution of unconditional grants to municipalities in the year 1984. It is to be noted in Recommendation 3 that the proposal is for the 1984 fiscal year only and that AMO and the Provincial Government continue to work together to develop an equitable and rational transfer payment program for 1985 and subsequent years.

The AMO proposal may be divided into three basic sections.

- 1) The "Support Grant". Both general and northern are to remain the same in terms of calculation and the percentage on levy is recommended to be returned to the 6% level from the reduced percentage of 5-3/4% which is included in the 1983 calculations. This portion of the recommendation is in order and should be fully supported.
- 2) While the Resource Equalization Grant will be retained, the proposal suggests that this grant source provide only 10% of the allocation at the Provincial level whereas based on 1982 actual data, this grant occupied 27.5% of the total Provincial allocation for unconditional grants. Historically, the City of Hamilton has received a substantial and reasonable share of this grant in the past and this reduction of funds allocated from this source probably will reduce the City's share in the apportionment of the overall total of the unconditional grants.
- 3) The balance of the unconditional grants, namely, the 17.5% balance of the Resource Equalization Grant (REG) and the three per capita grants for Police, General and Density are to be substituted for a grant entitled Household Grant and this grant is to be based on the number of households within the municipality times a fixed dollar amount per household, and there will be a household special services grant for some municipalities depending on the services provided.

For the further information of the Finance Committee, I attach Schedule I which outlines the distribution of the total 1982 Provincial allocation for unconditional grants amounting to \$648,000,000 based on the present system, the Provincial alternative and the AMO proposal. Basically, the Province is recommending 100% to the household grant whereas AMO is proposing a 50% conversion to this household basis. What is involved here is a substantial amount of money being redistributed and it is unclear to me at this time as to whether the City of Hamilton is a winner or a loser based on the information supplied.

Page 25 of the AMO proposal is attached in which the highlights of the AMO proposal are outlined. You will note that the first highlight states the following:

"This proposal provides more grant funds to cities south and to cities north than other alternatives examined. The additional funds are released through the reduction in funding to the municipalities in Metropolitan Toronto."

On the next page, 26, the distribution by sectors is outlined (attached) which compares the actual distribution by north and south and by metro regions, etc., on an actual basis and on the basis of the AMO proposal. This schedule clearly states that Metro Toronto will gain to the extent of 15.2 million dollars and 10.6%, whereas regions will lose 6.5 million dollars and 3.2%. On the next page, 27, (attached) the increases and decreases by dollar amount and municipality are outlined and it is to be noted that five cities (boroughs) in Metro Toronto are winners and one is a loser. In the case of the regions, it is to be noted that there are 24 winners and 56 losers involving the 6.5 million dollars as previously stated.

One other important point is the advantage to the Province converting to a household base from a tax levy base. It is to be noted that a tax levy base provides municipalities with a built in escalating factor since levies, by and large, increase from one year to the next. Households, on the other hand, have a tendency throughout the Province to be reasonably stable and thus provide the Province with a "built in" control or capping mechanism on grant monies to be distributed.

On Page 16, third paragraph of the Provincial Government Discussion Paper, the following paragraph should be noted:

"Any conversion in the grant base causes a certain re-distribution of funds among municipalities. With a household grant, the municipalities with a high ratio of residents per household would tend to "lose", while municipalities with a low ratio would tend to "win"."

In my opinion, the City of Hamilton could very well be higher in average in number of persons per household when compared with other municipalities in the Province.

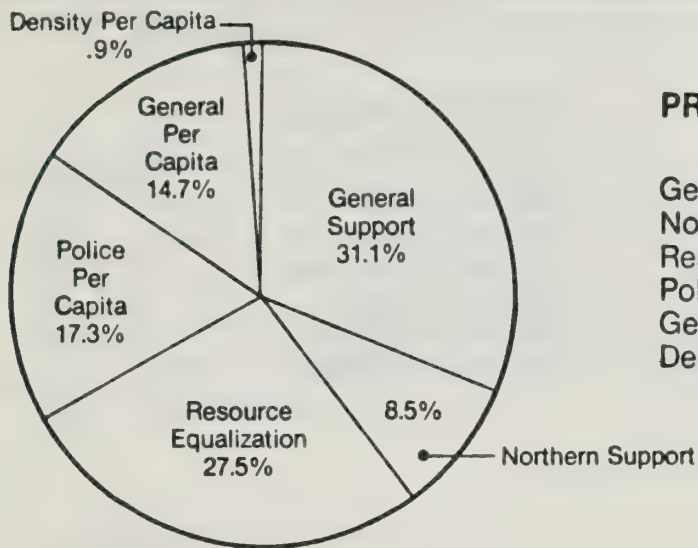
Conclusion

Any change whereby the allocation of funds for the Resource Equalization Grant is substantially reduced and per capital grants eliminated at the Provincial allocation level and where this difference is assigned to a household grant basis, the net result could be to reduce the funds flowing both to the City and to the Region.

For this reason, it would be appropriate that no change be made by the Province in the allocation of these funds for 1984 and that these alternate household calculations be supplied to each municipality by the Province for information and comparative purposes in 1984.

SCHEDULE 1

DISTRIBUTION OF UNCONDITIONAL GRANTS BY TYPE OF GRANT FOR ALTERNATIVE SCHEMES 1982 DATA



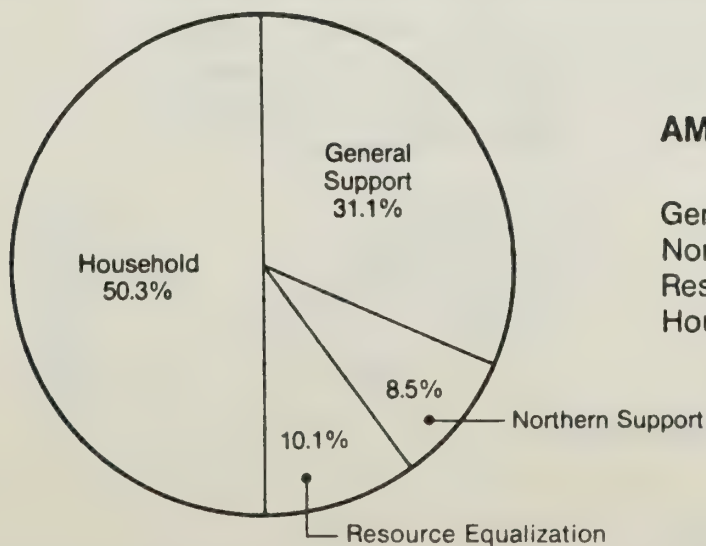
PRESENT SYSTEM

	(\$MILLIONS)
General Support	201
Northern Support	55
Resource Equalization	178
Police Per Capita	112
General Per Capita	96
Density Per Capita	6
TOTAL	648



PROVINCIAL ALTERNATIVE

Household Basic Services	345
Household Special Services	305
TOTAL	650

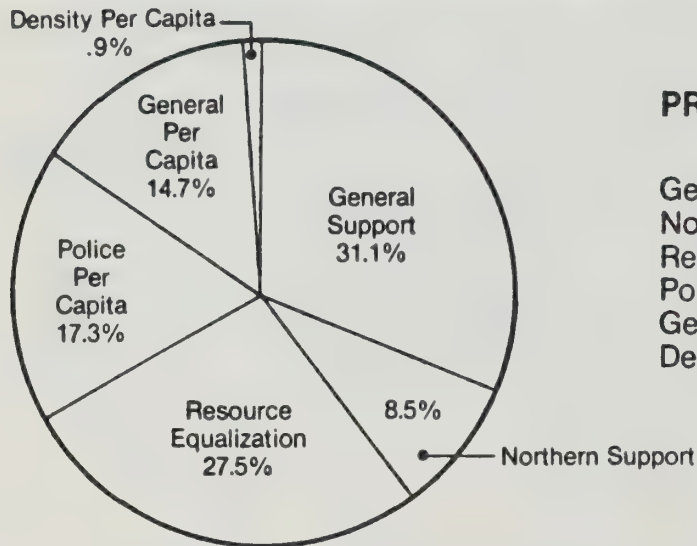


AMO PROPOSAL

General Support	202
Northern Support	56
Resource Equalization	66
Household	328
TOTAL	652

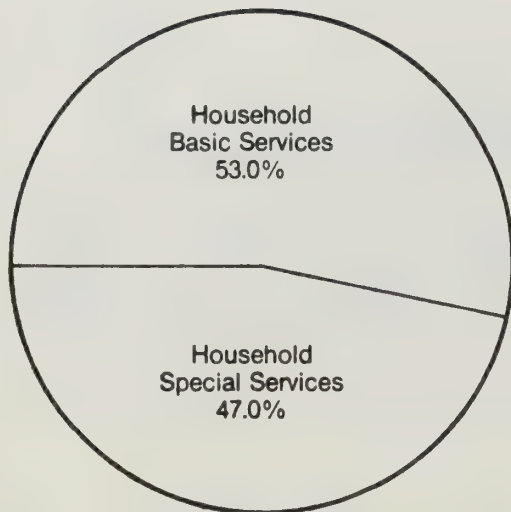
SCHEDULE 1

DISTRIBUTION OF UNCONDITIONAL GRANTS BY TYPE OF GRANT FOR ALTERNATIVE SCHEMES 1982 DATA



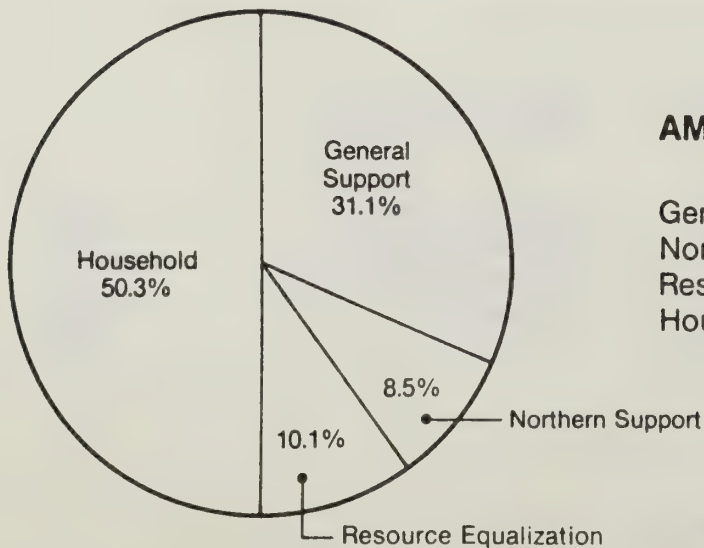
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TOTAL	650



AMO PROPOSAL

General Support	202
Northern Support	56
Resource Equalization	66
Household	328
TOTAL	652

9. Resource Equalization Grant formula used

$$\text{REG} = \text{NGDL} \times 0.6 \frac{(45,000 - \text{equalized assessment} / \text{grant household})}{45,000}$$

NGDL = net general dollar levy

Grant household = total households as adjusted to RDU's and some institutional population adjustment.

10. Resource Equalization Grant is a two-tier grant where upper-tiers are calculated separately from their lower-tiers. Payout of \$66 million.

Highlights

- . This proposal provides more grant funds to Cities South and Cities North than other alternatives examined. The additional funds are realized through a reduction in funding to the municipalities in Metropolitan Toronto.
- . This proposal has a lower number of municipalities with increases and a higher number of municipalities with decreases than other simulations. However, less money is being redistributed under this option, i.e. \$37 million vs \$40 million.
- . Compared to other alternatives this proposal has only 7 more municipalities in the \pm \$25 tax impact on residences. However, it has 467 municipalities with a \pm \$10 tax impact compared to only 448 under other alternatives examined.
- . It would appear that the reduction in funding to the rural areas occurs because of the seasonal adjustment to households and the increase in the spread in the household grant due to free policing from \$30 to \$42.

DISTRIBUTION BY SECTORS

	<u>1982 Actuals</u> \$ Millions	<u>New Grant</u> \$ Millions	<u>Increase</u> %
<u>South</u>			
Metro	143.6	158.8	10.6
Regions	207.1	200.6	-3.2
Cities	87.1	83.0	-4.7
Rural	<u>81.9</u>	<u>79.8</u>	-2.6
	519.7	522.2	0.5
 <u>North</u>			
Sudbury	28.1	27.6	-1.7
Cities	53.8	51.2	-4.8
Rural	<u>46.6</u>	<u>47.0</u>	1.1
	<u>128.5</u>	<u>125.8</u>	-2.1
	648.2	648.0	-
	<hr/>	<hr/>	<hr/>

CHANGES IN DISTRIBUTION BY SECTOR

	<u>Increases</u>		<u>Decreases</u>	
	<u>\$000's</u>	<u>#</u>	<u>\$000's</u>	<u>#</u>
<u>South</u>				
Metro	16,537	5	1,351	1
Regions	9,099	24	15,625	56
Cities	3,171	9	7,229	13
Rural	5,389	300	7,507	205
	<u>34,196</u>	<u>338</u>	<u>31,712</u>	<u>275</u>
 <u>North</u>				
Sudbury	62	1	525	6
Cities	-	-	2,582	4
Rural	2,307	106	1,814	69
	<u>2,369</u>	<u>107</u>	<u>4,221</u>	<u>79</u>
	 36,565	 445	 36,633	 354
	<hr/>	<hr/>	<hr/>	<hr/>

K.A. ROUFF
CITY SOLICITOR

FOR INFORMATION ONLY

W.M. ...
P.M. ...
D.R. ...
P.R.A. HOOKER
D.A. POWERS
A.K. MEEMA
SOLICITORS



SEP 20 1983
CITY CLERK

7(a)

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY SOLICITOR

CITY HALL
HAMILTON, ONTARIO
L8N 3T4
TEL. 526-4520

September 20, 1983

Mr. J. J. Schatz,
Secretary,
Finance Committee.

Dear Sir:

Re: Realty Taxes - Crown Agencies

Further to your memo of August 30, 1983 requesting information on the liability, if any, of provincial or federal government agencies respecting municipal realty taxes, the following is our opinion.

In 1885, in Attorney General of Canada vs Montreal, (1885) 13 S.C.R. 352, the Supreme Court of Canada ruled that the property of the Crown or property occupied by (as well as property owned by) Her Majesty or agents or servants of Her Majesty is immune from taxation and such immunity can be taken away only by express legislative enactment.

Neither The Municipal Act nor The Assessment Act bind the Crown.

Accordingly, land owned by or occupied by Her Majesty in right of Canada or Ontario is exempt from taxation, as is land owned or occupied by Crown agents, such as GO Transit, Ontario Housing Corporation, Ontario Land Corporation, to give a few provincial examples of Crown agents, or Canada Mortgage and Housing Corporation or The Canadian Broadcasting Corporation, for examples of federal Crown agents.

Notwithstanding that such lands are exempt from taxes, so that any assessment thereof is null and void and need not be appealed, the usual procedure for dealing with such lands would be for the municipality to seek from the higher level of government a grant in lieu of taxes in an amount that would be levied if the lands were not exempt but were ordinarily assessable. Even though such a grant-in-lieu may be agreed to, experience shows that its payment is frequently later than hoped-for by the Treasury Department. Nevertheless, because the lands are not assessable, no penalty and interest can accrue on the "overdue" payment of the grant because the grant is not a legally enforceable debt owing, but rather, is in the nature of a voluntary payment by the Crown to the City.

Canada Mortgage and Housing Corporation being a Crown agent,

it follows that, if a landowner has mortgaged his land to it and defaults on the mortgage, and if C.M.H.C. sells the land for less than is owing for the mortgage and realty taxes owed, then the City could in law lose some or all of the money owing to it for realty taxes. This is because the City cannot claim priority over the Crown's agent, C.M.H.C. It could also be said that the Crown is immune from payment of realty taxes, so that the City cannot force C.M.H.C. to pay the realty taxes. If C.M.H.C. sold to an ordinary taxpayer, realty taxes would again be payable by him.

Whether it has ever actually happened that the City lost realty taxes on a property because of an owner's default on a mortgage to C.M.H.C., I do not know. Perhaps the City Treasurer could answer that. As to loans or mortgages insured by Canada Mortgage and Housing Corporation, it would appear, from The National Housing Act, R.S.O. 1970, CH. N-10, as amended, Sec. 6(1)(h), that one of the conditions for C.M.H.C.'s insuring of the mortgage is its approval of the terms of payment of principal, interest and taxes in the mortgage. Therefore, in agreeing to insure the mortgage made by some approved lender to a particular borrower, provision is made at the outset to protect a municipality's claim for realty taxes, however, there seems to be no other reference to municipal taxes in that part of the Act.

According to both the City Treasurer (at the August 26, 1983 Committee meeting) and Mr. S. Neave, an official with C.M.H.C. consulted by the writer, the City does not lose its claim to realty taxes simply because a mortgage insured by C.M.H.C. is defaulted on by a borrower. The land was still liable for taxes because C.M.H.C. was not the owner or occupier thereof. With respect to the Residential Rehabilitation Assistance Programme (R.R.A.P.) under which C.M.H.C. makes loans, through the City as its agent, to various homeowners to rehabilitate their properties to prevailing standards, the Agreement between the City and C.M.H.C. is silent as to the City's claim for realty taxes if the loan is defaulted.

Again, Mr. Neave advised that most of the loans made are for less than \$10,000.00, so that only a promissory note, rather than any other security, secures the loan. If the loan is for more than \$10,000.00, a mortgage is demanded by C.M.H.C., but it would not usually be a first mortgage. According to Mr. Neave, C.M.H.C. would only make a claim to the land if C.M.H.C. held the first mortgage thereon.

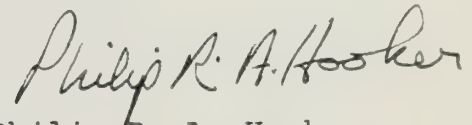
If C.M.H.C. did have a first mortgage, then, as pointed out above, if the proceeds of sale by C.M.H.C. did not cover its mortgage and all taxes owing, then the City could lose all or some of its claim for taxes because C.M.H.C. is a Crown agent.

Regarding the Ontario Home Renewal Programme (O.H.R.P.), the

monies for which are provided by the Ontario Ministry of Housing but are disbursed by the City to homeowner applicants pursuant to a regulation under The Housing Development Act, as amended, it should be noted that all such loans made are secured by a lien registered in the name of the City, not in the name of the Province, in accordance with the requirements of the regulation. The result is that Her Majesty in Right of Ontario, as represented by the Minister of Housing, has no actual claim on the land: the lien is in the name of the City only. The Province merely provides the funds and legislation behind the programme.

It is hoped that this letter answers your questions.

Yours truly,



Philip R. A. Hooker,
for K. A. Rouff,
City Solicitor.

PRAH:mk

c.c. Mr. W. H. McFarland,
City Treasurer.

FOR INFORMATION ONLY



7(6)

THE CORPORATION OF THE CITY OF HAMILTON

DAVID C. FREEMAN, City Architect &
FROM Co-ordinator, Lloyd D. Jackson Sq. DATE 1983 September 30th
Name & Title

FOR ACTION ☐

FOR INFORMATION ☒

File No. _____

TO: CITY COUNCIL ☐

(OR)

FINANCE

Committee ☐

SUBJECT

SEMINAR ATTENDANCE

RECOMMENDATION

BACKGROUND (If necessary attach material)

Attached is a summary of my notes taken at a seminar September 1, sponsored by the Ontario Municipal Management Development Board, on the subject of Japanese Management techniques.

This was a most intensive and instructive session, lasting seven hours, and attended by people from various municipalities.

The seminar leader, Charles McMillan, has spent considerable time in Japan, Sweden, the U.S.A., and Britain, in comparing productivity and management techniques. His presentation was precise and interesting, with much use of visual aids. Particularly in the area of personal interrelationships, we could learn a great deal from such techniques.

THEORY Z & QUALITY CONTROL CIRCLES

Seminar sponsored by Ontario Municipal Management Development Board, September 1, 1983.

Leader:

Dr. Charles McMillan, York University Faculty of Administrative Studies; a recognized authority on the basis of Japanese management and productivity techniques.

Purpose:

To study Japanese management techniques as they might be applied to Canadian situations; especially to understand "Theory Z" implications, and the role of the so-called "quality control circles" in attaining low defects and efficient production.

Introduction:

In recent years Japanese business has been remarkably successful. That success is misunderstood here, as western business tends to look for quick fixes, quarterly balance sheets. The overall perspective is generally overlooked even though "cultural differences" may be assigned a greater importance than they deserve.

There is a vast imbalance in understanding between Japanese and Canadians, although Japan is our second most important trading partner. Thousands of Japanese study English and business in both Canada and the US (there are some 25,000 Japanese studying in the U.S.). Very few Canadians study Japan. There are more academic exchanges with Belgium than with Japan.

Urban management is carefully studied in Japan, as part of operating a small country which is 80% forests and mountains, but has a population over 100 million. Government levels are similar to ours: a national state with 47 prefectures and typical municipal governments.

There are presently 19 new cities - "Technopolis" - in which planners are searching for better answers to high density living, coping with extreme earthquake zones, and severe weather.

Japanese management, in an international study, was rated 1st in the areas of forward-looking and outward-looking, whereas Canada was rated 14th. Education and training are of paramount importance to the individual and the nation.

Research and development objectives are 4% of GNP, most of that by businesses, whereas in Canada R & D might be 1%, and most of that in government and universities. Taxation policies encourage this as well as investment in the latest technologies. Potential for growth is always being sought after.

The Japanese are very good at setting goals and they expect that they will change to achieve them. They are already telling us -

in English - what their goals are for 1990. Managers and workers operate together in this context. They also exchange with government regularly, sending the best people to learn from the other sector. Information is the real key to their success.

Middle class equality is the norm, as typified by uniforms for school and work. Competition is fierce, based on performance. Mathematical knowledge is very high, as is time spent on homework, compared to other countries. Children are prepared before age 3 to get into kindergarten, and so all along the line, to get into "the best" universities or technical schools.

Human Resource Planning

There are two models as philosophic background: the Labour Market model, and the Human Capital model.

In the former as seen in most Western countries and businesses, organizations are formed around the size and makeup of a labour market. It is implicit that management has the prerogative to hire/fire and lay off as seen necessary. Labour is therefore a variable cost, to be adjusted to market trend or business cycle. Technology is seen as a substitute for workers. The consequences: low job satisfaction, high turnover, accidents, sickness; high cost of innovation, limited premium on improved training. This theoretical model is somewhat complicated by unions, but the basis still remains. Polarization exists between management and Labour.

In the human capital model, the work force is seen as stable, carefully selected and intensively trained. Layoff is not a normal strategy; in fact, the onus is placed on management to retain employees. As a result, there is great commitment and motivation, reduced conflict and anxiety, intense loyalty. Labour cost is not a variable. Technology allows redirection of labour, does not replace it. Planning must be very precise since virtually the only variable permitted is the extent and cost of technology. Unions in Japan represent a very high percentage of workers - perhaps 50% - but they are normally company unions, not industry wide. Most workers would not consider moving from one company to a competitor.

Quality Control Circles:

"Quality Control Circles" are supposedly an American innovation, coming from the need to inspect all production thoroughly, and with the intention of democratizing the work force. While they were never really used in the U.S., in Japan they appeared with the time and motion studies done by Edward Deming after the Second World War. Generally speaking, the Quality Control Circle is voluntary and excludes managers, comprises 8-12 people who meet on their own schedule and sometimes on their own time, with the goal of improving their own work standards. They are highly competitive with other circles, and work toward prizes offered in the company and across the country. There are about 100,000 such circles registered,

representing perhaps one million workers. They prepare agendas, meet and discuss work methods and problems. Promising ideas are eventually presented to management. Decision making for management usually takes the form of ratifying decisions already made at a lower level.

To adopt this approach requires incentive and the full commitment of management. The latter is certainly present; the former is provided by the urge to compete for survival, and to lead. For the approach to succeed, participants must have access to a full data base or complete information, the training to understand problems, the ability to get expert help when needed, and feedback as solutions are tried. All these are communication techniques.

The Japanese "Corporate Culture" emphasizes shared expectations between various levels of workers, not divisions between management/Labour. A healthy organization is one which strikes a balance between stability and change, under dynamic leadership. Young organizations may have too much change; but older ones, and especially public institutions, tend to sacrifice healthy change to reinforce stability.

It is not suggested that the Japanese model be adopted uncritically. Rather, it should be a mirror in which we can see ourselves and modify our own behaviour to suit our objections. Some western companies have done this - IBM is the prime example and has been tremendously successful. In Canada, Nova Corporation uses these techniques. Recently, Ford of Canada television ads seem to show quality control circles in operation, and they certainly emphasize the role of the assembly line workers in achieving quality.

Conclusions:


Some of the possibilities of application for Japanese management techniques to municipal governments are obvious. Our work forces are very stable - almost "a job for life", yet the advantages of that base are not explicit as in the Human Capital model. Training on the job and at outside institutions is probably more available than in most private companies, and yet is nowhere near extensive enough to move into the electronic age.

The two exhibits appended, Quality Management - A Total System (1) and Contrasts in North American and Japanese Organizations (2) illustrate most of the major points.

The following list was offered by Mr. McMillan as practical suggestions for an organization to move toward a "Theory Z" management system:

- 1) There is no "best" way
- 2) Don't concentrate on major points of conflict-go after areas where results can be seen
- 3) In union situations, make sure that co-operation is not bargainable
- 4) Training of first line supervisors to deal with management issues is critical
- 5) Planning and operation must be in constant communication
- 6) Change the policies which imply mistrust and which over-regulate workers
- 7) Share all meaningful information

Hamilton is twinned with Fukayama, an industrial city of similar size. Perhaps consideration should be given to using our connections with government and industry there to improve our understanding of their techniques.



DAVID C. FREEMAN

Further Reading:

- | | |
|--|--|
| Ezra Vogel | <u>Japan as Number One</u> - Harvard University Press - 1979 |
| Chuck Wingis | <u>New Connections in The Silicon Valley</u> in "Industrial Marketing" March 1981 |
| R. T. Pascale | <u>Personnel Practices and Employee Attitudes</u>
A survey of Japanese and American managed Firms in the U. S. - "Human Relations" Vol. 31 (1978) |
| Charles J. McMillan - new book to be published this fall | |

Exhibit 1
Quality Management - A Total System

Issue	Key Consideration	Issue	Key Consideration
Top Management Commitment	CEO is the key to assuming responsibility for quality	Quality Training	QC circles provided with in-house training on basic statistical tools and cause/effect diagrams
Quality Philosophy	Zero defects are the major long term goal of the organization	Quality Supervision	Foremen and supervisors trained in human relations, quality control methods, and product scheduling
Quality Responsibility	Organization is structured to utilize quality improvements efforts through QC circles	Quality Consultation	QC circles and foremen provided with staff resources to analyze engineering and accounting costs, e.g., machine set up time, variable costs, and down time
Quality Awareness	Publicly expressed commitment to quality through corporate communications and newsletters	Quality Incentives	Compensation of workers and QC circles linked to defect improvements, better scheduling, reduced start up times
Quality Purchasing	CEO is directly tied to Quality Inspection and Materials Handling for external supply purchases	Quality Recognition	Public recognition for groups and individuals responsible for quality improvements and suggestions
Quality Scheduling	Joint responsibility for scheduling tied to Quality Inspection, Materials Purchasing, and Production Foremen	Quality Feedback	Structured learning system (committees, newsletters, seminars) to disseminate and improve quality improvement

Table 2
Contrasts in North American and Japanese Organization

	North American	Japanese
Employment	Short Term, Market Oriented	Life Time, Career Oriented
Management Values	Openness and Accountability	Harmony and Consensus
Management Style	Action Oriented, Short Term Horizons	Perfectionism in Long Term Paralysis in Short Term
Work Values	Individual Responsibility	Collective Responsibility
Control Processes	Formalized and Explicit	Not Formalized and Implicit
Learning Systems	External Consultants and Universities	Internal Consultants and Company Training

FOR INFORMATION ONLY



7(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland
Treasurer and Commissioner of Finance DATE 1983 September 21
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

Joint Report on the Attendance of Messrs. R. Hammel and T. Daw at the Association of Municipal Clerks and Treasurers of Ontario (A.M.C.T.O.) Conference held in Toronto July 3 to July 6, 1983

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

See attached report.

Att.

City of Hamilton
Treasury

Joint Report on the Attendance of Messrs. R. Hammel and T. Daw
at the Association of Municipal Clerks and Treasurers of Ontario
(A.M.C.T.O.) Conference held in Toronto July 3 to July 6, 1983

1. GENERAL

This was the 45th Annual Meeting and First Professional Development Institute of the A.M.C.T.O. This is a large conference represented by many of the municipalities in Ontario and this year there were between 400 to 500 delegates, in addition to the spouses and children of the delegates. The conference delegates were housed, and all the workshop sessions, meetings and lectures were held, at the Westin Hotel, 145 Richmond Street, Toronto. The facilities of this hotel are well suited for a large conference such as this, with its large capacity ball room for the general sessions, and many individual rooms of varying size where the workshop group sessions were held.

An important part of the annual meeting, of course, is to present various reports for the current year; several position papers were presented to this year's conference and included:

- (a) The Subject of Wrongful Dismissal; the conclusion of this document was that the Association has decided not to establish a program that would be designed to assist or advise members on matters of wrongful dismissal;
- (b) Rules of Behaviour for the A.M.C.T.O.; this paper is related to specific rules, guidelines and disciplinary measures for members with the A.M.C.T. designation.

In addition to the above, other reports and discussion papers were presented at the annual meeting at various times throughout the conference.

2. PURPOSES AND ACTIVITIES OF THE CONFERENCE

One of the Association's main functions is to improve the professional standards and promote the interests of its members in carrying out their respective municipal duties. This annual conference provides an opportunity for members to participate in group sessions and one-on-one encounters with representatives from other municipalities and to share and exchange information and opinions. In addition, the Association is attempting to provide more formal training and educational facilities for its members.

Registration on Sunday, July 3, 1983, and the welcoming reception which followed, provided the delegates with an opportunity to renew old acquaintances and develop new ones amongst their peers in other municipalities.

2. PURPOSES AND ACTIVITIES OF THE CONFERENCE - continued

The concurrent workshop sessions held on Monday, July 4th and Tuesday, July 5th, were presented by various groups both inside and outside of the organization, and included the following:

Monday, July 4th

Group 1 - Advisory Committee of Municipal Clerks

- Topic #1 "The New Planning Act - Several Years Later"
- Topic #2 "Quality of Working Life - Health of the Municipal Organization"

Group 2 - Advisory Committee of Municipal Treasurers

- Topic #1 "Provincial Proposals of Apportionments and Grant Proposals"

In February 1983, the Minister of Municipal Affairs & Housing issued a discussion paper entitled "Municipal Cost Sharing and Unconditional Grants" which had been distributed to all municipalities by the Association of Municipalities of Ontario (A.M.O.) and the Ministry of Municipal Affairs & Housing. After reviewing feedback from the various municipalities, A.M.O. developed a response to the discussion paper on cost sharing and unconditional grants.

A panel, comprised of representatives from the Ministry and a sub-committee appointed by the A.M.O., presented the arguments for and against the various proposed changes. Basically, under the cost sharing, the Province was proposing the encouragement of county/region reassessment under Section 63 of The Assessment Act which would lead to a uniform upper-tier mill rate and also elimination of payments-in-lieu of taxes in the cost sharing calculation. Insofar as the unconditional grants are concerned, it had been proposed that the six existing unconditional grants be replaced with a two grant system calculated on a household basis, i.e., a basic service grant and a special service grant.

A.M.O., in response to these proposals, recommended that the Province develop several alternatives illustrating the implementation of Section 63 on a county/region wide basis and that they be reviewed and discussed with them. It was also recommended that the method of allocating payment-in-lieu of taxes be studied further in conjunction with this proposal. With respect to unconditional grants, it was recommended that the Province be advised that a transfer system based solely on a household count was not acceptable and that a blended system incorporating both a household grant and a levy based grant be developed based on certain characteristics.

2. PURPOSES AND ACTIVITIES OF THE CONFERENCE - continued

It was pointed out by the panel that both the discussion paper and the response were to be reviewed as only one step in an ongoing process between the Province and A.M.O. in developing an equitable and simplified transfer payment process.

Topic #2 "Cash Flow and Investment Policies"

Topic #3 "The Budget as a Working Tool"

This paper was presented by a panel of three consisting of a Treasurer, A Clerk-Treasurer, and by a Management Policy advisor of the Ministry of Municipal Affairs and Housing. It is a brief overview of some of the problems and challenges involved in setting guidelines for, and preparing and controlling a current budget (and to a lesser extent, the capital budget). Naturally, each municipality has their own individual guidelines and approach to budgeting, but it is interesting to note that many of the suggestions in the presentation are a part of the City of Hamilton's budgeting practices, such as:

- (a) preparing the capital budget before the current budget;
- (b) preparing the current budget as early in the year as possible;
- (c) addressing operating costs when new facilities planned;
- (d) having formal guidelines for budgetary control;

Group 3 - Education Committee

Topic #1 "CMO Provincial Development Program"

Topic #2 "What Modern Office Technology Can Do For You"

Tuesday, July 5th

Group 1 - Ontario Municipal Personnel Association

Topic #1 "Wrongful Dismissal"

Topic #2 "Bill 179 - The Inflation Restraint Act"

Topic #3 "How to Bring About a Smooth Transition from Clerk/Treasurer to C.A.O."

2. PURPOSES AND ACTIVITIES OF THE CONFERENCE - continued

Group 2 - Association of Municipal Tax Collectors of Ontario

Topic #1 "Tax Collections - Problems and Solutions"

This session was presented by the Association of Municipal Tax Collectors of Ontario and the panel participants included representatives from the Cities of Oshawa, Burlington and Toronto. In addition, Mrs. Ruth Gould, a bailiff from the City of Toronto, addressed the group and explained the role of a bailiff in the collection of both realty and business taxes for a municipality, and the problems encountered in this area.

A lengthy discussion was held on the importance of tax certificates and the obligation of the municipality to provide information relative to outstanding items not shown at the time the certificate was issued.

A presentation was also made on tax collection procedures used by municipalities in which various collection methods were outlined including the use of the bailiff and a collection agency.

Group 3 - Municipal Information Systems Association

Topic #1 "How to Select the Right Micro-Computer - Guidelines for Municipalities"

Group 4 - Ontario Municipal Management Development Board

Topic #1 "Resolving Conflict in Your Municipal Office"

This was a very interesting and enjoyable seminar presented by Dr. Bryan Smith of the firm of Jackson Smith Ltd., Organizational Consultants. Dr. Smith involved all attendees in a group participation exercise relating to discussions of how people communicate with each other, and suggestions on how to deal with problem situations involving people. Discussions of this kind are extremely helpful in learning how to better relate to people and minimize disruptions in the office due to conflict.

Group 5 - Advisory Committee of Municipal Clerks

Topic #1 "Duties of the Clerk"

Topic #2 "Conflict of Interest Act - Responsibilities of the Clerk"

All of the above presentations were made by Treasurers, Clerks and other officials of many municipalities in Ontario under the guidance and with the co-operation of the Board of Directors of the Association.

2. PURPOSES AND ACTIVITIES OF THE CONFERENCE - continued

Group 5 - Advisory Committee of Municipal Clerks - continued

Tuesday conferences also included the following concurrent workshop sessions:

- 1) "Session for new Clerks, Treasurers and Clerk-Treasurers", presented by two A.M.C.T.O. Committee members;
- 2) "A Review of Recent Changes to OMERS"

Gerry Tyson, Director of Administration for OMERS, gave a brief summary of changes to the plan effective January 1, 1983, for example:

- a) the "90" factor was introduced (if service plus age = 90, the member has option to retire early);
- b) early retirement pension reductions set at a flat 5% per year before normal retirement age, where the "90" factor does not apply. This percentage is a reduction from the previously used actuarial factors;
- c) improved portability with respect to deferred pensions and prior service;
- d) increase to pensioners of 4% as of July 1982.

It is interesting to note that in OMERS' application to the Province for the above improvements, according to Mr. Tyson,

- i) OMERS recommended a 2% per year early retirement reduction but were allowed only 5% (see (2) above);
- ii) OMERS recommended a 60% survivor's pension (as opposed to the current 50%) but got no change.

A question was raised by one of the members that in view of the sound financial position of OMERS if there is a possibility that employee contributions might be lowered from their present rate. Mr. Tyson suggested that OMERS practice is to keep improving the plan with any surpluses they may have rather than lowering the contribution rate.

- 3) "Municipal Insurance - How to Evaluate Programs", presented by Paul Braithwaite, The Wyatt Company;
- 4) "Personal Financial Planning", presented by Robert Innes of Touche Ross & Company.

3. BENEFITS TO THE CORPORATION OF THE CITY OF HAMILTON

In our opinion, the benefits of attending this conference are chiefly the value of exchanging information and ideas with other municipalities and of acting upon some of this information to improve the efficiency and effectiveness of programs and the staff involved. In addition, most of the seminars, lectures or workshop sessions are interesting and informative, and provide a question and answer period. The knowledge gained at this conference is shared with staff at all levels through improved attitude and communications skills, with a consequent improvement in the operations of the Corporation.

4. CONTINUED ATTENDANCE IN THE FUTURE

It appears that this well established Association is certainly endeavouring to continue as a progressive and modern organization as is evidenced by the Association's involvement in educational activities, and the workshop and lecture sessions presented at this year's conference. In our opinion, the exposure to different methods of operation in other municipalities during informal discussions and during workshop sessions, and the opportunity to hear and share new ideas, is an invaluable learning experience. For these reasons, we respectfully suggest that representation at this conference by Treasury staff continue in the future.

5. POSSIBILITY OF A FUTURE CONFERENCE HELD IN HAMILTON

The Association for the past nine years has established Toronto as being the permanent home for the annual conference.

It would appear that Toronto is preferred because of its large size, central location and transportation facilities. It is hoped that with the start of construction in Hamilton of a major hotel and the possibility of renovating other existing facilities for hotel space, Hamilton may very well be considered as a location for this large conference in the future.

In order to make a presentation to this Association, (or indeed, to any other conference we are trying to attract), we would suggest that a material package be prepared on the City of Hamilton with respect to conference facilities, hotel space, points of interest and other activities. This package could be forwarded to the Association with a request to consider Hamilton as the site of a future conference.

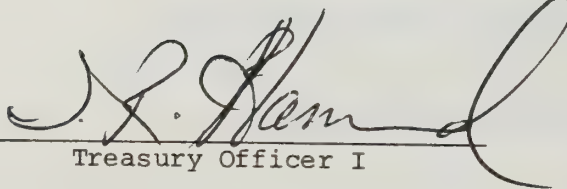
6. CONCLUSION AND RECOMMENDATIONS

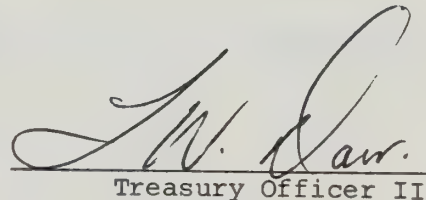
- a) We had noted that some municipalities at the conference were distributing pins or buttons showing the name of their municipality. This type of approach naturally leads to a conversation and questions about the municipality, e.g., where is it? (in some cases), what events or activities does the municipality offer? Aside from the possibility of obtaining a future conference, the promoting of the municipality in this manner could lead to increased tourism in this area. Similar or other promotional material could be made available to other attendees from the City of Hamilton for distribution at future conferences in other municipalities.

6. CONCLUSION AND RECOMMENDATIONS - continued

- b) As evidenced by the many topics involved in this and other conferences, much time and effort has been expended by the members of the boards of various associations and by all of the participants. Many meetings are held throughout the year, papers written, resolutions prepared and presentations arranged and given on timely subjects. Much of this effort is directed towards the Annual Meeting of the conference where all of this data is then made available.

Accordingly, after receiving the completed reports from the conference attendees, we respectfully suggest that the Committee may wish to give consideration to depositing a copy of these reports, and other information available with respect to the conference, in a central location such as the City Clerk's Department. The reports would then be available for the information of any interested elected official or staff member. It would also provide a base for new or existing staff to obtain information on the workings of the particular association in which they may become involved.


Treasury Officer I


Treasury Officer II

1983 September 20
Att'd



THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Office of the Clerk

526-4140

P.O. Box 910, Hamilton, Ontario L8N 3V9

RECEIVED

SEP 21 1983
CITY CLERKS

FOR INFORMATION ONLY

September 21, 1983

Refer to File No.

Attention of

7(d)

Mr. Ed Simpson, Clerk
City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario
L8P 1H4

Dear Mr. Simpson:

Finance Committee Report 18-83 - Air Ambulance
Helicopter Service

Attached for your information is a certified copy of Item 3 of Finance Committee Report 20-83, which was approved by Regional Council on September 20, 1983.

Yours very truly,

Joan M. Gallipeau, A.M.C.T., C.M.C.,
Regional Clerk

JMG/neb
Attach.



THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Office of the Clerk
119 King Street West, 15th floor

526-4140

Mailing Address:
P.O. Box 910,
Hamilton, Ontario L8N 3V9

Refer to File No.

Attention of

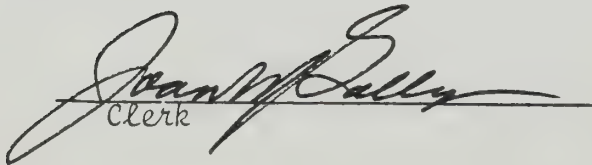
Your File No.

3. THAT Council support the implementation of an air ambulance helicopter service based in the Hamilton-Wentworth Region in order to service the requirements of Hamilton and the surrounding area recognizing that this service is the responsibility of the Ministry of Health; and

That this resolution be forwarded to the area municipalities, the Regions of Niagara and Haldimand-Norfolk, local M.P.P.'s and health agencies.

I hereby certify the foregoing to be a true copy of Item 3 of FINANCE COMMITTEE Report 18-83, which was approved by Regional Council on September 20, 1983.

*Dated at Hamilton,
this 23rd day of September, 1983.*


Clerk

FOR INFORMATION ONLY



7(e)

THE CORPORATION OF THE CITY OF HAMILTON

FROM W. H. McFarland
Treasurer and Commissioner of Finance DATE September 23, 1983
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Summary of Civic Properties Rental Arrears

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

Attached is a statement of Civic Properties Rental Arrears as at August 31, 1983, with a comparison to June 30, 1983.

c.c. Mr. K. A. Rouff, City Solicitor
Attention: Mr. P. R. A. Hooker

Mr. D. W. Vyce, Director of Real Estate
Attention: Mr. J. G. Skelton

City of Hamilton
Treasury

SUMMARY OF CIVIC PROPERTIES RENTAL ARREARS
as at August 31, 1983
with Comparison to June 30, 1983

Page No. (1)	Description (2)	June 30, 1983		August 31, 1983		Increase or (Decrease)	
		No. of Accounts (3)	Amount (4)	No. of Accounts (5)	Amount (6)	No. of Accounts (7)	Amount (8)
2	ACCOUNTS WITH TREASURY	25	4,385.62	24	1,481.62	(1)	(2,904.00)
6	ACCOUNTS WITH LEGAL (CIVIC)	1	1,513.00	1	1,359.34		(153.66)
7	AIRPORT PROPERTIES	4	(330.34)	4	(509.42)		(179.08)
8	ACCOUNTS WITH COLLECTION AGENCY	6	5,530.00	3	1,840.00	(3)	(3,690.00)
		36	11,098.28	32	4,171.54	(4)	(6,926.74)

STATEMENT OF CIVIC PROPERTIES RENTAL ARREARS
as at August 31, 1983
with Comparison to June 30, 1983

ACCOUNTS WITH TREASURY						
Name (1)	Address (2)	June 1983 (3)	August 1983 (4)	Increase or (Decrease) (5)	Monthly Rent (6)	Comments (7)
Marilyn Yenson	52 Allan Avenue	30.00	(285.00)	(315.00)	285.00	Prepayment of rent.
Dofasco Inc.	Beach Road (Lands)	(209.80)	(209.80)		209.80	Prepayment of rent.
Gary & Valery Halligan	213 Belmont Avenue	275.00	205.00	(70.00)	275.00	Arrangements made to pay additional \$70.00 per month towards arrears.
Susan Digby	221 Belmont Avenue		(15.00)	(15.00)	295.00	Prepayment of rent.
Frank & Irene Dickson	151 Belview Avenue	(275.00)	(275.00)		275.00	Prepayment of one month's rent.
Michael & Maria MacPherson	172 Belview Avenue	1,380.00	1,340.00	(40.00)	255.00	Arrangements made to pay additional \$25.00 per month towards arrears.
Evelyn McLaren	44 Century Street	415.00	560.00	145.00	185.00	Arrangements made to pay additional \$50.00 per month towards arrears.

STATEMENT OF CIVIC PROPERTIES RENTAL ARREARS
as at August 31, 1983
with Comparison to June 30, 1983

ACCOUNTS WITH TREASURY - Continued

<u>Name</u> (1)	<u>Address</u> (2)	<u>June</u> 1983 (3)	<u>August</u> 1983 (4)	<u>Increase</u> or (Decrease) (5)	<u>Monthly</u> Rent (6)	<u>Comments</u> (7)
Sheila Rowsell	212 Cope Street	50.00		(50.00)	275.00	
McNab Arms Restaurant	Dundurn Castle	3,000.00	3,000.00		1,500.00	Tenant has made arrangements to pay balance of arrears by September 15, 1983
Ronald & Cheryl Mol	1305 Golf Links Rd.	395.00		(395.00)	395.00	
Timothy & Dolores Todd	35 Hawthorne Avenue	(30.00)	(10.00)	20.00	10.00	Prepayment of rent
Lynn Macdonald	50 Holly Ave.	270.00	(265.00)	(535.00)	265.00	Prepayment of rent
Carson & Evelyn Toombs	2787 King Street East	(200.00)		200.00	200.00	
Board of Wesley Youth	401 King Street West	(550.00)	(550.00)		550.00	Prepayment of one month's rent.

STATEMENT OF CIVIC PROPERTIES RENTAL ARREARS
as at August 31, 1983
with Comparison to June 30, 1983

ACCOUNTS WITH TREASURY - Continued

Name (1)	Address (2)	June 1983 (3)	August 1983 (4)	Increase or (Decrease) (5)	Monthly Rent (6)	Comments (7)
Ronald Morris	53 Lake Avenue		(185.00)	(185.00)	185.00	Prepayment of rent.
Mannuel Fidalgo	Locke Street North (Lands)	(90.00)	(70.00)	20.00	10.00	Prepayment of rent
Red Hill School	1 Mount Albion Road	(500.00)	(500.00)		500.00	Prepayment of one month's rent
Peter Papnaum	Mountain Arena	700.00	700.00		700.00	Terms of lease state rent is payable 20 days after close of month
Antonia Spoletti	120 Ray Street North	(20.00)	(40.00)	(20.00)	10.00	Prepayment of a few months rent.
Hamilton Theatre Inc.	37 Strathcona Avenue	(700.00)	(700.00)		700.00	Prepayment of rent.
Gerald & Brenda Almas	205 Traquina Ave. N.	(300.00)		300.00	300.00	
Richard Morrison	1079 Upper James	688.42	688.42		764.04	Tenant is in receivership. and has no funds on hand. Therefore, the account will be treated as uncollectible.

STATEMENT OF CIVIC PROPERTIES RENTAL ARREARS
as at August 31, 1983
with Comparison to June 30, 1983

ACCOUNTS WITH TREASURY - Continued

Name (1)	Address (2)	June 1983 (3)	August 1983 (4)	Increase or (Decrease) (5)	Monthly Rent (6)	Comments (7)
Big Brothers Assoc.	45 Victoria Ave. A.		(1,780.00)	(1,780.00)	902.08	Grant approved by City Council at its meeting of June 28, 1983.
Reta Johnson	541 Wellington St. N.	(48.00)	(32.00)	16.00	8.00	Prepayment of a few month's rent.
Visiting Homemakers Association	125 Wellington St.S.	(300.00)	(300.00)		300.00	Prepayment of rent.
Allen & Sharon McDonagh	119 West Ave. S.	600.00	550.00	(50.00)	280.00	Tenancy terminated July 21, 1983 Arrangements made to pay \$25.00 per month towards arrears.
Allen & Sharon McDonagh	127 West Ave. S.		(295.00)	(295.00)	295.00	Rent paid monthly in advance by the Department of Social Services.
Willis & Joan Lingelbach	1086 West 5th St.	(185.00)		185.00	185.00	
E. Muraca	York Street (Lands)	(10.00)	(50.00)	(40.00)	10.00	Prepayment of rent.
		4,385.62	1,481.62	(2,904.00)		

STATEMENT OF CIVIC PROPERTIES RENTAL ARREARS
as at August 31, 1983
with Comparison to June 30, 1983

ACCOUNTS WITH LEGAL (CIVIC)

<u>Name</u> (1)	<u>Address</u> (2)	<u>June</u>	<u>August</u>	<u>Increase or (Decrease)</u> (5)	<u>Monthly</u>	<u>Comments</u> (7)
		<u>1983</u> (3)	<u>1983</u> (4)		<u>Rent</u> (6)	
Canadian Rubber Dealers and Brokers Ltd.	240 Burlington St E.	1,513.00	1,359.34	(153.66)	1,513.00	Tenancy terminated March 31, 1983 Disagreement on payment of final month's rent due to repairs made on the premises by the tenant. Awaiting further advice from Legal Department.
		1,513.00	1,359.34	(153.66)		

STATEMENT OF CIVIC PROPERTIES RENTAL ARREARS
as at August 31, 1983
with Comparison to June 30, 1983

AIRPORT PROPERTIES

Name (1)	Address (2)	June 1983 (3)	August 1983 (4)	Increase or (Decrease) (5)	Monthly Rent (6)	Comments (7)
Avis Car Inc.	Airport	19.83	19.83		159.50	Difference in records.
Budget Rent A Car	Airport	19.83		(19.83)	159.50	
Canadian Warplane	Airport	(250.00)	(250.00)		250.00	Prepayment of rent.
Guyatt Co. Ltd.	Airport	(120.00)	(40.00)	80.00	40.00	Prepayment of rent.
David Strom Ltd.	Airport		(239.25)	(239.25)	239.25	Prepayment of rent.
		(330.34)	(509.42)	(179.08)		

STATEMENT OF CIVIC PROPERTIES RENTAL ARREARS
as at August 31, 1983
with Comparison to June 30, 1983

ACCOUNTS WITH COLLECTION AGENCY

Name (1)	Address (2)	June 1983	August 1983	Increase or (Decrease)	Monthly Rent	Comments (7)
		(3)	(4)	(5)	(6)	
David & Jeanine Jenkins	50 Allan Avenue	295.00	455.00	160.00	280.00	Tenants vacated without notice in August, 1983. Account sent to Collection Agency September 6, 1983.
Stanley & Cheryl Waite	149 Belview Avenue	1,010.00		(1,010.00)	265.00	Tenants vacated without notice in December 1982. Account sent to Collection Agency February 10, 1983.
Ronald Lucas	98 Burton Street	735.00	735.00		200.00	
Stuart & Susan Beatty	499 Charlton Ave. East	1,750.00		(1,750.00)	300.00	Tenant vacated without notice in May, 1983. Account sent to collection agency June 7, 1983.
Jennifer Robertson	499 Charlton Ave. East	650.00	650.00		325.00	
James Carter	7 Limeridge Rd. E.	1,090.00		(1,090.00)	225.00	
		5,530.00	1,840.00	(3,690.00)		

FOR INFORMATION ONLY



7(f)

FROM D.W. Vyce, Director Real Estate DATE 1983 October 04
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. (2719)

TO: CITY COUNCIL ☐ (OR) FINANCE COMMITTEE ☒
Committee

SUBJECT

Report on the 15th Annual Conference, Ontario Association of The Appraisal Institute of Canada - September 22, 23 & 24 - Waterloo

RECOMMENDATION

For Information Only.

D. W. Vyce

BACKGROUND

This past September 22nd to 24th, Mr. D. W. Vyce, Director of Real Estate, and Mr. R. A. Buckle, Chief Appraiser, represented the City of Hamilton at the 15th Annual Conference of The Ontario Association of The Appraisal Institute of Canada held in Waterloo, Ontario.

The Conference opened with the 1983 Annual General Meeting of the Ontario Association, A.I.C. Reports were received from the various Committees for the year 1982-1983. I have been invited to be a member of the Finance Committee of the Association.

Some matters which surfaced at the meeting were interesting to note: -

- (a) the attaining of a professional status for the real estate appraiser should be pursued.
- (b) the Institute should continue to concentrate on professional development, education and public relations.
- (c) a constant rapport with other appraisal organizations should be maintained.

Continued

BACKGROUND Continued

- (d) The President touched on the publicity surrounding the sale of the Cadillac Fairview apartment portfolio in Toronto and pointed out that the case is in the hands of the Professional Practice Committee of the A.I.C. and is being fully investigated. As a result of the Cadillac-Fairview/Greymac Trust affair, the Government of Ontario is preparing a White Paper which could suggest changes under The Trust Companies Act. Since some of the proposed changes include how appraisals are to be handled, our Institute has submitted a letter to the Honourable Robert Elgie, Minister of Consumer & Corporate Affairs which states the Ontario Association is prepared to submit a brief pertaining to any legislative changes being contemplated which relate to the valuation of real estate. The purpose in doing so is to ensure that any amendments are not in contradiction to sound appraisal principles and represent the best interests of our membership.

The Conference Theme 'Involvement - The Key to 83' was very timely and had a direct relevance with current projects now underway here in Hamilton, particularly as they relate to the redevelopment of Gore Park.

One of the most effective speakers at the Conference was His Worship Norman W. Jary, Mayor of Guelph, whose topic was "How to Save Downtown-Involvement". He related how, through active participation and co-operation, the downtown business leaders, local politicians and the senior levels of government were successful in encouraging the \$30 million Eaton Centre complex to locate in downtown Guelph, and more importantly, provide a people-oriented focus with a symbiotic relationship with existing business. It was the Mayor's firm conviction that the 'heart' and the raison d'etre of a community is found in its downtown core, and, for the long term survival of any community, a thriving downtown is a necessity.

He also stated that with the millions of dollars spent over the years on infrastructure such as sewers, transportation, and private commercial development, a leader would be remiss, if not negligent, to permit any deterioration of the downtown core to occur. While Mr. Jary spoke specifically on the Guelph experience, the implications for other small towns were obvious, and had many parallel applications to downtown Hamilton. It was rather interesting to hear that the Provincial funding was not a grant but a loan of \$9 million. The loan is to be repaid by a formula which involves applying one-third of the increased taxes generated by the new development against the outstanding principal. Through this arrangement, the Province will be paid back in 17-20 years.

A similar topic was presented by Mr. David Novick, an Architectural Planner engaged in private practise, who has had a considerable Ontario background in re-vitalizing decaying business cores through imaginative re-cycling of existing buildings. He directly related the impact on assessments, market value and the community itself by such upgrading, and presented a very impressive 'before and

Continued

BACKGROUND Continued

after' slide show to make his case. The importance of people related activities such as outdoor cafes, parks, and entertainment in the downtown cannot be over-stressed. There has to be a 'draw' that can lure people downtown away from the suburban shopping malls. Mr. Novick also spoke of the contribution that he and other architects are making through a voluntary program called C.A.U.S.E. This program accepts a limited number of applications from towns across Ontario and prepares a comprehensive, in-depth report outlining the successes and failures of the existing core areas and provides detailed solutions, that, if followed by the B.I.A. and Community Leaders, will ensure an active, vibrant downtown. From the presentation made by Mr. Novick, Hamilton is following the right path by its Gore Park improvements.

Two technical papers were presented at the Conference. The first by Mr. T. Conway, Senior Vice President of Counsel Trust, was titled "Pension Funds and Real Estate Investment". Mr. Conway documented the dramatic increase in real estate investment by pension fund managers. He pointed out that in Britain and the United States 20% and 32% of pension funds are invested in real estate; in Canada only 3% of pension funds has been invested in real estate but this has risen from .5% to 3% since 1975. He anticipates a major shift in pension fund investment in real estate from a current \$2.5 billion to an estimated \$200 billion by 1990. The interesting question is why. It was noted that real estate was the only investment to show a positive return on investment over the last ten years when compared to other types of investments such as stocks and bonds. The trend is to invest more to keep ahead of inflation. Real Estate it was said provides a positive return and is a stable and secure type of investment. Mr. Conway discussed the consequent need for performance evaluations similar to that of stocks and bonds. He presented the "Financial Management Rate of Return" (F.M.R.R.) model as being able to provide constant and accurate statistics for measuring the success or failure of real estate investment. With this substantial increase in funds invested, market managers and investors must have the technical ability to take on this huge volume, and Mr. Conway suggests the F.M.R.R. financial model as being capable of making meaningful performance evaluations.

We had high hopes that the paper presented by Mr. Ron Schwark of ConestogaRovers Association, on "The Impact of Waste Disposal Sites on Neighbourhood and Community Value" would be pertinent to the Glanbrook Sanitary Landfill Injurious Claim by Edgecumbe, now being heard before the Land Compensation Board. Unfortunately the paper was rather technical and provided us with no new insights either for the Edgecumbe case or our day-to-day activities. It was however an eye opener in terms of the insidious nature of uncharted chemical/industrial waste dumps and the ease of underground migration to the water table and the municipal drinking water supply. With chemical blended waste, contaminations can last for well over 100 years and the last drop is as equally

Continued

BACKGROUND Continued

concentrated as the first. By comparison, the leachate and residue from municipal landfill sites, while potentially a serious source of contamination, is far less toxic with a contaminant life span of 25 to 50 years and a continually decreasing level of contamination. Mr. Schwark went on to describe the methods of remedial action and the advantages and disadvantages of on-site treatment versus incineration or removal to alternate sites. As Mr. Schwark's firm were consultants and participants in the Love Canal clean-up and the 1979 Mississauga Train De-Railment he was able to show slides in impressive detail of what is involved in orchestrating remedial action on such a large scale. He also presented numerous examples of hazardous sites in Waterloo Township that were ready to explode into public awareness in the very near future.

Mr. W. E. Lemp, Director of Resource Planning, Grand River Conservation Authority addressed the gathering on the topic, "Fill Construction and Alterations to Waterway's: Regulations on Appraisal of Lands". The speaker discussed what these regulations are, what they do, how they work and what is their significance. The regulations as they affect land control dumping and filling, construction of buildings within designated areas, and the diversion of or interference with a waterway.

The effects of the regulations are: -

- (i) they effectively reduce flood damage;
- (ii) they reduce the potential loss of life and hardship caused by flooding;
- (iii) they reduce the cost to the public i.e. lessen the need for evacuations during floods, lessen the need for remedial measures to be undertaken to stop flooding etc.
- (iv) they do of course have a negative effect from a landowners point of view - it is simply one more matter a landowner must address himself to in the "red tape machine" before development can proceed;
- (v) the speaker expressed the view that the regulations do not influence the market value of property directly, but only points out problem areas or "wetlands".

Along with the papers just described, the Conference included two on-site tours to bring appraisers and delegates up to date on current trends on two widely divergent topics. The first was a visit to the Elora Research Station of the University of Guelph where scientific testing and principles were applied to increase productivity and quality control at an experimental dairy farm. Mr. Stanley Young spoke on Modern Agricultural Techniques and Effect on Land Use. Since our Department represents the Region in their Real Estate activities and we are becoming more active in the rural areas of the Municipality, and subsequently our

Continued

BACKGROUND Continued

knowledge of rural real estate practices and principles must be expanded. This session served to assist in this regard.

The second tour was a visit to the Kitchener Industrial Park to see a totally computerized cold storage plant that incorporated the most modern concepts of construction and utilization of space and land area. Almost 1.5 million cubic feet of space on 14 levels were designed to be fully automated so that any package or pallet can be stored or retrieved by two vertical stackers worth a million dollars each by the input of a computer reference number. While the modern retrieval technology is now being used in the steel industry, at Dofasco I believe, this is the first application to a cold storage plant in Canada, and one of only three in North America.

As with most conferences of this nature there was a good opportunity to meet with one's peers in the appraisal profession and with counterparts in other municipal and institutional real estate offices to discuss mutual concerns and alternative methods of dealing with day to day concerns. The opportunity to make new contacts and 'put a face' to those previously only met by phone was invaluable. On the whole the Conference was topical, pertinent, and reflects credit on the hosting Kitchener-Waterloo Chapter of The Appraisal Institute of Canada.

In closing, we believe it noteworthy to mention that Mr. Robert E. Wade, A.A.C.I., Mortgage Manager for London Life Mortgage Company, a member of our Hamilton Chapter and a member of Ancaster and Regional Council has been elected First Vice-President of The Ontario Association of The Appraisal Institute of Canada and will be the incoming President in October of 1984. The Hamilton Chapter of the A.I.C. are proud of his achievement.

R. E. Wade
RABH

E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK



HAMILTON PUBLIC LIBRARY

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1983 November 1

NOTICE OF MEETING

FINANCE COMMITTEE

Thursday, November 3rd, 1983
2:00 o'clock p.m.
Room 233, City Hall

J. J. Schatz, Secretary
Finance Committee

AGENDA

- (A) 2:00 p.m. - Mr. R. D. Seymour, Manager, Eastern Region, Union Gas Limited
- 1984 Rate Increase.
 - (B) 2:30 p.m. - Mr. J. Gallagher, Seniors Tax Rebate Programme
 - (C) 4:00 p.m. - Mr. E. G. Beres, Regional Assessment Commissioner - Impact Study -
1980 Market Value Assessment.
1. Adoption of the minutes of the meetings held Thursday, October 20th, and Monday, October 24th, 1983.
 2. Director of Purchasing:
 - (a) Purchase - used vehicles - Central Garage.
 - (b) Purchase - two tractors - Central Garage.
 - (c) Purchase - attachments - loader/back hoe - Central Garage.
 3. City Solicitor:
 - (a) By-law respecting implementation of Normanhurst Neighbourhood Improvement Programme.
 - (b) Agreement - Construction of Cancer Clinic Lodge - Henderson General Hospital.
 4. City Treasurer and Commissioner of Finance:
 - (a) Applications - Canada Works Constituency Based Programme.
 - (b) Leasing of Computer Systems
 - (c) Realty and Business Tax Write-offs.

5. Parks and Recreation Committee:
 - Review of policy/procedure - extending Invitation to Host Conferences.
6. Transport and Environment Committee/Treasurer's Report:
 - Financing - School Traffic Officer.
7. Information Reports:
 - (a) City Architect - Hamilton Cancer Clinic Lodge.
 - (b) City Treasurer - Conference Report.
 - (c) Ontario Energy Board - Union Gas Rate Increase.
8. Unfinished business:
 - (a) City Treasurer - Investment H.M.R.F. - January 25, 1983.
 - (b) Transport and Environment Committee - Transfer of Traffic Department responsibilities to the Region - February 3, 1983.
 - (c) Subcommittee - Review of Elderly Citizen Tax Rebate Programme - March 24, 1983.
 - (d) City Architect - Lighting - City Hall - April 7, 1983.
 - (e) Hamilton Parking Authority - Status Report - Land Acquisition and Facility Development Programme - April 21, 1983.
 - (f) Hamilton Civic Theatre Proposal - Former Main Library - May 11, 1983.
 - (g) Chief Administrative Officer - Mountain Incline - July 21, 1983
 - (h) City Treasurer - Realty and Business Tax Collection Procedures - August 25, 1983.
 - (i) Hamilton Parking Authority - Facilities - C.B.D. Area - September 8, 1983.
 - (j) Chief Administrative Officer - Proposal - Travel Arrangements for Civic Officials - September 8, 1983.
 - (k) Financial Projections to Year-end - Hamilton Place - October 20, 1983.
 - (l) Establishment of a Municipal Information Centre - Chief Administrative Officer and City Treasurer - October 20, 1983.
 - (m) Approved grants for 1984 Estimates - Secretary - October 20, 1983.
9. Other business.
10. Adjournment.



UNION GAS

A

UNION GAS LIMITED

P.O. Box 10
Hamilton. Ontario.
L8N 3A5

September 27, 1983

Mayor Robert Morrow
City Hall,
Hamilton. Ontario.

Attention: E. A. Simpson -
City Clerk:

Dear Mayor Morrow:

I understand that Union's recent formal notice of application for an April 1984 rate increase is on the agenda at tonight's council meeting.

I can appreciate that in these tough economic times, an announced increase in the price of anything can create an emotional stir.

To enable council to make a better informed decision on a course of action, I am offering to appear before the finance committee, or the entire council if necessary, to give an explanation of the regulatory rate approval process, how gas rates are structured, and the many things Union Gas is doing to reduce costs, and thus minimize rate increases.

I trust council will see the merit in tabling this issue until after the requested presentation.

Sincerely,
UNION GAS LIMITED

R. D. Seymour
Manager,
Eastern Region.

R.D.S.sw

A



NOTICE RE UNION GAS LIMITED
APPLICATION TO INCREASE RATES

Union Gas Limited has applied to the Ontario Energy Board for permission to increase its prices for the sale, storage and transmission of natural gas effective, April 1, 1984. The application is made under section 19 of the Ontario Energy Board Act, R.S.O. 1980, c. 332. This is a "main application", and will be considered at a public hearing expected to start late in 1983.

Union's proposals will be examined on the basis of the conditions expected to exist between April 1, 1984 and March 31, 1985 (the test year). After considering the evidence presented at the hearing the Board may, in its decision, accept or vary any of Union's proposals.

The Proposed Increases

Union proposes to increase its revenues by \$43,610,000 per year by increasing the rates charged to all customer classes, and by amending its rate structures. Union says the increase is necessary to offset increases in the cost of service due primarily to:

- inflation
- increased general operating costs



- 2 -

- changes in accounting policies relating to capitalization of overheads
- the added cost of synthetic natural gas (Petrosar purchase).

Union also proposes to increase its overall rate of return on rate base from 12.65% to 12.99%. Included in the overall rate of return is an increase in return on common equity from 15.6% to 16.25%.

In addition to the \$43,610,000 increase, Union may also propose interim rate changes due to changes made by the Government of Canada in the wholesale price of gas or in excise taxes. An interim decrease in rates in late 1983 has already been proposed by Union, to pass through lower wholesale gas prices. All interim increases or decreases will be reviewed again as part of the main hearing.

The proposed main rate increases and the known interim rate decreases are set out in detail in Union's pre-filed evidence. For example, a typical residential customer would be affected as follows by the main rate increase:

Present Rate Class	Customer	Typical Annual Bill (before interim adjustments)	Proposed Increase (not including interim adjustments)
M2	Residential, with home and water heating	\$824	\$43/year

This includes a proposed increase in the monthly fixed charge from \$6.25 to \$7.50.

How to see the Application

Complete copies of the Application and Union's pre-filed evidence are available for inspection at the Ontario Energy Board, at Union's head office, (addresses below), and at the Union regional and divisional offices in Windsor, London, Waterloo, Hamilton, Sarnia, Brantford and Burlington.

How to Intervene

Anyone who wishes to intervene (actively participate) in the hearing must answer the Application within 14 days after this Notice is published or delivered. The answer must be delivered or mailed by registered mail both to the Ontario Energy Board Secretary (in duplicate) and to Union at the addresses below. The answer must briefly set out your name, your address, your interest in this Application, and your grounds for intervening. Copies of the Application and of the pre-filed evidence will be sent to all intervenors on request.

The Board will later arrange a date and place for the hearing, and will so notify all intervenors.

If you do not file an answer, the Board may proceed in your absence and you will not be entitled to further notice of these proceedings.

- 4 -

If you wish to comment

If you wish, you may comment on the Application without becoming a formal intervenor. Comments may be made by writing a letter to the Board Secretary, clearly stating your views and any relevant information. With the leave of the Board, you may also make an oral statement at the hearing. The Board will notify you of the date and place of the hearing, if you so request in writing.

Addresses


Ontario Energy Board
Att: S.A.C. Thomas
Board Secretary
9th Floor
14 Carlton Street
Toronto, Ontario
M5B 1J2
(416) 598-4000

Union Gas Limited
Att: J. B. Jolley
Vice President and
General Counsel
50 Keil Drive North
Chatham, Ontario
N7M 5M1
(519) 352-3100

The Board will accept
collect calls.

DATED at Toronto this *9th* day of September, 1983.

ONTARIO ENERGY BOARD



S.A.C. Thomas
Board Secretary

(B)

Mr. J.J. Schatz, Secretary
Finance Committee

Dear Sir;

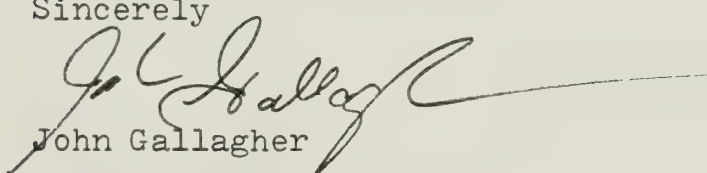
Further to our conversation, in your office, on
October 20, 1983.

I will be prepared to attend the Finance Committee
meeting on Thursday November 3rd with Mr. Arthur Dalton to
inquire about the Tax Credit for home owners seventy years
of age.

Mr. Dalton, who is 73, first learned of the tax
credit this year and applied. He was granted the credit
for this year but because he failed to fill out the required
forms was denied this benefit for the previous two years. Mr.
Dalton feels this is unfair.

We appreciate the opportunity to appear before the
Finance Committee and hope that this issue will be resolved
favorably

Sincerely


John Gallagher



THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland Treasurer and Commissioner of Finance DATE 1983 November 1
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT
1980 Market Value Assessment

RECOMMENDATION

That provided City Council members are satisfied that individual taxpayer adjustments will be minimal and contained, I recommend that the rateable assessment in 1983 for 1984 taxation be adjusted from 1975 market values to 1980 market values and that the classification code "0" for residential dwellings one and two units be combined with code "1" involving residential dwellings three to six units to form one classification.


Treasurer and Commissioner of Finance

BACKGROUND

From a Treasury perspective, the procedure of upgrading the market value for assessment purposes from the year 1975 to 1980 does not alter the total rateable assessment for calculating mill rates except that there may be a possibility of a marginal increase in the total resulting from this upgrading. **It can be stated then that the base assessment will not be adversely affected. The second main feature from a Treasury perspective relates to the question of equity.** While no system is perfect, and indeed this proposed system may be subjected to criticism, the fact of the matter is that there is an attempt here to have properties of equal value paying the same property tax. To delay this procedure may have a tendency to vary any equities even further and from a long range perspective, this may not be a desirable result for the community at large.

The third aspect relating to this proposal is the combining of residential units one to six in one classification which, in essence, means that the one and two family units will have a marginally larger assessment on balance than heretofore on average producing an additional tax of \$10.87 each. The proportionately smaller number of properties that fall into the three to six units will benefit on the other side on average by \$565.71 each and this appears to be a reasonably equitable arrangement. In addition, it should be noted that where market value is in operation in other municipalities, this one to six classification is standard.

BACKGROUND - Continued

From a political standpoint, please note that in the Regional Municipality of Hamilton-Wentworth, Ancaster, Flamborough and Glanbrook have approved the 1980 market value approach with Ancaster approving it for the 1983 taxation year and the other two approving it for the 1984 taxation year. Stoney Creek and Hamilton are presently on 1975 market values while the Town of Dundas has assessment based on 1940 values. In addition, the members of City Council should be satisfied individually that the variances for individual taxpayers across the board are not going to be substantial but will be held for the vast majority of taxpayers to marginal swings up or down. There will be exceptions to this, of course, but the Assessment Commissioner is suggesting that these will be few in number and the appeal process is always open to any taxpayer if the assessment is, in fact, incorrectly valued.

c.c. Mr. E. Beres, Assessment Commissioner

Thursday, October 20th, 1983
2:00 o'clock p.m.
Room 233, City Hall

The Finance Committee met.

Present: Alderman P. J. Peterson, Chairman
Alderman I. Stout, Vice-Chairman
Alderman V. J. Agro
Alderman B. Hinkley
Alderman D. Gray
Alderman S. Collins
Alderman B. Charlton
Alderman T. Murray

Absent: Mayor R. M. Morrow - Civic Business

Also present: Alderman M. Kiss
Alderman M. Davison
Mr. L. Sage, Chief Administrative Officer
Mr. W. H. McFarland, City Treasurer and Commissioner of Finance
Mr. E. C. Matthews, Director of Finance
Mr. J. J. Schatz, Secretary, Finance Committee

The minutes of the meeting held Thursday, October 6th, 1983 were adopted as circulated to the members.

Mr. R. Martin, Executive Director of the Downtown Business Improvement Area appeared before the committee in connection with the schedule of payments to the Downtown Business Improvement Area.

In this regard, the committee concurred with the recommendation of the City Treasurer as contained in a report dated October 14, 1983 that in view of that fact that the Downtown Business Improvement Area will be continuing their programme for the year 1984, the City Treasurer be authorized to make payments to the B.I.A. in accordance with the schedule of payments as approved by City Council on May 31, 1983 with the adoption of section 10 of the Thirteenth Report of the Planning and Development Committee, with the understanding that any shortfall in 1983 will be adjusted in the 1984 programme.

As recommended by the City Solicitor in a report dated October 11, 1983 the committee approved settlement of the following claim:

By Supreme Court writ of summons issued May 11, 1982, Gino and Lena Mary Bertollo commenced action against the City and the Region for damages occasioned to their property at 784 Rymal Road East on March 13, 1982 when the drainage ditch in front of their home overflowed, flooding their basement. They claimed general damages of \$5 000 for suffering, inconvenience and loss of enjoyment of life and special damages of \$10 360.43 regarding cleaning expenses and damages to personal property.

It is recommended that the claim of Gino and Lena Mary Bertollo be settled in the amount of \$1 950 inclusive of interest and costs with the City contributing \$975 and the Region \$975.

As recommended by the City Solicitor in a report dated October 11, 1983 the committee approved a by-law to give effect to the Ontario Municipal Board order dated September 15, 1983, which authorized construction of a Maintenance Building at Chedoke Golf Course at an estimated cost of \$1 128 000.

The committee tabled, until its next meeting, reports dated October 6 and October 7, 1983 from the Chief Administrative Officer and the City Treasurer respecting the establishment of a Municipal Information Centre and the appointment of a consultant to advise the Municipal Information Centre Co-ordinating Committee on the approach to be taken on the appointment of a Director and the establishment of a central system and data processing centre.

Adoption - Minutes

Schedule of Payments -
BIA

Settlement of Claim -

Bertollo vs City and
Region

By-law - Construction
of Maintenance
Building - Chedoke
Golf Course.

Municipal Information
Centre

Group "A" Reduced Rate
Bus Pass Programme

As recommended by the City Clerk in a report dated October 17, 1983 the committee agreed to recommend to City Council that the Group "A" Reduced Bus Pass Programme be continued as a permanent programme.

It was noted that on the recommendation of the Parks and Recreation Committee, City Council, on June 28, 1983, approved the programme on a three month trial basis. Alderman Stout was opposed to the recommendation and submitted that while he concurs with continuing the programme, it should not be specified to be on a "permanent" basis.

Mr. James E. Wilson -
Payment of Costs

In a letter dated October 6, 1983 Mr. John C. Pelech, of Messrs. Pelech, Otto & Powell, Barrister and Solicitors, requested the committee to give consideration to accepting payment of \$3 000 as full payment of the outstanding amount owing to the City as a result of costs taxed against Mr. Wilson in connection with an action he commenced against the City, Alderman J. A. Bethune, former Controller J. E. Campbell and former Alderman D. Carson, as well as City employees Mr. D. W. Vyce, Director of Real Estate and Mr. G. Keenan of the Real Estate Department.

Copies of a letter dated October 18, 1983 from Mr. D. R. Vickers of the Legal Department advising that the costs taxed against Mr. Wilson are in the amount of \$5 250.50 on which interest has been accruing at 18.25% per annum since late 1982. The solicitor further pointed out that the City paid a total of \$11 844.82 for solicitors representing the defendants and that the Legal Department's costs in defending the City's interests are not included in same.

The solicitor suggested that if the committee concurs with the request, this may be referred to as a precedent by any other litigant who sees fit to take proceedings against the City whether or not such person has a legally enforceable claim. A motion by Alderman Agro, seconded by Alderman Murray to accept \$3 000 payment as full settlement of the outstanding amount was lost by a four-four tie vote of the committee. In favour of the motion were Aldermen Agro, Murray, Hinkley and Charlton. Opposed were Aldermen Peterson, Stout, Gray and Collins. Following further discussion, the committee agreed to forward this matter to City Council for its disposition.

Sale - Rear Land - 206
Bond Street North

As recommended by the Director of Real Estate in a report dated October 5, 1983 the committee approved the sale of a parcel of land, measuring approximately 35.5' X 10.9', at the rear of 206 Bond Street North, to John R. and Frances M. Foreman, for the total amount of \$300.

Replacement of Capacitor
Units

As recommended by the Director of Real Estate the committee agreed to recommend to City Council that the outdated capacitor units located in the main electrical room in the basement of City Hall and on the mezzanine level of the boiler room adjacent to the City Hall Garage be replaced at an estimated cost of \$6 000.

It was noted that there are sufficient funds in Account No. 0328-0234 - Repairs and Maintenance - Electrical Equipment Contracts - City Hall to accommodate this expenditure.

Operating Budget -
Victor K. Copps
Trade Centre/Arena

As recommended by the City Treasurer in a report dated October 11, 1983 the committee agreed to recommend to City Council that the establishment of an operating budget for the Victor K. Copps Trade Centre/Arena for the balance of 1983 in the amount of \$15 430 be financed by a transfer from the Contingency Account No. 0378-3912.

It was noted that the Parks and Recreation Committee at its meeting on October 13, 1983 agreed to recommend to City Council the establishment of an operating budget and further requested the Finance Committee to recommend the method of financing.

Memorial Cairn - RCAF
- Skipton-on-Swale

In a letter dated October 18, 1983 Mayor Morrow requested the committee to give consideration to approving a grant of \$500 to assist in financing the cost of erecting a commemorative cairn at the former RCAF station, Skipton-on-Swale, Yorkshire, England, in honour of Canadians who served from that station. The committee directed that consideration be given to including same in the 1984 budget estimates.

Purchase - Parcel of
Land - 1470 Upper
Ottawa Street

In a report dated October 18, 1983 the secretary of the Transport and Environment Committee advised that section 5 of the Eighteenth Report of the Transport and Environment Committee makes reference to the purchase of part of a vacant parcel of land known as 1470 Upper Ottawa Street, in order to establish a "stub road" into the interior of the Templemead Neighbourhood, which will facilitate the development of a residential subdivision, and requests the Finance Committee to recommend the method of financing the cost of acquisition.

In this regard the Committee concurred with the recommendation of the City Treasurer as set forth in a report dated October 5, 1983 that the cost of this acquisition in the amount of \$55 400 be financed from the Reserve for Property Purchase Account 0280-02.

As recommended by the City Treasurer in a report dated October 18, 1983 the committee agreed to recommend to City Council that no action be taken on the request of Mr. H. O. Schweinbenz, Public Transit Manager, for the City of Hamilton to assume the costs of transit programmes in the City of Hamilton in the City Mill Rate, as opposed to the Regional Mill Rate.

Mr. E. G. Beres, Regional Assessment Commissioner, along with staff from his office, appeared before the committee in connection with the Tax Impact Study employing a 1980 market value base as opposed to the present 1975 market value base.

Mr. Beres advised that the total assessment for the City on the 1980 market value base, based on 1983 assessment is within 2% of the overall total.

Mr. Beres reviewed the report with the members of the committee following which it was agreed that the committee would receive the report and schedule a further meeting of the Finance Committee to which all members of City Council would be invited, at which time Mr. Beres would review the report in detail with all members of Council.

In this regard, Mr. Beres advised that in order for the necessary assessment changes to be made, it will be necessary for City Council to make a decision to change the assessment base no later than November 8, 1983.

The committee received the following information reports.

- Report dated October 18, 1983 from the City Treasurer and Commissioner of Finance respecting Current Revenues and Expenditures for the nine months ending September 30, 1983.
- Report dated October 18, 1983 from the City Treasurer respecting an extension of the date for completion of the comprehensive auditing report.
- Report dated October 17, 1983 from the City Treasurer respecting the Status of the 1983 Contingency Account.
- Report dated October 17, 1983 from the City Treasurer containing a Statement of Unclassified Revenue and Expenditures as at September 30, 1983.
- Report dated October 17, 1983 from the City Treasurer respecting the Canada Works Programme.
- Report dated October 7, 1983 from the City Treasurer respecting the quarterly management report from the Hamilton Public Library as at June 30, 1983.
- Report dated October 11, 1983 from the City Treasurer respecting the attendance of Mr. E. C. Matthews, Director of Finance, at a Municipal Finance Conference.
- Report dated October 11, 1983 from the City Treasurer respecting the financial reports for the months of June and August, 1983 for the Hamilton Performing Arts Corporation Inc.

In his report, the Treasurer noted that the Performing Arts Corp. in its June 30 statement is forecasting expenditures in excess of the municipal contribution of \$40 042 and that the August statement reflects expenditures of \$48 920 in excess of the municipal contribution.

In this regard, the committee directed that a letter be forwarded to the Hamilton Performing Arts Corporation Inc. requesting that they submit their financial projections to year-end and further request an explanation in detail for same in the event the year-end projection is in excess of the municipal contribution.

- Copies of a report dated October 5, 1983 from the City Treasurer and Commissioner of Finance respecting the financial report of the Hamilton Convention Centre as at August 31, 1983.

Alderman Gray advised that arrangements have been made to meet with the Honourable J. Munro and the Honourable G. Dean, to discuss additional C.O.E.D. funding as well as to review other Federal and Provincial Programmes which might be available to assist the city in connection with municipal projects.

Mr. McFarland made a presentation to the members of the committee with respect to the method of budgeting and the 1984 forecast of current estimates. Present in addition to the members of the committee were Aldermen M. Kiss, M. Davison, P. Cowell and T. Murray.

Financing of Transit
Programmes from City
Mill Rate

Tax Impact Study -
1980 Market Value
Assessment

Information Reports

Meeting with Federal &
Provincial Officials
- C.O.E.D.

Seminar - Method of
Budgeting & 1984
Forecast of Current
Estimates

Method of Budgeting &
1984 Forecast of
Current Estimates
(Cont'd.)

Copies of a report dated October 17, 1983 from the City Treasurer were distributed to the members of the committee.

Following considerable discussion respecting the presentation by the City Treasurer, the committee agreed that a special meeting of the Finance Committee would be called for Monday at 6:30 p.m. to which all members of City Council would be invited for the purpose of establishing and recommending guidelines to City Council with respect to the preparation of the 1984 estimates by the various civic departments and local boards.

The meeting then adjourned.

Taken as read and approved,

J. J. SCHATZ, SECRETARY
FINANCE COMMITTEE

ALDERMAN P. J. PETERSON, CHAIRMAN
FINANCE COMMITTEE

1(h)

Monday, October 24th, 1983
6:30 o'clock p.m.
Room 233, City Hall

The Finance Committee met.

Present: Alderman P. J. Peterson, Chairman
Alderman I. Stout, Vice-Chairman
Alderman B. Hinkley
Alderman S. Collins
Alderman B. Charlton
Alderman T. Murray

Absent: Mayor R. M. Morrow
Alderman V. J. Agro
Alderman D. Gray

Also present: Alderman M. Kiss
Alderman M. Davison
Alderman V. Scott
Alderman F. Lombardo
Alderman P. Cowell
Mr. L. Sage, Chief Administrative Officer
Mr. W. H. McFarland, City Treasurer and Commissioner of Finance
Mr. E. C. Matthews, Director of Finance
Mr. J. J. Schatz, Secretary, Finance Committee

The committee met to consider guidelines with respect to the preparation of the 1984 estimates by the various civic departments and local boards.

Seminar - Preparation
of 1984 Estimates

Distributed to the members were copies of the City Treasurer and Commissioner of Finance's report dated October 17, 1983 respecting the method of budgeting and the 1984 forecast of current estimates. Also distributed to the members were copies of a memorandum dated October 24, 1983 from Mr. L. Sage, Chief Administrative Officer.

Method of Budgeting &
1984 Forecast of
Current Estimates

In his report, the Treasurer advised that based on the 1984 pre-budget estimates, the 1984 estimated requirement is \$7 318 000 which represents an increase of 12.4% over the 1983 mill rate. He pointed out, this is based on the 1984 pre-budget estimated expenditures being \$109 309 000 with revenue of \$101 991 000.

1984 Estimated
Requirement

Mr. McFarland pointed out, the expenditure estimates do not provide for the following:

- any new or expanded programmes
- continuation of employment programmes (ie C.O.E.D.)
- a shift in transit costs from regional to city levy
- salary increases in excess of 5%

He further noted that the expenditure estimates provide for the same level of winter control budgeting as in 1983.

With regard to revenue, he advised that the estimates are based on an increase in assessment of .5% and the conditional and unconditional grants being on the same basis as 1983.

Estimated Revenue

With regard to the assessment increase, Mr. McFarland advised that while the estimates were based on .5% increase, it is his understanding from the Regional Assessment Commissioner, that the increase may in fact be in the area of 3%.

Assessment Increase

(41)
Recommendation re 1984
Mill Rate Increase

Finance Committee

- 2 -

Monday, October 24th, 1983

Following considerable discussion, the committee agreed to recommend to City Council that the 1984 mill rate increase for municipal purposes for the City of Hamilton, be limited to 5% over the 1983 mill rate and that the City Treasurer and Commissioner of Finance be authorized and directed to calculate the allowable increase to the expenditure portion of the 1984 estimates after taking into account all revenues, grants, subsidies, etc, and further that the City Treasurer notify all civic departments and local boards as to what the allowable increase in the expenditure portion of the 1984 estimates will be.

The meeting then adjourned.

Taken as read and approved,

J. J. SCHATZ, SECRETARY
FINANCE COMMITTEE

ALDERMAN P. J. PETERSON, CHAIRMAN
FINANCE COMMITTEE

1983 October 24



THE CORPORATION OF THE CITY OF HAMILTON

2.a

FROM T. BRADLEY,
DIRECTOR OF PURCHASING DATE Oct. 28/83
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☒ (OR) FINANCE ☐
Committee

SUBJECT Purchase of Used Vehicles - Central Garage

RECOMMENDATION

ZNIDAR BROS. (1982) INC., Toronto, Ontario.

Two (2) Used 3/4 Ton Dodge W200 Club Cab Powerwagons with Snow Plows at
\$9630.00 Each.....\$19,260.00
All charges included.

BACKGROUND

The two new vehicles would cost approximately \$34,240.00 and this purchase
will generate a savings of \$14,980.00.

Funds have been provided for in the approved estimates for this purpose.


T. Bradley, Director of Purchasing



2(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM T. BRADLEY, DIRECTOR OF PURCHASING DATE Nov. 1/83
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☒ (OR) _____ FINANCE ☒
Committee

SUBJECT Purchase of 2 tractors - Central Garage

RECOMMENDATION

1. That the recommendation included in Section 2, of the Tenth Report of the Finance Committee approved by City Council May 10th, 1983, awarding Maple Leaf Industrial Sales Ltd., two Ford Tractors for a total of \$37,661.86 be rescinded.
2. An order be placed with the Ford Motor Company of Canada Ltd., for the purchase of two Ford Tractors for the total of \$37,661.86, which is the price received from the lowest bidder.

NOTE: This price was the lowest of 3 tenders received. Maple Leaf Industrial Sales Ltd., ceased operations before it could deliver the tractors. The manufacturer, Ford Motor Company is prepared to complete the commitment and Maple Leaf Industrial Sales has released its interest in the tractors.

T. Bradley
T. Bradley, Director of Purchasing



267

THE CORPORATION OF THE CITY OF HAMILTON

FROM T. BRADLEY,
DIRECTOR OF PURCHASING DATE Nov. 1/83
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☒ (OR) FINANCE ☒
Committee

SUBJECT Purchase of attachments for a Loader/Backhoe-Central Garage

RECOMMENDATION

BRYAN FARM SUPPLY LTD., Puslinch, Ontario.

Supply and delivery of attachments for a Ford Loader/Backhoe.....\$14,000.00
All charges included.

NOTE: The attachments were included in an order to Maple Leaf Industrial Sales Ltd., amounting to \$74,097.50 for the Loader/Backhoe complete with attachments. The company ceased operations before the attachments were delivered. Bryan Farm Supply Ltd., is the new Ford dealer and is supplying the attachments at the original tendered price, which was the lower of 2 tenders received.

T. Bradley



OCT 28 1983
3.2

THE CORPORATION OF THE CITY OF HAMILTON

FROM K.A. Rouff, City Solicitor DATE 1983 October 27
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 120-1.365

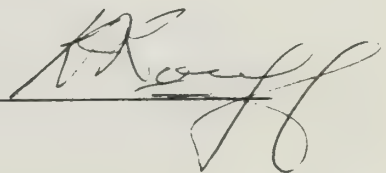
TO: CITY COUNCIL ☒ (OR) Finance ☒
Committee

SUBJECT

By-law Respecting Implementation of the Normanhurst Neighbourhood Improvement Program.

RECOMMENDATION

That City Council enact the attached By-law on November 8, 1983 to give effect to the Ontario Municipal Board Order dated the 7th day of October, 1983.



BACKGROUND

The Ontario Municipal Board, on October 7, 1983, approved the expenditure of \$500,000.00 for the above Program and a debenture issue of \$250,000.00 in accordance with the City's application authorized by City Council on July 26, 1983.

Respecting:

IMPLEMENTATION OF THE NORMANHURST NEIGHBOURHOOD IMPROVEMENT PROGRAM

WHEREAS the Ontario Municipal Board by Order dated the 7th day of October, 1983, (File No. E 831051) approved,

- (a) an expenditure of \$500,000.00 for the Normanhurst Neighbourhood Improvement Program and the borrowing of money therefor, and
- (b) the issuance of the necessary debentures as set out below by The Regional Municipality of Hamilton-Wentworth, chargeable to the applicant corporation.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. The undertaking described above may now be proceeded with in accordance with the said Ontario Municipal Board Order and The Regional Municipality of Hamilton-Wentworth may issue debentures therefor for a sum not exceeding \$250,000.00 and not to exceed the net cost of such undertaking to the City of Hamilton, for a term not to exceed fifteen years.

2. The proper officials of The Corporation of the City of Hamilton are hereby authorized and directed to do all such things necessary to give effect to the said Order of the Ontario Municipal Board.

PASSED this

day of

A.D. 1983.

City Clerk

Mayor



3(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM K.A. Rouff, City Solicitor DATE October 31, 1983
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 240-11.

TO: CITY COUNCIL ☒ (OR) Finance ☒
Committee

SUBJECT


Agreement to Permit the Construction of a Cancer Clinic Lodge
on the grounds of Henderson General Hospital

RECOMMENDATION

That the Mayor and City Clerk be authorized to execute an agreement satisfactory to the City Solicitor between Hamilton Civic Hospitals, The Ontario Cancer Treatment and Research Foundation, Canadian Cancer Society, (Ontario Division), and The Corporation of the City of Hamilton, whereby the City is permitting the Society to construct a Cancer Clinic Lodge on the grounds of the Henderson General Hospital, to be operated by the Foundation, at its expense.

The terms of the agreement to include that the building shall be owned by the City, that entry or occupation for construction or otherwise shall not give rise to possessory rights, and that the City be provided with proof of insurance and bonding protection satisfactory to the City Solicitor.

In addition, the proposed agreement contemplates that the City and the Hospital will enter into a long term lease with the Foundation for operating the Lodge at the Foundation's expense. The lease to be subject to further Council approval at a future date.



BACKGROUND:

City Council in adopting Item 1 of the 17th Report of the Finance Committee on October 11, 1983, granted permission to Hamilton Civic Hospitals to construct a Cancer Clinic Lodge.

From correspondence submitted to us, as well as information provided by Mr. Dukeshire, it was contemplated that an agreement to permit this construction would be entered into between the above named parties to clarify the responsibilities and obligations of the various parties as to construction and operating of the Cancer Clinic Lodge.

Accordingly, Council approval is required for the entering into of this agreement.

c.c. Mr. D.C. Freeman, City Architect

c.c. Mr. E.A. Simpson, City Clerk



4(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland
Treasurer and Commissioner of Finance DATE 1983 November 1
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

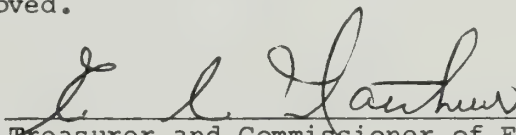
TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

Projects Submitted Under the Canada Works Constituency Based Program

RECOMMENDATION

That the four applications submitted by the City Treasurer and Commissioner of Finance October 28, 1983, in accordance with the attached list, totalling \$80,292, to be totally financed by Canada Works with no financial contribution by the City of Hamilton, be approved.

for 
Treasurer and Commissioner of Finance

BACKGROUND

As the Finance Committee were informed at the last meeting October 20, 1983, the City Treasurer would be forwarding projects under the Canada Works Constituency Program October 28, 1983 and report at this meeting for approval of the projects as submitted. The attached list outlines the four projects involved and official approval of the Finance Committee is herewith requested.

For the further information of the Finance Committee, the important thing was to have these projects submitted on time as the City has the option at any subsequent date to withdraw any projects as previously submitted.

Att.

SUMMARY OF CONSTITUENCY BASED PROJECTS SUBMITTED FOR THE CANADA WORKS PROGRAM

<u>Constituency</u> (1)	<u>Project Number</u> (2)	<u>Department and Project Name</u> (3)	<u>Number of Workers</u> (4)	<u>Total Number of Work Weeks</u> (5)	<u>Payroll</u> (6)	<u>Other Costs (Including Employee Benefits)</u> (7)	<u>Total Costs (5+6) (8)</u>	<u>Canada Works Funding</u> (9)	<u>City Cost</u> (10)
Hamilton-Wentworth		<u>Public Works</u>							
		<u>Parks Division</u>							
		Clearing and Clean Up of Gurnett, Gourley and Other Miscellaneous Park Areas	5	60	12,000	4,154	16,154	16,154	Nil
Hamilton-West		<u>Planning and Development</u>							
		<u>Planning</u>							
		Brighten Downtown Hamilton	3	132	28,600	10,090	38,690	38,690	Nil
Hamilton-East		<u>Culture and Recreation</u>							
		Hamilton Ski Development Program	3	38	7,600	1,360	8,960	8,960	Nil
Hamilton-Wentworth		<u>Harbourfront Pier 4 Area</u>							
		"Marina Drive" Linear Park North End Neighbourhood	2	70	14,000	2,488	16,488	16,488	Nil
		TOTAL	13	300	62,200	18,092	80,292	80,292	Nil



4(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM W. H. McFarland
Treasurer and Commissioner of Finance DATE October 28, 1983
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

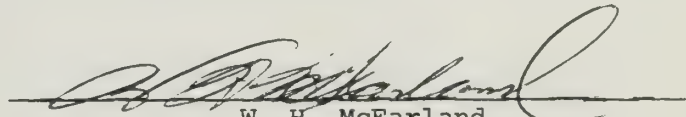
TO: CITY COUNCIL ☐ (OR) Finance Committee ☒
Committee

SUBJECT

Leasing of Computer Systems.

RECOMMENDATION

We be permitted to enter into a two year Lease arrangement with Scott Computer Leasing, Inc. for the central processing units of our computers and selected peripheral devices.


W. H. McFarland
Treasurer and Commissioner of Finance

BACKGROUND

During the past weeks we have been in contact with several computer leasing organizations in order to ascertain what savings could be attained through the use of their services. We became aware IBM Canada proposed to increase their monthly charges later in 1983. IBM Canada has now announced price increases ranging from 5% to 15%, effective November 1, 1983. If we continue to rent the computer facilities from IBM Canada during 1984, the additional costs resulting from the announcement will have a substantial impact on our Budget. The leasing arrangement negotiated with Scott Computer Leasing, Inc. will permit us to maintain the monthly charges in effect as at October 26, 1983 with IBM, resulting in a saving in excess of \$50,000.



4(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland
Treasurer and Commissioner of Finance DATE November 1, 1983
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Outstanding realty and business taxes which are, in my opinion, uncollectible for the reasons noted on the attached schedules.

RECOMMENDATION

That outstanding realty and business taxes, in the amount of \$77,848.45, be written-off in accordance with Section 495 of the Municipal Act, R.S.O. 1980, and charged to Account Number 0222, Tax Write-offs.

for E. L. Hunter
Treasurer and Commissioner of Finance

BACKGROUND

Attached are Schedules "A" and "B" outlining realty and business tax accounts which are, in my opinion, uncollectible.

Schedule "A" (realty taxes) contains background, column (7), which provides a detailed explanation of the status of each of these accounts, which are recommended for write-off in the amount of \$17,005.62.

Schedule "B" (business taxes) have been summarized by means of code, column (9), which classifies each account into the following categories:

<u>Code</u> (1)	<u>Classification</u> (2)	<u>Amount</u> <u>Recommended</u> <u>to be</u> <u>Written-off</u> (3)
1.	Accounts incorrectly assessed (i.e. out of business)	\$ 110.10
2.	Collection Agency advises account uncollectible	8,198.06
3.	Advised by Legal Department that accounts are uncollectible	24,782.05
4.	Advised by Trustee - Bankrupt	16,820.46
5.	Settlement with City on advice of Collection Agency	28.84
6.	Company placed in receivership and all assets liquidated	
	- no funds available to unsecured creditors	10,903.32
		<u>\$60,842.83</u>
		=====

I would recommend that the above be deemed uncollectible and written-off in accordance with Section 495 of the Municipal Act, R.S.O. 1980.

City of Hamilton
Treasury

Outstanding Realty Taxes Recommended for Write-off

<u>Serial Number</u> (1)	<u>Assessed Name and Address</u> (2)	<u>Year</u> (3)	<u>Taxes</u> (4)	<u>Interest</u> (5)	<u>Total</u> (6)	<u>Remarks</u> (7)
08-10220-0502	Ontario Land Corporation 178 Clifton Downs Road	1982 1981	526.82 214.51	115.35 67.42	642.17 281.93	Property assessed as taxable Should have been payment-in-lieu as lands were owned by Ontario Land Corporation. Payment-in- lieu has been received for the years 1981 and 1982 on these properties.
08-10220-0504	Ontario Land Corporation 182 Clifton Downs Road	1982 1981	408.67 166.40	89.43 52.56	498.10 218.96	As above
08-10220-0506	Ontario Land Corporation 184 Clifton Downs Road	1982 1981	408.67 166.40	89.43 52.56	498.10 218.96	As above
08-10220-0508	Ontario Land Corporation 188 Clifton Downs Road	1982 1981	408.67 166.40	89.43 52.56	498.10 218.96	As above
08-10220-0510	Ontario Land Corporation 190 Clifton Downs Road	1982 1981	408.67 166.40	89.43 52.56	498.10 218.96	As above
08-10220-0512	Ontario Land Corporation 194 Clifton Downs Road	1982 1981	408.67 166.40	89.43 52.56	498.10 218.96	As above
08-10220-0514	Ontario Land Corporation 196 Clifton Downs Road	1982 1981	408.67 166.40	89.43 52.73	498.10 219.13	As above
08-10220-0524	Ontario Land Corporation 204 Clifton Downs Road	1982 1981	548.39 223.29	121.49 66.84	669.88 290.13	As above
08-10220-0528	Ontario Land Corporation 210 Clifton Downs Road	1982 1981	569.97 232.07	126.23 68.68	696.20 300.75	As above
08-10220-0532	Ontario Land Corporation 214 Clifton Downs Road	1982 1981	526.82 214.50	116.68 64.12	643.50 278.62	As above
08-10220-0536	Ontario Land Corporation 218 Clifton Downs Road	1982 1981	548.39 223.29	121.49 65.77	669.88 289.06	As above

City of Hamilton
Treasury

Outstanding Realty Taxes Recommended for Write-off

<u>Serial Number</u> (1)	<u>Assessed Name and Address</u> (2)	<u>Year</u> (3)	<u>Taxes</u> (4)	<u>Interest</u> (5)	<u>Total</u> (6)	<u>Remarks</u> (7)
08-10220-0540	Ontario Land Corporation 224 Clifton Downs Road	1982 1981	569.97 232.07	126.23 68.68	696.20 300.75	Property assessed as taxable Should have been payment-in-lieu as lands were owned by Ontario Land Corporation. Payment-in- lieu has been received for the years 1981 and 1982 on these properties.
08-10220-0544	Ontario Land Corporation 228 Clifton Downs Road	1982 1981	526.82 214.50	116.68 64.12	643.50 278.62	As above
08-10220-0548	Ontario Land Corporation 232 Clifton Downs Road	1982 1981	548.39 223.29	121.49 65.77	669.88 289.06	As above
08-10220-0552	Ontario Land Corporation 238 Clifton Downs Road	1982 1981	569.97 232.07	126.23 68.68	696.20 300.75	As above
08-10220-0556	Ontario Land Corporation 242 Clifton Downs Road	1982 1981	569.97 232.07	126.23 67.32	696.20 299.39	As above
08-10220-0560	Ontario Land Corporation 248 Clifton Downs Road	1982 1981	569.97 232.07	126.23 68.68	696.20 300.75	As above
08-10220-0564	Ontario Land Corporation 252 Clifton Downs Road	1982 1981	548.39 223.29	121.49 65.77	669.88 289.06	As above
02-01510-6250	Public Works Canada 10 John St. S.	1980	723.90	390.63	1,114.53	Property should have been exempt in 1980. Tenant moved out and property reverted back to grant- in-lieu status.
TOTALS			13,495.21	3,510.41	17,005.62	

1983 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
1	01 00130 0340 0160 822 1 01	Rinehart Brent Keith Rovis Variety 1815 Main St. W.	13.20	173.37	.00	.00	186.57	4
2	01 00130 0340 0161 822 1 01	Rinehart Brent Keith Rovis Variety 1815 Main St. W.	3.54	46.97	.00	.00	50.51	4
3	01 00430 4690 0030 821 2	Ahrens Harold Dalton Ahrens Clifford Dalton Ahrens TV Sales & Service 154 Emerson St.	50.86	214.14	.00	.00	265.00	4
4	01 00430 4690 0030 821 3	Ahrens Harold Dalton Ahrens Clifford Dalton Ahrens TV Sales & Service 154 Emerson St.	.62	1.60	.00	.00	2.22	4
5	01 00450 6700 0120 822 1 01	Zilvytis Algis "The Copy Stop" 1309 Main St. W.	11.57	98.53	.00	.00	110.10	1
6	01 00955 1020 0120 801 4 06	Ferguson Elsie The Pitts 237 Locke St. S.	12.57	20.31	.00	.00	32.88	2
7	01 00955 1020 1030 802 3 02	Trio Business Machines and Supplies Limited 237 Locke St. S.	10.27	23.08	.00	.00	33.35	4
8	01 00955 1020 1060 804 3 06	Doyle Michael Virtu Models 237 Locke St. S., RM205	14.70	29.72	.00	.00	44.42	2

City of Hamilton
Treasury

1983 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
9	01 01015 4710 0020 831 1	James Dexter Wilson Group Limited 470 King W.	636.63	2,620.32	.00	.00	3,256.95	3
10	01 01015 4710 0020 831 2	James Dexter Wilson Group Limited 470 King W.	758.87	1,929.53	.00	.00	2,688.40	3
11	01 01015 4710 0020 831 3	James Dexter Wilson Group Limited 470 King W.	974.06	2,337.68	.00	.00	3,311.74	3
TOTAL WARD 1			2,486.89	7,495.25	.00	.00	9,982.14	
			=====	=====	=====	=====	=====	

City of Hamilton
Treasury

1983 - WRITE-OFFS

Item Number	Business Serial Number	Name and Business Address	Prior Years Penalty & Interest	Prior Years Arrears	Current Years Penalty & Interest	Current Years Arrears	Taxes Outstanding	Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
12	02 01210 0610 0020 831 2 10	Narjes Claus Ioachim Narjes Gaby The Heirloom Shoppe 190 Main St. W.	56.69	186.04	.00	.00	242.73	2
13	02 01220 0050 0130 781 5	Rapanos Bros. Ltd. T/A The Carriage Family 2 King St. W.	99.20	196.71	.00	.00	295.91	3
14	02 01220 0050 0130 811 2	Rapanos Bros. Ltd. Carriage Family Restaurant 2 King St. W.	395.02	1,222.49	.00	.00	1,617.51	3
15	02 01220 0050 0130 811 3	Rapanos Bros. Ltd. Carriage Family Restaurant 2 King St. W.	1,115.32	2,335.93	.00	.00	3,451.25	3
16	02 01220 0050 0130 811 4	Rapanos Bros Ltd. Carriage Family Restaurant 2 King St. W.	864.88	1,948.75	.00	.00	2,813.63	3
17	02 01220 0050 1080 811 2	Rapanos Bros. Ltd. Black Angus Restaurant 2 King St. W.	136.78	423.57	.00	.00	560.35	3
18	02 01220 0050 1080 811 3	Rapanos Bros. Ltd. Black Angus 2 King St. W.	713.88	1,363.79	.00	.00	2,077.67	3
19	02 01565 5820 0020 831 1 01	498677 Ontario Limited c/o Hanrahan's 92 Barton St. E.	58.54	329.96	.00	.00	388.50	2

City of Hamilton
Treasury

1983 - WRITE-OFFS

<u>Item Number</u> (1)	<u>Business Serial Number</u> (2)	<u>Name and Business Address</u> (3)	<u>Prior Years Penalty & Interest</u> (4)	<u>Prior Years Arrears</u> (5)	<u>Current Years Penalty & Interest</u> (6)	<u>Current Years Arrears</u> (7)	<u>Taxes Outstanding</u> (8)	<u>Code</u> (9)
20	02 01565 5820 0020 831 2	498677 Ontario Ltd. c/o Hanrahan's 92 Barton St. E.	5.66	25.55	.00	.00	31.21	2
21	02 01565 5850 0020 831 1 01	498677 Ontario Ltd. c/o Hanrahan's 92 Barton St. E.	331.50	5,304.08	.00	.00	5,635.58	2
22	02 01565 5850 0020 831 2	498677 Ontario Ltd. c/o Hanrahan's 92 Barton St. E.	15.66	208.40	.00	.00	224.06	2
TOTAL WARD 2			<u>3,793.13</u>	<u>13,545.27</u>	<u>.00</u>	<u>.00</u>	<u>17,338.40</u>	
			=====	=====	=====	=====	=====	

City of Hamilton
Treasury

1983 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
23	03 02030 5830 0390 801 3 01	418562 Ontario Limited c/o Ferguson David 370 Main St. E., Rm.204	39.20	77.85	.00	.00	117.05	2
24	03 02120 0940 0020 831 1	Albano Claude Energy Saving Canada 535 King St. E.	2.31	26.53	.00	.00	28.84	5
25	03 02120 1540 0060 821 2	Rhodes Joseph Dynamic Sales 429 King St. E.	22.22	85.36	.00	.00	107.58	2
26	03 02120 1540 0060 821 3 05	Rhodes Joseph Dynamic Sales 429 King St. E.	2.28	5.04	.00	.00	7.32	2
27	03 02120 1660 0040 821 2	Balika Ziad Middle East Restaurant 419 King St. E.	55.88	191.74	.00	.00	247.62	4
28	03 02150 5270 0020 802 3 01	Couto Manuel Azore's Billiards 435 Barton St. E.	40.92	92.50	.00	.00	133.42	2
29	03 02150 6050 0020 801 3	Chedoke Real Estate Ltd. 357 Barton St. E.	12.02	27.10	.00	.00	39.12	2
30	03 02240 5560 0010 831 1	Amcan Castings Division of Amcan Industries Corporated	391.80	10,447.66	.00	.00	10,839.46	6

City of Hamilton
Treasury

1983 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
31	03 02250 8460 0050 821 1	Hamilton Trucking Limited Repair Shop 379 Burlington St. E.	75.90	1,214.02	.00	.00	1,289.92	4
32	03 02450 5310 0040 801 3	Bountrogianni George 532 Main St. E.	24.03	42.46	.00	.00	66.49	2
33	03 02610 0340 0020 821 1	Whitehead Beatrice Louis Vy's Variety 901 Main St. E.	39.89	245.45	.00	.00	285.34	4
34	03 02610 0340 0020 821 2	Whitehead Beatrice Louis Vy's Variety 901 Main St. E.	191.70	392.06	.00	.00	583.76	4
35	03 02730 8240 0060 831 1 17	Doehler Canada Limited 10 Hillyard St.	1.56	62.30	.00	.00	63.86	6
TOTAL WARD 3			899.71	12,910.07	.00	.00	13,809.78	
			=====	=====	=====	=====	=====	

City of Hamilton
Treasury

1983 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
36	04 02845 1480 0020 811 3 03	Coma Benny 272 Rosslyn Ave. N.	33.58	71.85	.00	.00	105.43	2
37	04 02880 6640 0020 831 1 06	Bourkue Maurice Maurice & Bobs Auto Centre 32 Northcote St.	52.27	394.70	.00	.00	446.97	2
38	04 03040 0190 0160 801 4 04	Brown Rena Antique/Old Furniture 1528 King St. E.	28.21	45.06	.00	.00	73.27	2
39	04 03135 1210 0020 821 2 07	Chadwick Leslie Rare Island Spices 190 Ottawa St. N.	25.25	78.33	.00	.00	103.58	4
40	04 03135 1210 0260 821 2 03	Chadwick Leslie 1209 Cannon St. E.	7.94	33.27	.00	.00	41.21	4
41	04 03145 7830 0010 802 3	Saunders Ted T/A Hamilton Auto-Mart 1094 Barton St. E.	42.09	95.30	.00	.00	137.39	2
42	04 03145 7830 0010 821 1	Mitchell Transmission Ltd. Hamilton Auto Mart 1096 Barton St. E.	18.60	297.22	.00	.00	315.82	4
43	04 03145 7860 0020 802 3	Saunders Ted T/A Hamilton Auto Mart 1096 Barton St. E.	81.30	184.33	.00	.00	265.63	2
44	04 03145 7860 0020 821 1	Mitchell Transmission Ltd. Hamilton Auto Mart 1096 Barton St. E.	30.16	603.20	.00	.00	633.36	4

City of Hamilton
Treasury

1983 - WRITE-OFFS

<u>Item Number</u> (1)	<u>Business Serial Number</u> (2)	<u>Name and Business Address</u> (3)	<u>Prior Years Penalty & Interest</u> (4)	<u>Prior Years Arrears</u> (5)	<u>Current Years Penalty & Interest</u> (6)	<u>Current Years Arrears</u> (7)	<u>Taxes Outstanding</u> (8)	<u>Code</u> (9)
45	04 03155 5610 0030 801 3	Noonan Jenny Pet Boutique Unique 261 Kenilworth Ave. N.	27.23	50.31	.00	.00	77.54	2
TOTAL WARD 4			346.63	1,853.57	.00	.00	2,200.20	
			=====	=====	=====	=====	=====	

City of Hamilton
Treasury

1983 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
46	05 03810 0130 0040 831 1	Mitchell Transmission Ltd. 165 Queenston Road	56.35	901.35	.00	.00	957.70	4
47	05 03810 0130 0040 831 2	Mitchell Transmission Ltd. 165 Queenston Road	185.83	610.01	.00	.00	795.84	4
48	05 03810 0130 0040 831 3	Mitchell Transmission Ltd. 165 Queenston Road	608.54	1,304.15	.00	.00	1,912.69	4
49	05 04410 0010 0195 831 0 17	King Optical Co. 686 Queenston Road	.00	.00	.52	20.86	21.38	4
50	05 04410 0010 0196 831 0 17	King Optical Co. 686 Queenston Road	.00	.00	.16	6.48	6.64	4
51	05 04610 0040 0240 811 2	Focus Realty Ltd. 160 Centennial Pkwy. N.	2.52	18.95	.00	.00	21.47	2
52	05 04810 1900 0020 811 2 01	Bumite Investments Inc. Galaxy Factory Outlet 398 Nash Rd. N.	1,214.03	3,362.31	.00	.00	4,576.34	3
53	05 04810 1900 0021 811 2 01	Bumite Investments Inc. Galaxy Factory Outlet 398 Nash Rd. N.	32.30	100.00	.00	.00	132.30	3
54	05 05415 0140 0120 821 1	Moosa Salim Essack Moosa Malek Banu Mount Albion Dry Cleaner 399 Greenhill Ave.	133.94	551.13	.00	.00	685.07	4

1983 - WRITE-OFFS

<u>Item Number</u> (1)	<u>Business Serial Number</u> (2)	<u>Name and Business Address</u> (3)	<u>Prior Years Penalty & Interest</u> (4)	<u>Prior Years Arrears</u> (5)	<u>Current Years Penalty & Interest</u> (6)	<u>Current Years Arrears</u> (7)	<u>Taxes Outstanding</u> (8)	<u>Code</u> (9)
55	05 05415 0140 0120 821 2	Moosa Salim Essack Moosa Malek Banu Mount Albion Dry Cleaner 399 Greenhill Ave.	51.39	168.90	.00	.00	220.29	4
56	05 05415 0140 0121 821 1	Moosa Salim Essack Moosa Malek Banu Mount Albion Dry Cleaner 399 Greenhill Ave.	46.65	192.17	.00	.00	238.82	4
TOTAL WARD 5			<u>2,331.55</u> =====	<u>7,208.97</u> =====	<u>.68</u> =====	<u>27.34</u> =====	<u>9,568.54</u> =====	

City of Hamilton
Treasury

1983 - WRITE-OFFS

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Code (9)
57	06 05520 0010 0180 821 2 03	William Ainslie Holdings Hamilton Gardens Hardware 1119 Fennell Ave. E.	238.99	942.35	.00	.00	1,181.34	4
58	06 05520 0010 0181 821 1	William Ainslie Holdings Hamilton Gardens Hardware 1119 Fennell Ave. E.	92.51	380.72	.00	.00	473.23	4
59	06 05520 0010 0181 821 2 03	William Ainslie Holdings Hamilton Gardens Hardware 1119 Fennell Ave. E.	3.30	10.80	.00	.00	14.10	4
60	06 07210 5310 0020 821 1	Klebert Karl Karmac Yachts 115 Nebo Rd.	60.93	374.88	.00	.00	435.81	4
TOTAL WARD 6			395.73	1,708.75	.00	.00	2,104.48	
			=====	=====	=====	=====	=====	

City of Hamilton
Treasury

1983 - WRITE-OFFS

<u>Item Number</u> (1)	<u>Business Serial Number</u> (2)	<u>Name and Business Address</u> (3)	<u>Prior Years Penalty & Interest</u> (4)	<u>Prior Years Arrears</u> (5)	<u>Current Years Penalty & Interest</u> (6)	<u>Current Years Arrears</u> (7)	<u>Taxes Outstanding</u> (8)	<u>Code</u> (9)
63	08 09410 6930 0020 821 2	Weidrick Joan Sound Investments 1250 Upper James St.	564.69	1,362.06	.00	.00	1,926.75	4
64	08 09410 6930 0020 821 3 07	Weidrick Joan Sound Investments 1250 Upper James St.	116.82	318.53	.00	.00	435.35	4
TOTAL WARD 8			681.51	1,680.59	.00	.00	2,362.10	
GRAND TOTAL			11,680.45	49,134.36	.68	27.34	60,842.83	

City of Hamilton
Treasury

Business Tax
Summary of Trial Balance - Write-off

Ward (1)	Prior Year Penalty & Interest (2)	Prior Year Arrears (3)	Current Year Penalty & Interest (4)	Current Year Arrears (5)	Taxes Outstanding (6)	Number of Accounts (7)
01	2,486.89	7,495.25	.00	.00	9,982.14	11
02	3,793.13	13,545.27	.00	.00	17,338.40	11
03	899.71	12,910.07	.00	.00	13,809.78	13
04	346.63	1,853.57	.00	.00	2,200.20	10
05	2,331.55	7,208.97	.68	27.34	9,568.54	11
06	395.73	1,708.75	.00	.00	2,104.48	7
07	745.30	2,731.89	.00	.00	3,477.19	9
08	681.51	1,680.59	.00	.00	2,362.10	2
TOTAL	11,680.45 =====	49,134.36 =====	.68 =====	27.34 =====	60,842.83 =====	61

CODING

- 1. Accounts incorrectly assessed (Out of Business).
- 2. Collection Agency advised account uncollectible.
- 3. Advised by Legal Department that accounts are uncollectible.
- 4. Advised by Trustee - Bankrupt.
- 5. Settlement with City on advice of Collection Agency - balance to be considered uncollectible.
- 6. Company placed in receivership and all assets liquidated - no funds available to unsecured creditors.



5

THE CORPORATION OF THE CITY OF HAMILTON

PARKS AND RECREATION COMMITTEE

1983 October 24

FROM _____ DATE _____
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) FINANCE COMMITTEE _____
Committee

SUBJECT Extending Invitations to Host Conferences

RECOMMENDATION

That the Finance Committee review the present policy relative to the extending of invitations to host conferences and conventions, with a view to recommending an overall policy and procedure which will enable City Council to extend such invitations.

BACKGROUND

City Council at its meeting on September 27/28, 1983 referred back to the Parks and Recreation Committee a recommendation that an invitation be extended to the Canadian Parks and Recreation Association to hold its 1987 Annual Conference in the City of Hamilton. It should be noted that in the resolution reference was made to the commitment of certain financial sponsorship which the City Solicitor at the Council meeting questioned inasmuch as the commitment is beyond the term of the present City Council.

While perhaps not specifically mentioned in other resolutions when such invitations are extended, it is an accepted fact that the hosting of such a conference or convention does carry with it some financial responsibility.

The Parks and Recreation Committee feels this matter should be clarified in order that the City is legally able to extend such invitations in future.

MEMORANDUM • CITY OF HAMILTON

6(9)

TO : Mr. J. J. Schatz, Secretary
Finance Committee

YOUR FILE :

FROM : R. C. Prowse, Secretary
Transport & Environment Committee

OUR FILE :

SUBJECT : Intersection of King Street East and
Owen Place/Greenhill Avenue
Request for a School Traffic Officer

DATE : 1983 November 01

Sub-joined, please find a copy of a recommendation respecting the above item which was approved by the Transport and Environment Committee at its meeting held Monday, October 31, 1983.

It would be appreciated if you would bring this matter to the attention of the members of the Finance Committee as I will be placing this item on the Twentieth Report of the Transport and Environment Committee for consideration by City Council at its meeting to be held, Tuesday, November 8, 1983.

RCP RCP:em

"That:

- i. A school traffic officer be assigned to the intersection of King Street East and Owen Place/Greenhill Avenue, during the morning and evening hours only, and;
- ii. The Finance Committee be requested to recommend the method of financing \$348.00, for the wages of a school traffic officer at this location for the remainder of 1983."



6(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM W. H. McFarland Treasurer and Commissioner of Finance DATE 1983 November 1
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Financing of the cost of a School Traffic Officer at the intersection of King Street East and Owen Place/Greenhill Avenue.

RECOMMENDATION

That the 1983 cost of a School Traffic Officer to be located at the intersection of King Street East and Owen Place/Greenhill Avenue be financed from the School Traffic Officers accounts, billed to the City by the Regional Municipality of Hamilton-Wentworth, by overdraft.

BACKGROUND

The need for the School Traffic Officer at this location was approved by the Transport and Environment Committee at its meeting held Monday, October 31, 1983. According to the report from the Acting Traffic Commissioner, Mr. M. Main, the Regional Police indicate that there are no funds available in their School Traffic Officers accounts to be ultimately billed to the City of Hamilton.

In view of the small amount involved, I would suggest that the Finance Committee approve the \$350.00 by means of an overdraft and it is hoped that there may be more flexibility allowable in their total figures to finance this small amount by the year end.

for E. L. Harshman
Treasurer and Commissioner of Finance

FOR INFORMATION ONLY



7(a)

THE CORPORATION OF THE CITY OF HAMILTON

DAVID C. FREEMAN, City Architect &
FROM Co-ordinator, Lloyd D. Jackson Sq. DATE 1983 October 25th
Name & Title

FOR ACTION ☐

FOR INFORMATION ☒

File No. _____

TO: CITY COUNCIL ☐

(OR)

FINANCE COMMITTEE

☒

Committee

SUBJECT

HAMILTON CANCER CLINIC LODGE

RECOMMENDATION

BACKGROUND (If necessary attach material)

At the request of your Committee, I have reviewed the plans prepared by T. P. Garwood-Jones for the Hamilton Cancer Clinic Lodge.

This is a three storey pavillion to be built in the north east corner between the maternity and PBS wings. The purpose is to accommodate relatives of cancer patients who are undergoing treatment. The ground floor contains some offices, a dining room and lounges; the second floor contains ten bedrooms, and the third floor, presently unfinished contains space for another ten bedrooms. The design is functional, and will be complementary to the overall appearance of the hospital.

cc: T. P. Garwood-Jones
V. L. Dukeshire

FOR INFORMATION ONLY



7(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland
Treasurer and Commissioner of Finance DATE 1983 October 24
Name & Title

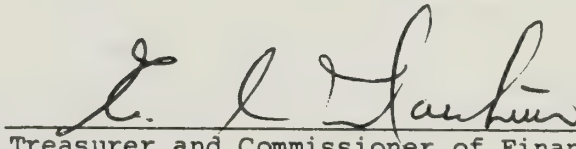
FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Report of Mr. N. R. Adhya, Manager of Special and Capital Programs, on his attendance at the 1983 Municipal Finance Conference, September 28, 29 and 30, 1983, in London, Ontario

RECOMMENDATION

for 
Treasurer and Commissioner of Finance

BACKGROUND

This was the sixth annual conference of the Municipal Finance Officers of Ontario, organized by a committee of the finance officers of the various municipalities but the majority of the organizing team was headed by the Treasurer of the City of London and his staff.

This conference was properly planned and the contents of the seminars were appropriate and well thought out keeping in mind the larger as well as the smaller municipal problems of today. The 350 delegates came from all parts of Ontario. I had the pleasure of meeting with several appointed officials of the Treasury Department of the various size municipalities and knowing each others' unique problem of municipal finance administration during the opening reception night on September 28, 1983.



BACKGROUND - Continued

The opening session on Thursday morning was very elegantly presented by Mr. Brian S. J. Spikes, Canadian Author, Broadcaster and Consultant. He spoke on the subject of **Third Wave Survival Skills** and discussed problems and solutions of human resource management. This area was discussed by Mr. E. C. Matthews, Director of Finance, in his reporting of October 11, 1983. I would like to add some of the points raised by Mr. Spikes. Industries and governments spend billions of dollars in search of techniques and devices to improve performance and productivity to make the job faster and cheaper, but in most instances, the management has overlooked our greatest national resource: the natural aspirations of the major Canadians in developing minds in doing something worthwhile and challenging. It is interesting to note that of \$108,136,320 gross expenditure for the City of Hamilton - municipal portion (including Local Boards) budgeted for in 1983, \$58,054,450, or 53.7%, represented by salaries, wages and employee benefits (as at September 30, 1983) i.e., human resources. "Unlearn" and "flexibility" are the two key words that will help the management to be the leader who will guide the employees through the thorny path of financial management in achieving the optimum goal.

The next seminar I attended in the afternoon, was entitled **Economic Outlook**. which was presented by Dr. Peter Campbell, Vice-President, Wood Gundy Limited. Economics, as we all know, is not an exact science and that is the reason the forecasts vary from economist to economist, based on assumptions and prevailing market conditions. Instead of going through the technicalities and economic jargon, I have his emphatic feeling that 1983 shows only moderate first year recovery in overall gross national earnings, although the general trend is very strong which suggests a larger rise in 1984 more in line with historic recovery pattern. All other Canadian economic indicators show a strong economic growth in 1984, but the unemployment situation does not seem to change drastically in the near future. The most likely scenario calls for some decline in interest rates over the near term, but moderately rising rate by late 1983 or early 1984 in response of broadening economic recovery, heavy consumer spending, government financing and bottoming of deflation trend. It was a very worthwhile seminar for myself looking after the City's investment portfolio to achieve the optimum results.

Later in the day, I attended another seminar on **Wrongful Dismissal** conducted by Mr. George C. M. Banks, Barrister and Solicitor. As you are aware, I was in the witness stand in the Supreme Court of Ontario on behalf of the City of Hamilton, Treasury Department, in relation to Mr. John J. Pilato vs Hamilton Convention Centre. I was very curious to know the outcome of other cases happening lately mostly in Canada and the comments made by the lawyer. Each case was unique and judged by its own merits, but the judges are looking into the depths of the contract, what was there and what should have been there. Judges are not only ruling for the payment of notice period, required for terminating an employee, but also for the payment of loss of morale and undergoing stress and strain.

The first session on the following morning Friday, September 30, 1983, there was a seminar on **Human Resource Management**, conducted by Dr. David Jackson of Jackson-Smith Ltd. and assisted by Mr. Mac Carson, Social Service Commissioner of the Region.

BACKGROUND - Continued

The closing topic on Friday was **Personality and Profit** by Mr. John S. Crosbie, Canadian Author and President, Magazine Association of Canada Inc.

These two subjects were discussed by Mr. Matthews in his reporting and I did not want to be repetitious.

In conclusion, it was an interesting conference to attend especially when we are meeting with people in the finance area involved in similar decision making process day by day. The location of the conference may not be changed in the near future, because of the heavy involvement by the Treasury Department of the City of London. Once the Sheraton Hotel runs smoothly, it might be worthwhile to look into the possibility of hosting this conference in Hamilton, but at the same time, the participation of the Finance Department of the City and the Region would have to be in greater depth in the organization which would require more time and money.

Yours very truly



N. R. Adhya
Manager of Special and Capital Programs



RECEIVED

OCT 11 1983

CITY CLERKS

Ontario
Energy
Board

14 Carlton Street
Toronto, Ontario
M5B 1J2
416/598-4000

FOR INFORMATION ONLY

October 4, 1983

7(c)

Mr. E. A. Simpson
City Clerk
The Corporation of the City of Hamilton
City Hall
Hamilton, Ontario
L8N 3T4

Dear Mr. Simpson:

Re: Union Gas - Rates Application - Docket No.
E.B.R.O 397

This is to acknowledge receipt of your September 29 letter containing the objection of Council of the City of Hamilton to the application for increased rates filed with the Board by Union Gas.

Your letter is being brought to the attention of the Board's staff preparing for the public hearing on this application, and will be filed as part of the public record in the proceedings.

Yours truly,

S.A.C. Thomas
Board Secretary

SACT:rd



HAMILTON PUBLIC LIBRARY

Urb/Mun Agenda Bulletin
Board

HAMILTON, ONTARIO
L8N 3T4

E. A. SIMPSON
CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

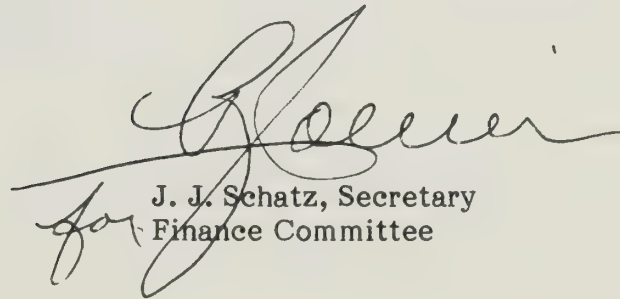
NOV 24 1983
CA# ON HW A05
C SIF3

1983 November 22

NOTICE OF MEETING

FINANCE COMMITTEE

Thursday, November 24th, 1983
2:00 o'clock p.m.
Room 233, City Hall



J. J. Schatz, Secretary
for Finance Committee

A G E N D A

- | | | |
|-----|-----------|---|
| (A) | 2:00 p.m. | -Hamilton Civic Theatre Foundation - -
Old Library Building - Slide Presentation |
| (B) | 2:30 p.m. | Mr. G Laarakker - Hess Village - Assessment |
| (C) | 3:00 p.m. | Art Gallery - Exemption - Municipal Taxes.
and Treasurers Report |

1. Adoption of the minutes of the meeting held Thursday, November 10, 1983.
2. City Treasurer and Commissioner of Finance:
 - (a) Report Current Revenues and Expenditures,
 - (b) Change - Tax Collection Procedures
 - (c) Capital Purchases - Hamilton Convention Centre.
3. City Architect:
 - (a) Structural Consultant - Ivor Wynne Stadium
4. City Solicitor:
 - (a) Fraser and Beatty Account
 - (b) Claims (3)
 - (c) Overdraft - Disbursements
5. Parks and Recreation Committee:
 - (a) Invitation to Host Conferences
6. Adjournment.

INFORMATION ITEMS

City Treasurer

- (a) Status - Contingency Account
- (b) Civic Properties - Rental Arrears
- (c) Statement - Unclassified Revenues and Expenditures
- (d) Intervention - Union Gas Rates Increase
- (e) Financial Report - Hamilton Convention Centre
- (f) Convention Report - Mr. L. M. Nelson
- (g) Convention Report - Mr. T. Bradley

JJS:msw

c.c.'s

Mr. L. Sage, Chief Administrative Officer
Mr. W. H. McFarland, City Treasurer and Commissioner of Finance
Mr. E. C. Matthews, Director of Finance

NOV 3 1983



C

October 21, 1983.

Mayor Robert Morrow,
City Hall,
Hamilton, Ontario.

Re: Art Gallery of Hamilton -
Request for exemption from Municipal taxation

Dear Mr. Mayor:

Approximately two years ago I attended a meeting at the then Mayor's office with respect to having the Art Gallery of Hamilton exempted from City of Hamilton municipal taxes. At this meeting it was recommended by Mayor Powell that our request should be made directly to the Region of Hamilton-Wentworth rather than to the City of Hamilton, and we agreed to approach the Region in this regard.

I now enclose a letter from Mr. William Sears, Chairman of the Regional Finance Committee, dated September 9, 1983, in reply to our request to have the Region assist us in obtaining exemption from municipal taxation which in summary suggests that we go back to the City of Hamilton and make this request.

I am therefore writing to you requesting a meeting with you and the Chairman of the City of Hamilton Finance Committee as we appear to be going around in circles in this matter.

What we are asking for is exactly what Thomson Hall have just obtained in Toronto - see attached clipping.

Art Gallery of Hamilton

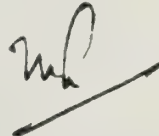
123 King Street West, Hamilton, Canada L8P 4S8, Telephone 527-6610, Director: Glen E. Cumming



- 2 -

Will you please let me know when I can meet with you and the Chairman of the City Finance Committee at your office at the earliest possible date.

Yours sincerely,

A handwritten signature in dark ink, appearing to be 'ML' with a long, sweeping horizontal stroke extending to the right.

Martin Luxton

GML:jb
Encl.

Art Gallery of Hamilton

123 King Street West, Hamilton, Canada L8P 4S8, Telephone 527-6610, Director: Glen E. Cumming

Legal notices

NOTICE OF APPLICATION FOR SPECIAL LEGISLATION THE CORPORATION OF MAS- SEY HALL AND ROY THOMSON HALL

NOTICE IS HEREBY GIVEN on behalf of The Corporation of Massey Hall and Roy Thomson Hall, that application will be made to the Legislative Assembly of the Province of Ontario, at its next regular session commencing in 1983 for an Act respecting The Corporation of Massey Hall and Roy Thomson Hall which will supersede the Corporation's current Special Acts and continue the Corporation with like objects, powers and property tax exemptions and update its charter in accordance with current corporate practice.

This application will be considered by a Standing Committee of the Legislative Assembly. Any person wishing to make submissions to the Standing Committee should notify, in writing, the Clerk of the Legislative Assembly, Queen's Park, Toronto, Ontario, M7A 1A2.

DATED at Toronto, Ontario, this 13th day of September, 1983.

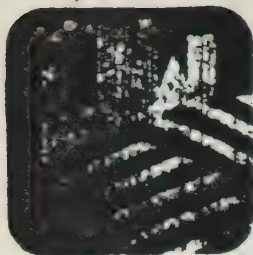
The Corporation of
Massey Hall and
Roy Thomson Hall
Per: E. A. Pickering
President

NOTICE TO CREDITORS AND OTHERS

In the Estate of JAN NOWAK,
deceased.

All persons having claims against the Estate of JAN NOWAK, late of 84 Galley Avenue, Toronto, who died on or about the 17th day of June, 1983 are hereby notified to send particulars of same to the undersigned on or before the 14th day of November, 1983 after which date the Estate will be distributed with regard





THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Department of Finance
119 King Street West, 14th floor
Hamilton, Ontario

Mailing Address:
P.O. Box 910, Hamilton, Ontario
L8N 3V9

September 9, 1983

Refer to File No

Attention of

Your File No

Mr. Martin Luxton
President
Art Gallery of Hamilton
123 King Street West
Hamilton, Ontario
L8P 4S8

Dear Martin:

Re: Request for Special Legislation to exempt the Art Gallery from
Payment of Realty Tax

I have been informed by the Assessment Department that the criteria for payment of realty taxes by art galleries are as follows:

- (1) Exempt from taxation - Art Gallery operated by a municipal corporation.
- (2) Grants-in-lieu of taxes - Art Gallery operated by a provincial corporation.
- (3) Liable for taxation - Art Gallery operated by a private corporation.

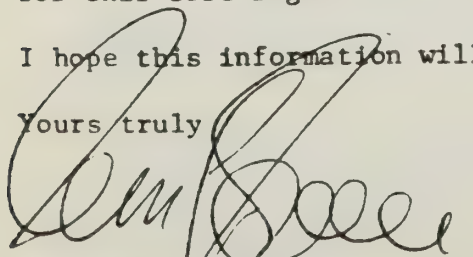
The Art Gallery of Hamilton falls into Category 3 and, therefore, is liable to pay realty taxes.

In order to obtain a property tax exemption, it would be appropriate to approach the City of Hamilton, owners of the property in which the Gallery is located, for sponsorship of a private members bill.

The central utilities plant is owned and operated by the City of Hamilton. Presently, the Provincial Office Tower, the underground parking garage, and the Art Gallery are being billed on a metered consumption basis. Hamilton Place, the Convention Centre, and the Public Library, all of which are owned by the City, are exempt from C.U.P. charges on the basis that the same group of taxpayers would be responsible for this cost regardless of who actually pays it.

I hope this information will clarify your concerns.

Yours truly


William Sears
Chairman, Finance Committee



25
NOV 22 1983



THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland 1983 November 22
Treasurer and Commissioner of Finance DATE
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ ☒
Finance
Committee

SUBJECT

Art Gallery - Outstanding lease agreement for the Central Utilities Plant, amounts owing to the City of Hamilton and request for exemption of municipal taxes

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

On July 15, 1975, City Council approved a recommendation of the Board of Control respecting the capital cost sharing and the annual operating costs of the Central Utilities Plant by the Art Gallery of Hamilton (see attached). Briefly, the resolution provided that the Art Gallery would:

- (a) Contribute the sum of \$200,000 toward the capital cost
- (b) Contribute towards the annual operating costs on the basis of water and energy consumption by each of the participants
- (c) Enter into an agreement with the City of Hamilton and the Province of Ontario covering these arrangements.

Current Status of the Agreement covering Capital Cost and Annual Operating Costs

In addition to the above, Item (b) of the resolution provided that on receipt of the operating cost assessment from the City, the Art Gallery could compute the cost of the same quantity of energy as if supplied by its own heating, cooling and electrical facilities at prevailing energy rates, and pay to the City the lessor of the two amounts.

C

C

BACKGROUND - Continued

For your information, the agreement with the Art Gallery has never been executed primarily because of the above clause, i.e., neither the City nor the Art Gallery have been able to develop a mutually acceptable formula which would ensure that the Gallery, in paying their share of the Central Utility Plant (C.U.P.) costs never pays more than the amount which would be their cost for similar utilities if they had a completely separate plant. Furthermore, the Art Gallery claim that the City's C.U.P. metering devices are at times non-functional or inaccurate. The Gallery had Group 8 Engineering Ltd. (a Hamilton based consulting firm) attempt to provide a solution to this problem but they were not successful.

Art Gallery representatives have advised the City that they will not consider a change to the original resolution and that the agreement with the City must be a single agreement covering capital costs and operating expenses, not split into two agreements.

The above factors have resulted in a complete stalemate between the City and the Art Gallery in this matter.

Outstanding Amounts Owning to the City

As of November 16, 1983, the following amounts were owing to the City by the Art Gallery:

<u>Item</u>	<u>Amount</u>
Art Gallery's share of capital cost of C.U.P.	\$200,000.00
Operating Costs for the period January - September 1983	54,496.61
Fourth instalment of 1983 Realty Taxes (due September 30, 1983)	<u>55,865.00</u>
	\$310,361.61

Although they claim to have an amount of \$200,000 on hand in a bank account, the Art Gallery has refused to pay their share of the capital cost until an agreement is finalized by both parties. The amount of \$54,496.61 for operating costs is comprised of \$4,273.23 billed for the period January to March 1983, inclusive, (balances owing after partial payments) and the full amounts billed for the months of April, July, August and September 1983. These payments have been withheld despite confirmation by our Public Works Department that the systems relating to heating (which the Art Gallery had claimed were responsible for excessive billings) were tested and found to be accurate. Recently, an attempt was made by a Treasury official, through the Art Gallery's solicitor, to arrange a meeting with Art Gallery representatives and City staff but this was unsuccessful. Collection action on an account such as this is difficult because of the Art Gallery's status and the failure to resolve these outstanding issues.



BACKGROUND - Continued

Request for Exemption of Municipal Taxes

Attached are copies of correspondence relating to the Art Gallery's request for an exemption from municipal taxes. You will note that this matter has been reviewed by the Regional Finance Committee who have suggested that the Art Gallery approach the City who own the property, for sponsorship of a private members bill. For your information, this property is presently assessed at \$966,726.00 and generated taxation revenue of \$210,337.34 in 1983.

It should be noted that these taxes are presently paid by a subsidy arrangement by the Regional Municipality of Hamilton-Wentworth, the cost of which is borne approximately 75% by the City of Hamilton with 25% borne by the other five area municipalities. If an exempt status is approved, the City would lose the 25% financed presently by the outside municipalities less the smaller portion relateable to the distribution of the Regional levy based on assessment.

Central Utilities Plant (C.U.P.)

Exemption of the C.U.P. cost for the Art Gallery, presently financed 25% by the other five area municipalities, would involve a similar loss in revenue to the City.

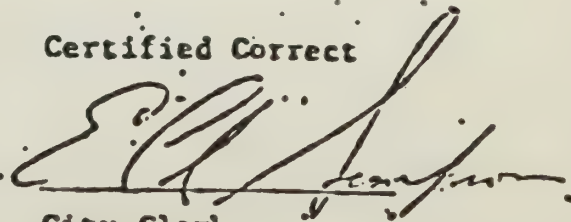
Att.

c.c. His Worship The Mayor, Robert M. Morrow
Mr. D. C. Freeman, City Architect and Co-Ordinator
Lloyd D. Jackson Square
Mr. K. A. Rouff, City Solicitor
Attention: Mr. P. Hooker

1. Council members will recall that the Central Utilities Plant to provide heating and air conditioning for the Theatre-Auditorium, the Trade & Convention Centre and the Art Gallery is being developed as part of the garage development between the Theatre and the Board of Education building on the north side of Main Street West. The Board recommends approval of the following arrangement respecting capital cost sharing and the annual operating costs of the Central Utilities Plant by the Art Gallery of Hamilton in accordance with the attached letter dated November 11, 1974 from the Board of Management of the Art Gallery of Hamilton:-

- (a) The Board of Governors of the Art Gallery of Hamilton to contribute the sum of \$200,000.00 towards the capital cost of the Central Utilities Plant. This sum represents the total capital contribution to the Central Utilities Plant for the provision of heating, cooling, and electrical energy, emergency electrical power and central monitoring equipment required to serve Phase I and Phase II, (future addition) of the Art Gallery of Hamilton. This payment to be made in a lump sum, or in interest and principal payments as determined by the City of Hamilton.
- (b) The annual contribution by the Art Gallery of Hamilton towards the operating cost of the Central Utilities Plant will be shared on the basis of hot water, chilled water and electrical energy consumed by each of the participants taking into consideration their contribution to peak loads. Furthermore, on receipt from The Corporation of the City of Hamilton of each Central Utilities Plant cost assessment, the Art Gallery of Hamilton will compute the cost of the same quantity of energy as if supplied by its own heating, cooling and electrical facilities at prevailing energy rates, and will pay to The Corporation of the City of Hamilton the lesser of the two amounts.
- (c) That the Mayor and City Clerk be authorized to execute an agreement between The Corporation of the City of Hamilton, the Minister of Government Services of the Province of Ontario, and the Board of Management of the Hamilton Art Gallery, covering the above arrangement.

Certified Correct


City Clerk

Thursday, November 3rd, 1983
2:00 o'clock p.m.
Room 233, City Hall

The Finance Committee met.

Present: Alderman P. J. Peterson, Chairman
Alderman L. Stout, Vice-Chairman
Mayor R. M. Morrow
Alderman V. J. Agro
Alderman B. Hinkley
Alderman D. Gray
Alderman S. Collins
Alderman B. Charlton
Alderman T. Murray

Also present: Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, Director of Finance
Mr. J. J. Schatz, Secretary, Finance Committee

The minutes of the meetings held Thursday, October 20 and Monday, October 24, 1983 were adopted as circulated to the members.

Mr. R. D. Seymour, Manager, Eastern Region, Union Gas appeared before the committee in connection with the City's objection to the Ontario Energy Board relative to Union Gas Limited's application for a rate increase effective April, 1984.

Union Gas-
Rate Increase

Mr. Seymour delivered a prepared speech to the members of the committee providing a brief history relative to previous rate increases as well as the basis for the proposed increases in April 1984.

Tax Credit-
Mr. A. Dalton

The committee received the presentation by Mr. Seymour.

Mr. J. Gallagher appeared before the committee on behalf of Mr. and Mrs. Arthur Dalton, of 75 East 15th Street, requesting that consideration be given to granting the \$75 seniors tax rebate for the years 1981 and 1982.

Mr. Gallagher suggested the committee give consideration to approving the grants inasmuch as Mr. Dalton's tax bills for the years 1981 and 1982 did not include the standard message provided on tax bills to owners 70 years of age and over indicating that they may have been eligible for this grant.

Also, distributed to the members in this regard were copies of a report dated November 3, 1983 from Mr. R. M. Collier, of the City Clerks Department.

Following considerable discussion, the committee agreed to recommend to City Council that notwithstanding the provisions of by-law 76-55, to Authorize Tax Credits to Elderly Residents, which requires the applications to be filed no later than the 30th of April in the year following the year for which the tax credit application is made, a tax credit of \$75 for the years 1981 and 1982 for a total of \$150 be granted to Mr. Arthur Dalton of 75 East 15th Street.

The committee requested the subcommittee consisting of Alderman Stout and Alderman Collins, which is reviewing the tax credit programme for seniors, include in its review the matter of notification both with respect to the tax bills mailed out and the newspaper advertising.

Alderman Murray advised that he has been approached by some civic employees with 25 years or more service, who have requested that they be permitted to purchase a civic ring.

Civic Rings

Purchase -

Following some discussion, it was agreed that this matter should, more appropriately, be considered by the Legislation Committee.

As recommended by the Director of Purchasing in a report dated November 1, 1983 the committee approved the following:

BRYAN FARM SUPPLY LTD., Puslinch, Ontario

Supply and delivery of attachments for a Ford loader
/backhoe \$14 000

All charges included.

NOTE: The attachments were included in an order to Maple Leaf Industrial Sales Ltd., amounting to \$74 097.50 for the loader/backhoe complete with attachments. The company ceased operations before the attachments were delivered. Bryan Farm Supply Ltd., is the new Ford dealer and is supplying the attachments at the originally tendered price, which was the lower of two tenders received.

Purchase -

As recommended by the Director of Purchasing in a report dated November 1, 1983 the committee approved the following:

That the recommendation included in section 2 of the Tenth Report of the Finance Committee, approved by City Council on May 10th, 1983, awarding Maple Leaf Industrial Sales Ltd., two Ford Tractors for a total of \$37 661.86, be rescinded.

That an order be placed with the Ford Motor Company of Canada Ltd., for the purchase of two Ford Tractors for the total of \$37 661.86, which is the price received from the lowest bidder.

NOTE: This price was the lowest of three tenders received. Maple Leaf Industrial Sales Ltd., ceased operation before it could deliver the tractors. The manufacturer, Ford Motor Company, is prepared to complete the commitment and Maple Leaf Industrial Sales Ltd. has released its interest in the tractors.

As recommended by the Director of Purchasing in a report dated October 28, 1983 the committee approved the following purchase:

ZNIDAR BROS. (1982) INC., Toronto, Ontario

Two (2) used 3/4 ton Dodge W200 Club Cab
Powerwagons with snow plows at \$9 630 each \$19 260

All charges included.

By-Law-Normanhurst
N.I.P.

As recommended by the City Solicitor in a report dated October 27, 1983 the committee approved a by-law to give effect to the Ontario Municipal Board Order dated October 7, 1983 with respect to the implementation of the Normanhurst Neighbourhood Improvement Programme.

Agreement-Cancer
Clinic Lodge

As recommended by the City Solicitor in a report dated October 31, 1983 the committee agreed to recommend to City Council:

Council at its meeting on October 11th, 1983 granted permission for the construction of a Cancer Clinic Lodge on the grounds of the Henderson General Hospital.

In this regard, the Committee further recommends that the Mayor and City Clerk be authorized to execute an agreement satisfactory to the City Solicitor between Hamilton Civic Hospitals, The Ontario Cancer Treatment and Research Foundation, Canadian Cancer Society (Ontario Division), and The Corporation of the City of Hamilton, whereby the City is permitting the Society to construct a Cancer Clinic Lodge on the grounds of the Henderson General Hospital, to be operated by the Foundation, at its expense.

The terms of the agreement to include that the building shall be owned by the City, that entry or occupation for construction or otherwise shall not give rise to possessory rights, and that the City be provided with proof of insurance and bonding protection satisfactory to the City Solicitor.

In addition, the proposed agreement contemplates that the City and the Hospital will enter into a long term lease with the Foundation for operating the Lodge at the Foundation's expense. The lease to be subject to further Council approval at a future date.

As recommended by the Treasurer in a report dated November 1, 1983 the committee approved the actions of the Treasurer and Commissioner of Finance in filing four applications relative to the following, totalling \$89 042 for projects under the Canada Works Constituency Based Programme.

Applications -
Canada Works
Programme

It was noted that these projects are to be totally financed by Canada Works with no financial contribution by the City of Hamilton.

- Parks Division

Clearing and cleanup of Gurnett, Gourley and other
miscellaneous park sites \$16 154

- Planning

Brighton downtown Hamilton \$38 690

- Culture and Recreation

Hamilton Ski Development Programme \$8 960

- Harbour Front Pier Four Area

"Marina Drive" Linear Park northend neighbourhood \$25 238

Alderman Murray enquired as to the status of the Mount Hamilton Lawn Bowling Club application. In this regard, Mr. Matthews advised that this project has been included in the \$3.5 million C.O.E.D. submission to Canada Works under U.I.C.

Mr. Matthews was requested to investigate the status of this matter and advise Alderman Murray accordingly.

As recommended by the Treasurer in a report dated October 28, 1983 the committee agreed to recommend to City Council that the Corporation of the City of Hamilton enter into a two year lease arrangement with Scott Computer Leasing, Inc., for the central processing units of the City's computer and selected peripheral devices.

Computer Equipment -
Agreement

In a report dated November 1, 1983 the City Treasurer and Commissioner of Finance recommended that outstanding realty and business taxes in the amount of \$77 848.45 be written-off in accordance with section 495 of The Municipal Act, R.S.O. 1980, and charged to Account No. 0222, Tax Write-offs. The committee reviewed the listing of accounts in detail and obtained from the Treasurer a verbal report as to the efforts undertaken to collect outstanding taxes relative to 498677 Ontario Limited - c/o Hanrahans, and 383266 Ontario Limited - The Runway Tavern.

Tax Write-offs

Alderman Kiss appeared before the committee in this connection and urged that consideration be given to referring the write-off of taxes relative to these firms back for a further report.

Following considerable discussion, the Committee agreed to recommend to City Council the total write-off as recommended by the Treasurer and suggested that Alderman Kiss may wish to approach the Treasurer directly to obtain additional information, if she so desires.

The committee directed that as with previous tax write-offs, the individual listing is not required to be incorporated in the report to Council and the Council Agenda but that a

notation be contained therein that the detailed listing is available from the Secretary of the Committee.

Policy re Invitation
to host
Conferences

The committee tabled until its next meeting the recommendation of the Parks and Recreation Committee that the Finance Committee review the present policy relative to the extending of invitations to host conferences and conventions, with a view to recommending an overall policy and procedure which will enable City Council to extend invitations for dates beyond the term of City Council.

Financing - School
Traffic Officer

As recommended by the City Treasurer and Commissioner of Finance in a report dated November 1, 1983 the committee agreed that the 1983 costs of a School Traffic Officer to be located at the intersection of King Street East and Owen Place/Green Hill Avenue in the amount of \$350 be financed from the School Traffic Officers accounts billed to the City by the Regional Municipality of Hamilton-Wentworth, by overdraft.

Information Reports

The committee received the following information reports and letters:

- Report dated October 13, 1983, from the City Architect respecting the Hamilton Cancer Clinic Lodge-Henderson Hospital.
- Letter dated October 4, 1983 from the Secretary of the Ontario Energy Board, acknowledging receipt of the City objection.

Re-Assessment
Programme

Mr. E. G. Beres, Regional Assessment Commissioner along with staff from his office, appeared before the committee in connection with the impact study on the effect of adjusting 1983 assessment for 1984 taxation for the City of Hamilton from the present 1975 market value basis to 1980 market value basis.

Mr. Beres reviewed the report in detail with the members of the Committee.

Distributed to the members were copies of a report dated November 1, 1983 from the City Treasurer and Commissioner of Finance recommending that provided City Council members are satisfied that individual tax payer adjustments will be minimal and contained, the rateable assessment in 1983 for 1984 taxation be adjusted from the 1975 Market Values to 1980 Market Values and that the Classification Code "O" for residential dwellings 1 and 2 units be combined with code "1" involving residential dwellings of 3 to 6 units to form one classification.

Following considerable discussion, it was moved by Alderman Charlton, seconded by Alderman Murray, that the Reassessment Programme not be adopted. This motion was lost by three to two vote. (In favour of the motion were Alderman Charlton and Murray, opposed were Alderman Stout, Gray and Collins.)

Following still further discussion it was moved by Alderman Collins and seconded by Alderman Gray that the rateable assessment in 1983 for the 1984 Taxation be adjusted from the 1975 Market Value Basis to the 1980 Market Value Basis. This motion was approved by a three to two vote. (In favour were Alderman Stout, Gray and Collins, opposed were Alderman Charlton and Murray.)

With regard to the change in classification coding the Assessment Commissioner was requested to have additional information available for City Council relative to the number of Tri-plexes or Four-plexes which have been converted to Duplexes, as a result of the lower tax coding for Single Family and Duplex Units.

The meeting then adjourned.

Taken as read and approved.

**J. J. SCHATZ, SECRETARY
FINANCE COMMITTEE**

**ALDERMAN P. J. PETERSON,
CHAIRMAN
FINANCE COMMITTEE**



THE CORPORATION OF THE CITY OF HAMILTON

2(a)

Mr. W. H. McFarland
 FROM Treasurer and Commissioner of Finance DATE 1983 November 22
 Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
 Committee

SUBJECT

Budget report on current revenues and expenditures for the ten months ended October 31, 1983

RECOMMENDATION


 Treasurer and Commissioner of Finance

BACKGROUND

For the information of the Finance Committee, I enclose a summary of City revenues, Page 1, and a summary of City expenditures, Pages 2 through 5, compared with budget and compared with corresponding percentages relative to budget for the same period in 1982. Budget reports for the Standing Committees regarding the status of their responsibilities at October 31, 1983 will be forwarded without delay.

You may recall that the projected surplus in 1983 will not be in the magnitude enjoyed in prior years. The net result of a reduced surplus could have a bearing upon the 1984 mill rate due to the decreased amount being carried forward from 1983 to 1984 as was possible in prior years.

The status of financing the 1983 budget remains, essentially, as reported to you previously and, accordingly, few comments are required at this time aside from the fact some percentages spent to date may be slightly ahead of the percentages as recorded in 1982. These slightly higher percentages have been anticipated and, of course, we will continue close monitoring of all accounts to the year end.

City of Hamilton
Treasury

SUMMARY OF THE CITY REVENUES FOR THE PERIOD ENDED OCTOBER 31, 1983

Control (1)	Description (2)	Approved Budget (3)	Revenue to Date (4)	Percent Revenue to Date Current Year (5)	Percent Revenue to Date Previous Year (6)	Balance (3-4) (7)
0301	Previous Year Surplus	900,000.00	900,000.00	100.0	100.0	-
0302	Taxation - Levies	205,040,850.00	205,040,843.85	99.9	99.9	6.15
	- Supplementary	1,755,540.00	651,886.77	37.1	52.6	1,103,653.23
	- Special	5,495,640.00	5,525,107.20	100.5	101.4	29,467.20-
0303	Grants, Subsidies	21,199,930.00	21,422,603.61	101.1	96.1	222,673.61-
0304	Licenses and Permits	2,032,650.00	1,971,770.32	97.0	81.1	60,879.68
0305	Interest, Tax Penalties, Etc.	7,224,380.00	6,067,079.17	83.9	118.7	1,157,300.83
0306	Rents, Concessions, Etc.	975,350.00	711,888.96	72.9	87.1	263,461.04
0307	Fines	1,650,000.00	1,179,003.77	71.4	87.5	470,996.23
0308	Service Charges	843,620.00	606,549.47	71.8	62.7	237,070.53
0309	Recreation and Community Services	2,280,560.00	2,056,655.35	90.1	88.2	223,904.65
0310	Miscellaneous	6,303,140.00	5,068,534.36	80.4	68.6	1,234,605.64
0311	Transfer from Reserves	1,606,310.00	1,606,310.00	100.0	100.0	-
0313	Cemetery	927,810.00	542,052.09	58.4	58.0	385,757.91
0315	Departmental Recoveries	142,300.00	93,631.92	65.8	44.0	48,668.08
		258,378,080.00	253,443,916.84	98.1	98.4	4,934,163.16



City of Hamilton
Treasury

SUMMARY OF THE CITY EXPENDITURES INCLUDING REGION AND EDUCATION
LEVIES FOR THE PERIOD ENDED OCTOBER 31, 1983

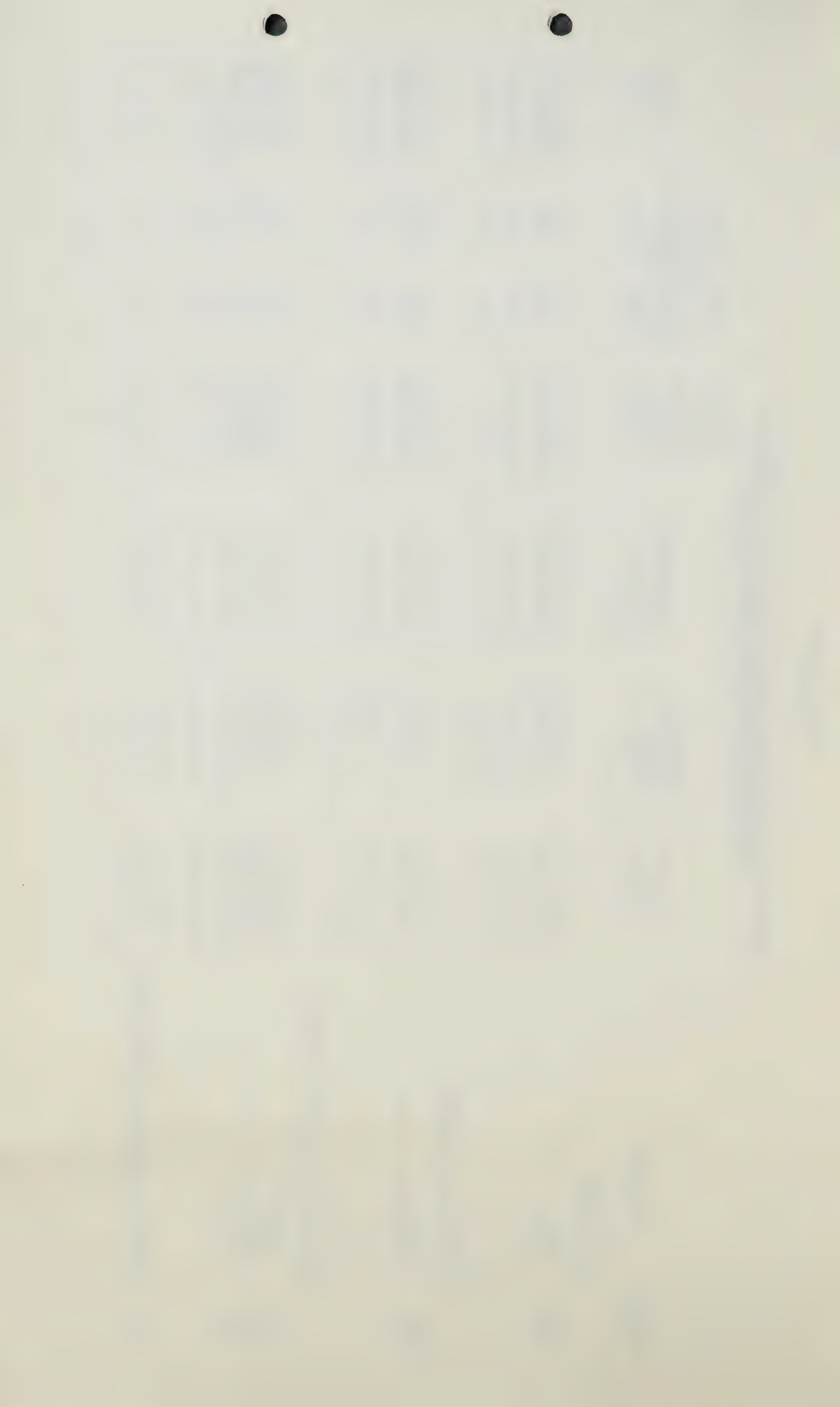
Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date		Balance (3-6) (9)
						Current Year (7)	Previous Year (8)	
General Government								
0321	Legislative	472,860.00	4,656.41	366,993.14	371,649.55	78.6	75.5	101,210.45
0324	Chief Administrative Office	123,130.00	60.87	99,035.96	99,096.83	80.5	77.7	24,033.17
0322	Clerk	2,050,970.00	31,958.18	1,585,823.47	1,617,781.65	78.9	78.4	433,188.35
0323	Treasury	4,863,910.00	336,472.73	3,620,368.50	3,956,841.23	81.4	78.7	907,068.77
0325	Legal	810,250.00	395.10	677,720.13	678,115.23	83.7	78.4	132,134.77
0326	Purchasing	374,890.00	159.10	300,804.73	300,963.83	80.3	79.2	73,926.17
0327	Personnel	581,700.00	6,714.26	446,353.34	453,067.60	77.9	76.1	128,632.40
0328	Property	3,750,560.00	130,832.66	2,684,875.88	2,815,708.54	75.1	74.8	934,851.46
0329	Airport	14,300.00	-	-	-	-	-	14,300.00
0330	Architect	184,500.00	60.18	149,853.65	149,913.83	81.3	80.7	34,586.17
0331	Planning by Region	1,238,280.00	-	1,040,917.65	1,040,917.65	84.1	65.7	197,362.35
0332	City Garage	38,650.00	21,637.88	3,674.54-	17,963.34	46.5	-	20,686.66
0333	Co-ordinator Jackson Square	248,870.00	14,805.81	150,768.03	165,573.84	66.5	41.0	83,296.16
0334	Community Development	330,050.00	865.36	263,339.04	264,204.40	80.0	79.4	65,845.60
0335	Real Estate	538,490.00	13,810.18	422,004.01	435,814.19	80.9	79.0	102,675.81
0337	Hamilton-Scourge	100,000.00	41,006.00	26,897.81	67,903.81	67.9	-	32,096.19
0348	Central Services Garage	248,460.00	24,788.28	195,595.94	220,384.22	88.7	-	28,075.78
0360	Central Utilities Plant	1,279,550.00	9,781.32	966,283.80	976,065.12	76.3	64.8	303,484.88
		17,249,420.00	638,004.32	12,993,960.54	13,631,964.86	79.0	72.3	3,617,455.14
Protection to Persons and Property								
0341	Fire	18,276,460.00	105,796.43	14,279,422.39	14,385,218.82	78.7	78.0	3,891,241.18
0344	Building	2,371,850.00	14,391.48	1,874,056.31	1,888,447.79	79.6	73.9	483,402.21
0345	Traffic, for City	2,270,240.00	6,436.56	1,727,320.45	1,733,757.01	76.4	76.2	536,482.99
0346	Traffic, for Region	1,482,680.00	858.00	1,161,192.51	1,162,050.51	78.4	67.3	320,629.49
0347	School Traffic, by Region	450,990.00	-	366,700.00	366,700.00	81.3	71.2	84,290.00
		24,852,220.00	127,482.47	19,408,691.66	19,536,174.13	78.6	76.6	5,316,045.87

City of Hamilton
Treasury

SUMMARY OF THE CITY EXPENDITURES INCLUDING REGION AND EDUCATION

LEVIES FOR THE PERIOD ENDED OCTOBER 31, 1983

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date		Balance (3-6) (9)
						Current Year (7)	Previous Year (8)	
Public Works								
0350	City	10,881,520.00	142,988.34	8,251,683.91	8,394,672.25	77.1	93.8	2,486,847.75
0349	Region	2,711,310.00	102.13	1,997,588.10	1,997,690.23	73.7	90.3	713,619.77
		13,592,830.00	143,090.47	10,249,272.01	10,392,362.48	76.5	92.9	3,200,467.52
Engineering - By Region								
0351	City	2,542,900.00	163.25	1,734,828.58	1,734,991.83	68.2	70.2	807,908.17
0352	Local Roads - Region	467,500.00	-	221,713.68	221,713.68	47.4	51.6	245,786.32
		3,010,400.00	163.25	1,956,542.26	1,956,705.51	65.0	67.7	1,053,694.49
Recreation and Cultural Services								
0353	Cemetery	2,145,660.00	38,658.28	1,584,059.15	1,622,717.43	75.6	74.7	522,942.57
0364	Parks	5,245,920.00	43,927.44	4,613,731.55	4,657,658.99	88.8	89.8	588,261.01
0367	Recreation	5,749,430.00	81,286.45	4,260,951.67	4,342,238.12	75.5	73.8	1,407,191.88
0369	Culture	697,630.00	16,569.64	441,233.68	457,803.32	65.6	70.5	239,826.68
		13,838,640.00	180,441.81	10,899,976.05	11,080,417.86	80.1	79.9	2,758,222.14
0374	Grants, Receptions and Public Events	609,250.00	1,433.80	530,154.61	531,588.41	87.3	79.9	77,661.59



City of Hamilton
Treasury

SUMMARY OF THE CITY EXPENDITURES INCLUDING REGION AND EDUCATION
LEVIES FOR THE PERIOD OCTOBER 31, 1983

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date		Balance (3-6) (9)
						Current Year (7)	Previous Year (8)	
0375	Municipal Services - Owners' Portion	638,850.00	-	678,302.96	678,302.96	106.2	97.9	39,452.96-
0376	Capital Projects Financed from Current Funds	5,260,560.00	-	5,260,560.00	5,260,560.00	100.0	100.0	-
0377	Provision for Reserves	8,448,350.00	-	8,091,676.94	8,091,676.94	95.8	95.4	356,673.06
0378	Finance Expenditures - Employee Benefits - Present Employees - Pensioners	79,300.00 59,900.00 139,200.00	- - -	41,978.89 49,156.52 91,135.41	41,978.89 49,156.52 91,135.41	52.9 82.1 65.5	27.0 81.0 43.4	37,321.11 10,743.48 48,064.59
	Financial							
	Other Contingency	3,464,160.00 215,310.00	8,916.00 -	1,707,972.27 -	1,716,888.27 -	49.6 -	41.9 -	1,747 271.73 215 310.00
		3,679,470.00	8,916.00	1,707,972.27	1,716,888.27	46.7	40.6	1,962,581.73
	Miscellaneous - Other	1,572,860.00	72,442.38	904,527.83	976,970.21	62.1	73.6	595 889.79
	Control Total	5,391,530.00	81,358.38	2,703,635.51	2,784,993.89	51.7	48.3	2,606,536.11



City of Hamilton
Treasury

SUMMARY OF THE CITY EXPENDITURES INCLUDING REGION AND EDUCATION
LEVIES FOR THE PERIOD ENDED OCTOBER 31, 1983

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date Current Year (7)	Previous Year (8)	Balance (3-6) (9)
0379	Local Boards							
	Library	8,141,550.00	1,356,925.00	6,784,625.00	8,141,550.00	100.0	100.0	-
	Performing Arts	755,970.00	183,202.67	572,767.33	755,970.00	100.0	100.0	-
	Convention Centre	528,550.00	88,092.00	440,458.00	528,550.00	100.0	100.0	-
	Control Total	9,426,070.00	1,628,219.67	7,797,850.33	9,426,070.00	100.0	100.0	-
	Total City Expenditure	102,318,120.00	2,800,194.17	80,570,622.87	83,370,817.04	81.5	83.0	18,947,302.96
0380	Regional Council and Education Boards							
	Region	59,257,550.00	6,689,031.41	52,568,518.59	59,257,550.00	100.0	100.0	-
	Board of Education	87,984,490.00	21,193,781.68	66,790,708.32	87,984,490.00	100.0	100.0	-
	Separate School Board	8,817,920.00	1,761,636.92	7,056,283.08	8,817,920.00	100.0	100.0	-
	Control Total	156,059,960.00	29,644,450.01	126,415,509.99	156,059,960.00	100.0	100.0	-
	Report Total	258,378,080.00	32,444,644.18	206,986,132.86	239,430,777.04	92.7	93.0	18,947,302.96

City of Hamilton
Treasury

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE LEGISLATION COMMITTEE
FOR THE PERIOD ENDED OCTOBER 31, 1983

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date		Balance (3-6) (9)
						Current Year (7)	Previous Year (8)	
0321	Legislative	472,860.00	4,656.41	366,993.14	371,649.55	78.6	75.5	101,210.45
0322	Clerk	2,050,970.00	31,958.18	1,585,823.47	1,617,781.65	78.9	78.4	433,188.35
0378-98	Status of Women	8,400.00	-	4,519.95	4,519.95	53.8	40.7	3,880.05
0374-11	Receptions and Public Events	64,500.00	1,433.80	49,960.48	51,394.28	79.7	59.0	13,105.72
		2,596,730.00	38,048.39	2,007,297.04	2,045,345.43	78.8	76.9	51,384.57

Treasury Comments: The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year. Note the percentage comparisons in Columns (7) and (8).



City of Hamilton
Treasury

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE PARKS AND RECREATION COMMITTEE
FOR THE PERIOD ENDED OCTOBER 31, 1983

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) Current Year (7)	to Date Previous Year (8)	Balance (3-6) (9)
0337	Hamilton-Scourge Project	100,000.00	41,006.00	26,897.81	67,903.81	67.9	-	32,096.19
0353	Cemeteries	2,145,660.00	38,658.28	1,584,059.15	1,622,717.43	75.6	74.7	522,942.57
0364	Parks	5,245,920.00	43,927.44	4,613,731.55	4,657,658.99	88.8	89.8	588,261.01
0367	Recreation	5,749,430.00	81,286.45	4,260,951.67	4,342,238.12	75.5	73.8	1,417,191.88
0369	Historic Sites	697,630.00	16,569.64	441,233.68	457,803.32	65.6	70.5	239,826.68
0378-29	Hamilton Veterans Committee	9,100.00	-	5,512.41	5,512.41	60.6	49.4	3,587.59
0378-50	Special Events Committee	196,980.00	1,789.25	134,263.69	136,052.94	69.1	73.6	10,927.06
		14,144,720.00	223,237.06	11,066,649.96	11,289,887.02	79.8	79.8	2,854,832.98

Treasury Comments: The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year. Note the percentage comparisons in Columns (7) and (8).

City of Hamilton
Treasury

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE PLANNING AND DEVELOPMENT COMMITTEE
FOR THE PERIOD ENDED OCTOBER 31, 1983

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date		Balance (3-6) (9)
						Current Year (7)	Previous Year (8)	
0331	Planning by Region	1,238,280.00	-	1,040,917.65	1,040,917.65	84.1	65.7	19,362.35
0334	Community Development	330,050.00	865.36	263,339.04	264,204.40	80.0	79.4	6,845.60
0344	Building	2,371,850.00	14,391.48	1,874,056.31	1,888,447.79	79.6	73.9	48,402.21
0333	Co-ordinator, Lloyd D. Jackson Square	248,870.00	14,805.81	150,768.03	165,573.84	66.5	41.0	83,296.16
0360	Central Utilities Plant	1,279,550.00	9,781.32	966,283.80	976,065.12	76.3	64.8	303,484.88
0321-03	Committee of Adjustment	11,000.00	-	-	-	-	-	11,000.00
0374-15	Hamilton Housing Company Ltd.	106,680.00	-	53,199.48	53,199.48	49.9	39.8	53,480.52
		5,586,280.00	39,843.97	4,348,564.31	4,388,408.28	78.6	68.4	1,157,871.72

Treasury Comments: The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year. Note the percentage comparisons in Columns (7) and (8).



City of Hamilton
Treasury

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE PERSONNEL COMMITTEE
FOR THE PERIOD ENDED OCTOBER 31, 1983

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date		Balance (3-6) (9)
						Current Year	Previous Year	
						(7)	(8)	
0325	Legal	810,250.00	395.10	677,720.13	678,115.23	83.7	78.4	132,134.77
0327	Personnel	581,700.00	6,714.26	446,353.34	453,067.60	77.9	76.1	128,632.40
0341	Fire	18,276,460.00	105,796.43	14,279,422.39	14,385,218.82	78.7	78.0	3,891,241.18
		19,668,410.00	112,905.79	15,403,495.86	15,516,401.65	78.9	77.9	4,151,008.35

Treasury Comments: The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year. Note the percentage comparisons in Columns (7) and (8).

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE TRANSPORT AND ENVIRONMENT COMMITTEE
FOR THE PERIOD ENDED OCTOBER 31, 1983

Control (1)	Description (2)	Approved Budget (3)	Outstanding Commitments to Date (4)	Expenditures to Date (5)	Total Expended (and Committed) to Date (4+5) (6)	Percent Expended (and Committed) to Date		Balance (3-6) (9)
						Current Year (7)	Previous Year (8)	
0329	Airport	14,300.00	-	-	-	-	-	14,300.00
0345 0346	Traffic - City - Region	2,270,240.00	6,436.56	1,727,320.45	1,733,757.01	76.4	76.2	536,482.99
		1,482,680.00	858.00	1,161,192.51	1,162,050.51	78.4	67.3	320,629.49
	Total Traffic	3,752,920.00	7,294.56	2,888,512.96	2,895,807.52	77.2	72.5	857,112.48
0350	Public Works - City - Region	10,881,520.00	142,988.34	8,251,683.91	8,394,672.25	77.1	93.8	2,486,847.75
		2,711,310.00	102.13	1,997,588.10	1,997,690.23	73.7	90.3	713,619.77
	Total Public Works	13,592,830.00	143,090.47	10,249,272.01	10,392,362.48	76.5	92.9	3,200,467.52
0351 0352	Engineering - by Region Local Roads - Region	2,542,900.00	163.25	1,734,828.58	1,734,991.83	68.2	70.2	807,908.17
		467,500.00	-	221,713.68	221,713.68	47.4	51.6	245,786.32
	Total Engineering	3,010,400.00	163.25	1,956,542.26	1,956,705.51	65.0	67.7	1,053,694.49
0347	School Traffic	450,990.00	-	366,700.00	366,700.00	81.3	71.2	84,290.00
0348	Central Services Garage	248,460.00	24,788.28	195,595.94	220,384.22	88.7 *	-	28,075.78
0378-30	Pollution Control	54,880.00	-	41,452.62	41,452.62	75.5	67.7	13,427.38
		21,124,780.00	175,336.56	15,698,075.79	15,873,412.35	75.1	82.6	5,251,367.65

Treasury Comments: It is anticipated that the Central Services Garage will experience a deficit of \$100,000 by year end. This is due to lack of usage of the Central Services Garage vehicles resulting from the reduced snowfall for the first part of 1983. While an offsetting savings will occur in the Winter Maintenance area of Public Works, Council has authorized some use of part of the surplus to finance the Wentworth Street Steps project and the Litter Pick-up for the last quarter of 1983.

City of Hamilton
Treasury

SUMMARY OF THE CITY REVENUES FOR THE PERIOD ENDED OCTOBER 31, 1983

Control (1)	Description (2)	Approved Budget (3)	Revenue to Date (4)	Percent Revenue to Date Current Year (5)	Percent Revenue to Date Previous Year (6)	Balance (3-4) (7)
0301	Previous Year Surplus	900,000.00	900,000.00	100.0	100.0	-
0302	Taxation - Levies	205,040,850.00	205,040,843.85	99.9	99.9	6.15
	- Supplementary	1,755,540.00	651,886.77	37.1	52.6	1,103,653.23
	- Special	5,495,640.00	5,525,107.20	100.5	101.4	29,467.20-
0303	Grants, Subsidies	21,199,930.00	21,422,603.61	101.1	96.1	222,673.61-
0304	Licenses and Permits	2,032,650.00	1,971,770.32	97.0	81.1	60,879.68
0305	Interest, Tax Penalties, Etc.	7,224,380.00	6,067,079.17	83.9	118.7	1,157,300.83
0306	Rents, Concessions, Etc.	975,350.00	711,888.96	72.9	87.1	263,461.04
0307	Fines	1,650,000.00	1,179,003.77	71.4	87.5	470,996.23
0308	Service Charges	843,620.00	606,549.47	71.8	62.7	237,070.53
0309	Recreation and Community Services	2,280,560.00	2,056,655.35	90.1	88.2	223,904.65
0310	Miscellaneous	6,303,140.00	5,068,534.36	80.4	68.6	1,234,605.64
0311	Transfer from Reserves	1,606,310.00	1,606,310.00	100.0	100.0	-
0313	Cemetery	927,810.00	542,052.09	58.4	58.0	385,757.91
0315	Departmental Recoveries	142,300.00	93,631.92	65.8	44.0	48,668.08
		258,378,080.00	253,443,916.84	98.1	98.4	4,934,163.16

NOV 22 1983



THE CORPORATION OF THE CITY OF HAMILTON

2(a)

Mr. W. H. McFarland
FROM Treasurer and Commissioner of Finance DATE 1983 November 22
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Budget report on current revenues and expenditures for the ten months ended October 31, 1983

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

For the information of the Finance Committee, I enclose a summary of City revenues, Page 1, and a summary of City expenditures, Pages 2 through 5, compared with budget and compared with corresponding percentages relative to budget for the same period in 1982. Budget reports for the Standing Committees regarding the status of their responsibilities at October 31, 1983 will be forwarded without delay.

You may recall that the projected surplus in 1983 will not be in the magnitude enjoyed in prior years. The net result of a reduced surplus could have a bearing upon the 1984 mill rate due to the decreased amount being carried forward from 1983 to 1984 as was possible in prior years.

The status of financing the 1983 budget remains, essentially, as reported to you previously and, accordingly, few comments are required at this time aside from the fact some percentages spent to date may be slightly ahead of the percentages as recorded in 1982. These slightly higher percentages have been anticipated and, of course, we will continue close monitoring of all accounts to the year end.

Att.

notation be contained therein that the detailed listing is available from the Secretary of the Committee.

Policy re Invitation
to host
Conferences

The committee tabled until its next meeting the recommendation of the Parks and Recreation Committee that the Finance Committee review the present policy relative to the extending of invitations to host conferences and conventions, with a view to recommending an overall policy and procedure which will enable City Council to extend invitations for dates beyond the term of City Council.

Financing - School
Traffic Officer

As recommended by the City Treasurer and Commissioner of Finance in a report dated November 1, 1983 the committee agreed that the 1983 costs of a School Traffic Officer to be located at the intersection of King Street East and Owen Place/Green Hill Avenue in the amount of \$350 be financed from the School Traffic Officers accounts billed to the City by the Regional Municipality of Hamilton-Wentworth, by overdraft.

Information Reports

The committee received the following information reports and letters:

- Report dated October 13, 1983, from the City Architect respecting the Hamilton Cancer Clinic Lodge-Henderson Hospital.
- Letter dated October 4, 1983 from the Secretary of the Ontario Energy Board, acknowledging receipt of the City objection.

Re-Assessment
Programme

Mr. E. G. Beres, Regional Assessment Commissioner along with staff from his office, appeared before the committee in connection with the impact study on the effect of adjusting 1983 assessment for 1984 taxation for the City of Hamilton from the present 1975 market value basis to 1980 market value basis.

Mr. Beres reviewed the report in detail with the members of the Committee.

Distributed to the members were copies of a report dated November 1, 1983 from the City Treasurer and Commissioner of Finance recommending that provided City Council members are satisfied that individual tax payer adjustments will be minimal and contained, the rateable assessment in 1983 for 1984 taxation be adjusted from the 1975 Market Values to 1980 Market Values and that the Classification Code "O" for residential dwellings 1 and 2 units be combined with code "1" involving residential dwellings of 3 to 6 units to form one classification.

Following considerable discussion, it was moved by Alderman Charlton, seconded by Alderman Murray, that the Reassessment Programme not be adopted. This motion was lost by three to two vote. (In favour of the motion were Alderman Charlton and Murray, opposed were Alderman Stout, Gray and Collins.)

Following still further discussion it was moved by Alderman Collins and seconded by Alderman Gray that the rateable assessment in 1983 for the 1984 Taxation be adjusted from the 1975 Market Value Basis to the 1980 Market Value Basis. This motion was approved by a three to two vote. (In favour were Alderman Stout, Gray and Collins, opposed were Alderman Charlton and Murray.)

With regard to the change in classification coding the Assessment Commissioner was requested to have additional information available for City Council relative to the number of Tri-plexes or Four-plexes which have been converted to Duplexes, as a result of the lower tax coding for Single Family and Duplex Units.

The meeting then adjourned.

Taken as read and approved.

**J. J. SCHATZ, SECRETARY
FINANCE COMMITTEE**

**ALDERMAN P. J. PETERSON,
CHAIRMAN
FINANCE COMMITTEE**

The terms of the agreement to include that the building shall be owned by the City, that entry or occupation for construction or otherwise shall not give rise to possessory rights, and that the City be provided with proof of insurance and bonding protection satisfactory to the City Solicitor.

In addition, the proposed agreement contemplates that the City and the Hospital will enter into a long term lease with the Foundation for operating the Lodge at the Foundation's expense. The lease to be subject to further Council approval at a future date.

As recommended by the Treasurer in a report dated November 1, 1983 the committee approved the actions of the Treasurer and Commissioner of Finance in filing four applications relative to the following, totalling \$89 042 for projects under the Canada Works Constituency Based Programme.

Applications -
Canada Works
Programme

It was noted that these projects are to be totally financed by Canada Works with no financial contribution by the City of Hamilton.

- Parks Division

Clearing and cleanup of Gurnett, Gourley and other
miscellaneous park sites \$16 154

- Planning

Brighton downtown Hamilton \$38 690

- Culture and Recreation

Hamilton Ski Development Programme \$8 960

- Harbour Front Pier Four Area

"Marina Drive" Linear Park northend neighbourhood \$25 238

Alderman Murray enquired as to the status of the Mount Hamilton Lawn Bowling Club application. In this regard, Mr. Matthews advised that this project has been included in the \$3.5 million C.O.E.D. submission to Canada Works under U.I.C.

Mr. Matthews was requested to investigate the status of this matter and advise Alderman Murray accordingly.

As recommended by the Treasurer in a report dated October 28, 1983 the committee agreed to recommend to City Council that the Corporation of the City of Hamilton enter into a two year lease arrangement with Scott Computer Leasing, Inc., for the central processing units of the City's computer and selected peripheral devices.

Computer Equipment -
Agreement

In a report dated November 1, 1983 the City Treasurer and Commissioner of Finance recommended that outstanding realty and business taxes in the amount of \$77 848.45 be written-off in accordance with section 495 of The Municipal Act, R.S.O. 1980, and charged to Account No. 0222, Tax Write-offs. The committee reviewed the listing of accounts in detail and obtained from the Treasurer a verbal report as to the efforts undertaken to collect outstanding taxes relative to 498677 Ontario Limited - c/o Hanrahans, and 383266 Ontario Limited - The Runway Tavern.

Tax Write-offs

Alderman Kiss appeared before the committee in this connection and urged that consideration be given to referring the write-off of taxes relative to these firms back for a further report.

Following considerable discussion, the Committee agreed to recommend to City Council the total write-off as recommended by the Treasurer and suggested that Alderman Kiss may wish to approach the Treasurer directly to obtain additional information, if she so desires.

The committee directed that as with previous tax write-offs, the individual listing is not required to be incorporated in the report to Council and the Council Agenda but that a



THE CORPORATION OF THE CITY OF HAMILTON

2(b)

FROM Mr. W. H. McFarland
Treasurer and Commissioner of Finance DATE 1983 November 22
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Changes to Tax Collection Procedures

RECOMMENDATION

- 1) That the present business tax procedure be revised to allow the Collection Agency to arrange through its solicitor to implement appropriate legal action as authorized by the City Treasurer where necessary on all business tax accounts in arrears which have been turned over to them for collection (after proper notification to taxpayers).
- 2) That in those cases where a valid dispute is filed by a debtor on a legal account, the account be reviewed with the City Solicitor, and where it is determined that the City should be involved in an action, a notice of "change of solicitor" be filed which would allow the City to act and obtain a judgment against the debtor through the Courts.
- 3) That when a judgment has been obtained by the City's Legal Department against a debtor, the judgment be forwarded to the Collection Agency for further collection action.


Treasurer and Commissioner of Finance

BACKGROUND

At the seminar conducted for members of the Finance Committee and interested members of City Council Thursday, August 25, 1983, several suggestions were made which may improve our present collection procedures.

The suggestions are itemized below with our comments concerning the possibility of their implementation, divided into two sections (A) Business Taxes and (B) Realty Taxes.

BACKGROUND - Continued

(A) Business Taxes

(1) Improvements Relating to Legislative Changes

(a) Bankruptcy Act (Federal Act)

Municipalities are presently classified as preferred creditors, ranking fifth in order of priority, which means that in bankruptcies, after the secured and other preferred creditors claims are satisfied, very little, if any, funds are available for distribution. Bill C-12, which received first reading in the House of Commons on April 16, 1980, was introduced in an effort to update and consolidate insolvency legislation. The passage of this Bill would have reduced the status of a municipality, in a business tax claim, from that of a preferred creditor to an ordinary creditor. Even though objections have been raised at the municipal level, this Bill has received second reading, and although several amendments have died in the Senate, some amendments may still be approved but it is still too early to tell.

While pressure could be again brought to bear on the Federal Government, it is not likely that any changes would be forthcoming in the immediate future.

(b) The Municipal Act

As the Finance Committee members are no doubt aware, business tax is a personal tax and, accordingly, has no legal attachment to the property. It was suggested that the legislation be changed to have business taxes recorded as a lien on the property similar to realty taxes. This suggestion was also considered at the time the Province of Ontario put forward various tax proposals in the 1970's and the consensus at that time was not to implement such a change. If business taxes are recorded as a lien, it means that the owner of the property would be ultimately liable for the payment of these taxes which becomes complicated in a tenant arrangement. Accordingly, it is our opinion that it is not practical to propose changes to the legislation to record business taxes as a lien on property similar to realty taxes.

(2) Cross Reference Company Names and Principals of Companies

- (a) The suggestion under this heading relates to the fact that only the company name appears on the collectors roll and that the City has no knowledge of the principals of these companies. After the slow moving accounts are turned over to either our Legal Department or the collection agency for collection, the names of these principals are then obtained in an effort to initiate legal action and to collect such accounts. In view of the fact that this procedure is already being followed by the Legal Department and the collection agency, it is not necessary for the Treasury Department to acquire this information at an earlier date.

BACKGROUND - Continued

- (2) (b) It should be noted that the City of Hamilton has no control over the establishment of numbered companies. The formation of these companies is controlled by Provincial Statute.

(3) Withhold the Issuance of a City Licence if Business Taxes Are Not Paid

Interestingly, this point was discussed at the Board of Control level during the 1970's and the City Clerk pointed out then that such action would be discriminatory as all businesses do not require licences. This condition prevails today and the implementation of such a rule would place a hardship on some business and not others.

(4) Re-engage the Services of a Bailiff for Business Taxes

As the Finance Committee members are aware, we had an unfortunate experience involving loss of taxes with Amalgamated Bailiffs Ltd. and a Mr. George Eleftheriadis. While the collection work of a bailiff is done at no cost to the municipality, our records indicate that bailiff collection do not equal the collection record of professional collectors, such as Financial Collection Agencies (F.C.A.). The cost of collection to the City in 1982 was in the range of 9% of what was collected and our statistics relative to uncollected accounts presently are as good as they have been in many years indicating that our collection agency is doing an effective job.

Accordingly, I would recommend that we continue with the collection agency procedure for at least one more year and at the end of that time to again look at the possibility of involving bailiffs in our collection procedures.

(5) Implement Treasury Telephone Follow Up

It has to be emphasized that in the case of delinquent business taxpayers collection notices are sent out promptly after the due date and again shortly thereafter a second notice is sent indicating that a collection agency will become involved in the account if not paid.

To implement a telephone procedure to these delinquent taxpayers in addition to the notices sent out would have a tendency to complicate the procedure rather than assist it because it may not be possible to contact all outstanding accounts and to treat all accounts fairly. In addition, some businesses may simply wait for the telephone call before making payment which would have the tendency to reduce the effectiveness of the written notices. In addition, I believe that most businesses in Hamilton realize that if they contact the Treasury Department with a legitimate proposal for payment of an account that this in itself will be sufficient to exempt them from action from either a our Legal Department or a collection agency.

BACKGROUND - Continued

(6) Turn Over Accounts \$3,000 and Over to the Collection Agency

Under our present policy, accounts with arrears of less than \$3,000 are turned over to a Collection Agency. Those accounts which require legal action are handled by the agency (subject to the approval of the City Treasurer) through the court system. Accounts with arrears of \$3,000 and over are returned by the Collection Agency after the 30 day special program and, where necessary, are forwarded to the City Legal Department for processing court orders and later collection. The processing of this documentation, while important, is not actually effective in the collection of money, particularly in the critical early stages in the arrears period.

To enable the City to act earlier on these accounts, I am recommending that the Collection Agency be authorized to implement appropriate legal action, where necessary, on all business tax accounts in arrears which have been turned over to them for collection (see attached letter dated October 28, 1983 from Financial Collection Agencies). They have specially trained collectors and solicitors at their disposal which permits them to process and act on legal accounts without delay. They also have agents available (third party processors) to serve writs on debtors who are being sued.

Once a debtor is served with a writ, he has 15 days to file a defence and no action can be taken by the Collection Agency during that period. If no defence is filed, it would indicate that there is no valid reason for disputing the account, and the Collection Agency could then follow up with normal collection procedures. If a defence is filed, however, and court action is necessary, I am recommending that the account be reviewed with the City Solicitor, and where it is determined that the City should be involved, a "notice of change of solicitors" be filed which would allow the City to act on these particular accounts.

If the City is successful, it will obtain a judgment against the debtor through the Courts; however, this does not ensure that any monies will be received since the debtor may have several judgments against him and no assets available to satisfy the claims. I am recommending, however, that these accounts be returned to the Collection Agency to attempt further follow up collection action after the judgment has been obtained by the Legal Department.

For your information, this proposal has been discussed with Mr. K. A. Rouff, City Solicitor, who is in agreement with these changes to our procedures. The Collection Agency has advised that their fees on collections of accounts ranging from \$3,001 - \$5,000 would be in accordance with their established fee schedule (per attached). Rates on accounts in excess of \$5,000 would be negotiated on an individual basis. In 1983, there were 14 accounts totalling \$73,846.13 which were turned over to the City Legal Department for collection.

BACKGROUND - Continued

(B) Realty Taxes

(1) More Notices

It is possible that more notices could be sent on realty tax arrears but, in general, payment of these taxes are received promptly from most taxpayers. The balance is usually payable through the pressure that can be exerted under the tax registration procedures annually. In addition, the municipality charges penalty and interest on such accounts on a continuing basis and this rate is set high enough to discourage late payments.

c.c. Mr. K. A. Rouff, City Solicitor
Attention: Mr. P. R. Hooker
Financial Collection Agencies
Attention: Mr. T. Rhodes



COMMERCIAL SERVICES

Canadian Fee Schedule

COMMERCIAL DIVISION

A Commercial Claim arises from an obligation to pay for goods sold or leased, services rendered or monies loaned for use in the conduct of a business, and not for personal consumption.

Accounts under \$50.00		50%
Collections: On the first \$	500 -	25%
On the next \$	501 - \$1,000 -	20%
On the next \$1,001 -	\$2,000 -	18%
On the next \$2,001 -	\$3,000 -	15%
On the next \$3,001 -	\$5,000 -	12%

Rates negotiable on accounts in excess of \$5,000.

"NO COLLECTION NO CHARGE"

- Payments received directly by creditor should be reported promptly, and above rates will apply on these payments.
- No agent has authority to alter this agreement, verbally or in writing.
- Accounts not in process of adjustment or collection, may be withdrawn on written request after 90 days.
- If legal action is necessary, court costs are responsibility of the creditor. Legal action will not be commenced without the express authorization of the creditor.
- Accounts paid in full on free "Final Demand" service within the prescribed period of time are not subject to above fees.
- Monies collected are remitted monthly.

FINANCIAL COLLECTION AGENCIES

FINANCIAL COLLECTION AGENCIES
THE PROFESSIONAL APPROACH



Suite 808
20 Hughson St. S.
Hamilton, Ontario L8N 2A1
Tel. (416) 526-1721
Oakville (416) 827-7516

October 28, 1983

The Corporation of the City of Hamilton
City Hall
Hamilton, Ontario
L8N 3T4

ATTENTION: Mr. T. Daw
Treasury Officer II

Dear Mr. Daw:

Further to our conversation of today's date, the following are some points you may want to consider for the basis of handling your legal actions. As you are aware, our Legal Department is set up to process accounts as quickly as possible for the end result which is judgment and collection.

1. We will handle these legal accounts in the same fashion we are handling your small claims court accounts.
2. No account would be processed without your express written approval.
3. After judgment, no garnishee, execution, seizure, etc. would be taken without your approval.
4. In cases where a dispute is filed on a legal account, we would submit copies of these disputes to the Treasury Department. Treasury could then review them with your legal people and if they thought it necessary, they could get involved with the defense on these accounts. Being the case, we would simply file a notice of change of solicitors and the City solicitor could then act on these particular accounts.
5. These accounts could then be handled to the point of judgment, at which time it could be returned to F. C. A. for collection.
6. Before taking any legal action, we attempt, to the best of our ability, to determine that the debtor company has sufficient assets to satisfy the claim.

.../2

FINANCIAL COLLECTION AGENCIES



October 28, 1983

Mr. T. Daw

Page 2

7. The City would be responsible for court costs and lawyers fees incurred. The taxable portion of these costs would be collected and returned to the City from the first monies recovered from the Debtor. These fees would not be subject to commission. An average cost for signing a default judgment in county court, would be approximately \$150.00 and of this cost, approximately \$100.00 is non-taxable. In other words, it is not the responsibility of the debtor and would be the responsibility of the City. In the case of a defended action, the cost is based on the number of hours required to defend the account. These costs are calculated at \$50.00 per hour. In these cases, the lawyer would ask the courts to tax these costs as the responsibility of the debtor. The portion of these taxable costs is decided by the judge.

Trusting the above is satisfactory.

Yours truly,

Thomas J. Rhodes
Regional Supervisor
FINANCIAL COLLECTION AGENCIES

/plt



25
NOV 22 1983

2(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland
Treasurer and Commissioner of Finance DATE 1983 November 21
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

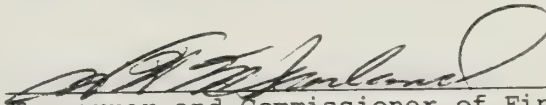
TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

1983 Capital Purchases of the Hamilton Convention Centre

RECOMMENDATION

That the Finance Committee approve an additional sum of \$59,100 for capital repairs and equipment in 1983 to be financed from the Reserve for Capital Projects - Hamilton Convention Centre, Account Number 0280-46, and as authorized in the 1983-87 Capital Budget provided that the Board of Directors of the Hamilton Convention Centre be requested to authorize individual capital purchases before they take place up to the specified total.


Treasurer and Commissioner of Finance

BACKGROUND

For the information of the Finance Committee, I enclose a letter dated November 16, 1983 from Mr. John A. Leuser, Director of Finance of the Centre, in which he requests approval of the Finance Committee for authority to spend \$59,100.

This request of \$59,100, along with the previous approval of \$39,500 in May 10, 1983, would complete the total requisition of \$98,600 in 1983 out of the total amount of \$107,000 requested and approved in the 1983-87 Capital Budget, Page 18, Item No. 32293.

Enc.

c.c. Mr. W. Penfold, General Manager, Hamilton Convention Centre



HAMILTON CONVENTION CENTRE

RECEIVED
NOV 16 1983
CITY OF HAMILTON
CLERK OF THE CITY

*n R.A.
check previous
Resolving
me for London
just 21*

November 16, 1983

Mr. W. H. McFarland, R.I.A., C.G.A.,
Treasurer and Commissioner of Finance,
The Corporation of the City of Hamilton,
71 Main St. W.,
Hamilton, Ontario,
L8N 3T4

Dear Mr. McFarland:

On November 14, 1983, the Board of Directors of the Hamilton Convention Centre approved the attached list of \$59,100 in additional capital items for 1983. This brings our total 1983 capital submissions to \$98,900 which is well within the Centre's 1983 capital budget of \$107,000.

Having obtained the required Board approval, it would be appreciated if you would request on our behalf that the Finance Committee approve a transfer of \$59,100 as required from the City's Reserve for Capital Projects account to the Centre's Work in Progress Expenditure account.

Once City Council has approved the transfer, prior Board authorizations will then be required on individual capital purchases before they take place.

If you have any questions, please do not hesitate to contact me.

Yours very truly,

John A. Leuser
John A. Leuser
Director of Finance

JAL:ac

cc. William Penfold

1983 CAPITAL BUDGET
Second Appropriation

1) STAFF CHANGE ROOMS/PARCEL CAGE ROOM \$6,000.00

Staff change rooms are required for the part-time staff. Due to the large number of part-time staff at the Centre, our present change rooms do not suffice. The two change rooms will be located in the existing coat check areas on the first and second floors.

A parcel cage room is required as a secure area for the cashiers to count money and balance their receipts. At the present time, the Show Office adjacent to the Security Office on the first floor is used for that purpose. However, that room is required for a Show producer who rents the Exhibition Hall to promote a consumer or trade show.

The parcel cage room will be located in the existing storage area adjacent to Room 203.

2) MODIFICATION TO EXTERIOR PAVING BRICKS \$1,500.00

Details as outlined in a report received from the City Architect's Office, a copy of which is attached for reference.

* 3) CORRECTION OF INTAKE/EXHAUST AIR CIRCULATION \$22,000.00

Details as outlined in a report received from the City Architect's Office, a copy of which is attached for reference.

4) CONSTRUCTION OF BARRIERS CIVIC SQUARE PLAZA \$ 2,200.00

In order to obtain a Liquor License for the patio area in the North-West section of the Plaza adjacent to the Art Gallery, it is necessary to construct wood partitions consisting of 4" X 4" posts and 2" X 8" rails at the two openings to the patio as well as

* Approval of this item was granted in principle, subject to a legal opinion being obtained from the City Solicitor on the liability, if any, of the architect for the project, as this may be a design deficiency.

4) (Cont'd)

across the two concrete bridges. These partitions are temporary and would be removed at the conclusion of each event.

5) MOVING TEXT DISPLAYS

\$ 2,500.00

To improve our directional signage and offer a better service to our clients, we recommend the purchase of two moving text displays.

One unit would be positioned at the Information Desk and the other at the top of the escalator at the second floor.

The text runs, rolls, flashes, jumps, changes speed and pauses in a 16 character display. The message can be programmed through a separate keyboard by our personnel. A copy of the advertising material is attached for reference.

With these displays, we could give our clients various information and directions regarding any function in the facility.

6) LIQUOR DISPENSERS

\$ 3,600.00

Additional liquor dispensers are required for the main bar on the first floor and for the remaining ten portable bars to ensure uniformity with liquor service and controls.

7) SIGN MACHINE

\$ 2,000.00

Interior signage is a prerequisite during busy periods in order to direct people through the facility. The sign machine will enable us to produce professional signage at any time.

8) DANCE FLOOR

\$ 7,500.00

We presently have two dance floors measuring 22' X 32' and 26' X 32', respectively. Both these floors are too large for our small function rooms.

8) (Cont'd)

These smaller rooms could be utilized for small weddings and dinner/dances and thereby increase our revenues.

If the Albion or Webster Room are available, they are utilized for smaller functions; however, it is very labour intensive to set up the floor and dismantle it at the conclusion of the function.

The purchase of an 18' x 18' floor would give us greater flexibility for bookings. Also the floor is designed so that any configurations within the 18' x 18' framework could be used.

9) COMMUNICATION RADIOS

\$2,600.00

We currently have ten communication radios which enable us to provide instant communication throughout the facility. During extremely busy periods, additional radios are required to fulfil the needs of the Centre. The purchase of two additional radios should suffice for most events.

10) BANQUET SERVICE CARTS

2,400.00

During busy periods, when there are several functions occurring at the same time, there are not enough banquet carts for clearing and returning dishes to the dishwashing area. At the present time, after a busy evening, there are trays of dishes in every conceivable area of the service corridors. The purchase of four units would alleviate this problem.

11) PLATFORM TRUCKS

2,000.00

An additional four trucks 24" x 48" are required for the loading dock area as well as for client and banquet use. During the busy periods, the present trucks do not meet the demand on the Centre of moving supplies, tables and equipment from one area to another.

12) CASH REGISTERS

\$4,800.00

Two additional Sweda Cash Registers are required so that we will be able to use cash registers for all functions. At the present time, we can only have four cashiers on cash registers. For any functions that require five or more cashiers, the ticket system is used.

TOTAL:

\$59,100.00
=====

ION CONVENTION CENTRE - Improvement Projects to be considered for
1983 Capital Budget Financing

1) MacNab Street - area east of Shipping Office

- Overview: - Currently, the grade of the exterior paving bricks is such that any water falling in this area is directed towards the building proper. This results in water entering the shipping office or ponding, i.e. collection of water outside on the bricks. Refer to attached sketch for location.
- Action: - It is proposed that the grade of the bricks be altered so that water is directed away from the building. A rainwater drain would be suitably located to remove any standing water.
- Cost: - Preliminary estimates by a reputable contractor indicate that the necessary work could be completed for \$1,500.00. This estimate would include work to revise the paving bricks and installation of a drain, i.e. core drilling through concrete slab, hook-up of drain to rainwater drainage line, supply of materials.

2) Intake/Exhaust Air Circulation

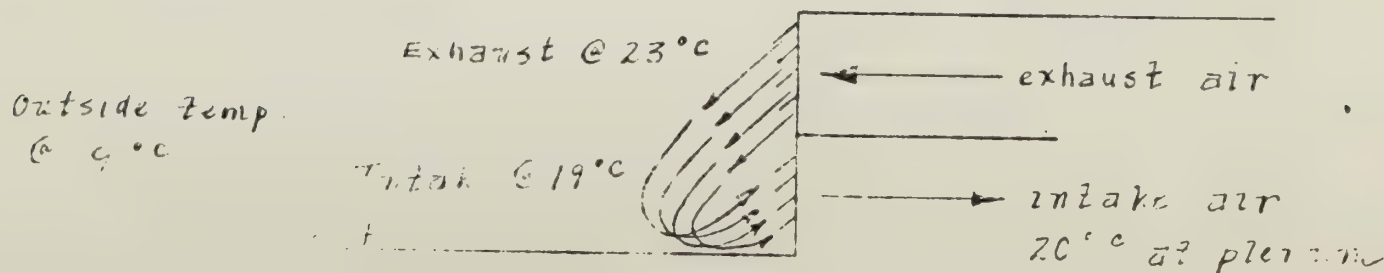
- Overview: It has been reported by Central Utilities Plant staff that the current configuration of intake/exhaust ducts located at roof level does not allow for proper air circulation.

The problem arises when the outside temperature is of low enough degree to provide "free cooling" by circulating exterior air, for example:-

With outside air temperature of 9°C and inside air temperature of 24°C , there is a sufficient temperature differential so that interior cooling can be achieved by exhausting warm interior air and drawing in and circulating cool exterior air. The Chillers should not be required to provide cooling.

However, problem occurs at roof level exhaust/intake with interior air exhausted at 23°C and exterior air intake at 19°C and not 9°C which is the actual outside temperature. By the time exterior air is drawn through the intake, supply air has a temperature of 20°C at the plenum. When heat from lighting and persons in the building is added, the interior temperature rises to $24-26^{\circ}\text{C}$ in person occupied areas.

Refer to sketch for clarification.



2) Intake/Exhaust Air Circulation - Cont'd.

Overview - Cont'd.

This problem can be attributed to short cycling at intake/exhaust outlet. With the exhaust air duct being located on top of the intake air duct, an insufficient amount of outside fresh air is drawn in. In fact, the intake duct draws a considerable volume of warm exhaust air back into the circulation pattern.

This problem can be attributed to:-

- a) intake and exhaust ducts being located in same vicinity.
- b) directional louvres of exhaust duct pointed down and directing warm exhaust air back onto intake.

Action:-

It is proposed that the present exhaust duct outlet be extended by sheet metal modifications. This extension would also "curve" upward to deflect exhaust air away from intake inlet. This modification was discussed with Mr. Bill Carr, P.Eng., of Group Eight Engineering who has recommended similar changes at other buildings.

Cost:

Preliminary estimates by Buss Roofing and Sheetmetal Contractors indicate that the necessary work, i.e. modification to approximately 208 lineal feet of exhaust louvres could be completed for \$22,000.00.

ph

NOV 22 1983



3

THE CORPORATION OF THE CITY OF HAMILTON

DAVID C. FREEMAN, City Architect &
FROM Co-ordinator, Lloyd D. Jackson Sq. DATE 1983 November 22nd
Name & Title

FOR ACTION ☒

FOR INFORMATION ☐

File No. _____

TO: CITY COUNCIL ☐

(OR)

FINANCE COMMITTEE

Committee

☒

SUBJECT

IVOR WYNNE STADIUM

RECOMMENDATION

That Stephen Parazader, P. Eng., be retained as Structural Consultant for repairs to the South Stands, Ivor Wynne Stadium, at a cost not to exceed \$17,000., to be charged to account 0408 C3 6243, previously approved by Council for the repair work, and that the Mayor and City Clerk be authorized to enter into a contract in a form satisfactory to the City Solicitor.

BACKGROUND (If necessary attach material)

Stephen Parazader has examined the structure and reported annually on required repairs over the past few years. He is most familiar with all aspects of the stadium and it is logical that he carry out the required engineering work. Actual time will be charged at \$55. per hour for himself, salary cost plus 150% for employees, to a maximum of \$17,000., representing under 5% of the estimated cost of the work.

cc: City Solicitor

K.A. ROUFF
CITY SOLICITOR

W.M. McCULLOCH
P.M. EKER
D.R. VICKERS
P.R.A. HOOKER
D.A. POWERS
A.K. MEEMA
SOLICITORS



THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY SOLICITOR

YOUR FILE NO.

REPLY ATTENTION: D.R. Vickers

OUR FILE NO.

1-45,11

4 (a)

CITY HALL
HAMILTON, ONTARIO
L8N 3T4
TEL. 526-4520

1983 November 18

Chairman and Members,
Finance Committee.

Attention: Mr. J. J. Schatz,
Secretary.

Dear Sir:

**Re: Fraser & Beatty Account of June 10, 1982
in the amount of \$56,739.96**

As your Committee may recall, we were not prepared to recommend payment of Fraser & Beatty's account of June 10, 1982 in the amount of \$56,739.96 for legal services rendered during the period February 17, 1981 to January 20, 1982.

In our letter of November 2, 1982 to your Committee we advised that the detail of the account provided by Fraser & Beatty indicated that Mr. Scroggie of that firm spent at least part, and in some cases most, of almost every day during the 11 month period of time, being some 553.8 hours in total, working on City matters. As this was a substantial amount of legal time and expense we indicated that we required a summary from Fraser & Beatty of what was accomplished as a result of the time spent in order to assess the reasonableness of the account.

Correspondence was exchanged and a meeting held which did not solve the matter and led to our suggestion that this account and the other outstanding accounts be taxed. This resulted in Fraser & Beatty's letter of February 23, 1983 in which they advised that they were not prepared to perform any further legal services until the matter of their accounts was resolved, and they were not prepared to continue to act for the City on the basis that their accounts were to be taxed.

As the City was at a critical stage with the Hotel negotiations, regarding which Fraser & Beatty's advice was then necessary, the matter was placed before the Planning and Development Committee at their meeting of February 23, 1983, at which meeting we were requested with Mr. Sage to negotiate the outstanding accounts with Fraser & Beatty, and if the negotiations failed

Chairman and Members,
Finance Committee.

1983 November 18

and the information we required not provided, the accounts were to be taxed, including the June 10, 1982 account.

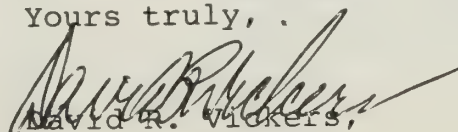
More correspondence exchanged, the other accounts were resolved but the June 10, 1982 account was not. To preserve the City's right to a taxation an application was made to Court and an appointment for taxation obtained.

On July 6, 1983 a meeting was held with Mr. Sage, Mr. Freeman, Mr. Phillips as well as Mr. Fraser, Mr. Scroggie and Mr. Mungovan of Fraser & Beatty to resolve the matter. At the end of the meeting Fraser & Beatty indicated that they would reduce the fee portion of their account from \$55,000.00 to \$50,000.00. Mr. Rouff and I indicated that we would be prepared to recommend \$44,000.00 based on the information that had been provided to us. This was not acceptable to Fraser & Beatty and the taxation of the account was set for November 14, 15 and 16, 1983 in Toronto as reported to your Committee in our letter of September 8, 1983.

On November 1, 1983 Mr. Mungovan called offering to settle the matter by splitting the difference between their position of \$50,000.00 for fees and our position of \$44,000.00 for fees. The City Solicitor and I indicated that we would be prepared to recommend \$46,000.00 for fees to resolve the matter, which Mr. Mungovan indicated would be acceptable to Fraser & Beatty by letter dated November 4, 1983.

As this is only \$2,000.00 more than what the City Solicitor and I had indicated we would recommend at the July 6, 1983 meeting and a \$9,000.00 reduction in the account, the City Solicitor, before leaving for vacation, authorized me to recommend same to your Committee and Council. We are also prepared to recommend the disbursements of \$1,739.96 listed in the account and therefore it is recommended that Fraser & Beatty's account of June 10, 1982 be paid in the reduced amount of \$47,739.96, being \$46,000.00 for fees and \$1,739.96 for disbursements.

Yours truly, .


David M. Vickers,
for K. A. Rouff,
City Solicitor.

DRV/en

- c.c. Chairman and Members
Planning and Development Committee.
Attention; Mr. J. D. Thompson, Secretary.
- c.c. Mr. L. Sage, Chief Administrative Officer.
- c.c. Mr. David Freeman, City Architect, and Co-ordinator,
Lloyd D. Jackson Square.

K.A. ROUFF
CITY SOLICITOR

W.M. McCULLOCH
P.M. EKER
D.R. VICKERS
P.R.A. HOOKER
D.A. POWERS
A.K. MEEMA
SOLICITORS



THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY SOLICITOR

YOUR FILE NO.

REPLY ATTENTION: D.R. Vickers

OUR FILE NO. 100-2.645
160-1.1397
160-1.1404

CITY HALL
HAMILTON, ONTARIO
LBN 3T4
TEL. 526-4520

4(b)

1983 November 21

Mr. J. Schatz
Secretary
Finance Committee

Dear Sir:


Re: The Corporation of the City of Hamilton
and Gary Vickers vs Charles Kiss
Date of Accident: January 26, 1978

Re: City and Brian Bishop vs Balbir Sandhu
Date of Accident: February 11, 1982

Re: City and Weldon Orr vs David Craig Muir
Date of Assault: April 2, 1982

Enclosed please find the recommendations concerning settlement of the above matters. Will you please place these on your Committee's agenda for Thursday, November 24, 1983 so that these matters can be dealt with by City Council at its meeting of November 29, 1983.

Yours truly,


David R. Vickers
for K. A. Rouff
City Solicitor

DRV:as
Encls.

cc: Mr. A. F. Gillespie
Director of Personnel

cc: Mr. W. H. McFarland
City Treasurer

cc: Mr. R. A. Morden, Director
Department of Public Works
for Claims Manager



THE CORPORATION OF THE CITY OF HAMILTON

FROM K. A. ROUFF, City Solicitor DATE 1983 November 15
Name & Title

FOR ACTION ☒

FOR INFORMATION ☐

File No. 100-2.645

TO: CITY COUNCIL ☒

(OR)

CLAIMS MANAGER
FINANCE COMMITTEE

Committee

☒
☒

SUBJECT The Corporation of the City of Hamilton
and Gary Vickers vs Charles Kiss
Date of Accident: January 26, 1978

RECOMMENDATION

That in accordance with section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539 and the attached Application by Mr. Vickers dated October 4, 1983, the surplus of \$12,001.00 be paid to Mr. Vickers and that the following recommendation be forwarded to City Council:

"By County Court writ issued January 9, 1980, legal action was commenced on behalf of the City and Gary Vickers against Charles Kiss for damages for personal injuries suffered by Mr. Vickers, a City employee with the Public Works Department, and for expenses incurred by the City, which action was settled in the amount of \$46,975.02 inclusive of interest and costs as approved by City Council at its meeting of September 27/28, 1983. After deduction of the City's expenses and costs, there remains a surplus of \$12,001.00 and it is recommended that in accordance with the authority granted under section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, payment of the surplus be made to Mr. Vickers. The Workers' Compensation Act provides that in the event that Mr. Vickers suffers a recurrence relating to this accident the above mentioned sum of \$12,001.00 remains as a credit to the City and will be deducted from the amount of any further compensation or other benefits to which Mr. Vickers may become entitled to from the Workers' Compensation Board with respect to this accident."

A. Rouff

R. A. Rouff

1983 November 15

BACKGROUND

This action by the City and Mr. Vickers was settled for \$46,975.02 inclusive of costs and interest as approved by City Council at its meeting of September 27/28, 1983. After deduction of the City's expenses and costs including the interest relating thereto there remains a surplus of \$12,001.00. At the time of our September 13, 1983 settlement recommendation it was thought that the surplus would be \$13,087.15, however, that included the recovery of payments from Mr. Vickers' sick bank in the amount of \$343.55 plus interest of \$154.60 for a total of \$487.15 of which \$343.55 is to be paid back into his sick bank with the interest to the City. Further, the Workers' Compensation Board has advised that the capitalized value of the increase in Mr. Vickers' disability pension due to the 1983 Legislative Amendment is \$599.00 which must be deducted from the settlement. Mr. Vickers receives a \$92.25 monthly disability pension from the Workers' Compensation Board. Although the surplus of \$12,001.00 must be paid to Mr. Vickers pursuant to section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, it remains as a credit in favour of the City with respect to any further compensation benefits claimed by Mr. Vickers from the Workers' Compensation Board with respect to this accident.

cc: Mr. W. H. McFarland
City Treasurer

cc: Mr. A. F. Gillespie
Director of Personnel

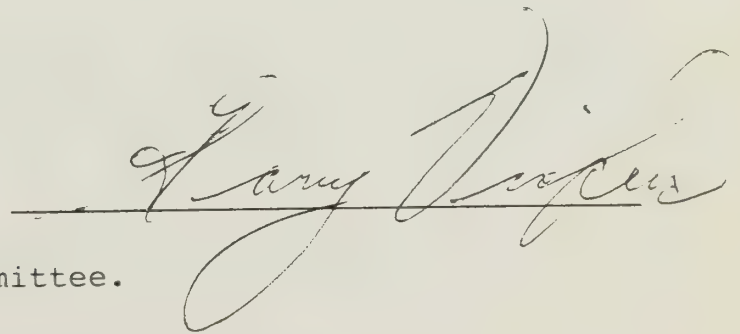
cc: Mr. R. A. Morden, Director
Department of Public Works

APPLICATION

1983 October 4

Re: City and Vickers vs Kiss
Date of Accident: January 26, 1978

I hereby make application to the Finance Committee and City Council of The Corporation of the City of Hamilton pursuant to Subsection 4 of Section 8 of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, for the monies recovered by said Corporation in excess of the monies expended by said Corporation with respect to my January 26, 1978 accident on Merle Court at or about 25 metres east of its intersection with Rendell Boulevard, in the City of Hamilton.

A handwritten signature in cursive script, appearing to read "Larry Vickers", is written over a horizontal line.

c.c. Mr. J. J. Schatz,
Secretary, Finance Committee.

c.c. Mr. D. R. Vickers,
City Solicitor's Office.

c.c. Mr. R. A. Morden, Director,
Department of Public Works,
for Claims Manager.



THE CORPORATION OF THE CITY OF HAMILTON

FROM K. A. Rouff, City Solicitor DATE 1983 November 18
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 160-1.1397

TO: CITY COUNCIL ☒ (OR) CLAIMS MANAGER ☒
FINANCE COMMITTEE ☒
Committee

SUBJECT City and Brian Bishop vs Balbir Sandhu
Date of Accident: February 11, 1982

RECOMMENDATION

That this claim by the City and Brian Bishop against Balbir Sandhu be settled in the amount of \$1,200.27 inclusive of interest and costs, said amount to be paid to The Corporation of the City of Hamilton, that in accordance with Section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, and the attached Application by Mr. Bishop, the surplus of \$900.00 remaining from this settlement after deduction of the City's expenses be paid to Mr. Bishop and that the following recommendation be forwarded to City Council:

"Mr. Bishop a City employee in the By-law Enforcement Division of the Traffic Department suffered a neck injury in a motor vehicle collision on February 11, 1982 that occurred when Mr. Sandhu attempted a left turn in front of him and could not control his vehicle because of an icy road condition.

It is recommended that this claim be settled in the amount of \$1,200.27 inclusive of interest and costs payable to the City.

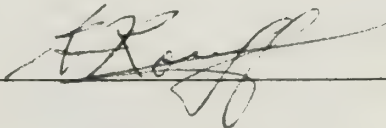
Property damage to the City vehicle in the amount of \$1,796.56 has already been received from Mr. Sindhu's insurers.

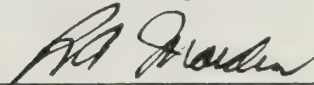
After deduction of the City's expenses and costs there remains a surplus of \$900.00 and it is recommended that in accordance with the authority granted under Section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, payment of the surplus be made to Mr. Bishop. The Workers' Compensation Act provides that in the event that Mr. Bishop suffers a recurrence relating to this accident the above mentioned sum of \$900.00 remains as a credit to the City and will be deducted from the amount of any further compensation or other benefit to which Mr. Bishop may become entitled to from

Finance Committee

1983 November 19

the Workers' Compensation Board with respect to this accident".





BACKGROUND

On February 11, 1982 Mr. Bishop, a City employee in the By-law Enforcement Division of The Traffic Department suffered injury in a motor vehicle collision that occurred when Mr. Sandhu attempted a left turn in front of him and could not control his vehicle because of any icy road condition. Our doctor had advised that Mr. Bishop suffered a strain to his cervical spine which has now settled and anticipates no permanent disability to ensue as a result of this accident. Mr. Bishop has advised that he has not had any recurrences and is fine.

After deduction of the City's expenses and costs there remains a surplus of \$900.00 which must be paid to Mr. Bishop pursuant to Section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539. However, this amount remains as a credit in favour of the City with respect to any further compensation benefits claimed by Mr. Bishop from the Workers' Compensation Board with respect to this accident.

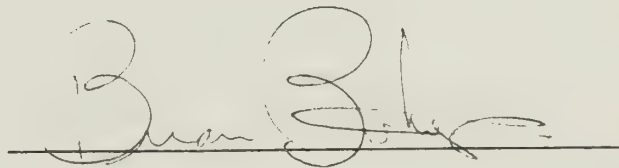
- c.c. Mr. A. F. Gillespie, Director of Personnel;
- c.c. Mr. W. H. McFarland, City Treasurer;
- c.c. Mr. R. A. Morden, Director, Department of Public Works,
for Claims Manager. C-82-84.

1983 November 17

APPLICATION

Re: City and Bishop vs Sandhu
Date of Accident: February 11, 1982

I hereby make application to the Finance Committee and the City Council of The Corporation of the City of Hamilton pursuant to Subsection 4 of Section 8 of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, for the monies recovered by said Corporation in excess of the monies expended by said Corporation with respect to my February 11, 1982 accident on Barton Street at or near its intersection with Tiffany Street, in the City of Hamilton, in the Regional Municipality of Hamilton-Wentworth.

A handwritten signature in dark ink, appearing to read "Brian J. Sandhu", is written over a horizontal line.

c.c. Mr. D. R. Vickers,
City Solicitor's Office.

c.c. Mr. R. A. Morden, Director,
Department of Public Works,
for Claims Manager. C-82-84.



THE CORPORATION OF THE CITY OF HAMILTON

FROM K. A. Rouff, City Solicitor DATE 1983 November 17
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 160-1.1404
CLAIMS MANAGER X
TO: CITY COUNCIL ☒ (OR) FINANCE COMMITTEE ☒
Committee

SUBJECT City and Weldon Orr vs David Craig Muir
Date of Assault: April 2, 1982

RECOMMENDATION

That in accordance with Section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539 and the attached Application by Mr Orr, the surplus of \$125.00 remaining from the judgment obtained herein after deduction of the City's expenses and the \$143.97 to reimburse drawings from his sick bank, be paid to Mr. Orr and that the following recommendation be forwarded to City Council:

"Mr. Weldon Orr, a City employee at the time (now retired) in the By-law Enforcement Division of the Traffic Department was assaulted by David Craig Muir on April 2, 1982 while Mr. Orr was giving a parking ticket to Mr. Muir. A Small Claims Court action was commenced and consent judgment was obtained by the City on December 30, 1982 in the amount of \$315.29 inclusive of interest and costs. This Judgment has now been paid and after deduction of the City's expenses and costs there remains a surplus of \$125.00 and it is recommended that in accordance with the authority granted under Section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, payment of the surplus be made to Mr. Orr. The Workers' Compensation Act provides that in the event that Mr. Orr suffers a recurrence relating to this accident the above mentioned sum of \$125.00 remains as a credit to the City and will be deducted from the amount of any further compensation or other benefits to which Mr. Orr may become entitled to from the Workers' Compensation Board with respect to this accident. As well, \$143.97 was recovered to reimburse Mr. Orr's drawings from his sick bank and it is recommended that the \$143.97 be paid to him as he has now retired."

K. A. Rouff

D. C. Muir

1983 November 14

BACKGROUND

Mr. Weldon Orr, a City employee at the time (now retired) in the By-law Enforcement Division of the Traffic Department was assaulted by Mr. Muir on April 2, 1982 as he was giving Mr. Muir a parking ticket. We recovered a judgment of \$315.29 in Small Claims Court comprised of the \$143.97 Mr. Orr used from his sick bank and which is now recommended to be paid to him directly as he is retired, \$46.32 to reimburse the City for its costs and \$125.00 for pain and suffering. After deduction of the City's costs of \$46.32 and the \$143.97 regarding Mr. Orr's sick bank, there remains a surplus of \$125.00 which must be paid to Mr. Orr pursuant to section 8(4) of The Workers' Compensation Act, R.S.O. 1980, Chapter 539. However, this amount remains as a credit in favour of the City with respect to any further compensation benefits claimed by Mr. Orr from the Workers' Compensation Board with respect to this accident.

cc: Mr. A. F. Gillespie
Director of Personnel

cc: Mr. W. H. McFarland
City Treasurer

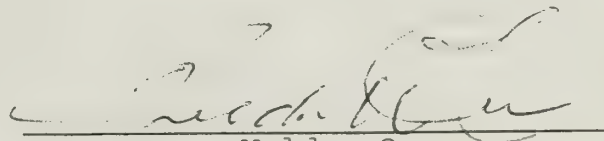
cc: Mr. R. A. Morden, Director
Department of Public Works

1983 October

APPLICATION

Re: City and Orr vs Muir
Date of Accident: April 2, 1982

I hereby make application to the Finance Committee and the City Council of The Corporation of the City of Hamilton pursuant to Subsection 4 of Section 8 of The Workers' Compensation Act, R.S.O. 1980, Chapter 539, for the monies recovered by said Corporation in excess of the monies expended by said Corporation with respect to my April 2, 1982 accident west of Upper Wellington Street on the south side of Luscombe Street, in the City of Hamilton.


Weldon Orr

- c.c. Mr. D. R. Vickers,
City Solicitor's Office.
- c.c. Mr. R. A. Morden, Director,
Department of Public Works,
for Claims Manager. C-82-204.

NOV 21 1983

K.A. ROUFF
CITY SOLICITOR

P.M. EKER
D.R. VICKERS
P.R.A. HOOKER
D.A. POWERS
A.K. MEEMA
R.C. ROSZELL
SOLICITORS



THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY SOLICITOR

November 21, 1983

YOUR FILE NO.

REPLY ATTENTION:

OUR FILE NO. 400-2.22

CITY HALL
HAMILTON, ONTARIO
L8N 3T4
TEL. 526-4520

4 (c)

Chairman and Members,
Finance Committee.

Members of the Committee,

Re: Overdraft

This Department's Account No. 0325-0155 - Disbursements re Hearings, etc. - is in overdraft, and it is estimated that another \$9,000.00 would cover disbursements to the end of 1983.

There are no funds in our budget, and I would ask your Committee to provide financing for the additional \$9,000.00.

This account covers all disbursements except Real Estate Purchases and Sales. It covers disbursements for searches and registration of leases and agreements, motor vehicle ownership searches, Company searches and title searches, registering and discharging orders for Property Standards, By-law Prosecutions, O.H.R.P., H.A.R.P., R.R.A.P. and Handicapped for the Community Development, Building, Fire Health, Real Estate and Treasury Departments; fees for filing court documents in the Supreme Court of Ontario, County Court, Small Claims Court and Divisional Court, Examinations for Discovery, transcripts of evidence, serving legal documents by Sheriffs, also fees for Ontario Municipal Board zoning approvals. It also covers costs for completion certificates for Subdivision Agreements and registering discharges on Development Control Agreements.

We cannot accurately anticipate the many requests for services of this nature for the various Departments, hence the overdraft.

Yours truly,

K. A. Rouff,
City Solicitor.

KAR:JD

c.c. Mr. L. Sage, Chief Administrative Officer
Mr. W. H. McFarland, City Treasurer



5

THE CORPORATION OF THE CITY OF HAMILTON

PARKS AND RECREATION COMMITTEE

1983 October 24

FROM _____ DATE _____
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) FINANCE COMMITTEE _____
Committee

SUBJECT Extending Invitations to Host Conferences

RECOMMENDATION

That the Finance Committee review the present policy relative to the extending of invitations to host conferences and conventions, with a view to recommending an overall policy and procedure which will enable City Council to extend such invitations.

BACKGROUND

City Council at its meeting on September 27/28, 1983 referred back to the Parks and Recreation Committee a recommendation that an invitation be extended to the Canadian Parks and Recreation Association to hold its 1987 Annual Conference in the City of Hamilton. It should be noted that in the resolution reference was made to the commitment of certain financial sponsorship which the City Solicitor at the Council meeting questioned inasmuch as the commitment is beyond the term of the present City Council.

While perhaps not specifically mentioned in other resolutions when such invitations are extended, it is an accepted fact that the hosting of such a conference or convention does carry with it some financial responsibility.

The Parks and Recreation Committee feels this matter should be clarified in order that the City is legally able to extend such invitations in future.

NOV 21 1983

FOR INFORMATION ONLY



1 (a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM W. H. McFarland
Treasurer and Commissioner of Finance DATE 1983 November 14
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

Status of the 1983 Contingency Account

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

For the information of the Finance Committee, I enclose a statement of the Contingency Account which indicates a balance as at November 14, 1983 of \$215,310.

City of Hamilton
Treasury

STATEMENT OF CONTINGENCY FUND AND ALLOCATION
as at November 14, 1983

Date of Council (C) or Finance Committee (FC) Approval	Account Number	Description	Appropriation	Transfers	Contingency Account Balance
(1)	(2)	(3)	(4)	(5)	(6)
		General Contingency			400,000
		Add: Funds not required and reduction -			
	0374-0125	Fire Fighters Drum Corps			12,000
	0374-0147	Hamilton-Wentworth Association for Children with Learning Disabilities			1,700
					<u>413,700</u>
		<u>Legislative</u>			
May 31 (C)	0321-0193	Membership fee for Federation of Canadian Municipalities	<u>6,500</u>	6,500	
		<u>City Clerk</u>			
Aug. 30 (C)	0322-0112	Publicity	<u>16,100</u>	16,100	
		<u>Treasury</u>			
June 28 (C)	0323-0156	Comprehensive Audit	<u>5,000</u>	5,000	
		<u>City Solicitor</u>			
April 26 (C)	0325-0156	Peat, Marwick, Mitchell & Co. in connection with Hamilton Harbour Commission	<u>10,330</u>	10,330	
		<u>Personnel</u>			
June 28 (C)	0327-0153	Employee Assistance Program	<u>16,240</u>		
June 28 (C)	0327-0194	In-House Training Program	<u>6,530</u>	22,770	
		<u>Property Maintenance</u>			
June 28 (C)	0328-0265	Storage areas, electrical and mechanical rooms in City Hall	<u>3,960</u>	3,960	
		<u>Traffic</u>			
Sept. 13 (C)	0347-0119	Additional Costs for School Traffic Officers	<u>10,950</u>	10,950	
		<u>Planning</u>			
June 28 (C)	0331-0119	Study Design for Upper James - South Mountain Area	<u>55,000</u>	55,000	
		<u>Public Works</u>			
April 26 (C)	0350-4019	To replace open ditch on Christopher Drive with culvert	<u>8,700</u>	8,700	
		<u>Engineering</u>			
May 10 (C)	0352-0660	Reconstruction of retaining wall	<u>23,000</u>	23,000	
June 29 (C)					

City of Hamilton
Treasury

STATEMENT OF CONTINGENCY FUND AND ALLOCATION
as at November 14, 1983

Date of Council (C) or Finance Committee (FC) Approval	Account Number	Description	Appropriation	Transfers	Contingency Account Balance
(1)	(2)	(3)	(4)	(5)	(6)
		<u>Miscellaneous</u>			
June 28 (C)	0374-0195	Hamilton Canadian Accordion Orchestra - grant	15,000		
June 28 (C)	0374-0198	Hamilton Wildcat Football Club - grant	630		
Sept. 22 (FC)	0374-1148	Replacement of mementos - Mayor's office	2,500		
Sept. 22 (FC)	0378-7198	Grey Cup Parade	2,520		
Oct. 25 (C)	0378-3912	Office supplies, stationery and preliminary advertising and promotion for the Victor K. Copps Trade Centre/Arena	15,430	36,080	198,390
		Balance in the Appropriation			215,310

FOR INFORMATION ONLY



NOV 21 1983

i(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM W. H. McFarland
Treasurer and Commissioner of Finance DATE 1983 November 14
Name & Title

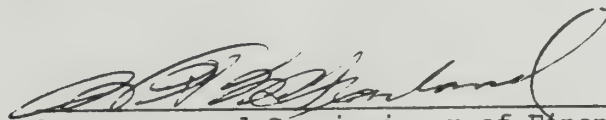
FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

Statement of Unclassified Revenue and Expenditure as at October 31, 1983

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

I enclose for your review an analysis of the Unclassified Revenue Account No. 0310-1216 and the Unclassified Expenditure Account No. 0378-2700 both involving transactions for the period ended October 31, 1983.

Please note the balance in the Unclassified Expenditure is a deficit of (\$11,193.05). The total appropriation originally approved was \$58,000.00. Restraint will have to be exercised in the use of this account for the balance of the year.

Also please note that the balance in the Unclassified Revenue is a surplus of (\$5,029.47). The total appropriation originally approved was \$30,000.00.

City of Hamilton
Treasury

UNCLASSIFIED REVENUE
as at October 31, 1983

Account No.: 0310-1216
Appropriation: \$30,000.00

Commissions

Bell Telephone	3,425.58
----------------	----------

Sales

Building	510.00
Sale of Traffic Counts	91.75
Used Oil	861.39

Miscellaneous

Witness and Jury Fees	1,147.50
Real Estate Appraisal Fee	3,733.60
Receipts from City Clerk	1,723.75
Fire Department - Materials and Supplies	6,123.95
Federal Excise Tax	129.11
Provincial Sales Tax	18.10
Cheques written off current year less reinstated cheques previously written off	13,777.68
Non-refundable deposit on contract	150.00
Interest received on various legal claims	192.44
Overages and shortages of prior years	
- Tax adjustments	851.86
Administrative fees re: sale of Canada Savings Bonds	2,037.62
Restitution of damages to Civic Property	137.31
Other Miscellaneous Revenue	117.83

Total Revenue to Date	35,029.47
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Less: Appropriation	<u>30,000.00</u>
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Balance of Appropriation (Surplus)	<u>(5,029.47)</u>
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City of Hamilton
Treasury

UNCLASSIFIED EXPENDITURE
as at October 31, 1983

Account No.: 0378-2700
Appropriation: \$58,000.00

Bank

Bank Reconciliation - charges for processing cheques	5,149.00	
U. S. Exchange	(40.90)	
Miscellaneous	<u>281.88</u>	5,389.98

Property Maintenance

Boy Scout Parade Stand	437.21	
Decoration Day Stand	214.17	
Labour Day Stand	121.44	
Y.M.C.A. Pepsi Challenge Stand	<u>128.04</u>	900.86

Luncheons and Dinners

Mayor's Reception Room	2,288.45	
Council Members - coffees and sandwiches Council Meetings	1,109.06	
Finance Committee	637.34	
Legislation Committee	444.34	
Parks and Recreation Committee	1,401.28	
Personnel Committee	252.28	
Planning and Development Committee	753.45	
Transport and Environment Committee	757.28	
Tax Appeal Committee	138.41	
Insurance Advisory Committee	75.33	
Harbour Committee	38.41	
Hamilton Historical Board	501.89	
Canusa Games Committee	251.49	
Hamilton Licence Committee	696.39	
Management Team	344.63	
Police Commission	52.87	
T. H.&B. Hearing	45.05	
Alcohol and Drug Addiction	75.30	
Job Creation Program Committee	<u>121.44</u>	9,984.69

Miscellaneous

Local Grant - Mayor R. Morrow	3,666.63	
Flowers and wreaths	295.59	
Picture frames and camera supplies	3,449.12	
By-law Registration	493.50	
Parking expenses - various committee members	279.00	
Hydro charges - road sign	95.76	
Long Distance telephone charges	15,322.75	
Less: Distribution to various Departments	<u>15,322.75</u>	-
Legal Fees - Messrs. Philip, Gordon, Leggat, Evans, Pigott and Culver	7,539.26	
Legal Fees - W. B. Morison	620.00	
Ontario Municipal Management Development Board	1,500.00	
Wage Restraint and Unemployment Co-ordinating Committee - Grant	6,150.00	
Mark J. Nimigan - Special Examiner		
- Minutes of Legislation Committee	271.50	
Election Expense	889.85	
D. A. Sound Services Limited - Installation of New Sound System in Council Chambers	224.70	
Installation of Chain Fence - Fairleigh Avenue	779.72	
Cassette Recorder - Mayor's Office	271.37	
Luncheon meeting with Hilton Hotel Developers	270.33	
Luncheon meeting with Lax Property Owners	68.00	
Luncheon meeting with representatives of the City of Burlington re LaSalle Park	156.24	
Hess Village Pedestrian Mall - Grant	3,600.00	
Concession Street Meeting - Proposed Business Improvement Area	199.96	
Toronto, Hamilton & Buffalo Railway - Realty Taxes	522.31	
Luncheon Meeting with Area Municipalities	79.30	
Mayor's Pledge for Blood Donor's Contest	186.82	
Demolition Canal Park Washrooms - Beach Strip	880.00	

City of Hamilton
Treasury

UNCLASSIFIED EXPENDITURE
as at October 31, 1983

Account No.: 0378-27XX
Appropriation: \$58,000.00

Miscellaneous - continued

Zenon Environmental Inc. for a Study to Determine the Safety of the Drinking Water of the City of Hamilton		2,000.00	
Cable T.V. - Mayor's Office		115.09	
Quarter Century Club - Presentation, Awards and Postage, Etc.		385.00	
Ground Breaking Ceremonies - Trade Centre/Arena		3,042.18	
Heaven Piano Company - Tuning of piano for City Hall Open House		52.97	
Brabant Newspapers Ltd. - Greetings for Tourist		98.70	
Miscellaneous Charges - Other		93.43	38,276.33
Total Expenditure to Date			54,551.86
Add: Commitments			
Local Grant - Mayor R. Morrow	4,000.00		
Less: Expenditure to Date	<u>3,666.63</u>	333.37	
Wage Restraint and Unemployment Co-ordinating Committee (Rental and Utility Costs)	10,000.00		
Less: Expenditure to Date	<u>6,150.00</u>	3,850.00	
Building Rehabilitation and Improvement Campaign - approved by Council March 8, 1983		10,000.00	
Ground Breaking Ceremonies - Trade Centre/Arena	3,500.00		
Less: Expenditure to Date	<u>3,042.18</u>	457.82	14,641.19
Total Expended			69,193.05
Less: Appropriation			<u>58,000.00</u>
Balance (Deficit)			(11,193.05)



NOT INFORMATION



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THE CORPORATION OF THE CITY OF HAMILTON

FROM W. H. McFarland
Treasurer and Commissioner of Finance DATE November 21, 1983
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

Summary of Civic Properties Rental Arrears.

RECOMMENDATION

Treasurer and Commissioner of Finance

BACKGROUND

Attached is a statement of Civic Properties Rental Arrears as at October 31, 1983, with a comparison to August 31, 1983.

c.c. Mr. K. A. Rouff, City Solicitor
Attention: Mr. P. R. A. Hooker

Mr. D. W. Vyce, Director of Real Estate
Attention: Mr. J. G. Skelton

City of Hamilton
Treasury

SUMMARY OF CIVIC PROPERTIES RENTAL ARREARS
as at October 31, 1983
with Comparison to August 31, 1983

Page No. (1)	Description (2)	August 31, 1983		October 31, 1983		Increase or (Decrease)	
		No. of Accounts (3)	Amount (4)	No. of Accounts (5)	Amount (6)	No. of Accounts (7)	Amount (8)
2	ACCOUNTS WITH TREASURY	24	1,481.62	25	729.70	1	(751.92)
5	ACCOUNTS WITH LEGAL (CIVIC)	1	1,359.34	1	1,359.34		Nil
6	AIRPORT PROPERTIES	4	(509.42)	2	(410.00)	(2)	99.42
7	ACCOUNTS WITH COLLECTION AGENCY	3	1,840.00	3	1,740.00		(100.00)
		32	4,171.54	31	3,419.04	(1)	(752.5)

STATEMENT OF CIVIC PROPERTIES RENTAL ARREARS
as at October 31, 1983
with Comparison to August 31, 1983

ACCOUNTS WITH TREASURY						
Name (1)	Address (2)	August 1983 (3)	October 1983 (4)	Increase or (Decrease) (5)	Monthly Rent (6)	Comments (7)
Marilyn Yenson	52 Allan Avenue	(285.00)		285.00	285.00	Prepayment of rent.
Dofasco Inc.	Beach Road (Lands)	(209.80)	(209.80)		209.80	Arrangements made to pay additional \$25.00 per month towards arrears.
Gary & Valery Halligan	213 Belmont Avenue	205.00	205.00		275.00	Prepayment of rent.
Susan Digby	221 Belmont Avenue	(15.00)	(30.00)	(15.00)	295.00	Prepayment of one month's rent.
Frank & Irene Dickson	151 Belview Avenue	(275.00)	(275.00)		275.00	Arrangements made to pay additional \$25.00 per month towards arrears.
Michael & Maria Macpherson	172 Belview Avenue	1,340.00	1,290.00	(50.00)	255.00	Arrangements made to pay additional \$50.00 per month towards arrears.
Evelyn McLaren	44 Century Street	560.00	460.00	(100.00)	185.00	
McNab Arms Restaurant (The Plainsman Dining Rooms Limited)	Dundurn Castle	3,000.00	1,500.00	(1,500.00)	1,500.00	Agreement terminated October 31, 1983. Legal Department has sent statement of arrears to the Plainsman requesting payment.
Timothy & Dolores Todd	35 Hawthorne Avenue	(10.00)	(20.00)	(10.00)	10.00	Prepayment of rent
Lynn Macdonald	50 Holly Ave.	(265.00)	265.00	530.00	265.00	Paid November 11, 1983.
Board of Wesley Youth	401 King Street West	(550.00)	(550.00)		550.00	Prepayment of one month's rent.



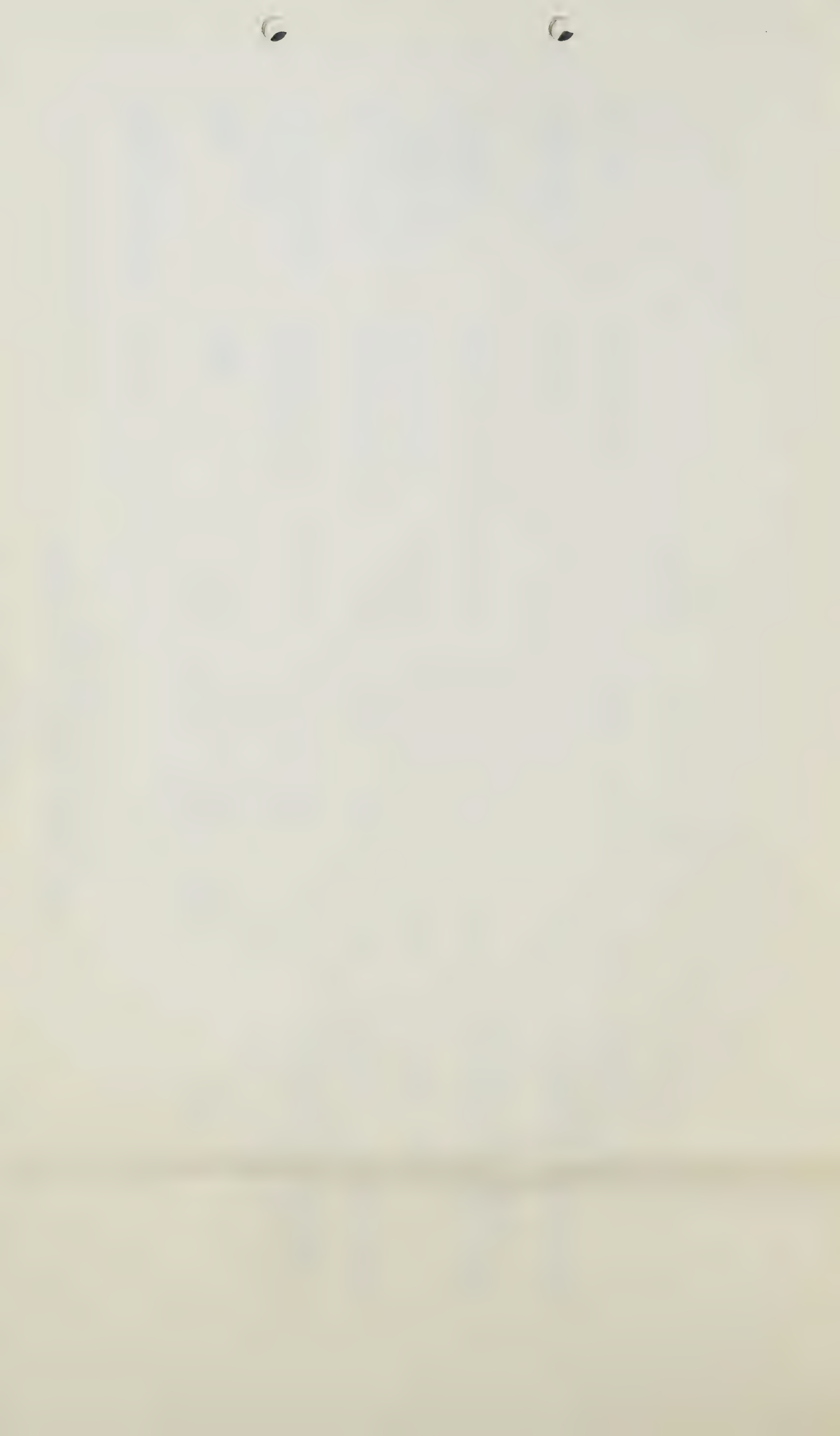
STATEMENT OF CIVIC PROPERTIES RENTAL ARREARS
as at October 31, 1983
with Comparison to August 31, 1983

ACCT UNITS WITH TREASURY - Continued						
<u>Name</u> (1)	<u>Address</u> (2)	<u>August</u> 1983 (3)	<u>October</u> 1983 (4)	<u>Increase</u> or (Decrease) (5)	<u>Monthly</u> Rent (6)	<u>Comments</u> (7)
Ronald Morris	53 Lake Avenue	(185.00)		185.00	185.00	Arrangements made to pay additional \$25.00 per month towards arrears.
Bruce & Vanda Tait	1150 Leaside Rd.		225.00	225.00	275.00	Prepayment of rent
Manuel Fidalgo	Locke Street North (Lands)	(70.00)	(50.00)	20.00	10.00	Prepayment of one month's rent
Red Hill School	1 Mount Albion Road	(500.00)	(500.00)		500.00	
Peter Papnaum	Mountain Arena	700.00		(700.00)	700.00	Arrangements made to pay balance by November 16, 1983.
Audrey Simpson	122 Province Street South		65.00	65.00	265.00	Prepayment of a few months rent.
Antonia Spoletti	120 Ray Street North	(40.00)	(20.00)	20.00	10.00	Prepayment of rent.
Hamilton Theatre Inc.	37 Strathcona Avenue	(700.00)	(700.00)		700.00	Prepayment of rent.
Ronald Hayes	1192 Upper Gage		(375.00)	(375.00)	375.00	Tenant is in receivership. and has no funds on hand. Therefore, the account will be treated as uncollectible.
Richard Morrison	1079 Upper James	688.42	688.42		764.04	

STATEMENT OF CIVIC PROPERTIES RENTAL ARREARS
as at October 31, 1983
with Comparison to August 31, 1983

ACCOUNTS WITH TREASURY - Continued

Name (1)	Address (2)	August 1983	October 1983	Increase or (Decrease)	Monthly Rent	Comments (7)
		(3)	(4)	(5)	(6)	
James Keenan	770 Upper Wentworth		(195.00)	(195.00)	195.00	Prepayment of rent.
Big Brothers Assoc.	45 Victoria Ave. A.	(1,780.00)	(877.92)	902.08	902.08	Balance of grant approved by City Council at its meeting of June 28, 1983.
Reta Johnson	541 Wellington St. N.	(32.00)	(16.00)	16.00	8.00	Prepayment of a few month's rent.
Visiting Homemakers Association	125 Wellington St.S.	(300.00)	(300.00)		300.00	Prepayment of rent.
Allen & Sharon McDonagh	119 West Ave. S.	550.00	475.00	(75.00)	280.00	Tenancy terminated July 21, 1983 Arrangements made to pay \$25.00 per month towards arrears.
Allen & Sharon McDonagh	127 West Ave. S.	(295.00)	(295.00)		295.00	Rent paid monthly in advance by the Department of Social Services.
E. Muraca	York Street (Lands)	(50.00)	(30.00)	(20.00)	10.00	Prepayment of rent.
		1,481.62	729.70	(751.92)		



STATEMENT OF CIVIC PROPERTIES RENTAL ARREARS
as at October 31, 1983
with Comparison to August 31, 1983

ACCOUNTS WITH LEGAL (CIVIC)

Name (1)	Address (2)	August 1983	October 1983	Increase or (Decrease)	Monthly Rent	Comments (7)
		(3)	(4)	(5)	(6)	
Canadian Rubber Dealers and Brokers Ltd.	240 Burlington St E.	1,359.34	1,359.34		1,513.00	Tenancy terminated March 31, 1983 Disagreement on payment of final month's rent due to repairs made on the premises by the tenant. Awaiting further advice from Legal Department.
		1,513.00	1,359.34	Nil		



STATEMENT OF CIVIC PROPERTIES RENTAL ARREARS
as at October 31, 1983
with Comparison to August 31, 1983

AIRPORT PROPERTIES

<u>Name</u> <u>(1)</u>	<u>Address</u> <u>(2)</u>	<u>August</u> <u>1983</u> <u>(3)</u>	<u>October</u> <u>1983</u> <u>(4)</u>	<u>Increase</u> <u>or</u> <u>(Decrease)</u> <u>(5)</u>	<u>Monthly</u> <u>Rent</u> <u>(6)</u>	<u>Comments</u> <u>(7)</u>
Addison Electric Ltd.	Airport		(160.00)	(160.00)	160.00	Prepayment of rent.
Avia Car Inc.	Airport	19.83		(19.83)	159.50	
Canadian Warplane	Airport	(250.00)	(250.00)		250.00	Prepayment of rent.
Guyatt Co. Ltd.	Airport	(40.00)		40.00	40.00	
David Strom Ltd.	Airport	(239.25)		239.25	239.25	
		(509.42)	(410.00)	99.42		



STATEMENT OF CIVIC PROPERTIES RENTAL ARREARS
as at October 31, 1983
with Comparison to August 31, 1983

ACCOUNTS WITH COLLECTION AGENCY

<u>Name</u> <u>(1)</u>	<u>Address</u> <u>(2)</u>	<u>August</u> <u>1983</u> <u>(3)</u>	<u>October</u> <u>1983</u> <u>(4)</u>	<u>Increase</u> <u>or</u> <u>(Decrease)</u> <u>(5)</u>	<u>Monthly</u> <u>Rent</u> <u>(6)</u>	<u>Comments</u> <u>(7)</u>
David & Jeanine Jenkins	50 Allan Avenue	455.00	355.00	(100.00)	280.00	Tenants vacated without notice in August, 1983. Account sent to Collection Agency September 6, 1983.
Ronald Lucas	98 Burton Street	735.00	735.00		200.00	Tenants vacated without notice in December 1982. Account sent to Collection Agency February 10, 1983.
Jennifer Robertson	499 Charlton Ave. East	650.00	650.00		325.00	Tenant vacated without notice in May, 1983. Account sent to Collection Agency June 7, 1983.
		<u>1,840.00</u>	<u>1,740.00</u>	<u>(100.00)</u>		

FOR INFORMATION ONLY



NOV 17 1983

i(d)

THE CORPORATION OF THE CITY OF HAMILTON

Mr. W. H. McFarland
 FROM Treasurer and Commissioner of Finance DATE 1983 November 16
 Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
 Committee

SUBJECT

Intervention - Union Gas Rate Increases

RECOMMENDATION

Treasurer and Commissioner of Finance

BACKGROUND

For the information of the Finance Committee, I enclose a letter dated November 9, 1983 from Ms. Elaine Stefani, President, Consumers' Association of Canada (Ontario).

The reason we contacted this organization was to determine their ability to co-ordinate an intervention on behalf of the City of Hamilton and other municipalities who may be interested. The Union Gas rate increase is a Provincial matter and cannot be undertaken by the Consumers' Association of Canada, the national organization in Ottawa. You may recall that the Region and City had a successful intervention on Bell Telephone rates involving the national organization within the last two years.

It is worth noting that any future interventions that City Council may consider which are of a Provincial jurisdiction may be referred to this Ontario organization but it appears that their effectiveness may be limited because of lack of resources.

Enc.



CONSUMERS' ASSOCIATION OF CANADA

STUDY
(ONTARIO)
14 1983

NAME	
ADDRESS	
DATE	
INITIALS	
REMARKS	
FILED	
INDEXED	
SERIALIZED	
FILED	

Apt. 202,
3801 Riverside Dr. E.
Windsor, N8Y 1B2

November 9, 1983.

Mr. E. C. Matthews,
Director of Finance,
The Corporation
of the City of Hamilton,
City Hall,
71 Main Street West,
Hamilton, L8N 3T4

Dear Mr. Matthews:

Since receiving your letter of October 5, 1983, I have talked to Mr. Bruce Willson who headed our previous advocacy program. He told me it was a very prolonged and difficult procedure.

Mr. Willson now feels he can no longer participate personally in such hearings due to serious concerns about the length of time he can devote to such a project, and possible conflict of interest.

Moreover, at our CAC Executive meeting, we felt the 5% increase was not unreasonable (i.e. within provincial guidelines), and would be difficult to protest.

Therefore, I regret to inform you that we will be unable to offer our assistance in this matter. Hopefully, at some future time, we can be of help.

Yours very truly,

Elaine Stefani
Elaine Stefani,
President,
CAC (Ontario).

ES/bwj

FOR INFORMATION ONLY



WLC 24 1983

1(e)

THE CORPORATION OF THE CITY OF HAMILTON

Mr. W. H. McFarland
FROM Treasurer and Commissioner of Finance DATE 1983 November 21
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Financial Report for the Hamilton Convention Centre as at September 30, 1983

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

Attached is a copy of the Report of the Director of Finance for the Hamilton Convention Centre, together with the summary of accounts as at September 30, 1983. The Report contains 24 pages of detail and rather than reproduce these for each member of the Committee, I have provided the detail to the Secretary so that any member of the Committee may peruse the detail, if so desired.

You will note that the municipal contribution required for the nine month period is \$292,575, whereas the budgeted apportionment amounts to \$426,650 indicating a favourable position by \$134,075.

Att.

c.c. Mr. W. Penfold, General Manager, Hamilton Convention Centre
Attention: Mr. J. Leuser

FOR INFORMATION ONLY



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THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland
Treasurer and Commissioner of Finance DATE 1983 November 12
Name & Title

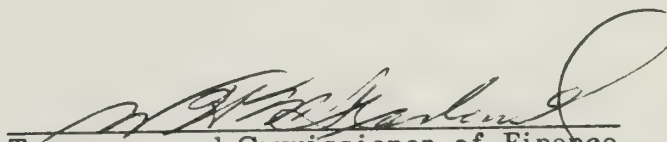
FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Report on the attendance of Mr. L. M. Nelson at the Association of Municipal Tax Collectors of Ontario (A.M.T.C.O.) Conference held in Toronto, September 11-14, 1983.

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

See attached report.

City of Hamilton
Treasury

(Taxation Section)

REPORT ON ATTENDANCE OF MR. L. M. NELSON AT THE ASSOCIATION OF
MUNICIPAL TAX COLLECTORS OF ONTARIO (A.M.T.C.O.) CONFERENCE HELD IN
TORONTO, SEPTEMBER 11 TO SEPTEMBER 14, 1983

1. General

This was the 16th Annual Conference of the A.M.T.C.O. The conference was held at The Sheraton Centre, 123 Queen Street West, Toronto, opposite the Toronto City Hall. There were approximately between 125 and 150 delegates attending the conference. The facilities of The Sheraton Centre were excellent in that the meeting rooms for workshops and luncheons, and the ballroom for the banquet were tailor made to meet the requirements of the A.M.T.C.O. The Corporation of the City of Toronto hosted the conference and there were civic welcomes from not only His Worship Mayor Art Eggleton of the City of Toronto but also from Chairman Paul Godfrey on behalf of the Metropolitan Toronto Council. Greetings from the Province of Ontario were brought from The Honourable Bud Gregory, Minister of Revenue.

2. Purpose of the Conference

The purpose of the conference is to

- (a) bring those persons in the municipal field of tax collecting into helpful association with each other so that through improved relations, united effort, participation and involvement, promote their professional and general interests, and
- (b) to promote improved standards of ethics and efficiency in tax collection methods and procedures, and to consider, resolve and recommend amendments to any Provincial Acts which may improve the tax billing and collection administration.

3. Activities of the Conference

Registration took place on the Sunday afternoon and the delegates were on their own the balance of that day. There was a hospitality suite open during the Sunday afternoon and Sunday evening, providing the delegates with an opportunity to renew old acquaintances and develop new ones amongst their peers from other municipalities.

Following the civic welcomes, which officially opens the conference on the Monday morning, all of the Board of Directors of the A.M.T.C.O. presented their annual reports to the conference.

Following the executive reports were the greetings from the Province of Ontario brought by The Honourable Bud Gregory, Minister of Revenue.

The balance of the Monday morning was taken up with a presentation given by Mr. J. W. (Jack) Lettner, Assistant Deputy Minister of Revenue, Property Assessment Program. Mr. Lettner has been described by a lot of people as "Mr. Assessment". In fact, in the introduction of Mr. Lettner by Mr. Gary Shay of the City of Burlington, he was introduced in this fashion. The topics presented by Mr. Lettner were

- (a) the equalized assessment program under Section 63 of the Assessment Act;

- (b) the changes being introduced in a forthcoming Government Bill whereby Notices of Assessment would be mailed out to only those persons where there has been a change in the information on the assessment notice from the prior notice received, based on the assessment roll returned for taxation for the year 1983; and
- (c) Any problems the delegates were having with the assessment offices within their respective municipalities.

There were many questions raised about the equalized assessment program first introduced in Ontario for the 1979 taxation year. In recent years, the basis of the equalized assessment program was 1980 Market Value and prior to that, the basis was 1975 Market Value as we presently have in effect in the City of Hamilton.

There were again a great deal of questions from the delegates about only sending Notices of Assessment to those persons whose information required on the notice had changed from their Notice of Assessment for the 1983 taxation year.

The main questions asked about the municipalities dealings with the assessment offices centred around the supplementary assessments being provided as quickly as possible, as well as the turn around on recommendations from the assessors having to do with the processing of realty and business tax appeals under Section 496 of the Municipal Act, which are those appeals we process through the Tax Appeal Review Committee that go on to the Legislation Committee and on to City Council for final approval.

The Monday luncheon speaker was a Mr. Gary Dent from the Ministry of Municipal Affairs and Housing of the Province of Ontario. Mr. Dent officially informed the A.M.T.C.O. that a grant of \$30,000.00 had been approved under the Education Development Fund of Municipal Action 85 program. The A.M.T.C.O. had applied for a grant under the Program to finance the development of a "Municipal Taxation Education Course". The course would consist of two main levels, namely, taxation administration and taxation collection. Mr. Dent's announcement now allows the A.M.T.C.O. Education Course Committee, chaired by Mr. Gary Shay of the City of Burlington, to proceed with the development of the Municipal Taxation Education Course, and it is hoped that the course would be in place for enrollment not later than September of 1985.

The program for the Monday afternoon was a panel presentation to the delegates on the law and the tax collector. The panel consisted of Mr. Charles Onley, City Solicitor for the City of North York, Mr. Frank Nicholson, Economist from the Ministry of Municipal Affairs and Housing, Municipal Finance Branch, and Mr. Bob Gould, a student-at-law from the Legal Services Branch of the same ministry. The panel presentation was chaired by myself. The format of the program had Mr. Onley and Mr. Nicholson address the topic with one-half hour presentations each. The conference adjourned for a 15 minute coffee break and then reassembled to participate in a question/answer period to complete the program.

A variety of questions were raised by the delegates regarding the collection of arrears by using bailiffs, collection agencies, legal services of solicitors on staff or in private practice, and actions of

tax collectors through the small claims court, as well as the dealings at the Registry Office and Sheriff's Office relative to either the tax sale procedures of the Municipal Act and the tax registration procedures under the Municipal Affairs Act (the City of Hamilton is involved with the latter).

Mr. Charles Onley is a very well spoken talented solicitor with a keen sense of humour and his presentation and participation in the question/answer part of the program were well received by the delegates.

Mr. Frank Nicholson, of the Municipal Finance Branch of the Ministry of Municipal Affairs and Housing, informed the delegates of his participation in two areas, firstly, the writing of a new procedure to replace the tax sale and tax registration whereby hopefully the best of each of the two procedures could be developed into a single procedure to be used province wide and, secondly, the streamlining of the present procedures affecting Municipal Finances.

The Tuesday morning opened with a workshop and the theme of the workshop was "The Nuts and Bolts of Tax Collection". The delegates were placed into groups based on the population of their municipalities. There were three groups:-

- (1) Population 15,000 and under,
- (2) Population 15,000 to 40,000, and
- (3) Population over 40,000.

Each of the groups had a chairperson who was required to take notes as to the topics discussed within the group. The groups held an open forum discussion for one-half hour and then the delegates reassembled as one group and the chairpersons for each group made a short presentation as to the topics they discussed and the types of problems that centred around their discussions.

The sectioning-off by population allows the tax collector to discuss certain problems that are pertinent to his municipality due to the size of the municipality. A number of the same problems were commonplace regardless of the size or population of the municipality. Tax sale and tax registration were discussed, in addition to the difficulty in collecting arrears of both realty and business taxes.

Following the workshop was the Resolutions Committee report. The resolutions put forth at this conference, if approved by the delegates, are then forwarded to A.M.O. for their endorsement, and if approved by A.M.O., they would, in turn, go to the Ontario Cabinet for consideration and approval. A great deal of discussion takes place on each of the resolutions and then the vote takes place to either approve or disapprove.

Following the Resolutions Committee report and taking up the balance of the morning was the report of the Nominating Committee as to the slate of officers to be presented to the delegates Tuesday afternoon at the Election of Officers. The Nominating Committee Chairman pointed out that if there were delegates wishing to run for an office that had not already made their intentions known to her, that they contact her over the lunch break.

The highlight of the Tuesday luncheon was a film at the conclusion of lunch about the celebrations planned for the year 1984 for the City of Toronto's 150th birthday.

The afternoon program consisted of the Election of Officers which took about a half-hour.

Immediately following the election, there was a panel presentation by the Business Tax Study Committee. This Committee was established in the spring of 1983 and is a joint venture of the Association of Municipal Tax Collectors of Ontario together with the Association of Municipal Clerks and Treasurers of Ontario. The idea to form such a committee was that of the tax collectors group as there were growing concerns about the problems associated with the collection of business taxes and municipalities throughout the province are experiencing a larger amount of business tax write-offs than they had in prior years.

The Joint Committee has two representatives from the A.M.T.C.O., namely, Mr. Don O'Neill, who is with the City of Trenton, and Mr. Jim Peters, who is with the Township of Kingston. There are two representatives from the Clerks and Treasurers group as well as two resource persons from the Ministry of Municipal Affairs and Housing of the Province of Ontario.

The Committee had filed an interim report to the pre-conference executive meeting of the A.M.T.C.O. Their report was used as a discussion paper for their presentation to the delegates.

The panel consisted of the two A.M.T.C.O. representatives named earlier, as well as the two Ministry of Municipal Affairs and Housing resource persons, namely, Miss Marsha Goldford, Economist from the Municipal Finance Branch of the Ministry, together with Mr. Bob Gould, Student-at-law with the Legal Services Branch.

The Business Tax Study Committee had put on a similar presentation at the A.M.O. Annual Conference in August, and I believe Alderman Agro and Alderman Davison attended the session as they referred to the presentation on the Thursday that the Treasury Department presented a report to the Finance Committee on the billing and collection of realty and business taxes.

The Business Tax Study Committee presentation was well documented and the input from the delegates provided the Committee with some suggestions and ideas as to how we could best deal with all the various problems associated with the collection of business taxes.

The Business Tax Study Committee will be holding a number of meetings in other municipalities throughout the province through to about April of 1984, and they are endeavoring to make a "Final Report" to the June executive meeting of the A.M.T.C.O. who, in turn, will forward the report on to the Association of Municipalities of Ontario in time for A.M.O. to deal with same at their 1984 Annual Conference. The Final Report would be suggesting the changes required legislatively and otherwise, so that the entire process is streamlined to help the tax collector more effectively deal with the collection of business taxes.

The social highlight of the Annual Conference is the banquet and dance which takes place on the Tuesday evening of the Conference. The facilities for this occasion at The Sheraton Centre were excellent. There were approximately 175-180 persons in attendance.

The Wednesday program commences with a buffet breakfast extended not only to the delegates but also their spouses and guests. The breakfast was well attended considering the annual banquet and dance had taken place the previous evening.

The breakfast speaker was Mr. Gary Shay of the City of Burlington. Mr. Shay gave a brief accounting of the progress to date with the "Municipal Taxation Education Course". As mentioned earlier, the A.M.T.C.O. had been officially advised at the Monday luncheon that the application for funding had been approved. Mr. Shay had been a member of the Education Course Committee in 1982-1983 and he was later appointed Chairman of the Committee for 1983-1984 at the post-conference meeting of the A.M.T.C.O. executive. Mr. Shay's presentation was brief but at the same time most informative.

The conference is concluded with the remarks of the outgoing President, followed by remarks from the new President.

Mr. Jim Fernandes addressed the group stating that he had had a very busy, enjoyable year as President and thanked the executive that had worked along with him for their contributions. Mr. Fernandes was appointed Immediate Past President later in the day at the post conference meeting of the A.M.T.C.O. executive.

The new President of the A.M.T.C.O. then spoke to the group and informed them that, in addition to having to fulfil the regular duties expected of the Association President, two major items would also be uppermost in the year to come and they were, firstly, to move immediately to develop the Municipal Taxation Education Course now that the funding had been approved by the Province and, secondly, that the executive would be hopefully dealing with the Final Report of the Business Tax Study Committee at their June 1984 meeting.

The President closed the Conference by informing the delegates and their spouses and guests that he accepted the challenge of the presidency for the year 1983-1984 and that he hoped they had enjoyed themselves at the 16th Annual Conference and wished them a safe journey home to their respective municipalities throughout the Province.

4. Benefits to the Corporation of the City of Hamilton

In my opinion, the City of Hamilton does benefit from sending a delegate to this Association's Annual Conference. Through open forum discussions, you discover better ways to deal with the problems we face on a daily basis in the billing and collection of realty and business taxes. You are sharing your knowledge and ideas with fellow tax collectors. The quality of speakers that the Association have put on workshops and panel discussions are first class, and you often find it necessary to contact these people in the future when dealing with a specific problem related to their area of expertise. The knowledge gained at this conference is

shared with staff at all levels, and this is also beneficial to the municipality.

5. Continued Attendance in the Future

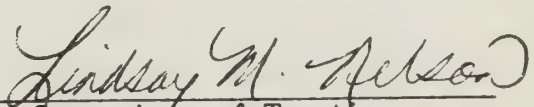
The City should continue to have a representative attend the Annual Conference of the A.M.T.C.O. as this Association is developing a Municipal Taxation Education Course and I feel our representative can provide input to the material to be selected for the course and, in addition, our representative can also share in the decision making process of the Association. The support of this Association by our City is appreciated by the Association and I, in turn, have had the opportunity to hear and share new ideas with fellow tax collectors which has been an invaluable learning experience for me. In my opinion, we should continue to support the A.M.T.C.O. and have representation at their Annual Conferences.

6. Possibility of a Future Conference held in Hamilton

At this years conference, I was elected to the Association as President. The President selects the location of the Annual Conference. I am pleased to inform you that the 17th Annual Conference will be held at the Holiday Inn in Hamilton, September 9 through September 12, 1984.

7. Conclusions

I would like to thank the Corporation of the City of Hamilton for approving my attendance at the 16th Annual Conference. I would also like to thank the City Treasurer for approving of my standing for election to the position of 2nd Vice-President at the 1981 Annual Conference, at which time I then committed myself to stand for the office of President at the 1983 Annual Conference. I have been a member of the executive of the A.M.T.C.O. since 1977, and have been the City of Hamilton representative at their Annual Conferences since 1977. I appreciate the City of Hamilton supporting my taking an active part with the Association of Municipal Tax Collectors of Ontario and trust this support will continue.



Supervisor of Taxation

FOR INFORMATION ONLY



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THE CORPORATION OF THE CITY OF HAMILTON

FROM W. H. McFarland
Treasurer & Commissioner of Finance DATE Nov. 22/83
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT Report of Mr. Tom Bradley, Director of Purchasing, on his attendance at the Ontario Public Buyers Convention in Thunder Bay.

RECOMMENDATION *for* Tom Bradley
Treasurer and Commissioner of Finance

BACKGROUND

The Ontario Public Buyers Association celebrated their twenty-fifth anniversary by holding it's annual convention in Thunder Bay. It's founding meeting was held at Clappison's Corner when several Purchasing Agents had the foresight to formulate a vehicle for the public buyers in the Province to come together. This group now has 128 members representing various agencies in the Province including Municipalities, School Boards, Universities, Community Colleges, Transit Systems, Libraries, Government Ministries and some Federal Agencies.

The opening session was our Annual Business Meeting where the various Committees presented their reports. I reported on the activities of the Ontario Municipal Management Development Board of which I am the Secretary-Treasurer. The new Executive was elected and our first woman President assumed the chair.

A very enjoyable and informative harbour cruise took place on Wednesday evening. It was my first visit to Thunder Bay and the size of the municipality and it's harbour was surprising. We also visited the Terry Fox Memorial.

An annual tradition, for some the highlight of our convention, the first of two breakfast sessions was held. These sessions give the delegates an opportunity to ask questions on all matters and receive solutions to problems, easier methods to obtain goods and/or services and advice as to what to do with poor suppliers. Questions on Canadian Content, Federal Suppliers lists, equipment dependability, prices, photocopier technology, were just a few of the subjects discussed. For many the attendance at just one of these sessions, which are scheduled from 7:30 to 9:00 each morning, and where 62 of your peers are ready to help you solve your problems, is worth the expenses incurred to attend the conference.

Our first speaker of the formal sessions was Guy O'Brien, Director of Education, Lakehead District Catholic School Board, who spoke of "Time Management". Mr. O'Brien capably condensed his two day seminar into one hour, an example of his expertise of the subject matter. He defined time management being "More time to do what we need to do and also want to do and being able to do both of them satisfactorily".

He spoke of realizing who was in control of one's time - the individual, the job, the hobby or the committee. We should not become slaves but masters. He suggested a time log as a useful tool and to review it. He also suggested to list time wasters and eliminate or control them. He also recommended to

set priorities and get the most idfficult job done first. A list of Time Control Mechanisms is another good idea. A copy of his handout is on file but I have taken the liberty of attaching one page of it for your reading - "Time Well Spent".

The next session "The London Experience" discussed the computer experinece of the City of London attempting to computerize it's Inventory and Purchasing Systems. The old adage of insisting on what you as the user wants and needs versus what the systems people design for you and then try to redesign you to fit their system was highlighted. The accounting function is expected to be in place by January of 1984 and the purchasing system by April.

The first afternoon session was a panel discussion on the value of using proposals in place of tenders. Many justifications were suggested but their effectiveness is limited - specific equipment; no specifications; allow flexibility if negotiations are needed on the technology of the product or complexity of the service to be hired. I was a member of this panel.

The essential elements of a contract, purchasing agreement and suppliers contracts were explained by the City of Thunder Bay's Solicitor, Mr. Al McKitrick, Q.C. The basis of such documents, whether the buyer or the seller, should favour the author of the document; therfore, we were instructed to write as many of our own agreements and not sign the suppliers' documents. Terms of a good contract must include the right to cancel, warranties detailed, right to inspect and approve goods, reference to specifications, terms of payment, not transferrable, and assumption of risk. The normal warnings of "reading the fine print" and "all of the clauses including those on the back page" and " ask questions" were reiterated by Mr. McKitrick several times.

The President's Banquet was held on the Thursday evening when tribute was paid to two of our members, Mr. Andy Chairman of the REgion and Mr. John Rees of Oakville. The sixty-two delegates and many of their spouses enjoyed the hospitality of the City at this Banquet.

Friday morning, 7:30 to be exact, again afforded the delegates the opportunity to get solutions to their problems from their peers. Questions on Sales Taxes, printing in-house versus out-of-house, local preference, water meters, tendering banking services and auditors, auctions versus trade-in, how to take advantage of gas wars, user charges for services rendered

insurances - do we ask for sufficient coverage, were just a few.

A film entitled "You Pack Your Own Chute" stimulated discussion as we realized our biggest problems are usually caused by ourselves but also we can solve many of them ourselves. To prove the point, the woman who produced the film, jumps from an airplane into the ocean and she cannot swim. The basic fear we face in life is the fear of being wrong. The movie is a good film for discussion purposes for problem solving.

The second formal session on Friday morning on Co-operative Purchasing was presented by Mr. Bill Peter of the City of St. Paul, Minnesota. The operation that Mr. Peter is responsible for is a purchase system that supplies the supplies and services for 15,000 employees and spends \$70,000,000. His theory is to utilize others that are experts to help solve his problems, other professionals, suppliers, employees. He explained that we must learn to lean on others for support. It is known as participative management - delegate and/or teach and then maximize the efforts of everyone working on the project to minimize the problem. In other words "work smarter, not harder". He gave an example of standardizing a fire truck specification. The specification had re-designed the vehicle that the professional staff of the supplier had spent thousands of dollars and years on a product that could be produced at a reasonable price. He questioned why the staff were undoing everything the professionals had done. The end result was a vehicle that would accomplish the same job - putting out fires - at a \$60,00. savings. He reminded us that we can become tied to routines and we must be capable of assessing changes and be willing to adopt these changes.

The final morning session was presented by Professor Walter Crowe of the School of Business, Lakehead University. Professor Crowe's subject "Achieving Managerial Status" was an excellent challenging session. It was directed to the delegates as in recent years a Professional Designation has been established in the Public Purchasing field. He reflected on the responsibility of a Professional and that it is an on going self-development programme. Learning is a life experience. We were told that we have the responsibility to encourage our subordinates to also strive for professionalism. He outlined the skills of management. His sense of humor added so much to his delivery and left a challenge for all of us to respond to.

The last session was held in the afternoon and was a general discussion period on problems not answered in the morning, general association plans, future conferences and an Executive Meeting.

The City of Thunder Bay hosted a luncheon for the delegates and their spouses. Many of the politicians and administrative staff and spouses also joined us. A tribute was paid to our twenty-five years as an Association and many of our Past Presidents were in attendance. I have had the privilege of holding the position of President of the Ontario Public Buyers for three separate terms.

The Association is committed to the following schedule for future conventions:

Niagara-On-The-Lake	1985
Kingston	1986
Kitchener	1987
Northern Ontario	1988

I extended an invitation to the Association to consider Hamilton as a place where they would be welcomed to have their convention in the future. The Executive will consider this.

The convention was well organized by the small staff of the Purchasing Department of the City of Thunder Bay and the City Officials were excellent hosts.

This Association is rapidly growing and opportunities afforded to staff to attend Conferences such as this one are most beneficial not only to the individuals attending but to the public agencies they represent.

When one reflects on the wealth of knowledge that is collectively and individually available as resource, it is unlimited. The conference affords the opportunity of meeting one's peers on an individual basis. When the occasion occurs, that a circumstance arising that is unfamiliar, these people are only a phone call or a letter away, and probably with the answer to the problem. That is why employees should be encouraged to attend such conferences and also bring them to our local area to allow other members of the City Hall staff and politicians to attend the various sessions.



HAMILTON PUBLIC LIBRARY

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CITY CLERK

K. E. AVERY
DEPUTY CITY CLERK

HAMILTON CITY
LBN 3T4

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1983 December 8

NOTICE OF MEETING

FINANCE COMMITTEE

Thursday, December 8th, 1983

2:00 o'clock p.m.

Room 233, City Hall

J. J. Schatz, Secretary
Finance Committee

AGENDA

- (A) 2:00 p.m. Mr. M. Luxton, - Mr. G. E. Cumming
Art Gallery of Hamilton
- (i) Exemption from Municipal Taxes.
- (ii) City Treasurer -
Outstanding Lease Agreement - C.U.P.
- (B) 2:30 p.m. Mr. M. Hudson - Mr. M. Collier - MacGillivray & Co.
Comprehensive Auditing
- (C) 4:00 p.m. Mr. W. H. McFarland, City Treasurer & Director of Finance - Seminar
Municipal Information Centre

1. Parking Authority -
 - (a) Discontinuance of Lot - Wilson/Mary Streets
 - (b) Parking Facilities - Central Business District - Study
 - (c) 1984 Estimates
 - (d) Treasurers Report - Funding
2. Report - Grants to Various Tenants - Civic Airport
3. City Solicitor
 - (a) Claim - Tomblin vs City of Hamilton
 - (b) Claim - Jackson vs Livingston, City and Region
4. Chief Administrative Officer
Travel Arrangements - Civic Officials
5. Parks and Recreation Committee/Treasurer's Report
Parks Expenditure Policies
6. City Treasurer
 - (a) Tax Registration Procedures
 - (b) Increased Cost - Employee Benefit Plan
7. Director of Community Development
Designated Property Grants
8. Director of Real Estate
Lease - Walkway to Municipal Car Park - James St. North
9. Director of Purchasing
 - (a) Tender - Window Cleaning 1984 - Various Buildings
 - (b) Contract - Elevator/Escalator Maintenance Services for 1984
10. Seminar - Effective Financial Management at Local Government Level
11. Other Business.
12. Adjournment.

13. Unfinished Business

- (a) City Treasurer - Investment HMRF - January 25, 1983
- (b) Subcommittee - Review of Elderly Tax Credit Programme March 24, 1983
- (c) City Architect - Lighting - City Hall - April 7, 1983
- (d) Parking Authority - Review and up-date of Priorities for future off-street parking lots - April 21, 1983
- (e) Chief Administrative Officer - Mountain Incline - July 21, 1983.
- (f) Historical Board Plaque to designate Incline Site - July 21, 1983.
- (g) City Treasurer/Director of Real Estate - Assessment Review Office - January 6, 1983.
- (h) Mayors Office - Policy - Control and distribution of momentos - September 22, 1983.
- (i) Hamilton Place - Financial Projections to year end - October 20, 1983.

JJS:msw
attachments

NOV 3 1983

↑

Acil

October 21, 1983.

Mayor Robert Morrow,
City Hall,
Hamilton, Ontario.

Re: Art Gallery of Hamilton -
Request for exemption from Municipal taxation

Dear Mr. Mayor:

Approximately two years ago I attended a meeting at the then Mayor's office with respect to having the Art Gallery of Hamilton exempted from City of Hamilton municipal taxes. At this meeting it was recommended by Mayor Powell that our request should be made directly to the Region of Hamilton-Wentworth rather than to the City of Hamilton, and we agreed to approach the Region in this regard.

I now enclose a letter from Mr. William Sears, Chairman of the Regional Finance Committee, dated September 9, 1983, in reply to our request to have the Region assist us in obtaining exemption from municipal taxation which in summary suggests that we go back to the City of Hamilton and make this request.

I am therefore writing to you requesting a meeting with you and the Chairman of the City of Hamilton Finance Committee as we appear to be going around in circles in this matter.

What we are asking for is exactly what Thomson Hall have just obtained in Toronto - see attached clipping.

Art Gallery of Hamilton

123 King Street West, Hamilton, Canada L8P 4S8, Telephone 527-6610, Director: Glen E. Cumming

- 2 -

Will you please let me know when I can meet with you and the Chairman of the City Finance Committee at your office at the earliest possible date.

Yours sincerely,

A handwritten signature in dark ink, appearing to be 'ML' with a long, sweeping horizontal stroke extending to the right.

Martin Luxton

GML:jb
Encl.

Legal notices

NOTICE OF APPLICATION FOR SPECIAL LEGISLATION

THE CORPORATION OF MAS-
SEY HALL AND ROY THOMSON
HALL

NOTICE IS HEREBY GIVEN on behalf of The Corporation of Massey Hall and Roy Thomson Hall, that application will be made to the Legislative Assembly of the Province of Ontario, at its next regular session commencing in 1983 for an Act respecting The Corporation of Massey Hall and Roy Thomson Hall which will supersede the Corporation's current Special Acts and continue the Corporation with like objects, powers and property tax exemptions and update its charter in accordance with current corporate practice.

This application will be considered by a Standing Committee of the Legislative Assembly. Any person wishing to make submissions to the Standing Committee should notify, in writing, the Clerk of the Legislative Assembly, Queen's Park, Toronto, Ontario, M7A 1A2.

DATED at Toronto, Ontario, this 13th day of September, 1983.

The Corporation of
Massey Hall and
Roy Thomson Hall
Per: E. A. Pickering
President

NOTICE TO CREDITORS AND OTHERS

In the Estate of JAN NOWAK,
deceased.

All persons having claims against the Estate of JAN NOWAK, late of 84 Galley Avenue, Toronto, who died on or about the 17th day of June, 1983 are hereby notified to send particulars of same to the undersigned on or before the 14th day of November, 1983 after which date the Estate will be distributed with regard

THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Department of Finance
119 King Street West, 14th floor
Hamilton, Ontario

Mailing Address:
P.O. Box 910, Hamilton, Ontario
L8N 3V9

September 9, 1983

Refer to File No

Attention of

Your File No

Mr. Martin Luxton
President
Art Gallery of Hamilton
123 King Street West
Hamilton, Ontario
L8P 4S8

Dear Martin:

Re: Request for Special Legislation to exempt the Art Gallery from
Payment of Realty Tax

I have been informed by the Assessment Department that the criteria for payment of realty taxes by art galleries are as follows:

- (1) Exempt from taxation - Art Gallery operated by a municipal corporation.
- (2) Grants-in-lieu of taxes - Art Gallery operated by a provincial corporation.
- (3) Liable for taxation - Art Gallery operated by a private corporation.

The Art Gallery of Hamilton falls into Category 3 and, therefore, is liable to pay realty taxes.

In order to obtain a property tax exemption, it would be appropriate to approach the City of Hamilton, owners of the property in which the Gallery is located, for sponsorship of a private members bill.

The central utilities plant is owned and operated by the City of Hamilton. Presently, the Provincial Office Tower, the underground parking garage, and the Art Gallery are being billed on a metered consumption basis. Hamilton Place, the Convention Centre, and the Public Library, all of which are owned by the City, are exempt from C.U.P. charges on the basis that the same group of taxpayers would be responsible for this cost regardless of who actually pays it.

I hope this information will clarify your concerns.

Yours truly


William Sears
Chairman, Finance Committee

25
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THE CORPORATION OF THE CITY OF HAMILTON

Aiii)

FROM Mr. W. H. McFarland
Treasurer and Commissioner of Finance DATE 1983 November 22
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Art Gallery - Outstanding lease agreement for the Central Utilities Plant, amounts owing to the City of Hamilton and request for exemption of municipal taxes

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

On July 15, 1975, City Council approved a recommendation of the Board of Control respecting the capital cost sharing and the annual operating costs of the Central Utilities Plant by the Art Gallery of Hamilton (see attached). Briefly, the resolution provided that the Art Gallery would:

- (a) Contribute the sum of \$200,000 toward the capital cost
- (b) Contribute towards the annual operating costs on the basis of water and energy consumption by each of the participants
- (c) Enter into an agreement with the City of Hamilton and the Province of Ontario covering these arrangements.

Current Status of the Agreement covering Capital Cost and Annual Operating Costs

In addition to the above, Item (b) of the resolution provided that on receipt of the operating cost assessment from the City, the Art Gallery could compute the cost of the same quantity of energy as if supplied by its own heating, cooling and electrical facilities at prevailing energy rates, and pay to the City the lessor of the two amounts.

BACKGROUND - Continued

For your information, the agreement with the Art Gallery has never been executed primarily because of the above clause, i.e., neither the City nor the Art Gallery have been able to develop a mutually acceptable formula which would ensure that the Gallery, in paying their share of the Central Utility Plant (C.U.P.) costs never pays more than the amount which would be their cost for similar utilities if they had a completely separate plant. Furthermore, the Art Gallery claim that the City's C.U.P. metering devices are at times non-functional or inaccurate. The Gallery had Group 8 Engineering Ltd. (a Hamilton based consulting firm) attempt to provide a solution to this problem but they were not successful.

Art Gallery representatives have advised the City that they will not consider a change to the original resolution and that the agreement with the City must be a single agreement covering capital costs and operating expenses, not split into two agreements.

The above factors have resulted in a complete stalemate between the City and the Art Gallery in this matter.

Outstanding Amounts Owing to the City

As of November 16, 1983, the following amounts were owing to the City by the Art Gallery:

<u>Item</u>	<u>Amount</u>
Art Gallery's share of capital cost of C.U.P.	\$200,000.00
Operating Costs for the period January - September 1983	54,496.61
Fourth instalment of 1983 Realty Taxes (due September 30, 1983)	<u>55,865.00</u>
	\$310,361.61

Although they claim to have an amount of \$200,000 on hand in a bank account, the Art Gallery has refused to pay their share of the capital cost until an agreement is finalized by both parties. The amount of \$54,496.61 for operating costs is comprised of \$4,273.23 billed for the period January to March 1983, inclusive, (balances owing after partial payments) and the full amounts billed for the months of April, July, August and September 1983. These payments have been withheld despite confirmation by our Public Works Department that the systems relating to heating (which the Art Gallery had claimed were responsible for excessive billings) were tested and found to be accurate. Recently, an attempt was made by a Treasury official, through the Art Gallery's solicitor, to arrange a meeting with Art Gallery representatives and City staff but this was unsuccessful. Collection action on an account such as this is difficult because of the Art Gallery's status and the failure to resolve these outstanding issues.

BACKGROUND - Continued

Request for Exemption of Municipal Taxes

Attached are copies of correspondence relating to the Art Gallery's request for an exemption from municipal taxes. You will note that this matter has been reviewed by the Regional Finance Committee who have suggested that the Art Gallery approach the City who own the property, for sponsorship of a private members bill. For your information, this property is presently assessed at \$966,726.00 and generated taxation revenue of \$210,337.34 in 1983.

It should be noted that these taxes are presently paid by a subsidy arrangement by the Regional Municipality of Hamilton-Wentworth, the cost of which is borne approximately 75% by the City of Hamilton with 25% borne by the other five area municipalities. If an exempt status is approved, the City would lose the 25% financed presently by the outside municipalities less the smaller portion relateable to the distribution of the Regional levy based on assessment.

Central Utilities Plant (C.U.P.)

Exemption of the C.U.P. cost for the Art Gallery, presently financed 25% by the other five area municipalities, would involve a similar loss in revenue to the City.

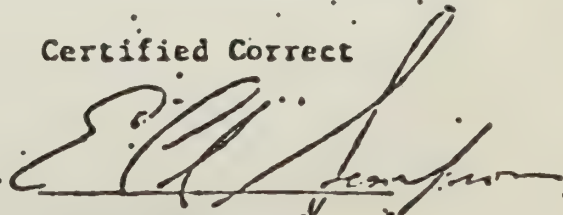
Att.

c.c. His Worship The Mayor, Robert M. Morrow
Mr. D. C. Freeman, City Architect and Co-Ordinator
Lloyd D. Jackson Square
Mr. K. A. Rouff, City Solicitor
Attention: Mr. P. Hooker

1. Council members will recall that the Central Utilities Plant to provide heating and air conditioning for the Theatre-Auditorium, the Trade & Convention Centre and the Art Gallery is being developed as part of the garage development between the Theatre and the Board of Education building on the north side of Main Street West. The Board recommends approval of the following arrangement respecting capital cost sharing and the annual operating costs of the Central Utilities Plant by the Art Gallery of Hamilton in accordance with the attached letter dated November 11, 1974 from the Board of Management of the Art Gallery of Hamilton:-

- (a) The Board of Governors of the Art Gallery of Hamilton to contribute the sum of \$200,000.00 towards the capital cost of the Central Utilities Plant. This sum represents the total capital contribution to the Central Utilities Plant for the provision of heating, cooling, and electrical energy, emergency electrical power and central monitoring equipment required to serve Phase I and Phase II, (future addition) of the Art Gallery of Hamilton. This payment to be made in a lump sum, or in interest and principal payments as determined by the City of Hamilton.
- (b) The annual contribution by the Art Gallery of Hamilton towards the operating cost of the Central Utilities Plant will be shared on the basis of hot water, chilled water and electrical energy consumed by each of the participants taking into consideration their contribution to peak loads. Furthermore, on receipt from The Corporation of the City of Hamilton of each Central Utilities Plant cost assessment, the Art Gallery of Hamilton will compute the cost of the same quantity of energy as if supplied by its own heating, cooling and electrical facilities at prevailing energy rates, and will pay to The Corporation of the City of Hamilton the lesser of the two amounts.
- (c) That the Mayor and City Clerk be authorized to execute an agreement between The Corporation of the City of Hamilton, the Minister of Government Services of the Province of Ontario, and the Board of Management of the Hamilton Art Gallery, covering the above arrangement.

Certified Correct


City Clerk



THE CORPORATION OF THE CITY OF HAMILTON

FROM W. H. McFarland
Treasurer and Commissioner of Finance DATE 1983 December 6
Name & Title

FOR ACTION ☐ FOR INFORMATION ☒ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Art Gallery - Outstanding amounts owing to the City of Hamilton

RECOMMENDATION


Treasurer and Commissioner of Finance

BACKGROUND

Further to my letter of November 22, 1983, I wish to advise that we have received certain payments from the Art Gallery and the revised amounts outstanding as at December 6, 1983 are as follows:

Art Gallery's share of Capital Cost of C.U.P.		\$200,000.00
Operating Costs		
- January to April 1983 (in dispute)	20,641.43	
- September 1983 (billed October 21, 1983)	10,636.24	
- October 1983 (billed November 21, 1983)	<u>12,547.20</u>	<u>43,824.87</u>
		<u>\$243,824.87</u>



(B)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland
Treasurer and Commissioner of Finance DATE 1983 December 6
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT
Comprehensive Audit - Phase I and Phase II

RECOMMENDATION

That the report to the Finance Committee on Comprehensive Auditing - Phase I, prepared by MacGillivray & Co., Chartered Accountants, second draft, dated December 2, 1983, be received and that this firm be requested to assist the Corporation in preparing an application to the Provincial Government for funding of their area of first selection, described as Property Management.


Treasurer and Commissioner of Finance

BACKGROUND

Attached is a six page report plus appendices prepared by MacGillivray & Co. on the subject of Comprehensive Auditing - Phase I. As you may recall, this firm was engaged to conduct a study known as Phase I to determine the areas or functions within the City of Hamilton which may qualify for study within a comprehensive auditing program.

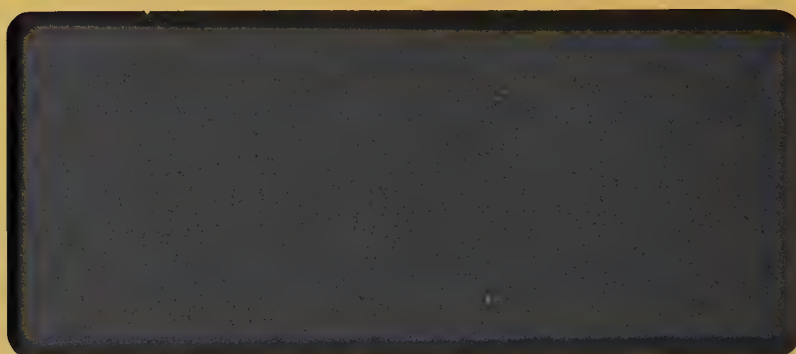
MacGillivray & Co. have arrived at three areas which may be reviewed by an outside auditing firm, assisted by City staff and their first selection is an area which they describe as Property Management. This function involves a number of departments including Parks, Real Estate, Community Development, Architect, Building and Property Maintenance, with the estimated cost in the range of \$60,000 to \$80,000. The second and third choice, respectively, are the Solicitor's Department (\$30,000 to \$40,000) and Public Works (\$80,000 to \$100,000).

The terms of reference, as itemized on Appendix A, third item, indicate that MacGillivray & Co. will assist in the preparation of an application to Municipal Action '85 which may enable the City to receive a subsidy of 50% of the cost to a maximum of \$50,000.

Att.
c.c. MacGillivray & Co.

(B)

A REPORT TO FINANCE COMMITTEE
THE CORPORATION OF THE CITY OF HAMILTON
COMPREHENSIVE AUDITING - PHASE I



A REPORT TO FINANCE COMMITTEE
THE CORPORATION OF THE CITY OF HAMILTON
COMPREHENSIVE AUDITING - PHASE I

**A REPORT TO THE FINANCE COMMITTEE
COMPREHENSIVE AUDITING - PHASE I**

T A B L E O F C O N T E N T S

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Appendix C - Material Reviewed	
Appendix D - Comprehensive Auditing - Concept, Definition, Characteristics, Benefits	



SYNOPSIS

The Council of the Corporation of the City of Hamilton commissioned this Phase I study to assist them in concluding:

- ° whether the Corporation would receive a benefit from a comprehensive audit and if so;
- ° which department or function would yield the greatest benefit if it were to be examined using the comprehensive audit process.

During the conduct of this study we conducted interviews with people that represented or had substantial interaction with every major activity of the Corporation. We interviewed both elected and appointed officials and examined various materials.

The major criteria underlying the methodology used during the study were public visibility; size of budget; risk; special considerations; and auditability. These are further explained in the report.

Generally, we found a good level of awareness of the need for proper controls and performance measures where they could appropriately be determined and applied and; that everyone interviewed believed that some benefits, albeit difficult to quantify, would result from a comprehensive audit.

We have explained the general limitations of the comprehensive audit process, namely that it does not attempt to substitute the judgment of auditors for that of elected or appointed decision makers. It does, however, determine whether the organization provides those who make the decisions with sufficient, accurate, relevant information to fulfill their responsibilities.

To ensure maximum effectiveness the audit team would be advised and guided by a Steering Committee made up of selected aldermen and senior appointed officials.

The concept, definition, characteristics and potential benefits of a comprehensive audit are set out in an appendix to the report.

Finally, the report concludes that the Corporation of the City of Hamilton would derive benefits from the comprehensive audit process and that those benefits are likely to be the greatest in the following areas:

1. Property Management

A comprehensive audit of this function would embrace all aspects of real property owned, controlled and maintained by the corporation and could result broadly in improved reporting structures and hence improved accountability.

We estimate this project would cost in the range of \$ 60,000 - \$ 80,000.

SYNOPSIS (continued)

2. Solicitor's Department

A comprehensive audit of this function would address value for money issues related to a service function where measurement of delivery is difficult. Under these conditions independent objective assurance would be desirable.

We estimate this project cost in the range of \$ 25,000 - \$ 35,000.

3. Public Works

A comprehensive audit of this function would examine, among other things, questions of human resource management, and the existing maintenance management system.

We estimate this project cost in the range of \$ 80,000 - \$ 100,000.

THE PHASE I STUDY

This study was commissioned by the Council of the Corporation of the City of Hamilton to assist them to conclude whether or not the Corporation would, at this time or in the future, receive a benefit from a Comprehensive Audit. In addition, the Council was seeking guidance on which department or function would, if it were to be examined using the comprehensive audit process, yield the greatest benefit. Our scope was limited to areas or functions that do not overlap with the Region.

Council requested this study in recognition of the continuous need to re-examine management practices for value for money considerations and more specifically, in the expectation that comprehensive auditing, though a new tool for Canadian municipalities, would prove to be an effective process for so doing.

Should Phase II of the project, the actual comprehensive audit, go ahead, it will be viewed as an experiment that, if successful, will probably lay the groundwork for future examinations of this type.

The broad wishes of Council were articulated by the Finance Committee at its meeting of September 2, 1983 and the specific terms of reference for this Phase I study were established. They are set out in Appendix A.

The report discusses the methodology we used in conducting this study, our findings, a general explanation of comprehensive auditing in terms of concept, definition, characteristics, benefits and limitations and finally; our recommendations on those areas and/or functions of the Corporation that would, in our opinion, be most beneficial to apply the comprehensive audit process to.

We would like to take this opportunity to express our appreciation to the members of Council and senior appointed officials for the excellent co-operation we received during the conduct of this study.

METHODOLOGY

We undertook a preliminary analysis of the Corporation and arranged interviews with the people we felt either represented or had substantial interaction with every major activity of the Corporation. We sought interviews with members of Council and senior appointed officials in order to obtain the view of the elected official as well as the appointed one. Those interviewed are set out in Appendix B and represent the following major areas of activity:

- Council
- Public Works
- Protection to Persons and Property
- Culture and Recreation
- Treasury
- Administration
- A Board.

METHODOLOGY (continued)

During the course of our interview we endeavoured to clarify the concept of "comprehensive" or "value for money" auditing for the interviewee and went on to explore the potential application of this concept to their specific area of responsibility. In almost every interview we obtained for review, inter alia, copies of relevant studies that were about to be undertaken or had been undertaken. Most importantly we received the candid thoughts and opinions of the interviewees. The material reviewed is set in Appendix C.

Our analysis and interview methodology was formulated to allow us to arrive at those subject areas that, if examined using the comprehensive audit process, would probably provide the Corporation with the greatest benefit.

The criteria we used during the course of this study were:

- ° public visibility; public's proximity to the issue, eg. snow removal;
- ° size of budget; proportion of annual budget expended;
- ° risk; potential for exposure both economically and politically;
- ° special considerations; other factors that would significantly influence a decision;
- ° auditability; can be audited.

GENERAL FINDINGS

Our findings indicated a good level of awareness of the need for proper controls and performance measures where they could appropriately be determined and applied. Virtually everyone interviewed felt the application of value for money auditing to the Corporation would be a benefit whether it resulted in specific recommendations for improvement or in an independent, objective opinion that any particular function was operating with due regard for value for money.

This is not to say that views were not expressed on areas that could be improved or areas that "appeared" to be experiencing problems but clarification was needed as to whether such problems were real or only perceived.

Everyone interviewed believed that some benefits, albeit perhaps difficult to quantify, would result from a comprehensive audit.

Many potential areas were identified as a result of our analysis and interviews, however, our objective was to identify only three to five areas within the Corporation that would most likely benefit from a "value for money" audit.

RECOMMENDATIONS (continued)

2. Solicitor's Department

- Reasons: - currently, public visibility high;
- though annual departmental dollar budget is small the potential risk to the Corporation is high due to work performed - requiring adequate quality control procedures;
 - as a service department, measurement of delivery is difficult, therefore outside assurance may be desirable.

We would estimate the cost for this project to be in the range of \$ 25,000 - \$ 35,000.

3. Public Works

- Reasons: - public visibility is high;
- this department is labour intensive begging the question of human resource management, i.e. the right people in the right place at the right time;
 - expends approximately 14% of the annual budget;
 - maintenance management system exists. Analysis of this system for reliability and utility could be beneficial;
 - auditable.

We would estimate the cost for this project to be in the range of \$ 80,000 - \$ 100,000.

Other Areas Considered:

Other areas and functions were considered but have not been recommended at this time for a number of reasons.

Culture and Recreation

Though a major function with high public visibility and expending a large proportion of the annual budget (approximately 13%) the Culture and Recreation department has recently commissioned a study that will result in a Culture and Recreation Master Plan. This plan is expected to provide an "integrated set of planning guidelines, goals and objectives which reflect the cultural and recreational needs for future culture and recreation facilities, programs and services.

With this study currently underway it would not be useful to subject the Culture and Recreation Department to a comprehensive audit because there would be many overlapping issues. The Culture and Recreation Department would, however, be a good area for the future to examine questions of implementation and monitoring of the Master Plan.

RECOMMENDATIONS (continued)

Other Areas Considered: (continued)

Fire Department

This department also expends a large proportion of the annual budget (approximately 18%), however, public visibility is low (except when active). This department is also subject to significant scrutiny from outside the Corporation, i.e. the Ontario Fire Marshalls Office.

E.D.P. Function

As a service function involved with many departments this area was also considered from the viewpoint of value for money questions on information management. However, this function is also being examined with a view to possible re-organization. The project is currently being undertaken by the Municipal Management Information Centre Co-ordinating Committee. Again, since significant activity is now underway that will be addressing value for money issues indirectly this would not be an appropriate time to examine this function.

Other areas and functions were also considered during the course of the Phase I study including the Clerk's Department, Labour Negotiations, Treasury and Finance, The Convention Centre, Hamilton Place and the Library Board. For reasons of lesser perceived benefit or the existence of recent studies and investigations these areas were not recommended at this time for a comprehensive audit. They may, as circumstances change, prove to be fruitful areas to examine in the future.

In conclusion we recommend the following functions and/or departments for a comprehensive audit:

1. Property Management;
2. Solicitor's Department;
3. Public Works.

TERMS OF REFERENCE:

- ° to report specifically on three to five major areas in order of priority, together with reasons therefore, which, in their opinion, would be most suitable for a comprehensive audit;
- ° to assist the Corporation in specifying criteria for the conduct of a comprehensive audit should it elect to undertake such an engagement;
- ° to assist the Corporation in preparing an application to the Provincial Government for funding a comprehensive audit should the Corporation elect to proceed;
- ° to define an appropriate role for Corporation staff in order that they may assist wherever possible and to provide instruction to such staff in the fundamentals of comprehensive auditing.

Interviews held in organizational/alphabetical order.

Mayor:

R. M. Morrow

Aldermen:

P. Cowell, Chairman; Personnel Committee

B. Hinkley, Chairman; Parks and Recreation Committee

W. M. McCulloch, Chairman; Planning and Development Committee

H. Merling, Chairman; Transport and Environment Committee

P. J. Peterson, Chairman; Finance Committee

Senior Appointed Officers:

D. Freeman, Architect

J. McAnanama, Chief Librarian

W. H. McFarland, City Treasurer and Commissioner of Finance

R. A. Morden, Director; Public Works

K. A. Rouff, Solicitor

L. Sage, Chief Administrative Officer

L. G. Saltmarsh, Chief; Fire Department

A. Schimmel, Director; Culture and Recreation



MATERIAL REVIEWED

Estimates of the City of Hamilton for the year ending December 31, 1983.

Corporation of the City of Hamilton, Handbook 1983.

Report of the Hamilton-Wentworth Review Commission; Province of Ontario, May 1978.

The Role of Auditing in Canadian Municipal Administration; Practices, Perceptions and Challenges; Canadian Comprehensive Auditing Foundation; 1983

Comprehensive Auditing; Concepts, Components and Characteristics; Canadian Comprehensive Auditing Foundation, 1983.

System Approach to Municipal Maintenance Management; Department of Highways, Municipal Roads Branch, February 1971.

The Streets By-Law Corporation of the City of Hamilton By-Law No. 9329 as amended by By-Law No. 9417; to and including By-Law No. 82-153; July 1982.

By-Law No. 66-182 Respecting Garbage Collection; By-Law No. 77-221 The Parks By-Law.

Hamilton's Culture & Recreation Department; Definition, Purpose and Operational Principles.

The Hamilton Culture and Recreation Master Plan; Terms of Reference.

Hamilton Fire Department - Policy and Procedures Manual; revised January 28, 1983.

Fire Underwriters Survey, 1980-81.

By-Laws of the Board of the Hamilton Public Library.

Hamilton Public Library Board; Statement of Purpose, Goals and Objectives.

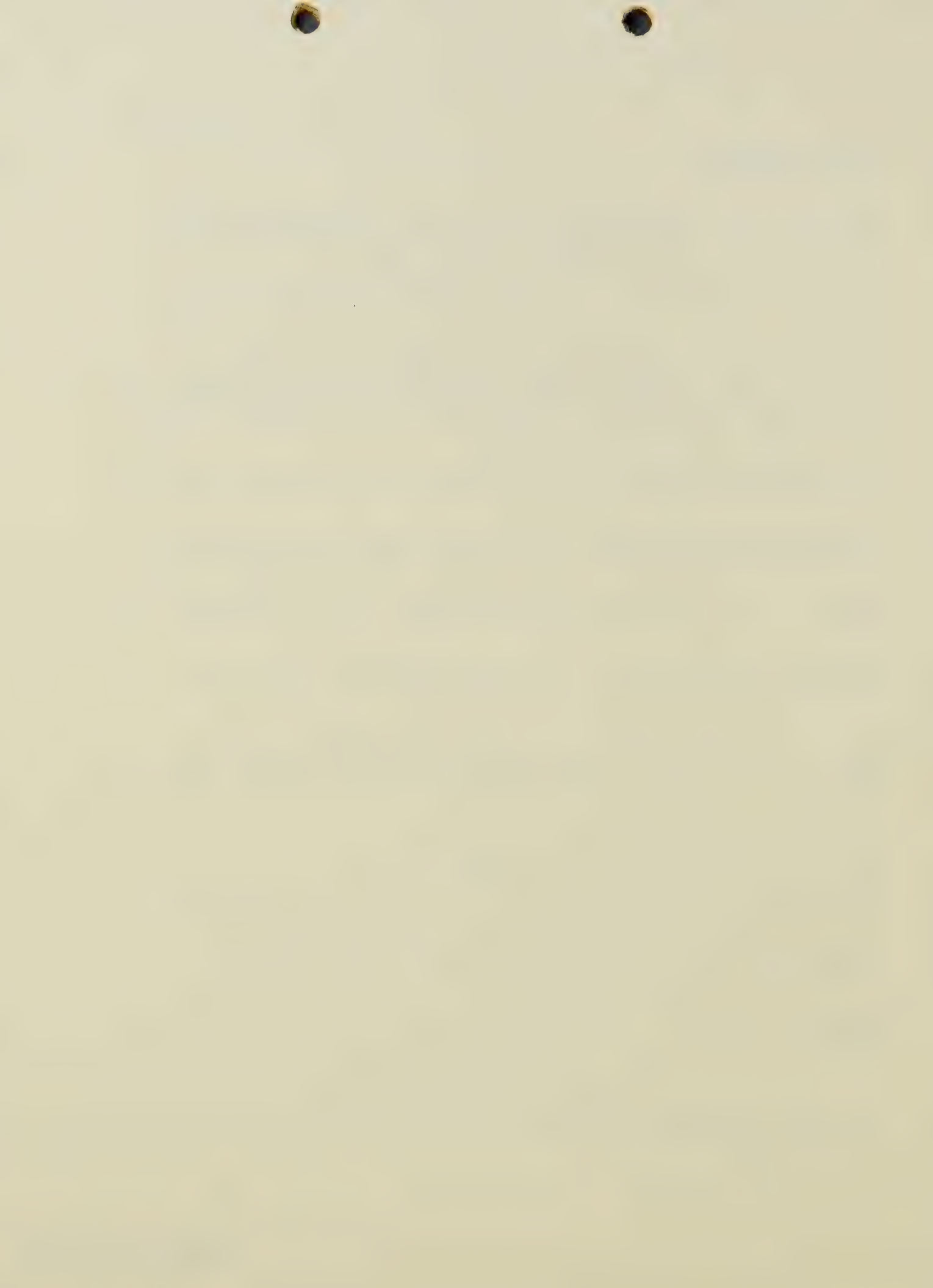
Public Libraries Act; Revised Statutes of Ontario, 1980 Chapter 414, January 1983.

A Statistical Overview - Hamilton Public Library, August 31, 1983; Updated to December 31, 1982.

The Hamilton Public Library Performance Measure Handbook.

Statistical Analysis of Canadian Public Libraries Serving a Population Greater than 100,000; 1977-1981.

Various other information.



COMPREHENSIVE AUDITING

CONCEPT

To help answer the question whether the Corporation would derive any benefits from a "comprehensive" or "value for money" audit, it is crucial to understand that comprehensive auditing is a concept that is based on two important principles of management in the public sector. They are:

- ° public business should be conducted in a way that makes the best possible use of public funds;
- ° people who conduct public business should be accountable for the prudent and effective management of the resources entrusted to them.

DEFINITION

To further clarify the concept, comprehensive auditing has been defined as:

- ° an examination that provides an objective and constructive assessment of the extent to which:
 - financial, human and physical resources are managed with due regard to economy, efficiency and effectiveness; and
 - accountability relationships are reasonably served.

The comprehensive audit examines both financial and management controls, including information systems and reporting practices and recommends improvements where appropriate.

CHARACTERISTICS

There are a number of attributes of a comprehensive audit that ensure that the audit report is objective and reliable, prepared independently of those who are responsible for the function or department under review and based upon an examination of appropriate evidence.

These characteristics, explained in broad terms, are as follows:

Independent and Objective - the audit is lead and conducted by individuals who are independent of all important matters under review.

Comprehensive - implies a systematic approach to understand the entire organization - its structure, its key activities, its broad control needs and the type of information available to council and managers. This does not imply "wall-to-wall" auditing nor does it mean the entire structure of functions and departments need be audited simultaneous.

CHARACTERISTICS (continued)

Cyclical - as suggested above procedures and controls of an organization are usually examined over the course of several audits.

Co-ordinated - to the extent possible the external auditor relies on work done by personnel within the organization.

Co-operative - the greatest benefits of comprehensive audit are likely to be achieved only if there is a spirit of co-operation.

Constructive - the comprehensive audit report is intended to be helpful and future oriented - it makes constructive suggestions about the ways that improvements can be made. It would, however, stop short of designing systems in detail as it would be inappropriate for audit to usurp or appear to usurp management's responsibilities.

Multi-Disciplinary - perhaps the most important attribute of a comprehensive audit is that it ensures a proper level of knowledge to conduct a broad scope audit. It might require an engineer to help review capital acquisitions or a computer expert to audit value for money issues associated with E.D.P.

PROCESS

To ensure that the comprehensive audit process was as effective as possible, the services of selected aldermen and senior officials would be sought, probably in the capacity as members of a Steering Committee. This committee would be provided with regular progress reports and where appropriate it would provide advice and guidance to the audit team.

BENEFITS

The primary benefits that can be derived from the comprehensive audit are:

- ° the provision of an objective assessment of the extent to which the organization is currently pursuing value for money practices;
- ° the identification of major deficiencies in management and control practices;
- ° recommendations designed to help obtain better value for money in the future;
- ° information and recommendations that can lead to better internal and public accountability; and
- ° perhaps most importantly, it is a catalyst in the continuous process of improving management practices.

These benefits can extend to managers, elected representatives and the public.



(c)

THE CORPORATION OF THE CITY OF HAMILTON

L. Sage
Chief Administrative Officer

W. H. McFarland

FROM Treasurer and Commissioner of Finance DATE 1983 October 6
Name & Title

FOR ACTION ☒

FOR INFORMATION ☐

File No. _____

TO: CITY COUNCIL ☐

(OR)

Finance

☒

Committee

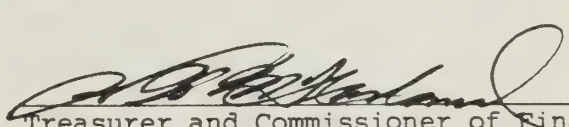
SUBJECT

Establishment of a Municipal Information Centre to be comprised of City, Region and Library personnel for the overall control of a central systems and data information centre, together with all technical related staff and equipment.

RECOMMENDATION

City Council, for the Corporation of the City of Hamilton, approve the attached terms of reference for the establishment of a Municipal Information Centre. (Note: A similar recommendation was approved by the Regional Council and the Hamilton Public Library Board.)


Chief Administrative Officer


Treasurer and Commissioner of Finance

BACKGROUND

When the Regional Municipality was first established in 1974, it was agreed that they, together with the Local Boards, would utilize the Systems and Data Processing Department established by the City of Hamilton. While the City of Hamilton has been able to satisfy the needs of the prime users, the Region and Library, it is only natural with any system, as the organization grows the need for change arises.

With the expansion of service and the need for additional equipment and personnel, the present area has become overcrowded. In fact, a report has been received from the Safety Officer stating that the Systems area, because of the overcrowding, could be hazardous to the health of the employees.

In order to develop a systematic approach as to the future needs of the City, Region and Library, and to determine if a reorganization with a different reporting structure is required, we established what is known as a Municipal Information Centre Co-ordinating Committee (MICCC) responsible to the Regional Co-ordinator, the C.A.O. for the City, and the Chief Librarian of the Hamilton Public Library.

1983 October 6

Finance Committee - Page 2

BACKGROUND - Continued

The composition of this Committee at the present time is:

- W. H. McFarland, Chairman - City
- G. Lawson, Vice-Chairman - Region
- D. Jervis, Secretary - Region
- A. Gillespie, R. Morden, J. Hindson - City
- M. Carson, H. Schweinbenz - Region
- K. McLaren - Library
- L. Selby, Technical Advisor - City

This Committee has been meeting on a regular basis since approximately the first of 1983. In August a formal meeting of the Committee was held with the Managers to develop a plan for implementation of a new concept whereby a single director would be responsible for all Systems and Data personnel whether employed by the City, the Region or any of the other Local Boards, together with all technical equipment. We were of the opinion this central control should bring about a lower unit information processing cost; a better distribution network of computer services; a co-ordinated data structure for management decision making; elimination of duplication of personnel and equipment; improved efficiency should make it easier to attract the other area municipalities to use our facility.

Attached is:

- (1) A proposed organizational chart
- (2) A proposed implementation schedule approved by our Committee

Your approval of this proposal would be appreciated.

MEMBERS:

K W O'NEAL

G FURNESS

V. SCOTT



**THE PARKING AUTHORITY
OF THE CITY OF HAMILTON**

80 MAIN STREET WEST, HAMILTON, ONTARIO L8P 1H6

DEC 5 1983

W.G. COTTRELL
GENERAL MANAGER

MRS. F.L. ASTLEY
ASSISTANT MANAGER-
SECRETARY

TELEPHONE: 527-0841

1983 11 30

1(a)

Mr. J.J. Schatz,
Secretary,
Finance Committee,
City Hall,
Hamilton, Ontario.

Dear Mr. Schatz:

In 1973, the former site of the King Edward School located at the south east corner of Wilson and Mary Streets was designated to the Parking Authority for use as a temporary municipal carpark.

At that time, it was intended that the site would be set aside for the future construction of a water works pumping station.

With the increase in parking supply that has occurred in this area, this location is no longer viable as a municipal carpark.

All of the vehicles currently using this lot can be accommodated quite easily on either the municipal or private lots in the immediate area.

In order to reduce the anticipated deficit for 1984, the Parking Authority has decided to discontinue use of this property for parking purposes.

If it is the wish of the Committee that this lot remain open, then the Authority recommends that it be transferred to the "Other Properties" section of the Parking Authority's accounts and that the City assume responsibility for the deficit.

THE PARKING AUTHORITY OF
THE CITY OF HAMILTON,

Per: W.G. Cottrell,
General Manager.

WGC/fa

c.c. Members of the Authority.

16
MEMBERS:

K.W. O'NEAL

G. FURNESS

V. SCOTT



NOV 21 1983

**THE PARKING AUTHORITY
OF THE CITY OF HAMILTON**

W.G. COTTRELL
GENERAL MANAGER

MRS. F.L. ASTLEY
ASSISTANT MANAGER-
SECRETARY

TELEPHONE: 527-0841

80 MAIN STREET WEST, HAMILTON, ONTARIO L8P 1H6

1983 11 17

1(b)

Mr. J.J. Schatz,
Secretary,
Finance Committee,
City Hall,
Hamilton, Ontario.

Dear Mr. Schatz:

RE: PARKING FACILITIES -
CENTRAL BUSINESS DISTRICT

In reply to the request of the Finance Committee that the Parking Authority review the present and projected parking requirements in the Central Business District and report the findings to both the Transport and Environment Committee and the Finance Committee, the Authority wishes to advise that the last in-house study of the Central Business District was completed in 1976 and is now outdated.

The Authority recommends that a new study similar to the one conducted in 1976 be undertaken and that representatives for the Parking Authority, the Planning Department and the Traffic Department oversee the study.

It is anticipated that the new study would provide guidance for both the Council and the Parking Authority with respect to establishing policy for future development of parking facilities.

A copy of the 1976 study is enclosed for your information.

Yours very truly,

W.G. Cottrell,
General Manager.

WGC/fa

c.c. Mr. M. Main,
Mr. V. Abraham.

MEMBERS:

K.W. O'NEAL

G. FURNESS

V. SCOTT



**THE PARKING AUTHORITY
OF THE CITY OF HAMILTON**

80 MAIN STREET WEST, HAMILTON, ONTARIO L8P 1H6

NOV 30 1983
W.G. COTTRELL
GENERAL MANAGER

MRS. F.L. ASTLEY
ASSISTANT MANAGER-
SECRETARY

TELEPHONE: 527-0841

1983 11 21

1(c)

Mr. J.J. Schatz,
Secretary,
Finance Committee,
City Hall,
Hamilton, Ontario.

Dear Mr. Schatz:

The Parking Authority has completed a review of the 1984 estimates and wish to advise the Finance Committee that there will be a deficit in 1984 throughout the whole municipal parking system.

The Authority operates parking facilities in three different categories for budget purposes.

1. PERMANENT FACILITIES

These are carparks that have been purchased from the resources of the Parking Authority either to serve the needs of the business community or to replace parking spaces where parking has been prohibited on arterial streets in commercial areas.

2. URBAN RENEWAL PROPERTIES

One carpark remains in this category. The Authority operates a parking facility on urban renewal property which was surplus to the re-development requirement. Revenues from this facility are shared by the three levels of government.

3. OTHER PROPERTIES

This category consists of carparks that were either constructed by the City or were purchased by the City and delegated to the Parking Authority for operation and management. The Authority operates these facilities for a management fee and any profit or loss is the responsibility of the City.

Finance Committee.

Historically, the carparks in Category 1, Permanent Facilities, which were built for commercial purposes and located mainly in the downtown core, earned sufficient revenue to offset the losses incurred by facilities which were built to permit removal of on-street parking. Very few of the lots built for this purpose earn sufficient revenue to break even.

Unfortunately, over the past few years, it has become increasingly difficult to operate our parking facilities at a profit. Four significant things have happened.

1. Downtown business has been affected by the impact of peripheral shopping malls over the past several years, the most recent being the opening of the new Limeridge Mall.
2. In 1979, the City adopted market value assessment. This had the effect of dramatically increasing the annual payment in lieu of taxes that the Authority makes to the City. For 1984, we are estimating a tax payment of \$725,210.00 which is an average annual cost of \$197.00 for each municipal parking space.
3. There has been a steady increase in the parking supply in the Central Business District, particularly in the north-east quadrant, to the degree that there is now a substantial surplus of parking spaces in this area. This has had the effect of increasing competition among the parking lot operators and has produced the result that rates in this area have decreased rather than increased in the normal inflationary process.
4. We have experienced an economic recession which has had a negative impact on business throughout the entire community. This has effectively precluded the possibility of a general rate increase in parking fees which would be perceived as a further impediment to downtown economic recovery.

The net result of these events is that we are in a situation where costs continue to escalate without any opportunity to institute a compensating increase in parking fees.

We have estimated that there will be a shortfall of \$93,470.00 in Category 1, Permanent Facilities. We would anticipate that this deficit would be covered by a transfer from the Reserve For Off-Street Parking Account and would not effect the general revenue of the City.

The small Urban Renewal carpark in Category 2 is expected to make a minimal profit and is not a problem.

Finance Committee.

The remaining Category, Other Properties, is expected to incur a deficit of \$34,380.00. This is the first time that a deficit has been forecast in this category and is a result of the closure of the carpark formerly located on the Arena/Trade Centre site. This particular location always generated enough revenue to off-set the losses at the other facilities. Since this portion of the deficit is the responsibility of the City, the \$34,380.00 will have to be paid from general revenue.

Schedule "A" attached is a list showing all of the locations operated by the Parking Authority and the anticipated revenue and expenditures for each location.

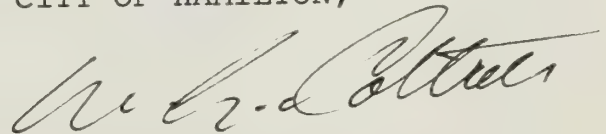
The sites which were purchased exclusively to permit the removal of on-street parking have been marked with an asterisk.

For the purpose of simplicity, any miscellaneous revenue and administrative costs recovered have been deducted prior to charging indirect expenditure rather than being shown as revenue.

For the information of the Committee, the book value of the fixed assets, most of which have been acquired by the Parking Authority stood at \$13,831,086.00 at the end of 1982. Title to these assets is vested in the City of Hamilton.

While the deficit is indicated as \$127,850.00, it is nevertheless off-set by a payment in lieu of taxes of \$725,210.00.

THE PARKING AUTHORITY OF
THE CITY OF HAMILTON,



WGC/fa

Per: W.G. Cottrell,
General Manager.

c.c. Mr. L. Sage,
Mr. W. McFarland,
Members of the Authority.

EXHIBIT "A"PERMANENT FACILITIES - 1984 ESTIMATES

	<u>LOT</u>	<u>REVENUE</u>	<u>DIRECT AND INDIRECT EXPENSES</u>	<u>NET</u>
	1 John St.	160,000.	129,442.	30,558.
	2 Ottawa St.	92,000.	101,023.	(9,023.)
	4 Kenilworth	23,000.	35,318.	(12,318.)
	5 King Wm. & Mary	85,000.	76,340.	8,660.
	6 Jackson & MacNab	90,000.	74,118.	15,882.
	7 Main & Ferguson	70,000.	47,112.	22,888.
	8 King & Jarvis	38,000.	33,075.	4,925.
*	9 Up. Wellington	6,500.	10,924.	(4,424.)
*	11 Main & Garside	7,400.	8,824.	(1,424.)
*	12 Barton & Sherman	26,500.	32,011.	(5,511.)
*	16 Main & Balmoral	8,500.	6,529.	1,971.
*	17 Main & Huxley	9,800.	9,319.	481.
*	19 Main & Ottawa	1,800.	10,801.	(9,001.)
*	20 Up. James & Brantdale	8,400.	18,895.	(10,495.)
*	21 Main & Tuxedo	8,000.	10,891.	(2,891.)
*	22 King St. West	1,800.	6,364.	(4,564.)
*	27 Kenilworth North	200.	8,054.	(7,854.)
*	28 Pipeline	1,300.	11,006.	(9,706.)
	29 Wilson & Mary S-W	2,000.	6,269.	(4,269.)
*	30 56 Kenilworth N.	3,300.	4,917.	(1,617.)
*	32 East Avenue	3,200.	7,459.	(4,259.)
*	33 Up. James & Genesee	20,500.	18,910.	1,590.
*	34 Main & Cope	3,300.	4,527.	(1,227.)
*	35 East 21st St.	2,000.	9,169.	(7,169.)
	36 Mulberry St.	6,500.	18,282.	(11,782.)
	38 Wilson & Mary S-E	10,000.	25,034.	(15,034.)
*	39 Barton & Grosvenor	15,000.	19,950.	(4,950.)
*	41 1366 Main St. E.	5,700.	7,149.	(1,449.)
*	42 Barton & Birch	9,700.	11,035.	(1,335.)
*	43 Kenilworth & Newlands	4,300.	9,479.	(5,179.)
*	44 Barton & Emerald	2,000.	5,644.	(3,644.)
*	45 540 Barton E.	8,700.	7,539.	1,161.
*	46 Barton & William	7,500.	13,488.	(5,988.)
*	47 Barton & Barnesdale	2,500.	7,096.	(4,596.)
	49 Barton & Caroline	1,800.	15,490.	(13,690.)
	50 Cannon & Birch	1,900.	8,714.	(6,814.)
*	52 76 Parkdale N.	1,000.	7,394.	(6,394.)
	53 King Wm. & Ferguson	70,000.	68,689.	1,311.
*	54 897 Barton East	600.	6,329.	(5,729.)
*	56 32 Emerald St.	6,500.	6,994.	(494.)
*	58 1366 Barton East	600.	7,984.	(7,384.)
	59 Main & Hughson	130,000.	100,972.	29,028
	61 MacNab & York	120,000.	128,821.	(8,821.)
	62 14 Vine Street	45,000.	51,660.	(6,660.)
*	63 Parkdale & Britannia	1,700.	7,551.	(5,851.)
	64 168 Sherman N.	6,400.	6,779.	(379.)
		<u>1,129,900.</u>	<u>1,223,370.</u>	<u>(93,470.)</u>

URBAN RENEWAL - 1984 ESTIMATES

<u>LOT</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>NET</u>
13 Wilson and James	<u>18,000.</u>	<u>15,950.</u>	<u>2,050.</u>

OTHER PROPERTIES - 1984 ESTIMATES

37 Underground Garage	640,000.	637,780.	2,220.
40 City Hall	73,500.	95,250.	(21,750.)
57 253 York Blvd.	1,400.	17,130.	(15,730.)
60 Century St.	<u>2,000.</u>	<u>3,170.</u>	<u>(1,170.)</u>
	716,900.	753,330.	(36,430.)
	<u> </u>	<u> </u>	<u> </u>
 TOTAL	 <u>1,864,800.</u>	 <u>1,992,650.</u>	 <u>(127,850.)</u>

() Denotes loss

* Denotes lot established to
permit removal of on-street
parking.



2.

THE CORPORATION OF THE CITY OF HAMILTON

FROM J. J. Schatz, Secretary, DATE 1983 December 6.
Finance Committee.
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

Grants - Tenants - Hamilton Civic Airport

RECOMMENDATION

That the Finance Committee consider the attached staff report and submit an appropriate recommendation to City Council.

BACKGROUND

1983 December 1

Members Finance Committee:

Re: Grants - Various Tenants at Hamilton Civic Airport

With the adoption of section 2 of the ELEVENTH REPORT of the Transport and Environment Committee, City Council at its meeting held Tuesday June 28, 1983 approved Rental Charges for various organizations who tenant properties at the Civic Airport. City Council further directed that grants equal to the amounts to be charged to the organizations be approved subject to the City's legal right to do so.

With regard to the question as to whether or not the City has the Legal power to make grants to each of these organizations, the staff Committee reviewing this matter, advises that City Council is governed as far as grants are concerned, by sections 112 and 113 of the Municipal Act.

In summary section 112 forbids City Council from granting bonuses in aid of any manufacturing business or other Industrial or Commercial enterprise. Therefore, if an organization is "commercial" or of a money making, profit oriented nature, it cannot be granted monies by a Municipal Council.

Section 113 (1) in brief, states that, subject to section 112, every Municipal Council may make grants....to any person, institution, association, group or body of any kind, including a fund, within or outside the boundaries of the Municipality for any purpose that, in the opinion of the Council, is in the interests of the Municipality. (Emphasis added.)

It should be noted that it is the Council's opinion, not that of the grant-seeking organization, which is determinative of eligibility. A condition of eligibility is that the organization have a purpose "in the interests of" (or beneficial to) the Municipality, in the opinion of Council.

With a view to determining the eligibility for a grant, the various tenants were requested to complete and file a "Grant Application Form".

Based on the information received and the various staff's knowledge of the operations, the Staff Committee herewith submits the following for consideration by the Finance Committee:

(A) FIRE DEPARTMENT BAND

The rental charges for this organization as approved by City Council amount to \$3 630. per year effective September 1, 1983.

Based on the information provided, the Staff Committee is of the opinion that this organization qualifies for a grant pursuant to the provisions of the Municipal Act and subject to City Council's concurrence that a grant to this organization is in the interests of the Municipality, it is recommended:

- (i) That a grant of \$1 210. be made to the Fire Department Band to offset the rental charges for the period September 1, 1983 to December 31, 1983, and
- (ii) That provision be made in the 1984 estimates in the amount of \$3 630. to offset the Fire Department Band Rental charges for the period January 1, 1984 to December 31, 1984.

(B) **779 AIR CADETS**

The rental charges for this organization as approved by City Council on June 28, 1983 amount to \$3 630. per year effective September 1, 1983.

Subsequently, City Council at its meeting on November 29, 1983, with the adoption of Section 26 of the 21st Report of the Transport and Environment Committee change the effective date for the rental charges from September 1, 1983 to January 1, 1984.

Based on the information provided, staff is of the opinion that this organization qualifies for a grant pursuant to the provisions of the Municipal Act and subject to City Council's concurrence that a grant to this organization is in the interest of the Municipality, it is recommended:

- (i) That provision be made in the 1984 estimates for a grant to the 779 Air Cadets in the amount of \$3 630. to offset the rental charges to this organization for the period of January 1, 1984 to December 31, 1984.

(C) **431 KRAKOW WING**

Rental charges for this organization as approved by City Council on June 28, 1983 amount to \$450. per year effective September 1, 1983.

Subsequently, City Council at its meeting on November 29, 1983, with the adoption of Section 26 of the 21st Report of the Transport and Environment Committee changed the effective date from September 1, 1983 to January 1, 1984.

Based on the information provided, staff is of the opinion that this organization qualifies for a grant pursuant to the provisions of the Municipal Act and subject to City Council's concurrence that a grant to this organization is in the interests of the Municipality, it is recommended

- (i) That provision be made in the 1984 estimates for a grant to 431 Krakow Wing in the amount of \$450. to offset the rental charges to this organization for the period January 1, 1984 to December 31, 1984.

(D) **447AIRFORCE WING**

Rental charges for this organization as approved by City Council on June 28, 1983 amount to \$1 526.25 per year effective September 1, 1983.

Subsequently, City Council at its meeting on November 29, 1983, with the adoption of Section 26 of the 21st Report of the Transport and Environment Committee changed the effective date from September 1, 1983 to January 1, 1984.

While this organization apparently makes donations to the 779 Air Cadets and not withstanding that this Wings' organizational papers make it appear to be a non-profit, service oriented in nature, it nevertheless appears that this group is at least semi-commercial in nature as a competitor in the catering/public hall business. The basic situation is that if an entity is in practice wholly or partly commercial in nature, it would not be eligible to receive a grant, according to section 112 of the Municipal Act.

While Staff have reservations as to whether or not this organization qualifies for a grant it should be noted (and as stated earlier in this report) that the determining factor on eligibility for a grant is whether or not, in the opinion of Council, it is in the interests of the Municipality that a grant be made.

If the Finance Committee and City Council agree that it is in the interests of the City of Hamilton that a grant be made to this organization the following is recommended:

- (i) That provision be made in the 1984 budget estimates to provide for a grant in the amount of \$1 526.25 to the 447 Airforce Wing to offset rental charges for this organization for the period of January 1, 1984 to December 31, 1984.

(E) **CANADIAN WARPLANE HERITAGE**

The Apron Rental Charges for this organization amount to \$1 232.50 per year effective September 1, 1983.

The Apron Rental Charges for 1983 (September 1, to December 31, 1983) amount to \$410.83.

Based on information on file the Staff Committee is of the opinion that this organization qualifies for a grant pursuant to the provisions of the Municipal Act, and subject to the concurrence of City Council that a grant to this organization is in the interests of the Municipality, it is recommended;

- (i) That a grant of \$410.83 be made to Canadian Warplane Heritage Inc. to offset the Apron Rental Charges for this organization for the period September 1, 1983 to December 31, 1983 and
- (ii) That provision be made in the 1984 budget estimates to provide for a grant of \$1 232.50 to Canadian Warplane Heritage Inc. to offset the Apron Rental Charges for this organization for the period January 1, 1984 to December 31, 1984.

(F) **PENINSULA AIR SERVICES LIMITED**

The Apron Rental Charges for this organization amount to \$1 450. per year effective September 1, 1983.

This organization is admittedly commercial in nature and is therefore not eligible for a grant pursuant to the provisions of the Municipal Act.

(G) **HAMILTON FLYING CLUB**

The Apron Rental Charges for this organization as approved by City Council on June 28, 1983 amount to \$1 450. per year effective September 1, 1983.

The rental charges for 1983 (September 1, to December 31, 1983) amount to \$483.33.

According to the information available to staff it appears that this club directly competes with commercial operators such as Peninsula Air Services Limited and would appear to be a commercial operation and if so would not qualify for a grant pursuant to section 112 of the Municipal Act.

If the Committee and City Council are, however, of the opinion that this is not a commercial enterprise and that a grant to this organization is in the interests of the Municipality, the following should be submitted to City Council for approval:

- (i) A grant of \$483.33 be made to the Hamilton Flying Club to offset the Apron Rental Charges at the Civic Airport for the period of September 1, 1983 to December 31, 1983, and;
- (ii) That provision be made in the 1984 budget estimates for a grant to the Hamilton Flying Club in the amount of \$1 450. to offset the Apron Rental Charges for this organization for the period January 1, 1984 to December 31, 1984.

NOTE: Attached for the information of the members of the Finance Committee, as Schedule "A" is a copy of a letter from the Hamilton Flying Club dated July 28, 1983.

(H) **EXPERIMENTAL AIRCRAFT ASSOCIATION**

Apron Rental Charges for this organization, as approved by City Council, June 28, 1983 amount to \$1 050. per year effective September 1, 1983.

The Apron Rental Charges for 1983 (September 1, to December 31, 1983) amount to \$350.00.

This group's Charter says it is a Corporation without Share Capital, to be carried on without the purpose of gain and its directors receive no remuneration, etc. but, the fact that it is "non-profit" in nature does not necessarily make it charitable in nature, nor necessarily beneficial to the City of Hamilton. This organization could, perhaps, be compared to a yacht club or an automobile club which, while having a special interest would most likely not seek a grant from a Municipality. Accordingly it would appear to the Staff Committee that this organization does not qualify for a grant pursuant to the provisions of the Municipal Act.

If, however, the Committee and City Council are of the opinion that a grant to this organization is in the interest of the Municipality, it is recommended that the following be submitted to City Council:

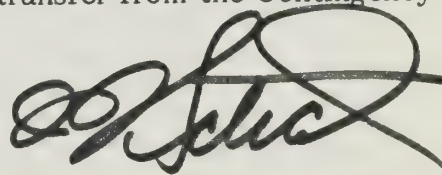
- (i) That a grant of \$350.00 be made to the Experimental Aircraft Association to offset the Apron Rental Charges at the Civic Airport for the period September 1, 1983 to December 31, 1983, and;
- (ii) That provision be made in the 1984 estimates for a grant of \$1 450. to the Experimental Aircraft Association to offset the Apron Rental Charges for the period January 1, 1984 to December 31, 1984.

NOTE: Attached as schedule "B", for the information of the members of the Committee are copies of letters dated August 12 and August 25, 1983 from this organization along with a copy of this organizations grant application form.

Also, attached to this report, as schedule "C" for the information of the members of the Committee is a copy of a letter dated November 11, 1983 from Mr. Philip R. A. Hooker of the Legal Department to the Finance Committee in which reference is made to each of the organizations referred to in this report.

In addition, attached as schedule "D" is a summary of charges for each organization for 1983 and 1984.

The Staff Committee further recommend, that grants to offset 1983 rental charges, as approved by the Committee, be financed by transfer from the Contingency Account.



J. J. SCHATZ, SECRETARY
FINANCE COMMITTEE

On behalf of:

P. Ainsworth - Airport Manager
D. Vyce - Director of Real Estate
P. R. A. Hooker - Legal Department
T. Daw - Treasury Officer II

SCH. A A

HAMILTON FLYING CLUB

July
20th
1983

Mayor Robert Morrow
Corporation of the City of Hamilton
City Hall
Hamilton, Ontario

Dear Mr. Mayor,

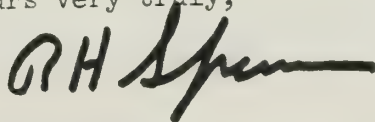
Allow me to express my appreciation of your kindness in visiting the Club on Wednesday, July 13th, to hear the comments and concern with regard to our position in this aviation community.

Mindful of your request for the salient points of our discussion to be summarized on paper for you, I have enclosed a report prepared for our Directors which I believe covers most of the points mentioned.

Our President, Kenneth E. Martin, Q.C., has sanctioned the release of this report for your information.

Enclosed as well are copies of two letters received from the Corporation's real estate department, which are self-explanatory. Perhaps the Corporation could reconsider their position in this regard in view of the detrimental effect it is certainly going to have on general aviation.

Yours very truly,



R.H. Spence
General Manager

g
encls



MEMBER OF ROYAL CANADIAN FLYING CLUBS ASSOCIATION

Mount Hope, Ontario, Canada L0R 1W0

Telephone 679-6044

MOUNT HOPE AIRPORT



YOUR FILE NO.

REPLY ATTENTION:

OUR FILE NO.

THE CORPORATION OF THE CITY OF HAMILTON

D.W.VYCE, A.A.C.I.
DIRECTOR OF REAL ESTATE

REAL ESTATE DEPARTMENT

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

83 07 07

526-4609

Hamilton Flying Club
Mount Hope, Ontario
LOR 1W0

Dear Sir:

Re: Additional Land Rental - Apron Area

Further to our letter of June 7th, 1983, please be advised that the City Council at its meeting of Tuesday June 28th, 1983, approved the recommendation of the Transport & Environment Committee with regards to rental charges at Hamilton Civic Airport.

The rental as shown in our letter of June 7, 1983, will commence on September 1st, 1983.

A lease is being prepared and will be forwarded to you in the near future.

Yours very truly,

James G. Skelton
PROPERTY RENTAL AGENT
REAL ESTATE DEPARTMENT

JGS:jb

c.c. Mr. P. Ainsworth, Airport Manager
c.c. Mr. W.H. McFarland, City Treasurer
Attention: Mr. R. Hayes
c.c. Mr. K.A. Rouff, City Solicitor
Attention: Mr. P. Eker

Hamilton Flying Club
Mount Hope, Ontario
LOR 1WO

Dear Sir:

Re: Additional Lands Rental - Apron Area

Transport Canada have again advised the City of Hamilton that:

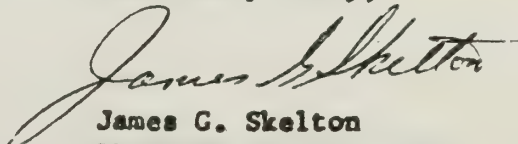
- (1) Lessees must lease sufficient land to encompass their entire operation. This includes ingress and egress of aircraft to their building plus the parking for aircraft. Lessee must pay a basic land rental based upon market value and in addition must pay an airport maintenance charge.
- (2) The Ministry further states that their policy does not allow for reduced rents or special rental provisions; all tenants, non-profit or otherwise, must also pay market rent.
- (3) The City of Hamilton is required by its financial assistance agreement to implement fees and charges which will generate revenues comparable to those which would be generated if Transport Canada's pricing policies and practices were in place. This stipulation applies to land rentals as well as other user charges and fees. Should charges be implemented which result in revenues of a lesser magnitude, Transport Canada may deduct the difference from the subsidy payment.

We therefore wish to advise that we have again reported to the Transport and Environment Committee, recommending the following rental be charged for the property you are using, effective January 1, 1983.

Hamilton Flying Club
Aircraft Apron Adjacent to Hangar T35
29,000 sq.ft. x .05 (plus taxes).....\$1,450.00 per yr.

This recommendation will be presented to the Transport & Environment Committee at its meeting of June 20th, 1983.

Yours very truly,


James G. Skelton
PROPERTY RENTAL AGENT
REAL ESTATE DEPARTMENT

JGS:jb

c.c. Mr. P. Ainsworth, Airport Manager

c.c. Mr. W. H. McFarland, City Treasurer
Attention: Mr. R. Hayes

Mr. Kenneth E. Martin, President
Hamilton Flying Club
Hamilton Civic Airport
Mount Hope, Ontario

Dear Ken,

As requested, this report is prepared to bring our Directors up to date on the Club's current position at Hamilton Civic Airport

Transport Canada is in the process of completing the large cement parking area at the east end of the Airport adjacent to the Terminal Building on which they started construction last fall. The new taxiway out to the end of Runway 30 is almost finished as well. Plans for the new 8,000 foot runway on the north side of the Airport are under way with construction already started. These changes will certainly be welcomed by the Airline serving Hamilton as well as other large civil and military transport-type aircraft visiting our City. To date, the development work has not unduly inconvenienced the Club's daily flying programme, but there can be no question, in the near future, construction will of necessity shut down for a time some of the existing taxi and runway areas thereby limiting our flying programme. This will, of course, mean loss of revenue which we can ill afford in addition to those losses already experienced in the first four and a half months of 1983. I refer to the inclement weather during this period necessitating the cancellation of many dollars' worth of Flying Instruction and Air Transport work. Our Members' Business Flying was severely restricted for the same reason, resulting in lower fuel sales and aircraft maintenance for us.

Another matter has again reared its ugly head this Spring, namely Transport Canada have advised the City of Hamilton they must charge the tenants on the airport for additional land, etc. This, of course, would not have come at a worse time in view of the above, to say nothing of the detrimental effect the current recession is having on our business.

Perhaps a review of certain facts will enable a clearer picture to be had of this situation. When a Canadian city is served by a Class 1 Air Service (an Air Carrier operating scheduled flights) certain Federal government funds are available to the municipality concerned in the form of a grant to help the municipality operate their airport and meet costs. Hamilton became eligible for these Federal funds when they accepted service from Nordair, the Montreal-based airline. It would be unfair to fault the City in their acceptance of Federal monies, as to operate an airport to Airline Standards is certainly very costly. There is no question that a metropolitan area the size of Hamilton/Wentworth needs airline service and it is our belief they have had good service from Nordair.

The other side of this Federal grant procedure is Transport policy, administered through the City, of trying to reclaim as much of the grant as possible by the collection of landing fees, land and building rental and certain concession fees. Although this would appear to be good business policy, it must be remembered the grant to keep the airline operating is being reclaimed from BOTH airline and general aviation as well. It might be argued that, if General Aviation uses the airport they too should pay and so we do, heavily, through a tax levied on each litre of aviation fuel used as we operate our aircraft. This "airport landing fee" tax has just been increased by Transport Canada and heaped on top of the extensive government taxes already existing in the normal purchase price of gasoline means the general aviation user on the airport is certainly paying more than his share.

Government policy in 1974 forced us to buy our Hangar, a Hangar that was promised would be ours free, in recognition of the monies we turned back to the Crown and earned by our participation in the B.C.A.T.P. We are assessed by Transport, through the City, an annual rental of \$1,296.75 for the pad on which the hangar sits. In addition - land, building and business taxation on the airport costs our Club a whopping \$6,834.57 for the year 1982.

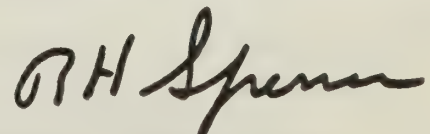
Transport Canada is constantly complaining they are not getting enough of the grant back and pointing out the establishment of their "user pay" policy. We are well acquainted with the results of their "user pay" policy across Canada which is squeezing the General Aviation Operator out of business. When did they lose sight of the fact the user has already paid through general taxation (income tax) which should be used by government to build and operate public facilities. It would appear an airport has ceased to be a public facility.

When one considers that all improvement to Hamilton Airport since the Corporation took it over has been for the Airline, Transport's most recent attempt to further tax the Operators on Hamilton Airport constitutes a clear cut policy of asking General Aviation to subsidize the Airline Operation when they are already using the General Aviation Operators' income tax to pay the grant that keeps the airline going.

Unfortunately, the City's ability to see the vicious backlash that is occurring here is limited as they really have no one on their Transportation Committee who is familiar with the BUSINESS of aviation. It is also obvious they have lost sight of the fact, in their zest for government funds, that to keep the airline going they may well destroy General Aviation businesses that have served their Community for many years - in our own case, since 1928.

My recommendation is, therefore, that we should proceed with all haste to try and familiarize our local Politicians with this most unsatisfactory situation. In addition, make known as well to our Federal Representatives, what irreparable harm current government policy is inflicting in their local area.

The above is respectfully submitted in the hope these factors considered, we may formulate some action to protect ourselves from financial disaster in the foreseeable future.

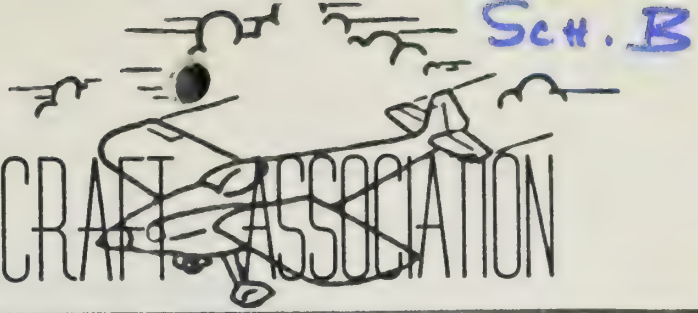


R.H. Spence, General Manager



HAMILTON ONTARIO CHAPTER No. 65 INC.

EXPERIMENTAL AIRCRAFT ASSOCIATION



A Non-Profit Organization Dedicated To The Advancement Of Aviation Education, Homebuilt Aircraft And Private Aviation

August 25, 1983

Mr. R. M. Collier,
Acting Secretary, Finance Committee,
Corporation of the City of Hamilton,
City Hall, Hamilton, Ontario.
L8N 3T4

Dear Sir:

As a follow-up to my original letter, dated August 12, 1983, I am enclosing the detailed information which you requested for your meeting on August 26.

I have revised the grant request from \$1000.00 to \$1200.00 to include the estimate of taxes associated with the increased land.

Perusal of our charter will confirm that we are truly non-profit in nature. We have no paid employees, nor do we compete with any other organization. We have tried to keep our membership dues and hangar charges under control as members are required to work in the organization as required. Our revenues are derived from membership fees, hangar rent, (members aircraft only), and revenues from our annual beer garden held during the airshow.

There is a charitable component to our organization as well. As recent examples I have enclosed a "Thank You" letter from an organization for our hospitality to some children, and a poster indicating courses that we initiated and currently sponsor at Mohawk College. We enjoy many visitors to our facility, particularly in summer months. They enjoy our homebuilt and restored aircraft. No charges have ever been made for these services by our organization.

I have provided copies of our last two financial statements, (unaudited), and an estimate of current year's revenues and expenditures. We have not shown a depreciation charge for the assets, although we should recognize funds required for maintenance will increase in future as the buildings age.

Finally, it may be of interest to recall that our organization is somewhat unique at Hamilton Civic Airport in that we have constructed all of our facilities from a green field site, largely with the physical and mental resources of our members. Up to this point in time we have not requested or received financial help from the City.

We will be pleased to provide further information as you may require.

Yours very truly,
Harold Buck
Harold Buck, Secretary.
385-5570.

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

Each organization applying for a grant is requested to complete this form and forward same to the Secretary, Finance Committee, City Clerk's Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4, together with the supporting information indicated.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

EXPERIMENTAL AIRCRAFT ASSOCIATION
OF HAMILTON

C/O HAROLD BUCK, SECRETARY
835 BRUCEDALE AVE EAST
HAMILTON, ONT.
L8T 1L4

AMOUNT OF GRANT REQUEST: \$ 1200 -

If a grant is already being given and an increase is requested, please show the increase due to:-

Inflation \$ N/A or

Expansion of Service \$ N/A

If expansion of service, provide details.

1. Provide a brief history of the organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

PLEASE REFER TO ENCLOSURES (CHARTER, ETC.)

REFERRED TO LOCALLY AS "CHAPTER 65" OUR ORGANIZATION WAS FOUNDED IN 1959, AND INCORPORATED IN 1964.

SINCE ITS INCEPTION, MONTHLY GENERAL MEETINGS HAVE BEEN HELD, (OPEN TO PUBLIC), AT VARIOUS LOCATIONS, (MOHAWK COLLEGE, TERRY BERRY LIBRARY, ETC.).

AS WELL, MONTHLY DIRECTORS MEETINGS WERE HELD IN MEMBERS' HOMES.

IN 1970 HANGAR FACILITIES WERE BUILT AT MT. HOPE AIRPORT TO HOUSE MEMBERS' PLANES. RECENTLY, AN EDUCATION CENTRE HAS BEEN ERECTED AT THE AIRPORT AND ALL MEETINGS HELD THERE.

2. Is the organization local in nature or is it a branch or segment of a provincial or national organization?

BRANCH OF INTERNATIONAL BUT ALL FUNDS ARE PROVIDED LOCALLY (NO SUPPORT FROM PARENT OF FINANCIAL NATURE)

3. How many people are involved or affected by your organization?

MOST RECENT MEMBERSHIP = 69;

INCLUDING FAMILIES 300+ PERSONS

AFFECTED.

MANY VISITORS FROM PUBLIC COME TO MEETINGS AND VISIT OUR FACILITIES

4. What are the general objectives and/or functions of the organization?

TO PROVIDE EDUCATION AND TECHNICAL ASSISTANCE IN REPAIR, MAINTENANCE, AND CONSTRUCTION OF AIRCRAFT, AS WELL AS EDUCATION IN SPORT FLYING.

TO PROVIDE STORAGE FACILITIES FOR MEMBERS HOMEBUILT, ANTIQUE / VINTAGE AIRCRAFT.

TO EDUCATE PUBLIC RE. FLYING ACTIVITIES THROUGH OPEN MONTHLY MEETINGS AND PUBLIC DISPLAYS AT MALLS, ETC.

5. Provide a brief statement of the need for the service as compared to the existing provision of similar services or the like thereof.

OUR SERVICE IS UNIQUE. YOUNG PERSONS ARE ENCOURAGED TO GET INVOLVED IN THIS WHOLESOME SPORT AT REASONABLE COST THROUGH BUILDING AND MAINTAINING THEIR OWN AIRCRAFT.

6. For what reason does the organization merit the use of public funds for the purpose indicated above?

PLEASE REFER TO ATTACHED LETTER FROM
AN ORGANIZATION AND THE POSTER RE:
MOHAWK COURSES

THIS ORGANIZATION IS AN ASSET TO
HAMILTON CIVIC AIRPORT. MANY TOURISTS
ARE ATTRACTED TO FACILITIES AND
MADE WELCOME.

NO CHARGES ARE MADE TO VISITORS.

THE INCREASED AIRPORT COSTS WERE
NOT ANTICIPATED WHEN WE WERE GIVEN
PERMISSION TO BUILD IN THE EARLY 70'S.

7. Provide a brief statement of what approaches have been or are being made to others for funds. e.g. Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

ON TWO OCCASIONS WINTARIO GRANTS WERE
RECEIVED FOR TOTAL OF APPROX. \$ 25,000.
TO BUILD AND REPAIR HANGARS.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH.

WE HAVE TRIED TO KEEP MEMBERSHIP FEES
REASONABLE DUE TO NATURE OF ORGANIZATION
REVENUES COME FROM FEES AND HANGAR RENT
FROM MEMBERS

8. Is a grant requested in support of the organization's general activities of a continuing nature, or, a one time only request for a specific purpose? Please advise if your organization will ever be self-supporting and, if so, when?

THIS GRANT REQUESTED TO OFFSET
INCREASED AIRPORT CHARGES.

THE NATURE AND AMOUNT OF
THESE INCREASED COSTS WILL
DETERMINE FUTURE REQUESTS

9. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

YES

AS OUR GOAL IS TO ASSIST MEMBERS
OUR CHARGES ARE REASONABLE.

- ANNUAL MEMBERSHIP IS \$15.00
- ANNUAL A/C STORAGE RENTAL : \$450 - 600

WE EMPLOY NO PAID HELP. MEMBERS ARE
EXPECTED TO PROVIDE LABOUR FOR FACILITY
MAINTENANCE, BEER GARDEN, ETC.

10. List the names and addresses of the Executive Officers of the Organization.

PRESIDENT

WENDELL HAINES
91 FIRST ST. N.
STONEY CREEK, ONT
L8G 1Y2

VICE PRESIDENT

GORD WORTHINGTON
660 DICKENSON RD. W.
MT HOPE, ONT.
L9A 1A1

SECRETARY

HAROLD BUCK
835 BRUCEDALE AVE E.,
HAMILTON, ONT
L8T 1L4

TREASURER

ERIC CAMPBELL
274 ROBERT ST.
HAMILTON ONT
L8L 2R4

11. Submit an estimate of operating revenues and expenditures for the Organization's current fiscal year and a statement of operating revenues and expenditures for the preceding year in the attached form (Appendix A), and in addition, the Organization's audited financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). If it is not normal practice to have an audited financial statement prepared have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

August 25, 1983
DATE

HAROLD BUCK

SECRETARY

OFFICER MAKING APPLICATION

385-5570 - home

Telephone Number of Officer
making application

389-4461 - work
ext 226

Harold Buck.

APPENDIX "A"

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES

(all amount to nearest dollar)

YEARS ENDED

Dec 31, 1983

Dec 31, 1982

CURRENT FISCAL YEAR

PRECEDING FISCAL YEAR

- indicate with check
mark whether

AUDITED

SUBJECT TO AUDIT ()

(not normally audited)

please see
attached 1981-82
statements

ESTIMATE

\$

NIL

EXPENDITURES

Salaries and Wages

Other (Specify)

Hydro (includes new
Education Centre)

900-

680-

Land lease

3000-

Taxes

250-

Legal

600-

Insurance

1000-

Postage, envelopes, supplies

1100-

Heating maintenance
and furnace repairs

1500-

Completion of Education Centre:

Water & sewers

5000-

Kitchen, front windows, porceling

500-

furniture

TOTAL EXPENDITURES

\$ 14530

REVENUES

\$

Earnings

1035

Annual membership dues

9500

Larger rental to members

950

Beer garden receipts

500

Members donation to club,
social event profits, etc.

for 1981-82

Receipts from Governments

Government of Canada
Government of Ontario
City of Hamilton
Other Municipalities
(Specify)

United Community Fund
Appropriation

Other Revenues (Specify)

see
attached
statements

TOTAL REVENUES

\$

11985

\$

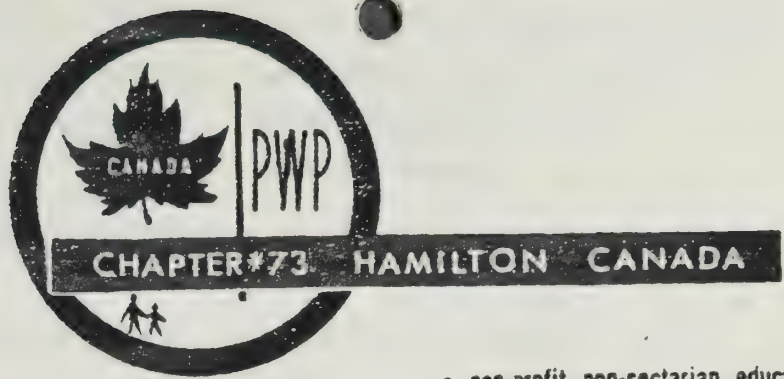
2545-

Shortfall:

Please note:

- 1) We do not show a depreciation charge for the assets owned, although maintenance costs will increase as the building age.
- 2) We have two options to eliminate the shortfall forecast.
 - 1) delay completion of our Education Centre
 - 2) Raise funds through borrowing and increasing rents / membership dues

PARENTS WITHOUT PARTNERS, Inc.



a non-profit, non-sectarian, educational
organization devoted to the interests
of single parents and their children

July 5th, 1983

The Experimental Aircraft Association,
Chapter #65,
c/o Hamilton Civic Airport,
Mount Hope, Ontario.

Gentlemen:

From the members of Parents Without Partners, Inc Chapter #73
especially from the boys and the boy's activity director
to the members of The Experimental Aircraft Association, Chapter
#65, Thank you.

Your generosity and hospitality on May 28th, 1983 was thoroughly
enjoyed by all of us who attended. The visit is now a
cherished memory of the thrill enjoyed by those who fly.

If, as some of your members suggested, a visit from PWP #73
becomes an annual event, I am sure all members and both chapters
would benefit.

Yours very truly,

PARENTS WITHOUT PARTNERS, INC
Chapter #73

Ted Pickering
T. Pickering
Director at Large for Boys

TP/bb



MOHAWK COLLEGE OFFERS THE FOLLOWING COURSES
AT THE FENNELL CAMPUS

AVIATION WEATHER: This course is designed for Student Pilots and Licenced Pilots wishing to upgrade their knowledge of meteorology. Audio-visual aids and lectures will cover specific features such as pressure systems, fronts, thunderstorms, icing and fog. Also covered will be all the various Aviation Forecasts, Weather Maps and Weather reports available, enabling pilots to make full use of the meteorological services available in Canada. INSTRUCTOR: Terry Dwyer

AER10/F1	10	Wed.	7-10 p.m.	Sept. 28	\$59+
----------	----	------	-----------	----------	-------

PRIVATE PILOT GROUND SCHOOL: A refresher course for licensed pilots, an informative course for co-pilots, and a necessary course for students pilots, or anyone wishing to learn how to fly. Aerodynamics, airmanship, air regulations, meteorology, and navigation will be taught. NOTE: Fee for books and navigational tools are approximately \$110 beyond course fee. INSTRUCTOR: Sue Davidson

AER04/F1	16	Mon.	7-10 p.m.	Sept. 12	\$83+
----------	----	------	-----------	----------	-------

Ultralight GROUND SCHOOL TRAINING COURSE: This Department of Transport Approved Course will provide the student with a thorough background in all aspects of flight required to operate an ultralight aircraft, including an introduction to ultralights and ultralight flying, basic aerodynamics and features of ultralight design, meteorology, operating procedures, air operations pertaining to ultralight flight, and emergency procedures. Transport Canada has developed regulations for ultralight aircraft and this course has been designed to cover and exceed the requirements of Transport Canada. Course includes two field trips to a local ultralight airfield to examine a typical ultralight. NOTE: This course is a revision and expansion of the courses offered previously. Fee does not include text.

AER12/F1	10	Tue.	7-10 p.m.	Sept. 27	\$63+
AER12/F2	10	Sat.	9-12 noon	Oct. 1	\$63+

For further information, call Mohawk College, Part-time Studies Registration Office: 389-4461, ext. 209.

Sponsored by the
EXPERIMENTAL AIRCRAFT ASSOCIATION

EXPERIMENTAL AIRCRAFT ASSOCIATION OF HAMILTON INC. CHAPTER 65

BALANCE SHEET AS OF DECEMBER 31, 1982

ASSETS

CURRENT ASSETS

Cash in Bank	\$ 1,737.90	
Inventory of Supplies	<u>100.00</u>	
		\$ 1,837.90

FIXED ASSETS

Hangar (cost) bldg.	45,606.34	
Foundation and Floor	12,431.38	
Survey	245.78	
Tarmac	12,915.00	
Taxi Strip	464.00	
Furniture and Fixtures	730.93	
Education Centre	<u>8,500.00</u>	
		80,893.43
		<u>\$82,731.33</u>

LIABILITIES & EQUITY

CURRENT LIABILITIES

Loan on Buildings	-----	
Members Equity	<u>82,731.33</u>	
Total Liabilities & Equity		\$82,731.33

Statement of Cash Receipts & Disbursements for the year ended December 31, '82

RECEIPTS FOR 1982

Hangar rents collected	\$ 9,985.00	
Dues collected 1982	585.00	
Dues collected 1983	295.00	
Misc.	8.00	
Cash donations	225.00	
Bank Interest	173.88	
Beer Garden Gross	452.89	
Mechanics Seminar	28.07	
	<u> </u>	\$11,752.84

EXPENDITURES FOR 1982

Stamps	270.00	
Library	8.83	
Hangar and Education Centre Hydro	225.66	
Postal Box	6.00	
Raw land lease	320.66	
Building taxes	2,971.16	
Insurance	532.00	
Paper and envelopes etc.	53.41	
Bank charges	14.10	
Corn Roast	46.34	
Loss at Wine and Cheese Party	146.75	
C.W.H. Beer Garden share	67.94	
Lawyer	250.00	
Misc.	9.98	
Cost of Education Centre to December 31, 1982	<u>8,526.54</u>	
		\$13,449.37
Excess of expenditures over receipts		\$ 1,696.53

Bank balance December 31, 1981	3,516.52
Minus 1982 deficit	<u>1,696.53</u>
	1,819.99

Minus 1981 Cheques cashed in 1982	<u>31.84</u>
	1,788.15
Bank balance December 31, 1982	<u>1,737.90</u>
Difference	\$ 50.25

Total cheques issued	\$18,296.72
Bank S. C.	14.10
1981 Cheques cashed in 1982	31.84
Bad Cheques	70.00
	<u>\$18,412.66</u>

Total Deposits	\$16,460.16
Interest	173.88
	<u>16,634.04</u>
Bank Balance end of December 31, 1981	<u>3,516.52</u>
	20,150.56
Total paid out	<u>18,412.66</u>
Bank Balance end of December 31, 1982	\$ 1,737.90

BALANCE SHEET AS OF DECMEBER 31, 1981ASSETSCURRENT ASSETS

Cash in Bank	\$3,516.52	
Inventory of Supplies	<u>100.00</u>	\$ 3,616.52

FIXED ASSETS

Hangar (cost) bldg.	45,606.34	
Foundation and Floor	12,431.38	
Suvrey	245.78	
Tarmac	12,915.00	
Taxi Strip	464.00	
Furniture and Fixtures	<u>730.93</u>	
		72,393.43
		<u>\$76,009.95</u>

LIABILITIES & EQUITYCURRENT LIABILITIES

Loan on Buildings	-----	
Members Equity	<u>76,009.95</u>	
Total Liabilities & Equity		\$76,009.95

Statement of Cash Receipts & Disbursements for the year ended December 31, 1981

RECEIPTS

Hangar rents collected	\$ 9,783.50	
Chapter Dues (1981 -\$601.00) (1982 -\$334.00)	935.00	
Wintario grant (March)	1,409.88	
Wintario grant (May)	499.90	
Wintario grant (July)	275.00	
U.S.A. Chapter visit coffee donation	6.70	
Rebate on hangar insurance	5.00	
Beer Garden	1,149.81	
Bank Interest	457.64	
		\$14,522.43

EXPENDITURES

Stamps	128.25	
Hangar hydro	99.26	
Hangar loan (Int. \$495.00) (Princ. \$4500.00)	4,995.00	
Postal box	5.00	
Hangar land lease (new)	216.00	
Hangar land lease (old)	146.40	
Hangar taxes (both)	2,908.24	
Hangar insurance	400.00	
Paper, envelopes, etc.	120.77	
Bank charges	11.35	
Corn Roast	54.58	
March wine & cheese party	157.64	
November wine & cheese party	184.06	
Donation to Grimsby Airpark	150.00	
C.W.H. share of beer garden	172.50	
New chapter ledger	11.56	
Hangar repairs	2,385.41	
Mathews memorial	15.00	
Coffee & donuts	42.00	
E.A.A.C. Technical Committee	25.00	
E.A.A.C. meetings, etc.	195.31	
Chapter lawyer	125.00	
Dues returned (Rita Mathews)	12.00	
		12,560.33
Excess of receipts over expenditures -		\$ 1,962.10

Bank balance December 31/80	1,464.38
Plus net receipts per above	1,962.10
	3,426.48
Plus cheques not cashed	31.84
	3,458.32
Minus 1980 cheque cashed in 1981	13.78
	3,444.54
Plus insurance paid in 1980 and deducted from 1981 beer garden	75.00
	3,519.54
Bank balance December 31/81	3,516.52
Difference -	3.02

K.A. ROUFF
CITY SOLICITOR

W.M. McCULLOCH
P.M. EKER
D.R. VICKERS
P.R.A. HOOKER
D.A. POWERS
A.K. MEEMA
SOLICITORS



THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY SOLICITOR

November 11, 1983

Schedule "C"

YOU
REP
OUR

CITY HALL
HAMILTON, ONTARIO
L8N 3T4
TEL 526-4520

RECEIVED

NOV 14 1983

CITY CLERKS

Mr. J. J. Schatz,
Finance Committee Secretary.

Dear Sir:

Re: Various tenants at Airport - Applications for Grants

Further to my letter of July 21, 1983 and enclosures (copy enclosed) and our meeting of October 14, 1983 (Messrs. Schatz, Ainsworth, Daw, Gilchrist, Skelton, Vyce and the writer), I acknowledge receipt of your November 7, 1983 memo received by me November 10, 1983, enclosing various pertinent correspondence, etc. re the applicants for grants (to offset increased charges at the airport, required by the City at the behest of Transport Canada).

As a starting point, please re-read my enclosed letter of July 21, 1983, as to the terms of reference of that opinion and the various legal considerations applicable.

I have nothing to add to my observations and comments therein respecting the Fire Department Band.

From the information received at the October, 1983 meeting the consensus seemed to be that the 779 Aircadets would qualify for a grant because of their training and assistance to youthful future citizens, etc. which is in the interests of the City.

As for 431 Krakow Wing, it was stated that this is a registered charity and does make charitable-type donations to needy Polish organizations, although apparently it has a bank balance of about \$12,000.00. It would be eligible, in law, for a grant, if the City chooses to approve one.

447 Airforce Wing. In addition to the comments recorded in my letter of July 21, 1983, various persons present at the October meeting made a comparison of this organization to (branches of) the Canadian Legion which apparently does not receive grants from the City of Hamilton. The Legion, of course, is not a tenant at the airport. Mr. Schatz pointed out that the Wing has a budget of about \$100,000.00 per year. Even though it may make donations to the 779 Aircadets and notwithstanding that this Wing's organizational papers make it appear to be non-profit, service-oriented

in nature, it nevertheless appears that this group is at least semi-commercial in nature, as a competitor in the catering/public hall business. It may be that the organization has departed somewhat from its original purposes. The basic situation is that if an entity is in practice wholly or partly commercial in nature, it would not be eligible to receive a grant, according to section 112 of The Municipal Act.

I will now comment on some organizations not mentioned in my July 21, 1983 letter.

Canadian War Plane Heritage Inc. This corporation's charter is in my file and shows that its purposes are historical, custodial and educational in nature. Mr. Ainsworth says it runs an aviation museum. It is non-profit in nature and has a purpose beneficial to the City, e.g. tourism and goodwill generated by the annual Airshow in which it plays a leading role. It can justly be compared to the Fire Department Band in regard to its benefit to the City.

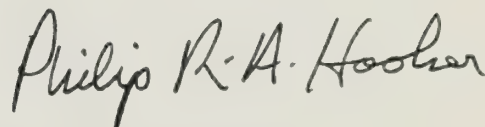
Peninsula Air Services Limited and Glanford Helicopter Services Limited. These are both demonstrably and admittedly businesses and thus not eligible for grants.

Hamilton Flying Club. According to Mr. P. Ainsworth, the Club directly competes with commercial operators such as Peninsula Air Services Limited. He says they charge storage fees for aircraft not their own, they sell fuel to all comers at reduced prices, they repair aircraft for payment and they sell flying lessons. He points out that flying clubs in Windsor, Sudbury and Oshawa receive no municipal grants. Their own, undated internal report (from the General Manager to the President) speaks of "loss of revenue", "our members' business flying", "lower fuel sales and aircraft maintenance for us", "our business" and "the BUSINESS of aviation". Those present at the October 14, 1983 meeting agreed that Hamilton Flying Club is ineligible for a grant.

Experimental Aircraft Association. This group's charter says it is a corporation without share capital, to be carried on without the purpose of gain and its directors receive no remuneration, etc. but the fact that it is "non-profit" in nature does not necessarily make it charitable in nature nor necessarily beneficial to the City of Hamilton. It perhaps could be compared to a yacht club or automobile club which, while having a special interest, would most likely not seek a grant from a municipality. It is my understanding that gun clubs, yacht clubs, etc. do not receive civic grants. It would appear that this group is not eligible for a grant from the City.

It is hoped that these comments may assist your committee in its deliberations.

Yours truly,



Philip R.A. Hooker,
for K. A. Rouff,
City Solicitor.

PRAH:mk

Encl.

c.c. Mr. R. Prowse, Secretary,
Transport and Environment Committee.

c.c. Mr. P. Ainsworth,
Airport Manager.

c.c. Mr. W. H. McFarland,
City Treasurer.
Attention: Mr. T. Daw,
Treasury Officer II.

c.c. Mr. D. W. Vyce,
Director of Real Estate.
Attention: Mr. J. G. Skelton

Encl.

K.A. ROUFF
CITY SOLICITOR

W.M. McCULLOCH
P.M. EKER
D.R. VICKERS
P.R.A. HOOKER
D.A. POWERS
A.K. MEEMA
DIRECTORS



THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY SOLICITOR

RECEIVED

REPLY ATTENTION P.R.A. Hooker

July 21, 1983

Mr. W. H. McFarland
City Treasurer

Attention: Mr. T. Daw

Dear Sir:

Re: Hamilton Civic Airport
New rental charges

Reference is made to Section 2 of the 11th Report of the Transport and Environment Committee, adopted by Council at its meeting of June 28, 1983, copy attached.

This letter refers only to subsection (iv) of Section 2 respecting the following 4 organizations:

- 447 Airforce Wing
- 431 Krakow Wing
- 779 Aircadets
- Fire Department Band

That subsection sets out new rents to be charged to those organizations, effective September 1, 1983, and ends by saying:

"That grants equal to the amounts to be charged to the organizations set out in Section 2 (sic) be approved, subject to the City's legal right to do so."

Messrs. T. Daw, D. Vyce, J. Skelton, P. Ainsworth and the writer met to discuss this on July 7, 1983. From the context of the subsection of the resolution, it appeared that it was likely the intention of Council that only those groups mentioned in subsection (iv) of Section 2, rather than all groups named in Section 2, be considered for grants.

The next question was whether the City has legal power to make grants and, if so, on what basis.

Mr. W. H. McFarland

July 21,

I enclose a copy of Sections 112 and 113 of The Municipal Act. Section 112 forbids a City Council from granting bonuses in aid of any manufacturing business or other industrial or commercial enterprise.

Therefore, if an organization is "commercial" or of a money-making, profit-oriented nature, it cannot be granted monies by a municipal council.

Section 113(1), in brief, says that, subject to Section 112, every municipal council may make grants...to any person, institution, association, group or body of any kind...within or outside the boundaries of the municipality for any purpose that, in the opinion of the council, is in the interests of the municipality. (Emphasis added.)

Should be
Noted that it is the Council's opinion, not that of the grant-seeking organization, which is determinative of eligibility. A condition of eligibility is that the organization have a purpose "in the interests of" (or beneficial to) the municipality, in the opinion of Council.

At our meeting of July 7, 1983, we discussed the 4 named organizations individually.

I wish to stress that the writer has no direct knowledge of the characteristics of any of the organizations and in any case it is not for City employees to "judge" the qualifications of any applicant for a grant: that is solely up to City Council.

Nevertheless, for the purposes of making a recommendation to Council, or the Finance Committee, should it decide that the necessary resolution has already been passed, the following information, which seems relevant, was provided by persons at the meeting other than the writer.

(I should point out further that this is in the nature of general knowledge only of you and the other addressees and the wisest course of action would be to confirm the information by actually demanding from each organization a copy of its constitution, charter, statement of purpose, incorporation papers or whatever basic reference document may exist to show its objects.)

Fire Department Band - I was advised that this organization renders valuable "public relations" service to the City by participating in parades or other events of a local, regional or national level, so as to impress persons generally with knowledge of the City's existence and goodwill. It would therefore appear to have a purpose "in the interests of the municipality". If Council agrees, then this organization would be eligible for a grant.

July 21, 1983

431 Krakow Wing and 779 Aircadets - The 779 Aircadets organization, I was told, is comparable in nature to the Boy Scouts in providing training and other activities for youthful citizens who presumably might otherwise find less acceptable outlets for adolescent energy. It is also said to be of a "non-profit" nature. Accordingly, if in the opinion of Council its purpose is in the interests of the City of Hamilton, it would appear to be eligible for a grant.

The writer has received even less information about 431 Krakow Wing and therefore does not feel justified in passing on comments as to its nature. In its case, I recommend that it be asked to supply its charter or similar papers to the City for perusal.

447 Airforce Wing - According to information Mr. J. Skelton of the Real Estate Department provided, this organization would seem to be at least semi-commercial in nature. He said this group owns a large building at the airport which is frequently advertised as and used for, in effect, a public hall which anyone can rent for parties, receptions, dances, etc. Also, apparently it sells flying lessons. If this is actually the case, then it would appear that Council cannot grant it monies because of section 112 of The Municipal Act. Here again, if there is any doubt, it is recommended that it be asked to provide both its charter papers and any recent financial statements it may have concerning its activities, purposes, etc. Until then, it appears to be ineligible for a grant and the onus should be on it to prove otherwise.

As to the mechanics of making a grant or grants to the 4 bodies, at first blush it would appear that they have already received approval, subject to their entitlement in law to grants.

However, it is my understanding that the normal procedure would be for each body to formally apply to the City's Finance Committee for a grant, make representations as to its amount, alleged necessity, etc. and then that Committee would, if approving a grant, determine the source to be used to provide the grant funds.

I suggest that this should also happen in this case and --if one or more grants is approved--they should go back to Council which, by resolution, should go on record as giving its public opinion that each grant recipient has a purpose that in the opinion of Council is in the City's interests.

I hope this assists you.

Yours truly,

Philip R. A. Hooker
Philip R. A. Hooker
for K. A. Rouff
City Solicitor

PRAH:cre

c.c. Mr. D. W. Vyce, Director
Real Estate Department

c.c. Mr. P. Ainsworth
Airport Manager

Sub-joined is Section 2 of the Eleventh Report of the Transport and Environment Committee as amended by City Council at its meeting held June 28, 1983.

2. That in accordance with the guidelines of Transport Canada governing the lease of space at airports:

- i. Council confirm their previous decision that rent be charged to Peninsula Air Services and Canadian War Plane Heritage for the apron space that each operator is using.
- ii. The City take all steps necessary including through the courts, if required, to collect the arrears in rent for the use of the apron space during the period August 1, 1981 to July 31, 1983 for Peninsula Air Services in the amount of \$2,225.00 and Canadian War Plane Heritage in the amount of \$1,848.75.

NOTE: If the City does not wish to proceed with the collection of the arrears in rent from the two fixed based operators, Peninsula Air Services and Canadian War Plane Heritage, the result could be a reduction in the operating subsidy received by the City from Transport Canada in the amount of arrears owing \$2,508.96 for the period August 1, 1981 to December 31, 1982 (17 months).

If the City cancels the above rental arrears for the two operators, then it should also cancel the charge for the rent paid by Interflite Air Services on the apron space adjacent to buildings T33 and T36 in the amount of \$2,204.17. This amount would be credited to the rental and tax arrears for 1983 outstanding against Interflite.

- iii. Additional land rental charges for use of the apron space by the Hamilton Flying Club and the Experimental Aircraft Association be approved as per the following, to be effective September 1, 1983:

Hamilton Flying Club

Aircraft Apron Adjacent to Hangar T35	
29,000 sq. ft. x .05 (plus taxes)	\$1,450.00 per yr.

Experimental Aircraft Association

Aircraft Apron on East Side of Building 57	
70' x 300' = 21,000 sq. ft. x .05 (plus taxes)	\$1,050.00 per yr.

- iv. Rental charges be approved for the four organizations presently leasing lands and/or buildings at Hamilton Civic Airport as per the following to be effective September 1, 1983.

447 Airforce Wing	
30,525 sq.ft. of land x .05 (plus taxes)	\$1,526.25 per yr.

431 Krakow Wing	
10,500 sq.ft. of land x .05 (plus taxes)	\$ 525.00 per yr.

779 Aircadets	
3,630 sq.ft. of building area x \$1.00	
(plus taxes)	\$3,630.00 per yr.

CERTIFIED A TRUE COPY

DEPUTY CITY CLERK

Fire Department Band

3.630 sq.ft. of building area x \$1.00

(plus taxes)

\$3,630.00 per yr.

That grants equal to the amounts to be charged to the organizations set out in Section 2, be approved subject to the City's legal right to do so.

[Handwritten signature]

1

Bonuses
prohibited

112. Notwithstanding any general or special Act, a council shall not grant bonuses in aid of any manufacturing business or other industrial or commercial enterprise. R.S.O. 1970, c. 284, s. 248.

General
power
to make
grants

113.—(1) Notwithstanding any special provision in this Act or in any other general or special Act related to the making of grants or granting of aid by the council of a municipality, the council of every municipality may, subject to section 112, make grants, on such terms and conditions as to security and otherwise as the council may consider expedient, to any person, institution, association, group or body of any kind, including a fund, within or outside the boundaries of the municipality for any purpose that, in the opinion of the council, is in the interests of the municipality. 1980, c. 74, s. 3 (1)

Loans,
guarantees,
etc.

(2) The power to make a grant includes,

- (a) the power to guarantee a loan and to make a grant by way of loan and to charge interest on the loan;
- (b) the power to sell or lease land for nominal consideration or to make a grant of land, where the land being sold, leased or granted is owned by the municipality but is no longer required for its purposes, and includes the power to provide for the use by any person of land owned or occupied by the municipality upon such terms and conditions as may be fixed by the council;
- (c) the power to sell, lease or otherwise dispose of, at a nominal price, or to make a grant of, any furniture, equipment, machinery, vehicles or other personal property of the municipality or to provide for the use thereof by any person on such conditions as may be fixed by the council; and
- (d) the power to make donations of foodstuffs and merchandise purchased by the municipality for such purpose. 1980, c. 74, s. 3 (2), *part.*

Applica-
tion

(3) A guarantee of loan made under this section shall be deemed to be a debt for the purposes of section 149 and, where the term of the loan in respect of which such guarantee is made may extend beyond the current year, such guarantee shall be deemed to be an act, the cost of which is to be raised in a subsequent year and shall be subject to the provisions of section 64 of the *Ontario Municipal Board Act*. 1975, c. 56, s. 1 (2), *part.*

R.S.O. 1980,
c. 347

Interpre-
tation

(4) In this section,

- (a) "land" includes a building or structure or a part thereof;

City of Hamilton
Treasury

SUMMARY OF CHARGES APPLICABLE TO CERTAIN TENANTS
AT THE HAMILTON CIVIC AIRPORT
(referred to in Section 2 of the
11th Report of the Transport and Environment Committee
Approved by City Council on June 28, 1983)

<u>Organization</u> (1)	<u>Type of Charge</u> (2)	<u>Amount</u>	
		<u>1983</u> (3)	<u>1984</u> (4)
Fire Department Band	Market Value Rent	\$1,210.00	\$3,630.00
779 Air Cadets	Market Value Rent	-	3,630.00
431 Krakow Wing	Market Value Rent	-	450.00
447 Air Force Wing	Market Value Rent	-	1,526.25
Canadian Warplane Heritage	Rental of Apron Space	410.83	1,232.50
Peninsula Air Service Ltd.	Rental of Apron Space	483.33	1,450.00
Hamilton Flying Club	Rental of Apron Space	483.33	1,450.00
Experimental Aircraft Association	Rental of Apron Space	350.00	1,050.00
		<u>\$2,937.49</u>	<u>\$14,418.75</u>



3(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM K.A. ROUFF, City Solicitor DATE November 21, 1983
Name & Title

FOR ACTION ☒

FOR INFORMATION ☐

File No. 100-2.805

TO: CITY COUNCIL ☒

(OR)

CLAIMS MANAGER
FINANCE COMMITTEE

Committee

☒
☒

SUBJECT Tomblin vs City of Hamilton
Date of Loss: April 26, 1982

RECOMMENDATION

That the claim of Ronald Tomblin be settled in the amount of \$2,000.00 and that the following resolution be forwarded to City Council:

"By County Court writ issued June 15, 1982, Ronald Tomblin commenced action against the City with respect to a fall he suffered on a City sidewalk on April 26, 1982. Mr. Tomblin suffered an inversion injury to his left ankle which was placed in a cast for two weeks. A settlement has now been negotiated with his solicitor and it is recommended that his claim be settled in the amount of \$2,000.00 inclusive of pre-judgment interest and costs."

K. Rouff
A. Morden

BACKGROUND

Mr. Tomblin fell on a City sidewalk that had been capped with asphalt which had subsequently peeled off in sections as a result of snow cleaning operations. He suffered a severe sprain or inversion injury of his left ankle which was placed in a cast for two weeks and was taped for 10 days thereafter. His solicitor also advised that he was also off work for five weeks.

cc: Mr. W. H. McFarland
City Treasurer

cc: Mr. R. A. Morden, Director
Department of Public Works
for Claims Manager C-82-209



3(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM K. A. Rouff, City Solicitor DATE 1983 December 2
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 100-2.691
CLAIMS MANAGER

TO: CITY COUNCIL ☒ (OR) FINANCE COMMITTEE ☒
Committee

SUBJECT

Re: Jackson vs Livingstone, City and Region
Date of Accident: June 17, 1980

RECOMMENDATION

That the claim of Kenneth Jackson be settled in the amount of \$9,168.75 inclusive of interest and costs with the City contributing \$1,500.00 inclusive of interest and costs towards the settlement and that the following resolution be put to City Council:

"By County Court writ issued September 11, 1980, Kenneth Jackson commenced action against Gordon Livingstone, Regional Municipality of Hamilton-Wentworth and The Corporation of the City of Hamilton for damages for personal injuries and property damages he suffered in a bicycle accident on the bicycle path which parallels Highway 102, otherwise known as "Cootes Drive".

He suffered injuries to his back as well as his left knee and claimed \$25,000.00 plus interest and costs.

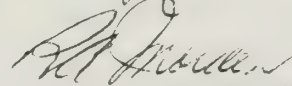
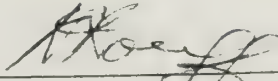
As well as alleging negligence on the part of the other bicyclist, Gordon Livingstone, he alleged that the City and/or the Region had failed to adequately design, construct and maintain the bicycle path.

The case was pre-tried by the Honourable Judge Borkovich on November 16, 1983 and again by the Honourable Judge Sullivan on November 28, 1983, the day the case was called for trial.

As a result of the pre-trials the matter has been settled with Mr. Livingstone contributing \$5,918.75 plus \$750.00 towards costs, the Region contributing \$1,000.00 towards costs and, subject to the approval of City Council, the City contributing \$1,500.00 inclusive of interest and costs for a total of \$9,168.75 inclusive of interest and costs.

continued....

It is recommended that the claim of Kenneth Jackson be settled in the amount of \$9,168.75 inclusive of interest and costs and that the City contribute \$1,500.00 inclusive of interest and costs towards the settlement.



BACKGROUND

This accident occurred as Dr. Jackson was riding his bicycle from McMaster University where he is a Professor of Divinity to Dundas where he resides.

He saw the Defendant Gordon Livingstone approaching him from the opposite direction with his head down and bicycle wobbling. Instead of getting off his bicycle Dr. Jackson proceeded to pass Mr. Livingstone and at the last moment he alleged that Mr. Livingstone veered towards him and in attempting to avoid Mr. Livingstone, Dr. Jackson's pedal caught on one of the wood supports of the guardrail separating the bicycle path from the highway. This caused him to fall off his bicycle breaking his back and injuring his left knee.

Throughout the lawsuit Dr. Jackson has been insistent that the bicycle path is too narrow and that modifications should be made to the guardrail to prevent a similar accident occurring.

Although Judge Borkovich and Judge Sullivan on the pre-trials indicated that in this case they felt that the cause of the accident was not any design deficiency in the bicycle path, the bicycle path is perhaps narrower in sections than today's standards might permit for two-way traffic and it is our recommendation that if the bicycle path is to be used for two-way traffic it should be brought up to today's standards or signed sufficiently so that the City and/or Region will not be open to any further lawsuits, as it is our understanding that other accidents have occurred on the path.

- c.c. R.M. Plant, Esq. Q.C., Regional Solicitor;
- c.c. Mr. J. R. G. Leach, Commissioner of Engineering;
- c.c. Mr. W. H. McFarland, City Treasurer;
- c.c. Mr. R. A. Morden, Director, Department of Public Works,
for Claims Manager.



4.

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. Lou Sage
Chief Administrative Officer DATE 1983 November 24
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 121-0001

TO: CITY COUNCIL ☐ (OR) Finance Committee ☒
Committee

SUBJECT

Travel Arrangements - Civic Officials

RECOMMENDATION

That the City of Hamilton use IATA recognized travel agents with offices in Hamilton for all City travel arrangements.

Handwritten initials: JAL

BACKGROUND

At the request of the Finance Committee, I have conducted a study of the various arrangements made by the City for travel by elected and appointed representatives. In those instances where a travel agent is not utilized the applicable commissions that are part of a travel cost are not received by local Hamilton businesses. Therefore, it would seem appropriate for the City to use IATA recognized travel agents to ensure that the commissions remain in Hamilton and that the best possible travel arrangements are made on our behalf. There is no extra cost to the client doing the booking. In other words it is not more expensive to use a travel agent.

The suggestion that we rotate the business between travel agents would result in a difficult logistical problem for the various staff now doing the bookings for each department of the municipality. The idea of having one agent represent all of the travel agents through their Association does not find favour with the agents contacted on this matter.

Where feasible, the City should direct travel agents to book on airlines using the Hamilton Airport.



5.

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland Treasurer and Commissioner of Finance DATE 1983 December 6
Name & Title

FOR ACTION ☒

FOR INFORMATION ☐

File No. _____

TO: CITY COUNCIL ☐

(OR)

Finance
Committee

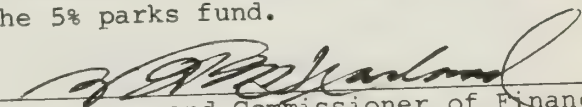
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SUBJECT

Park Expenditure Policies

RECOMMENDATION

That the report on park expenditure policies, as amended by the Parks and Recreation Committee, September 29, 1983, be accepted subject to a change in wording on Page 8, Item 10, which states that all money generated from sales and leases on parkland property be paid into the "5% parks" fund be altered so that all money generated from sales and leases on parkland property (exclusive of those with houses thereon) be paid into the 5% parks fund.


Treasurer and Commissioner of Finance

BACKGROUND

This report, drafted by staff, addresses the issue of coordination of purchase, development and maintenance of parkland. The coordination of all three of these facets are essential to the proper running of a park system and, indeed, to maximum taxpayer dollars.

The suggested change on Page 8 is in accordance with existing policy wherein the rental of parkland with houses located thereon are credited to the general revenues of the City and not to the 5% parks fund. I would recommend that this procedure be continued.

NOV 29 1983

MEMORANDUM • CITY OF HAMILTON

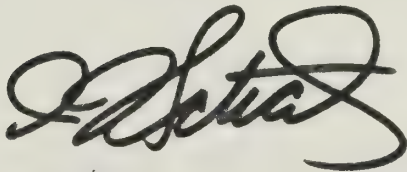
TO : Mr. J. J. Schatz, Secretary,
Finance Committee. YOUR FILE:

FROM : J. J. Schatz, Secretary,
Parks and Recreation Committee. OUR FILE :

SUBJECT : **Park Expenditure Policies** DATE : 1983 November 25

Attached for the information of the members of the Finance Committee is a copy of the Park Expenditure Policies as approved by the Parks and Recreation Committee.

The Parks and Recreation Committee is submitting this matter to both the Finance Committee and the Planning and Development Committee for comment, following which it is intended that the matter will be forwarded to City Council for its approval.



JJS/nb
Attch.

c.c. Mr. W. H. McFarland, City Treasurer
and Commissioner of Finance.

Mr. V. Abraham, Director of Local Planning.
Attention: Mr. D. Godley.

Mr. R. A. Morden, Director of Public Works.

Mr. D. W. Vyce, Director of Real Estate.

Mr. E. W. Kowalski, Director of Community Development.

Miss A. M. Schimmel, Director of Culture and Recreation.

REPORT

BACKGROUND

Hamilton is fortunate to have the Niagara Escarpment, the Red Hill Valley and the Cootes Paradise Area as a basic framework for parkland. Other important parks such as Gage Park and Confederation Park complement the framework. Prior to the 1950's the city did not systematically plan for or provide parks in the neighbourhoods. This left large residential sections without accessible parkland. In the 1950's, Hamilton embarked on a bold program of buying land at the centre of many of the undeveloped neighbourhoods on the mountain. Today, we are still bearing the fruits of this farsighted move. Residential developers do not have to dedicate parkland in most cases, but instead pay cash in lieu to the City. The money goes into the '5% park fund' and is currently used for expenditures on parkland acquisition. The money can however, according to the Planning Act, be spent on development or maintenance of parkland.

The situation in the 1960's was:

- the post war development usually had adequate land for park development,
- the newly developing neighbourhoods had adequate land for park development,
- the older parts of the City had a shortfall of parkland by current standards.

In the early 1970's, a program of planning developed neighbourhoods was begun starting with the older neighbourhoods first. In many of the plans it was established that buildings should be torn down and a park established. It was here that the '5% park fund' came into play. In the mid 1970's accounts were set up to acquire land mostly in the lower city. Originally accounts were set up for Durand, Corktown, Beasley, Central, Stinson, Landsdale, and Gibson, all inner city areas. Two mountain neighbourhoods, Quinndale and Rushdale, were also included. As neighbourhood plans were completed, further accounts were set up for Keith, McAnulty, Crown Point East, Crown Point West and Homeside. The accounts are known as 'Priority One' accounts, meaning that these areas have the greatest need for parkland acquisition. Approximately \$4 million has been used to acquire about 100 out of the approximately 150 properties. Properties have been bought almost exclusively on a willing seller willing buyer basis. No more priority accounts are felt to be needed in the near future.

The following table shows a summary of the 'Priority One' parks on August 31, 1983.

Name	Map	Total Properties	Properties Purchased	Remaining Properties	Estimated Cost of Remaining Properties	Amount in Account	Surplus or Deficit to Complete Purchase
Beasley	1	15	12	3	109,000	113,472	+ 4,472
Corktown	2	12	9	3	60,000	80,548	+ 20,548
CPE	3	11	2	9	290,500	92,665	- 197,835
Durand	4	7	5	2	100,000	60,390	- 39,610
Keith	5	7	2	5	80,000	106,601	+ 26,601
Landsdale	6	21	20	1	45,000	94,697	+ 49,697
McAnulty	7	3	1	2	60,000	60,855	+ 855
Rushdale		6	5	1	20,000	14,884	- 5,116
Stinson	8	18	13	5	196,000	101,329	- 94,671
CPW	9	26	18	8	261,000	15,966	- 245,034
Homeside	10	<u>25</u>	<u>13</u>	<u>12</u>	<u>505,850</u>	<u>30,573</u>	<u>- 475,277</u>
TOTAL		151	100	51	1,727,350	771,980	- 955,370

The float was \$366,988.55 (including commitments for OHC lands in various neighbourhoods of \$130,828 and the proposed Bruleville Park of \$90,000). Any 5% parks fund money is paid into the 'float'. The float money is used to top up each of the Priority 1 accounts.

Funds continue to flow into the account at about \$200,000 - \$300,000 a year, a slower pace than in the past. Money from 5% cash in lieu is likely to be reduced further by measures in the new Planning Act (which takes effect August 1, 1983) because of the new basis for appraisal. It is expected that cash in lieu payments and interest will be in the order of \$200,000 for 1984 and subsequent years. Other income is derived from sale of park land which is surplus and leases of parkland not currently needed. Expenditures are also made on land which could be lost for parkland for all time unless it is purchased. Such cases include land at Greenhill Avenue/Albright Avenue which the Board of Education wished to sell. There is no way of knowing precisely when land which is considered to be a priority for parkland will come on the market.

Until 1981, an annual review of the parks' accounts was presented to the Parks and Recreation Committee. A generous cushion was built in to absorb surprise purchases. This system worked relatively well, but recently purchases in Vincent (Greenhill Avenue) and Bruleville (Bobolink Road) and quicker than expected purchases in Crown Point

West and Homeside (total approximately \$850,000 since the beginning of 1982) have placed a heavy burden on the account. However, acquisition has slowed considerably in recent months although expenditures are anticipated in the short term future in Homeside (to complete purchases needed for development) and Bruleville (a woodlot not in city ownership).

Aside from the acquisition of smaller parks, there is the issue of purchase of larger parks such as Hamilton Beach, Albion Falls and the Lax Harbour land. It is impossible for the 5% park fund to stretch to these purchases and in any case the parks have a region wide significance.

The Region of Hamilton-Wentworth and the Hamilton Region Conservation Authority are purchasing the Beach properties for park purposes, but at a slower rate than previously. The Albion Falls land includes a 31 acre area for which no funds are available for purchase. The Parks and Recreation Committee tabled a recommendation from the Planning Department to sell an area of parkland for residential purposes to finance part of the acquisition. Concern was expressed that the new owners of the land might object to the proposed Red Hill Valley Expressway. The City is currently considering purchasing the Lax lands and the Conservation Authority has agreed to assist the City in securing funding for the acquisition. If the City buys all or part of the lands, it must look to alternative source of funds. Discounting help from other public or private sources, the City could look at two alternatives. The first is to raise taxes. The second is to review parkland which might be surplus to the City's requirement. Any surplus land could be sold off to provide funds for purchase.

Parks' development for the inner city areas is mostly provided by federal and provincial government programs such as the Neighbourhood Improvement Program. For example, such funds were used to develop Landsdale for an estimated \$300,000 and Gibson an estimated \$315,000 following acquisition through the 5% parks' fund.

Parks' development outside the Priority One areas rely predominantly on taxes as the source of income. There is a large backlog of parks needing either new development and additional development (see Appendix 1).

In a change from the past neighbourhood improvement funds (various programs funded partially by the federal and provincial governments) are to be used in McQuesten and Normanhurst which have substantial developed parks, but which require improvement. Neighbourhood improvement funding used to involve a 75% grant, but now only attracts a 50% grant.

Recently, economic restraint has brought a focus on the cost of maintenance and development. Techniques for limiting maintenance expenditures to less than inflation can be accommodated for the existing inventory of parks. However, where the parks' inventory is being increased this becomes considerably more difficult. For 1983 and probably 1984, the COED program is easing the maintenance situation since the program can be used to supplement the normal work carried out in the budget.

In summary, there is concern that expenditures on development and maintenance of parks are not fully integrated with planning and acquisition of parks. The following policies are designed to provide a more efficient and effective system of expenditure on parks.

PLANNING FOR PARKS

Policies

1. That a staff committee be responsible for co-ordinating parks' expenditures. The committee would include members from the Planning and Development Department, the Department of Culture and Recreation, the Park's Division, the Real Estate Department, the Community Development Department and the Treasury Department. Staff members from other departments would be invited as the need arose. For example, the Community Development Department is involved with the acquisition and development of a number of lower city parks. The committee would review all parks' matters, including proposed neighbourhood plans, proposed neighbourhood improvement areas, acquisition and sale of parkland, proposed parks' developments and proposed parks' layouts. An annual report should be prepared to monitor the situation and make recommendations. The committee would meet as the need arises for ongoing matters.
 - Parks matters cut across the mandate of a number of departments. Liaison is essential for a consistent and common sense approach
2. That parkland be designated in plans, bearing in mind the financial constraints of parks' acquisition, development and maintenance.
 - This will help to ensure the practicality of planning proposals.
3. That a Master Plan for Culture and Recreation be expedited.
 - A Master Plan commenced in August and is intended to lead to a more efficient parks' and recreational development system.

PARKS' ACQUISITION

Policies

1. That acquisition continue in the Priority One parks as follows:
 - i) by using money paid into the 5% parks' fund.

Note: Although \$300,000 is included in the budget each year, the actual figure is determined by the income from property development or sale and lease of park land. Consequently, no money comes from the general levy or debentures and therefore the mill rate is not affected;

- ii) by holding the purchase of further property in Corktown park until a review of the proposed neighbourhood plan amendments;
- iii) on a willing seller - willing buyer basis wherever possible but in accordance with city policies on reviewing the need for expropriation;
- iv) by holding off all letters to owners in Priority One Parks until a review in a year's time.

The reasons for continuing the acquisition programme are as follows:

- a) The process of acquisition using 5% park funds has been going on for several years. Even though there is strain on parks' budgets, it is felt that the gain in halting acquisition does not outweigh proceeding with acquisition, at least in the majority of parks. In most cases Priority One properties are needed for satisfactory park development. Any possible savings in the Homeside Park have been abrogated by the Parks and Recreation Committee's decision to proceed with expropriation of 12 properties. Some saving could be made if the remaining properties in Corktown park were not purchased. These properties would increase the size of the park, but would be only marginally beneficial to the park in relation to the costs of purchase.

However, there would seem to be enough funds flowing through the 5% parks' fund to continue acquisition. It is likely that only between five and ten of the remaining houses in the Priority One areas outside Homeside would be acquired this year out of a total of about fifty. The numbers of properties acquired are likely to be less in the subsequent years. Expenditure on property now would not necessarily be more expensive than buying property later. Although increased interest would accumulate if purchase were deferred, this may be offset by increase in house prices due to inflation. The loss of taxes to the City only occurs if the property purchased for a park is demolished. This would only take place where a property was in poor condition. In any case demolished houses are theoretically replaced by new housing which would have higher taxes. Deferring purchase would also mean that a sale would be missed and it may be many years before the house comes on the market again. This may result in expropriation if the house is needed for park development.

It would seem to be more difficult for an owner to sell in the private market where the City's policy necessitates the demolition of housing sometime in the future. There is therefore some moral obligation on the City to buy houses that are designated for parks.



The state of the 5% parks' fund (see table) and possible future effects is as follows:

- o about \$5,000,000 has been appropriated (i.e. paid into priority 1 accounts) from the 5% parks' fund. Of this about \$750,000 (see table on page 2 - total in second to last column) remains unspent in individual priority 1 accounts. This money can be moved around to where the need is greatest.
- o about \$950,000 (see table on page 2 - total in last column) is needed to be appropriated to complete the acquisition of the 50 properties yet to be purchased.
- o about \$350,000 was in the float in August 1983. Cash in lieu of parks dedication is paid into the float.
- o About \$60,000 could be saved if Corktown acquisitions do not proceed.
- o If Corktown acquisitions do not proceed, only about \$540,000 more will be needed to complete Priority 1 acquisitions. Mathematically this is:

\$950,000 appropriation deficit

- \$350,000 float

\$600,000 balance

- \$ 60,000 delete Corktown acquisitions

\$540,000 additional amount needed to
complete Priority 1 acquisitions.

- o Assuming \$200,000 is paid into the 5% parks fund each year, there would be enough money available to purchase all Priority 1 land in 5% parks fund by the middle of 1986. Mathematically, this is:

Paid into 5% parks fund remainder of 1983	\$ 50,000
--	-----------

Paid into 5% parks fund 1984	\$200,000
------------------------------	-----------

Paid into 5% parks fund 1985	\$200,000
------------------------------	-----------

Paid into 5% parks fund first half of 1986	<u>\$ 90,000</u>
---	------------------

Paid into 5% parks fund by end of 1985	\$540,000
---	-----------

It should be noted however that any unexpected expenditures or sale of parklands will affect the picture. Purchase of the woodlot in Bruleville for about \$150,000 (subject of a recent report) would delay timing by about 9 months. If the woodlot were purchased, it would be spring 1987 when the 5% parks fund had enough money to acquire all Priority 1 property.

- o If 20 properties are purchased by the end of 1984 (Homeside 12, plus 8 in other parks) at a cost of \$750,000 (\$500,000 in Homeside and \$250,000 in other areas), there would be \$600,000 in the float and individual accounts combined. Mathematically this is:

\$350,000 float

\$750,000 in individual reserves

\$250,000 expected income for the 5% parks
fund by the end of 1984

\$1,350,000

750,000 estimated acquisitions until the end
of 1984

\$600,000

If the Bruleville woodlot is purchased for \$150,000, this would leave \$450,000 in the 5% parks fund at the end of 1984.

2. That no more Priority One Parks be established at the present time.
 - Money in the future can be used for other lands, which are designated for parks, for development of parks, or maintenance of parks.
3. That an inventory of lands designated for parks, which are not on the Priority One list and which are not in City ownership, be made and be reviewed by staff.
 - The survey will identify the areas planned for parks for which no money has been allocated. Priorities for acquisition can be established and areas which are no longer needed for parks can be identified. Priorities can also be established between acquisition, development and maintenance.
4. That a review of City-owned parkland determine whether any land is surplus to requirement and if so, that the sale of the land be expedited.

- The sale of City lands bought for parks, but no longer needed for parks, will release capital for other parks' expenditures.
5. That sales of City-owned land designated for parks be paid into the 5% parks' fund.
 - Past expenditures on parks should be channelled back into parks when parkland is no longer needed.
 6. That 5% funds, estimated to be between \$200,000 and \$300,000 per year, be used for acquisition for the present.
 - The fund can later be used for development and eventually, perhaps, maintenance.
 7. That joint use of school land for parks be encouraged wherever possible.
 - This will reduce the amount of parkland needed and, therefore, reduce costs.
 8. That the '5% parks' fund' be used for parks of a smaller size and that expenditures on parks of a regional significance, e.g. Lax, the Beach and Albion Falls, be funded from other sources, preferably a Regional agency.
 - The '5% parks' fund' cannot be stretched to cater for parks of Regional significance and it is appropriate that a Regional Authority be responsible for acquisition for such parks.
 9. Wherever possible, properties that are acquired, but not yet needed for park purposes, should be used to their maximum potential. Houses should be rented out unless the condition of the property does not merit fixing, in which case the property should be demolished. Industrial sites should be leased on a short-term basis.
 - This is good business management, prevents the area from deteriorating and provides affordable housing and business space.
 10. That all money generated from sales and leases of parkland property be paid into the '5% parks' fund'.
 - Money generated by parkland should return to the park system. This will encourage sale of marginally useful parkland, the use of temporarily unneeded parkland and a park system less reliant on general taxes.

PARKS DEVELOPMENT

Policies

1. That priority for development of parks inside and outside redevelopment areas be dealt with by the Capital Budget Committee and that the large backlog of parks awaiting development be highlighted in the Letter of Transmittal from the Parks' Division.
 - Priority for development of parks can be established through the budget process and the lack of funds for development of parks outside redevelopment areas can be highlighted.
2. That each time a park is recommended for development, a statement of maintenance costs is included and the additional costs are recommended for inclusion in the budget.
 - This policy will ensure that the full implications of parks' development are known when decisions are made and that the appropriate amendments are made to the budget.
3. That where development of parks is appropriate in the future, the full use of federal and provincial dollars be closely studied.
 - This will enable needed parks to be developed at reduced costs to the city.
4. That phasing the development of parks should be avoided where feasible.
 - To complete the development of a park at one time is cheaper than phasing.
5. That vacant untreated parks be seeded and maintained where possible.
 - Vacant sites to be used for parks in the future can become an eyesore and degrade a neighbourhood. Seeding, which is not costly and improves appearance, provides an area which can be used. The maintenance costs may be little more than continually clearing junk from the site. Complaints from neighbours are less likely.
6. That where developers are dedicating parkland, the area should be graded, topsoiled and seeded as a condition of draft subdivision approval.
 - This will reduce the cost of park development.
7. That Homeside O.N.I.P. area proceed as planned with expenditures of \$0.33 million in 1983, 1984 and 1985, including parks' development.



- The reasons for continuing the Homeside park are as follows:

- a) There is a need for parkland in the Neighbourhood. The population of Homeside is over 6,000 and there is no park. Official Plan standards call for 15 acres of park. The proposed park is about two acres;
- b) The Council adopted the Neighbourhood Plan in 1981 designating the proposed park in Homeside. The Homeside park was then put into the Priority One Acquisition Programme. Twelve out of twenty-five properties have been acquired and three have been demolished. A Redevelopment Plan has been adopted by Council and has received Ministry approval. Money has been allocated by the Province and the City for Homeside in 1983, 1984 and 1985. O.N.I.P. meetings confirmed that the creation of a park is a priority for Homeside residents. To stall now would be uneconomical. Monies from the Province will not be received unless the allocations are spent by the City in the designated years; and,
- c) The development cost of the Homeside park will be subsidized 50% by the Province. Consequently, the City is getting good value for dollars spent. To postpone the development beyond 1985 may mean that Provincial money would not be available and the City will have to assume 100% of the cost to develop the park.

8. That McQuesten O.N.I.P. area proceed as planned with expenditures of \$0.15 million in 1984, 1985 and 1986. If parks' development is found to be appropriate, this will be on City-owned land or other publicly-owned land.

- The reasons for allowing parks' development to proceed in McQuesten O.N.I.P. area are as follows:

- a) Money has already been allocated by the City and the Province for McQuesten O.N.I.P. area;
- b) Any parks' development would be financed 50% by the Province and consequently represents good value for City dollars; and,
- c) Park acquisition costs would not be necessary. There would only be a limited effect on parks since upgrading of parks would be involved rather than complete development.

9. That in the future money be provided from the 5% parks' fund for the development of parks to supplement any Federal, Provincial or local funds.

- Once acquisition priorities are overcome the fund can be used for development of parks. Allocation of funds will depend on need for acquisition and maintenance.

PARKS' MAINTENANCE

Policies

1. That any increase in parks' maintenance costs, due to newly developed parks, be dealt with by the Budget Committee and that the "Letter of Transmittal" for the parks' budget explain the difficulty of limiting park maintenance increases to 6% when the parks' inventory is being increased.
 - The key issue of additional parks, creating maintenance costs over and above increases in expenditure due to inflation, should be highlighted in the budget process.
2. That full use be made of financial resources other than City funds - e.g. federal and provincial employment programmes, community organizations, school boards, etc.
 - This could reduce overall maintenance costs significantly. There is likely to be considerable money available through "make work" programmes initiated by federal and provincial governments.
3. That parks be designed to minimize maintenance costs as long as the function of the park is not jeopardized.
 - There are many issues affecting the design of a park. Greater emphasis on layout and materials, which save on park maintenance, will reduce costs.
4. That efforts be made to delegate maintenance to citizens and community organizations where feasible.
 - This could reduce overall maintenance costs. Such an agreement would be suitable for smaller parks and may take the form of repayment for some city services - e.g., use of a park pavilion.
5. That, once acquisition and development priorities have been substantially met, money be provided from interest accruing on capital in the 5% parks' fund to minimize the effect on increase in maintenance costs through increase in park development.
 - The '5% parks' fund' can be used for maintenance of parks. Allocation of the funds will depend on the need for acquisitions and development.

This report was prepared jointly
by staff from the Departments of
Culture and Recreation,
Community Development,
Planning and Development,
Public Works,
Real Estate, and
Treasury

It was amended by the
Parks and Recreation Committee
on
September 29, 1983
to include the
Community Development Department
on the staff committee
responsible for
co-ordinating parks' expenditures (page 4)
and
proceeding with the purchase
of the Durand Park property
on a willing seller/willing buyer basis (page 5)

PARKS NEEDING DEVELOPMENT

(Prepared by the Parks Division, September 1982)

DEVELOPMENT PRIORITIES (Please note these are priorities from 1-5
re. park development)

- (1) Brian Timmis
Corktown
Gilkson
Gourley
Olympic
Riverdale East - Partially developed
91 East Avenue & Hunter Street
Lake Avenue
- (2) Ainslie Wood
Captain Cornelius
Lake Avenue
Langs
Oak Knoll - Partially developed
Scenic
Chateau Court - (rearland)
Hixon
Quigley Road and Hildegard Drive
Tindale Court
- (3) King's Forest Pond
Laurier
Stinson - (Carter)
Woodward
Brigadoon Drive
Burkholder
Upper Paradise Road
Gurnett
West of Upper Ottawa
North from Greenhill Avenue and Quigley Road
East of Quigley Road
- (4) Turner Farm
Lampman Farm
Billy Sherring - Upper Sherman
West of Upper Gage
Redhill School Park - Albright Road
King Street East of Albion
East of Garth, south of Stone Church
Wm. Connell - West 5th south of Stone Church
Deerborn Drive
- (5) Stroud Road Park - Partially developed
Stone Church and Rymal Road, east of Upper Wellington
West of Upper Wentworth
Upper Wellington
Upper Paradise Road
Blossom Lane

FUTURE DEVELOPMENT - (Parks which require further development, but
circumstances will dictate completion)

Beach Strip - No. 1
Beach Strip - No. 2
Canal Park
Century Street
Cumberland Tot Lot
Skyway Playlot
Harbour Front Properties
Mountain Freeway Alignment
Redhill Valley, King at Lawrence, west of Mt. Albion Road
Mount Albion at Greenhill North to TH & B
Hydro R-O-W and Mountain Freeway
Mount Albion Road and Mud Streets
Stone Church and Arbour Roads
Barton-Melvin Blvd. - Red Hill Valley, Barton to CNR Tracks
Bay & Simcoe Property
B&H R-O-W - westerly from Upper Horning
King's Forest Park - Albion Falls to Golf Course - Mt. Brow Blvd.
and Mud Street

CAPITAL BUDGET

Bernie Arbour
Mohawk Sport Park
Upper Wentworth, south of Limeridge

PROPOSED RE-DEVELOPMENT - (Parks that are complete but need
renovations or new development)

Barton Street - (Walker)
Bobby Kerr
Gore
Myrtle

NIP PARKS - (Parks funded under NIP Projects)

Burton Street Playground - Not complete
Landsdale - Not complete
Kay Drage Park - Not complete

NIP PARKS UNDER CONSTRUCTION

J C. Beemer Park
Birge Playground
Kay Drage Park
Woodlands
Tom Street
St. Brigid's
West Avenue School
Wentworth Street School
Central Park



6(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM W. H. McFarland Treasurer and Commissioner of Finance DATE 1983 December 6
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

Tax Registration Procedures

RECOMMENDATION

- 1) The City Treasurer be authorized to hire a free lance title searcher to assist the Treasury Department in the tax registration procedures by providing subsearches of titles at the Registry Office.
- 2) A subsearch only of the properties be carried out at the time of the registration of the tax arrears certificate, and a full 40 year search be conducted after the one year redemption period has expired on those properties for which the tax arrears have not been paid.
- 3) The cost of fees and disbursements for the title searches be charged to account 0323-1098 which is funded, as in the past, by the defaulting taxpayers.

BACKGROUND

W. H. McFarland
Treasurer and Commissioner of Finance

At the present time, the Registry Office carries out the title searching of all properties subject to tax registration procedures. They provide the Treasury Department with an Abstract which names all encumbrances on title that have an interest in the property. These persons are then notified within 90 days of the registration of the tax arrears certificate in accordance with the provisions of The Municipal Affairs Act.

The Registry Office has been performing this function (at the City's request) since early 1982 because we did not have staff available with the required expertise in this area; however, they have been unable to keep pace with the number of properties falling into arrears which has created a backlog of properties to be registered. As at October 30, 1983, there were 142 properties not registered which had tax arrears in excess of three years. Fifty-one of these properties became subject to the registration process in 1982 or prior and the remaining ninety-one became subject to registration in January 1983. The Registry Office is presently only able to provide us with approximately ten searches per month.

BACKGROUND - Continued

In order to assist us in clearing up this backlog, we are recommending that we utilize the services of a free lance title searcher, (in addition to the Registry Office) to provide us with subsearches of titles on all properties subject to tax registration. We have been advised that such a person could conduct approximately 40 searches per month compared to the 10 searches we are presently receiving from the Registry Office. A combination of these two sources could conceivably result in clearing up the backlog in approximately three months.

In addition, it should be noted that legally it is preferable to conduct what is known as 40 year searches on these properties at the time the tax arrears certificate is registered; however, over 90% of the properties registered are redeemed within the one year redemption period. For this reason, and in order to expedite the process, we are recommending that a subsearch only be carried out at this time.

In the event that the property is not redeemed, we are recommending that a full 40 year search of title be carried out just after the one year redemption period has expired. This will ensure that all interested parties have been notified in accordance with the requirements of the Statutes, before the City takes action to either sell the property or acquire it for municipal purposes. If it is determined that these requirements have not been met, it would be necessary to register a vacating certificate against the property and begin the process again with the registration of a new tax arrears certificate. We feel that the number of instances where this would be required would be minimal.

We have been advised that the fee for a free lance title searcher would be \$25.00 per search, plus disbursements, which would amount to an average total cost of approximately \$40.00 for each property. In comparison, the Registry Office has been providing this service for approximately \$19.00 per search, including disbursements. The charge to the defaulting taxpayer for the registration of the tax arrears certificate is \$100.00. This amount is added directly to the tax account and a corresponding credit is made to account 0323-1099. Any direct disbursements, such as the Registry Office fees, are charged back also to this account and the net balance as at November 30, 1983, was \$7,820.56 Cr. I am recommending that the fees and disbursements for the proposed title searches also be charged to this account.

For your information, I am attaching a copy of a letter received from our Legal Department dated December 1, 1983, with respect to these proposed procedures. You will note that we have received their concurrence.

c.c. Mr. K. A. Rouff, City Solicitor, Attention: Mr. P.R.A. Hooker

K.A. ROUFF
CITY SOLICITOR

W.M. McCULLOCH
P.M. EKER
D.R. VICKERS
P.R.A. HOOKER
D.A. POWERS
A.K. MEEMA
SOLICITORS



THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY SOLICITOR

December 1, 1983

YOUR FILE NO.

REPLY ATTENTION: P.R.A. Hooker
12-0.1

OUR FILE NO. 150-2.206

Mr. W. H. McFarland,
City Treasurer.

Attention: Mr. E. C. Matthews,
Director of Finance.

Dear Sir:

Re: Tax Registration Procedures

In reply to yours of October 28, 1983 herein regarding proposed use of a free-lance title searcher to clear up tax arrears title search backlogs and regarding the proposed system of not doing 40 year title searches usually, unless tax arrears are not paid following registration and advising interested parties of a tax arrears certificate, we have already said, in our letter of November 22, 1983 to you that this Department unfortunately is not equipped to assist you with your large number of title searches, so there is no objection from us to your use of a free-lance title searcher.

Mr. L. M. Nelson has pointed out that our November 22, 1983 letter did not comment on your other inquiries as to the acceptability of the procedure you have been following and propose to continue to follow.

It seems to the writer that if the system you have been following, as outlined in your October 28, 1983 letter, is acceptable to you and City Council and works well in practice, there would be no need to change it.

You say that over 90% of your title subsearches leading to registration and sending of (Notice of) Tax Arrears Certificates result in payments being forthcoming. Therefore, it is only in fewer than 10% of arrears cases that there may be some problem with not doing a full 40-year title search, which may result in your having to vacate an existing, registered certificate and having to start over with registration of a new certificate, based on a full search.

The only problems with this that I foresee are (a) required wait of a further year -- in which to repeat the process and await redemption or non-redemption, and (b) possibly some adverse reaction from the Ministry of Municipal Affairs over having to repeat the

TREASURY	
CITY HALL HAMILTON, ONTARIO LBN 3T4 TEL. 526-4522	
ROUTE	REC'D
W.M.	
L.M.	✓
L.V.S.	
I.R.L.	✓
P.O.	
N.E.	
D.S.	

DEC 2 1983

process twice on the same property and obtaining a vacating certificate respecting the incomplete first certificate.

However, as stated above, if you find that the above possibilities are not a problem, we see no objection to your proposal to continue as you apparently have been doing.

Yours truly,

A handwritten signature in cursive script, reading "Philip R.A. Hooker". The signature is written in dark ink and is positioned above the typed name and title.

Philip R.A. Hooker,
for K.A. Rouff,
City Solicitor.

PRAH:mk

c.c. Mr. T. Daw,
Treasury Officer II.

c.c. Mr. L. M. Nelson,
Supervisor of Taxation.



6 (b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland
Treasurer and Commissioner of Finance DATE 1983 December 6
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Expected increases, totalling \$709,700, in the City's cost of active and retired employees' benefit plans for 1984

RECOMMENDATION

- 1) That tendering procedures be implemented to be forwarded to insurance carriers of long term disability plans to become effective as early in 1984 as possible as recommended by K. G. Brown Associates, in view of the escalating premium cost.
- 2) That Mr. Max Morrow, Consultant for the City on our employee benefit plan known as Medipak be requested to arrange for the calling of tenders from suitable insurance carriers as soon as possible in view of increasing costs in this plan.

BACKGROUND


Treasurer and Commissioner of Finance

We have received information from the various agencies and carriers of the City's employee benefit plans on proposed cost increases (in the case of the group life insurance plan, a cost decrease) in premiums for 1984. A brief summary of each plan and the proposed additional cost for 1984 is as follows:

1) **Medipak**

- (a) For approximately 1,700 active employees, this benefit covers, with certain restrictions and limitations, major medical, semi-private hospital and dental. The projection of total 1984 premium cost at current rates is \$640,000 and the carrier is the Canada Life Assurance Company. Due to higher than anticipated experience results, together with increased costs for hospital room rates and projected increased utilization of the dental plan, rates will increase by 23% in January 1984 over 1983 rates.

- (b) For retired employees whose service began prior to January 1, 1948 and had completed at least 20 years service upon retirement, medical services were to be provided under whatever policy may be in force from time to time with respect to active employees, in accordance with By-law 10497 approved July 28, 1964. A modified form of Medipak has, in fact, been provided to these retirees based on benefits available through the previous Travellers Insurance Plan. Unfortunately, no upgrading of benefits has been made over the years since this previous plan was assumed by Canada Life, and the premium cost for this group, budgeted at \$9,000 in 1983 corresponds to the equally low and restricted coverage compared to that enjoyed by the active employees of the City. It has been estimated that the increased cost to upgrade the benefits of this group (there are 262 retirees in this group at present with a maximum of 28 active employees who may become eligible in future) would be approximately \$116,000 at the new 1984 rate. As they are already members of a group covered by Canada Life, they would be acceptable for upgraded coverage by that carrier.

Medipak projected increased cost:

- Active employees	147,200
- Retired employees	<u>116,000</u>
	<u>263,200</u>

- 2) **Long Term Disability (LTD)** - This plan replaced the old "sick leave" benefit for most employees (not including Firefighters) in January 1982 and the carrier, the Sun Life Assurance Company, has sustained substantial losses in the first two years of operations. While Sun Life had provided a guaranteed premium rate of .00847 (approximately 8/10 of 1% payroll) for employees as a group, during the first two years, the experience has been much higher than originally anticipated. Consequently, in order to adequately fund the risk from January 1, 1984 onward, Sun Life has proposed a premium increase in 1984 to 2.643% of payroll, or approximately 212% over 1983. As the present premium rate currently extrapolates to approximately \$254,000 per year, the new annual rate would be 792,000, or an additional annual cost to the City of approximately \$538,000.

LTD projected increased cost \$538,000

- 3) **Ontario Hospital Insurance Plan (OHIP)** - This Provincially sponsored plan covers most doctors' and hospital visits and past increases have usually occurred in June or July. If we anticipate an increase on July 1, 1984 of, say, 5% (approximately the current rate of inflation), the premium cost to the City of \$1,080,000 in 1984 would increase by some \$27,000 ($2\frac{1}{2} \times \$1,080,000$).

OHIP projected increased cost \$ 27,000

- 4) **Blue Cross** - This semi-private hospital, dental, medical and vision benefit covers only certain groups of employees according to their contract provisions, with the total projected cost to the City, at current rates, of approximately \$365,000 for 1984. If we anticipate an increase on average for the various groups and at varying dates, of 10% January 1, 1984, the additional cost to the City would be approximately \$36,500.

Blue Cross projected increased cost**\$ 36,500**

- 5) **Group Life Insurance** - Coverage provided to all permanent employees within various groups at anywhere from 100% to 250% of salary. Due to a decrease in the average age of employees, a corresponding decrease in the premium rate for 1984 has been proposed by the carrier, the Canada Life Assurance Company. The present premium of .51¢ per \$1,000 of coverage, per month, has been reduced to .47¢ effective November 1, 1983. Based on projected total premiums of \$496,000 at the former (.51¢) rate, the savings that will accrue to the City in 1984 will be approximately \$39,000.

Group Life projected decreased cost**(\$ 39,000)**

In summary, the impact on total expenditures for 1984, which has not at this stage been included in individual departmental budget estimates, is as follows:

<u>Benefit</u> (1)	<u>1984 Annual</u> <u>Projection</u> (2)		<u>1984 Expected</u> <u>Increase</u> <u>(Decrease)</u> (3)	<u>Additional</u> <u>Cost</u> (4)
1) Medipak	640,000	x	23%	\$147,200
2) LTD	254,000	x	212%	538,000
3) OHIP	1,080,000	x	2-1/2%	27,000
4) Blue Cross	365,000	x	10%	36,500
5) Group Insurance	496,000	x	(8%)	<u>(39,000)</u>
Total Estimated Increases				<u>709,700</u>



NOV 24 1983

7.

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. E.W. Kowalski, Director DATE 1983 November 24
Community Development
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 800-0225.2

TO: CITY COUNCIL ☐ (OR) Finance Committee ☒
Committee

SUBJECT

Designated Property Grants

RECOMMENDATION

That the \$10,000. allocated for Interim Funding for the Provincially Funded Designated Property Grant Programme for 1983 be carried over to 1984. (For the information of the Committee, this is a clearing account and all moneys advanced by the City plus 10% administration fee is reimbursed by the Province of Ontario.)

E.W. Kowalski

BACKGROUND

See Attached.

FINANCE COMMITTEE

BACKGROUND:

The Department of Community Development was requested by the City's Treasury Department to prepare a report for the Planning and Development Committee and City Council concerning the Designated Property Grants Program which as of this date, has not utilized ten thousand dollars (\$10,000.) allocated by the City for this program.

The Department of Community Development in a report dated 1982 December 06 recommended that ten thousand dollars (\$10,000.) be established in a clearing account to facilitate the implementation of the Designated Property Grant Programme. The Provincially sponsored programme provides yearly grants of up to two thousand dollars (\$2,000.) for homeowners to restore their municipality-determined heritage properties. The funds used from the clearing account would be reimbursed by the Provincial Government on a quarterly basis.

The Department anticipated that an allocation of ten thousand (\$10,000.) would suffice for the fiscal year 1983. This would allow the municipality to process five grants of two thousand (\$2,000.) in any given quarter. The report was approved by City Council 1983 January 25 and the funds were provided by the Finance Committee.

The terms of the Programme, as indicated above, require that the property be locally important historically and to ensure this, a requirement of the Programme states that the property must be so "designated" by City Council and the details of the historical features must be detailed by By-law. The Programme further requires that only those items included in the By-law are fundable. The responsibility of these designations involved the Local Architectural Conservation Advisory Committee (LACAC) and their ability to inspect and if necessary, prepare the appropriate By-law.

A set of procedures were discussed and approved with LACAC keeping in mind their ability to undertake the necessary work. It was decided that initially we would send letters to those owners who had already been designated by By-law, thus accomodating those applications quickly. Unfortunately, the majority of the owners already on the list were simply not interested because of the size of the grant available or because most of the properties were large commercial facilities eligible for larger grants under another programme.

Finance Committee

BACKGROUND (Continued)

It was also agreed that the next step would be to contact those homeowners whose property had been initially reviewed by LACAC and placed on a list indicating that some feature of the property had historical significance. This list contained one hundred and nineteen (119) properties, but rather than contact them in one mass mailout, it was decided by LACAC that they should be sent out a few at a time (15) so that they could be handled in an orderly fashion. We of course processed applications of people who called concerning the Programme.

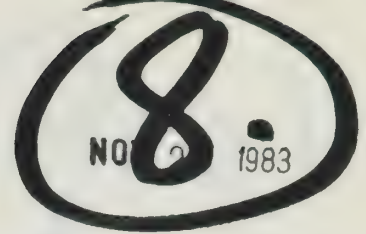
The Department has of this date sent fifty (50) letters and interviewed twenty-four (24) owners under the restoration programme. The Department has taken thirteen (13) applications, and these have been referred to LACAC for a decision as to whether the properties meet the architectural requirements of the Programme. The Department has received seven (7) responses from LACAC and of the seven (7) four (4) have been rejected as not suitable. Of the three (3) remaining, two (2) had already been designated by By-law and one By-law is being prepared. The owners of the two previously designated properties are obtaining estimates, but it is not anticipated that work will start until Spring. The earliest application of the six outstanding was taken in 1983 July and LACAC has said that they have had other priorities and haven't had time to determine their eligibility.

It now appears that because of the delay in processing the applications, that we will not be in a position to commit any of the ten thousand (\$10,000.) allocated for the Programme in 1983. The Programme does have a five (5) year term and the Department requests that the ten thousand (\$10,000.) allocated for 1983 be carried over until 1984.

Finance Committee

BACKGROUND (continued)

The Department acknowledges that the work required to prepare the necessary By-law is considerable and is certainly the biggest stumbling block in being able to effectively administer the programme. The Department of Community Development has so advised the Ministry of Culture and Recreation and they are reviewing the Programme guidelines to determine if changes can be made to help facilitate the processing of applications.



THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W. Vyce, Director Real Estate DATE 1983 November 22
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 50.19.13 (4609)

TO: CITY COUNCIL ☐ (OR) FINANCE COMMITTEE ☒
Committee

SUBJECT

Lease - Walkway from James Street North to Municipal Car Park #36
- Sang Woon Park

RECOMMENDATION

We respectfully recommend the approval to lease lands on James Street North for a pedestrian walkway measuring approximately 5 feet by 158.77 feet from Sang Woon Park for a period of one year commencing January 1 to December 31, 1984, at a rental of \$600.00 per year including taxes.

The Lessee shall have the option to renew this agreement for a further one year period at the same rent, terms and conditions. We further recommend that the City Solicitor be authorized to prepare the necessary lease.

BACKGROUND

This is a further renewal of the original lease approved by City Council, in April 1979. The land is to provide a pedestrian access to and from the off-street parking lot on Mulberry Street west of James Street North operated by the Parking Authority of the City of Hamilton.



9(a)

THE CORPORATION OF THE CITY OF HAMILTON

T. BRADLEY,

DIRECTOR OF PURCHASING

FROM

DATE

DEC. 6/83

Name & Title

FOR ACTION ☒

FOR INFORMATION ☐

File No.

TO: CITY COUNCIL ☒

(OR)

FINANCE

Committee

☒

SUBJECT Window Cleaning for 1984 - Various Buildings

RECOMMENDATION

SKYLIGHT WINDOW CLEANING CO., Hamilton, Ontario

Window cleaning of various buildings in accordance with specifications issued by the Director of Purchasing and Vendor's Tender for 1984 for the total sum of.....\$37,092.22

Note: Lower of 2 tenders received in 1982.


T. Bradley, Director of Purchasing

BACKGROUND

This is a 5% increase over 1983 tender price, and is the second year of a five year contract.



9 (b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM T. BRADLEY,
DIRECTOR OF PURCHASING DATE Dec. 6/84
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☒ (OR) _____ FINANCE ☒
Committee

SUBJECT Elevator & Esculator Servicing for 1984

RECOMMENDATION

OTIS ELEVATOR LTD., Hamilton, Ontario.

	Monthly Rate
Servicing for 1984	
Underground Parking Garage	\$ 267.00
Library & Farmers Market	3,449.28
Convention Centre - Escalators	1,881.34
City Hall	2,587.43
Magistrates Court	126.61

DOVER ELEVATOR LTD., Hamilton, Ontario

	Monthly Rate
Servicing for 1984	
Convention Centre, Elevators	\$1,684.29

T. Bradley
T. Bradley, Director of Purchasing

PLEASE RETURN TO AMO OFFICE BY JANUARY 13, 1984

**EFFECTIVE FINANCIAL MANAGEMENT
AT THE
LOCAL GOVERNMENT LEVEL**

**A 2 1/2 Day Workshop for
Elected Representatives, Board Members, Managers and Support Specialists**

PURPOSE

The purpose of the workshop is to strengthen the capacity of participants to discharge their respective financial management responsibilities, with effective financial management being viewed as one of the most critical elements in coping well with restraint conditions. The workshop will cover, in turn, how to carry out effective financial planning, develop realistic capital and operating budgets of a multi-year nature, allocate resources to their highest-priority issues, and control and report on the subsequent application of resources to their intended uses.

An examination of the state of the art in results-oriented budgeting will be undertaken, together with an exploration of the results planning, action planning and resource planning on which effective budgeting rests. Also explored will be the need to build control planning into the financial management process, and to follow up budget decisions with detailed operational planning and control processes.

PARTICIPANTS

The workshop has been designed primarily for managers and financial officers working directly in the local government sector, but will be of value to elected representatives having a special interest in or involvement with financial management, and to others involved with local government bodies in financial matters from provincial, federal and private sector bodies.

For the purposes of this workshop the local government sector *

APPROACH

The workshop will be limited to a maximum of 30 participants, in order to permit and encourage an active exchange of insights and information among participants, as well as between the workshop leader and participants. The workshop is aimed at a managerial level of understanding of financial management and does not require, therefore, a high level of sophistication in financial management as a professional specialty. At the same time, it does not seek to communicate the traditional "nuts and bolts" of financial management, dealing more with the state of the art in financial management as this is or might be practised in the local government sector. Its particular focus on a blending of managerial and financial processes, in the broader context of effective, efficient and economical resourcing, should prove valuable to experienced financial officers as well as managers.

Workshop Outline

Module One: Introduction to Financial Management

1. Opening Exercise: "Effective Financial Management in Local Government".
2. The Resourcing Function: Overview
 - Resource planning
 - Resource mobilization and deployment
 - Controlling the ongoing use of resources
 - Accounting for resources
 - The audit function
 - Resource mobility and demobilization
3. The Financial Management Function: Overview
 - effective budgeting
 - strategic mobilization of funds
 - funds allocation, against shifting priorities
 - financial control
 - accounting, and financial reporting
 - auditing in financial management
4. Structuring for effective financial management

Module Two: The Financial Management Processes in Local Government

1. The planning base
 - results-oriented budgeting
 - capital budgeting
 - operational budgeting: current year, multi-year
 - cash flow projections
 - life-cycle costing and management
2. The mobilization of funds
 - alternative strategies
 - existing sources
 - possible new sources
 - managing the fund-raising process
3. Allocating funds
 - Drucker's "managing productivities", and the concept of resource leverage
 - Need for a multi-year perspective
 - Value-for-money considerations
 - Identifying, refining existing priorities
 - Working within mandatory requirements
 - Changing allocations as priorities change

4. Financial control and accounting

- The traditional financial controls: probity, prudence, compliance, proper accounts
- Value-for-money controls
- The different accounting approaches and practices:
 - established
 - emerging
- Financial reporting
- Accounting approaches and practices
- Performance review, measurement and evaluation
- The new technologies

5. Auditing: the new frontiers

- the audit function
- the proliferating audit answers
- "internal" and "comprehensive" auditing

Module Three: Results-Oriented Budgeting: The Basics

1. Integrated planning, budgeting and control: a framework

- (a) Major elements, underlying principles, forecast benefits
- (b) Roles and relationships in results-oriented benefits
 - (i) Elected representatives
 - (ii) Managers
 - (iii) Support specialists
- (c) The process:
 - (i) Strategic planning
 - (ii) Establishing planning year priorities and current budget guidelines
 - (iii) Operational planning:
 - results planning
 - action planning
 - resource planning
 - budget planning
 - control planning
 - (iv) Budget formalization and approval
 - (v) Implementation planning and control

2. Issues of Philosophy and Style

- (a) Incrementalism -v- "comprehensive rationality"
- (b) "MBR" as a planning, budgeting and control philosophy and style

3. Demonstration example of results-oriented budgeting: "Building a Log Cabin"

Module Four: Results-Oriented Budgeting in Action

exercise, developing a results-oriented

This is a hands-on budget for a major local government project. The work will be carried out in syndicate groups, with the workshop leader moving among groups in a coaching role.

Module Five: Contemporary Issues in Local Government Financial Management

1. Opening Syndicate Exercise: "Contemporary Issues"; an exploration, by participants, of current and foreseeable problems/challenges in local government financial management;
 - identification of issues
 - establishing their priority
 - suggested alternatives for addressing high-priority issues
2. Panel Review of syndicate results. A selected panel will review and comment on syndicate results, and add their own insights.
3. Summation and commentary by workshop leader
4. Workshop closing.

Thursday, November 24, 1983
2:00 o'clock p.m.
Room 233, City Hall

16a)
CA 4 ON HB4 H.S.
C 51 F3

The Finance Committee met.

Present: Alderman P. J. Peterson, Chairman
Mayor R. M. Morrow
Alderman V. J. Agro
Alderman B. Hinkley
Alderman D. Gray
Alderman S. Collins
Alderman B. Charlton
Alderman T. Murray

Absent: Alderman I. Stout

Also Present: Mr. L. Sage, Chief Administrative Officer
Mr. W. H. McFarland, City Treasurer &
Commissioner of Finance
Mr. E. C. Matthews, Director of Finance
Mr. J. J. Schatz, Secretary,
Finance Committee

Mrs. J. Mongeon and Mr. R. E. Inglis, Solicitor, along with a delegation representing Theatre 55 Foundation of Hamilton Inc. appeared before the Committee in connection with the proposal to develop the former Main Library Building and adjacent parking lot for theatre purposes.

Theatre 55 Foundation-
Main Library Bldg.

Mrs. Mongeon advised that since last appearing before the Finance Committee in May of 1983 the organization has been restructured and is now incorporated under the name of Theatre 55 Foundation of Hamilton Inc., and various approaches have been made to the Federal and Provincial Authorities for funding for the project.

Mrs. Mongeon advised while no firm committments have been received, from either the Federal or Provincial levels of Government her organization is very optomistic that funding will be made available.

In this regard copies of the following correspondence endorsing the project were distributed to the members:

- Letter dated Novmber 21, 1983 from S. M. Hudecki, M.P. Hamilton West to Mrs. Mongeon.
- Copies of a letter dated November 9, 1983 from Gordon H. Dean, Minister without Portfolio to the Minister of Citizenship and Culture.
- Copies of a letter dated November 24, 1983 from the Honourable J. C. Munro, Minister of Indian Affairs and Northern Development to Mrs. Mongeon.
- Copies of a letter dated August 11, 1983 from the Executive Director of the Hamilton District Chamber of Commerce to the Chairman of the Finance Committee.

Mr. Inglis advised that the Moffat, Moffat & Kinoshita Partnership Architectural Firm has been retained to prepare plans and specifications for the project. In this regard Mr. D. Moffat of Moffat, Moffat & Kinoshita Partnership appeared before the Committee and displayed slides of various theatre and restoration projects his firm has undertaken.

Mr. Inglis further advised that plans are now underway for the organization to retain the services of a Consultant to undertake a study to determine the financial liability of the project.

Following some discussion the Committee agreed to recommend to City Council that Theatre 55 Foundation of Hamilton Inc., formerly known as the Hamilton Civic Theatre Foundation be granted an extension to May 31, 1984 to arrange the necessary financing for the Theatre

Proposal for the former Main Library Building and adjacent Parking Lot and further that the Mayor and City Clerk be authorized and directed to advise the appropriate Provincial and Federal Officials of the endorsement of this project by the Council of the Corporation of the City of Hamilton.

Mr. D. Epperson appeared before the Committee and advised that he has received the support of local Trade Unions to undertake to renovate the Library Building for use for Senior Citizen Purposes free of charge. He suggested that if the Theatre Group is not successful in its endeavours, that his organization be given a further opportunity to review the use of this facility for Senior Citizen Purposes.

The Following delegations were scheduled for this meeting of the Committee were tabled until the next meeting:

- Mr. G. Laarakker - Hess Village - Assessment
- Art Gallery of Hamilton - Exemption from Municipal Taxes

The minutes of the meeting held Thursday, November 10, 1983 were adopted as circulated to the members.

As recommended by the City Treasurer in a report dated November 22, 1983 the Committee agreed to recommend the following to City Council with respect to changes to the tax collection procedures:

- That the present Business Tax Procedure be revised to allow the collection agency to arrange through its Solicitor to implement appropriate legal action as authorized by the City Treasurer where necessary on all Business Tax Accounts in arrears which have been turned-over to them for collection (after proper notification to tax payer).
- That in those cases where valid dispute is filed by a debtor on a legal account, the account be reviewed by the City Solicitor and where it is determined that the City should be involved in an action, a notice of "Change of Solicitor" be filed which would allow the City to act and obtain a judgement against the debtor through the courts.
- That when a judgement has been obtained by the City's Legal Department against the debtor, the judgement be forwarded to the collection agency for further collection action.

In a report dated November 22, 1983 the City Architect and Co-ordinator Lloyd D. Jackson Square recommended that Mr. Stephen Parazader, P. Eng., be retained as Structural Consultant for repairs to the South Stands, Ivor Wynne Stadium at a cost not to exceed \$17 000.

The Committee concurred with the suggestion of Alderman Hinkley that this matter would be more appropriately dealt with by the Parks and Recreation Committee and agreed to refer same to that Committee for its consideration.

As recommended by the Treasurer in a report dated November 21, 1983 the Committee agreed to recommend to City Council approval of an additional sum of \$59 100. for Capital Repairs and Equipment in 1983 to be financed from the reserve for Capital Projects-Hamilton Convention Centre, Account No. 0280-46, as authorized in the 1983-87 Capital Budget, provided that the Board of Directors of the Hamilton Convention Centre authorize individual Capital Purchases.

In reviewing the projects proposed to be undertaken, it was noted that provision is contained therein for correction of intake/exhaust air circulation at a cost of \$22 000. In response to queries, Mr. Freeman advised that this undertaking is not part of any energy saving programme and is, to the best of his knowledge, required as a result of the current configuration of the intake/exhaust ducts located at roof level which does not allow for proper air circulation.

Copies of a letter dated November 18, 1983 from the City Solicitor, respecting the Fraser and Beatty Account of June 10, 1982 in the amount of \$56 739.96 were distributed to the members.

Following some discussion the Committee agreed to recommend to City Council that the Fraser and Beatty Account of June 10, 1983 for services rendered during the period from February 17 1981 to January 20, 1982 relative to the Lloyd D. Jackson Square project, be paid in the reduced amount of \$47 739.96, being \$46 000. for fees and \$1 739.96 for disbursements.

As requested by the City Solicitor, in a letter dated November 21, 1983 the Committee agreed to recommend approval of an overdraft of \$9 000. in Account No. 0325-0155-Disbursements re - hearings etc. - Legal Department.

As recommended by the City Solicitor in a report dated November 15, 1983 the Committee approved settlement of the following claim:

Claim Settlement -
Gary Vickers

- "By County Court Writ issued January 9, 1980, legal action was commenced on behalf of the City and Gary Vickers against Charles Kiss for damages for personal injuries suffered by Mr. Vickers, a City Employee with the Public Works Department, and for expenses incurred by the City, which action was settled in the amount of \$46 975.02 inclusive of interest and costs as approved by City Council at its meeting on September 27/28, 1983. After deduction of the City's expenses and costs, there remains a surplus of \$12 00L and it is recommended that in accordance with the authority granted under section 8 (4) of the Workers' Compensation Act, R. S. O. 1980, Chapter 539, payment of the surplus be made to Mr. Vickers. The Workers' Compensation Act provides that in the event that Mr. Vickers suffers a recurrence relating to this accident the above mentioned sum of \$12 00L remains as a credit to the City and will be deducted from the amount of any further compensation or other benefits to which Mr. Vickers may become entitled to from the Workers' Compensation Board with respect to this accident."

As recommended by the City Solicitor in a report dated November 18, 1983 the Committee approved settlement of the following claim:

Claim Settlement -
Mr. Bishop

- "Mr. Bishop, a City Employee in the By-law Enforcement Division of the Traffic Department, suffered a Neck Injury in a motor vehicle collision on February 11, 1982 that occurred when Mr. Sandhu attempted a left turn in front of him and could not control his vehicle because of an icy road condition.

It is recommended that this claim be settled in the amount of \$1 200.27 inclusive of interest and costs payable to the City.

Property damage to the City Vehicle in the amount of \$1 796.56 has already been received from Mr. Sandhu's insurers.

After deduction of the City's expenses and costs there remains a surplus of \$900. and it is recommended that in accordance with the authority granted under section 8 (4) of the Workers' Compensation Act R.S.O. 1980, Chapter 539, payment of the surplus be made to Mr. Bishop. The Workers' Compensation Act provides that in the event that Mr. Bishop suffers a recurrence relating to this accident the above mentioned sum of \$900. remains as a credit to the City and will be deducted from the amount of any further compensation or other benefits to which Mr. Bishop may become entitled to from the Workers' Compensation Board with respect to this accident."

As recommended by the City Solicitor in a report dated November 23, 1983 the Committee approved settlement of the following claim:

Claim Settlement -
Weldon Orr

- "Mr. Weldon Orr, a City Employee at the time (now retired) in the By-law Enforcement Division of the Traffic Department was assaulted by David Craig Muir on April 2, 1982 while Mr. Orr was giving a Parking Ticket to Mr. Muir. A small claims Court Action was commenced and Consent Judgement was obtained by the City on December 30, 1982 in the amount of \$315.29 inclusive of interest and costs. This judgement has now been paid and after deduction of the City's expenses and costs there remains a surplus of \$125. and it is recommended that in accordance with the authority granted under section 8 (4) of the Workers' Compensation Act, R.S.O. 1980 Chapter 539, payment of the surplus be made to Mr. Orr. The Workers' Compensation Act provides that in the event that Mr. Orr suffers a recurrence relating to this accident, the above mentioned sum of \$125. remains as a credit to the City and will be deducted from the amount of any further compensation or other benefits to which Mr. Orr may become entitled to from the Works' Compensation Board with respect to this accident."

In a report dated October 24, 1983 the Parks and Recreation Committee requested the Finance Committee to review the present policy relative to the extending of invitations to host Conferences and Conventions which will be held beyond the term of Council with a view to recommending an over-all policy and procedure which will enable the City to extend such invitations.

Review & Policy -
Invitations to host
Conferences &
Conventions

Following considerable discussion in this regard the Committee requested the City Treasurer to review this matter and submit a report on alternative ways to work on this problem. As suggested by Alderman Hinkley, the Treasurer was requested to include the City Solicitor's opinion as well as the experience of four or five other large Ontario Municipalities. In addition the Treasurer was requested to obtain the opinion of the Legislative Council.

The Committee further agreed that if because of timing, it becomes necessary for the City to formally extend an invitation to host a Conference before the Treasurer's report is received, it would be prepared to endorse the application and provide the necessary funding at this time.

With regard to information items the Committee concurred with the suggestion of the Chairman that, in future, these items be forwarded by the Secretary to the members of the Committee immediately upon receipt of same from the Department Head and that same be included on the Agenda only if a member of the Committee wishes further information on the subject or wishes to address same. In this instance the member of the Committee will contact the Secretary to request that the matter be placed on the Agenda.

The Committee received the following information reports:

- Report dated November 22, 1983 from the City Treasurer respecting current revenues and expenditures for the ten months ending October 31, 1983.
- Report dated November 14, 1983 from the City Treasurer respecting the status of the 1983 Contingency Account.
- Report dated November 21, 1983 from the City Treasurer respecting Civic Properties Rental Arrears.
- Report dated November 14, 1983 from the City Treasurer respecting Unclassified Revenue and Expenditures as at October 31, 1983.
- Report dated November 16, 1983 from the City Treasurer advising that the Consumers' Association of Canada (Ontario) is unable to assist the City in connection with its intervention with respect to Union Gas Rate Increases.
- Report dated November 22, 1983 from the City Treasurer respecting the attendance of the Director of Purchasing at the Ontario Public Buyers' Convention in Thunder Bay.
- Report dated November 12, 1983 from the City Treasurer respecting the attendance of Mr. L. M. Nelson at the Association of Municipal Tax Collectors of Ontario.
- In this regard it was noted that Mr. Nelson was instrumental in the City of Hamilton being host for the 17th Annual Conference of this Association which will be held on September 9 - 12, 1984.

The Committee directed that a Report in this regard be forwarded to City Council for its information and further that the Mayor, on behalf of City Council, extend Congratulations to Mr. Nelson on his election as President of this Association and convey to him Council's thanks for his efforts which have resulted in this Conference being held in Hamilton in September 1984.

The Committee discussed the Financial Reporting relative to the various Local Boards and directed the Treasurer to ensure that, in future, all Local Boards report on a monthly basis.

The Committee then met in-camera (see minutes at end of regular minutes)

The meeting then adjourned.

Taken as read and approved.

J. J. SCHATZ,
SECRETARY, FINANCE COMMITTEE

ALDERMAN P. J. PETERSON
CHAIRMAN, FINANCE COMMITTEE

November 24, 1983

IN-CAMERA SESSION

Copies of letter dated November 21, 1983 dealing with Telephone System - City/Region - Cantelco Communications Inc. were distributed to the members.

Telephone Systems

Following some discussion the Committee approved the following recommendation of the City Solicitor:

- The City Solicitor to be authorized to retain the services of the Legal Firm of Weir and Foulds to take all necessary proceedings to protect the City's interests, regarding the City's Telephone System;
- That the Regional Municipality of Hamilton-Wentworth be requested to pass a similar resolution respecting this matter and that all costs be shared by the City and the Region. (Alderman Agro was opposed to the appointment of the Weir, Foulds Firm.)

As recommended in a report dated November 18, 1983 the Committee authorized the Treasurer to empower the Sherriff to enter the premises at 1635 Main Street East, in order that he may execute a judgement issued by the Court by seizing monies in the cash register of the business (Barton Produce, Operated by Samuel and Jim Cirillo).

Empower Sherriff to enter 1635 Main St. E.

The meeting then ajourned.

Taken as read and approved.

J. J. SCHATZ
SECRETARY, FINANCE COMMITTEE

ALDERMAN P. J. PETERSON
CHAIRMAN, FINANCE COMMITTEE

November 24, 1983

1(b)

Thursday, December 8, 1983
2:00 o'clock p.m.
Room 233, City Hall

The Finance Committee met.

Present:

Alderman P. J. Peterson, Chairman
Alderman I. Stout, Vice Chairman
Alderman B. Hinkley
Alderman D. Gray
Alderman S. Collins
Alderman B. Charlton
Alderman T. Murray

Absent:

Mayor R. M. Mayor
Alderman V. J. Agro

Also Present:

Alderman M. Davison
Mr. L. Sage, Chief Administrative Officer
Mr. W. H. MacFarland, City Treasurer & Commissioner
of Finance
Mr. E. C. Matthews, Director of Finance
Mr. J. J. Schatz, Secretary, Finance Committee

Mr. M. Luxton, President and Messrs. G. E. Cumming and C. Collingwood of the Art Gallery of Hamilton appeared before the Committee requesting that consideration be given to exempting the Art Gallery of Hamilton from Municipal Taxation.

Delegation from Art
Gallery of Hamilton
re - Municipal Taxes

Copies of a letter dated October 21, 1983 from Mr. Luxton to Mayor Morrow respecting this matter were distributed to the members.

Mr. Luxton submitted to the Committee that while the land upon which the Art Gallery of Hamilton is situated is owned by the City of Hamilton, the building is owned and operated by a private corporation on behalf of the citizens and, therefore, consideration should be given to exempting this facility from taxation.

Mr. Luxton advised, that at present the City receives a grant from the Regional Municipality of Hamilton-Wentworth, however, the amount of grant received has not increased in accordance with the increase in taxation. He advised that in 1982 a grant of \$646 000. was received from the Region with approximately \$382 000. of this amount going to the City for taxes and Central Utility Plant charges.

Mr. Luxton suggested that because of the requirement to pay Municipal Taxes the grant request to the Region is considerably more than would need be if the grant from the Region was solely to offset the operating deficit. He suggested that in as much as close to 50% of the requested grant from the Region is for Taxes and C.U.P. Charges that some arrangement should be made so as to eliminate the necessity for the Art Gallery to pay Taxes; which is, in fact, funded by a grant from the Regional Municipality of Hamilton-Wentworth.

Following considerable discussion the Committee agreed to request the Treasurer to undertake a review of possible alternative solutions to an outright exemption of Realty Taxes for the Art Gallery of Hamilton and to report back to the Finance Committee within three months.

In reports dated November 22, 1983 and December 6, 1983 the City Treasurer reported to the Committee with respect to outstanding amounts owing to the City of Hamilton by the Art Gallery with regard to the Capital Costs for the Central Utilities Plant and Operating Costs as of January 1983.

Art Gallery
Outstanding amounts -
C. U. P.

It was noted that, as of December 6, 1983 the \$200 000. capital contribution by the Art Gallery as its share of the Capital Costs of the C.U.P. are outstanding as is an amount of \$43 824.87 for operating costs for 1983.

In this regard members of the Committee expressed concern as to why the \$200 000 Capital Contribution which dates back to 1975 when the Art Gallery was built, has not as yet been paid. In this regard Mr Luxton advised that, to date, the Art Gallery and the City have been unable to agree upon terms for an agreement as authorized by City Council in 1975; which provided for the \$200 000. capital contribution as well as an agreement upon which the operating costs would be charged to the Art Gallery.

Mr. T. Hooker of the Legal Department appeared before the Committee in this regard and advised that the reason the agreement between the Art Gallery and the City as authorized by Council in 1975 has not been executed is due to the fact that the parties involved have been unable to agree upon the formula on which the Art Gallery would be billed for Operating Costs.

In this regard, Mr. Luxton advised that the Art Gallery has appropriated the necessary \$200,000. payment to the City, however, it is reluctant to make this payment until such time as a formula is agreed upon and the agreement as authorized by Council in 1975 executed.

Mr. Freeman advised that, while he has only been involved with this matter for a reasonably short period of time, he understands that the basic problem is that the agreement as authorized by the Council Resolution of 1975 provides for the Art Gallery to pay the lesser of two amounts of either the actual costs billed by the City or the amount, as computed, as if the energy was supplied by the Art Gallery by its own heating, cooling and electrical facility. He submitted that to date, the City and the Art Gallery have been unable to agree upon what those Costs would be had the Art Gallery provided its own system.

In response to a query from the Committee as to whether or not the Art Gallery would agree to the findings of an independent heating/energy consultant, Mr. Luxton submitted that such a proposal would have to be subject to the consideration of the Art Gallery Board as a whole.

Following considerable discussion it was moved by Alderman Gray, seconded by Alderman Charlton that the Chief Administrative Officer undertake to investigate the feasibility of an estimate of cost in retaining the services of a heating/energy specialist to undertake a study to determine as to what the actual costs would be if the Art Gallery had undertaken to supply its own system.

Messrs. M. Hudson and M. Collyer of MacGillivray & Co. appeared before the Committee in connection with a Comprehensive Audit Programme for the City of Hamilton.

Distributed to the members were copies of the report and Comprehensive Auditing-Phase I as prepared by MacGillivray & Co. Chartered Accountants dated December 2, 1983.

In this regard Mr. MacFarland advised that MacGillivray & Co. Chartered Accountants were engaged to conduct a study to determine the areas of functions within the City of Hamilton which may qualify for study within the Comprehensive Auditing Programme and that, the firm has arrived at three areas for review namely—

- (i) Property Management which involves a number of Departments including Parks, Real Estate, Community Development, Architect, Building, and Property Maintenance with an estimated cost, to undertake the study, ranging from \$60 000. to \$80 000.
- (ii) The Solicitors' Department with the estimated costs ranging from \$30 000. to \$40 000.
- (iii) The Public Works Department ranging in costs from \$80 000. to \$100 000.

With regard to the cost estimates, Mr. MacFarland advised that the Municipal Action '85 Programme may enable the City to receive a subsidy of 50% of the costs for such a study, to a maximum of \$50 000.

Following considerable discussion the Committee approved the recommendation of the City Treasurer and Commissioner of Finance that the report on Comprehensive Auditing - Phase I prepared by MacGillivray & Co. Chartered Accountants, dated December 2, 1983, be received and that this firm be requested to assist the Corporation in preparing an application to the Provincial Government for funding of their area of first selection, described as Property Management.

The Committee concurred with the other recommendation by Alderman Charlton that the Treasurer be requested to investigate the possibility of including, in addition to the Property Management function, the operations of Hamilton Place in the Comprehensive Auditing Programme. Alderman Gray was opposed to the recommendation of the Committee.

As recommended by the Chief Administrative Officer and the City Treasurer in a report dated October 6, 1983 the Committee approved, interim terms of reference for the establishment of a Municipal Information Centre.

Comprehensive Audit
Programme

Municipal Information
Centre

The Committee tabled the following reports from the Hamilton Parking Authority until its next meeting:

- Discontinuance of lot - Wilson/Mary Streets
- Parking Facilities - Central Business District - Study
- 1984 Estimates

In a report dated December 8, 1983 the City Treasurer recommended that the Director of Real Estate be requested to forward a budget estimate on behalf of the Parks and Recreation Committee to the Capital Budget Committee for consideration in the 1984-88 Capital Budget relative to negotiations on a willing buyer/seller basis of properties "a", "b", and "c" as provided in the TWENTIETH Report of the Transport and Environment Committee, section 14, approved by City Council on November 8, 1983.

Budget estimate -
Property purchase

The Committee approved the recommendation of the Treasurer with the amendment that the Director of Real Estate submit this recommendation to the Transport and Environment Committee as opposed to the Parks and Recreation Committee.

The Committee tabled until its next meeting the Staff Report respecting Grants to various Tenants at the Hamilton Civic Airport.

Staff Report -
Airport Tenants

As recommended by the City Solicitor in a report dated November 21, 1983 the Committee approved settlement of the following claim:

- "By County Court Writ issued June 15, 1982, Ronald Tomblin commenced action against the City with respect to a fall he suffered on a City Sidewalk on April 26, 1982. Mr Tomblin suffered an inversion injury to his left ankle which was placed in a cast for two (2) weeks. A settlement has now been negotiated with his solicitor and is recommended that his claim be settled in the amount of \$2 000. inclusive of pre-judgement interest and costs."

Claim Settlement -
Ronald Tomblin

As recommended by the City Solicitor in a report dated December 2, 1983 the Committee approved settlement of the following claim:

- "By County Court Writ issued September 11, 1980, Kenneth Jackson commenced action against Gordon Livingstone, Regional Municipality of Hamilton-Wentworth and the Corporation of the City of Hamilton for damages for personal injuries and property damages he suffered in a bicycle accident on the bicycle path which parallels Highway 102, otherwise known as "Coote's Drive".

Claim Settlement -
Kenneth Jackson

He suffered injuries to his back as well as his left knee and claimed \$25 000. plus interest and costs.

As well as alleging negligence on the part of the other bicyclist, Gordon Livingstone, he alleged that the City and/or the Region had failed to adequately designate, construct and maintain the bicycle path.

The case was pre-tried by His Honour Judge Borkovich on November 16, 1983 and again by His Honour Judge Sullivan on November 28, 1983, the day the case was called for trial.

As a result of the pre-trials this matter has been settled with Mr. Livingstone contributing \$5 918.75 plus \$750. toward costs; the Region contributing \$1 000. toward costs, and, subject to the approval of City Council, the City contributing \$1 500. inclusive of interest and costs for a total of \$9 168.75 inclusive of interest and costs.

It is recommended that the claim of Kenneth Jackson be settled in the amount of \$9 168.75 inclusive of interest and costs and that the City contribute \$1 500. inclusive of interest and costs toward the settlement."

The Committee tabled until its next meeting the Report of the Chief Administrative Officer dated November 24, 1983 respecting travel arrangements for Civic Officials.

C.A.O. Report -
Travel

The Committee tabled until its next meeting the Report of the Parks and Recreation Committee dated November 25, 1983 and the Report of the City Treasurer dated December 6, 1983 relative to Park Expenditure Policies.

Park Expenditure
Policies

x Registration
cedures

As recommended by the City Treasurer in a report dated December 6, 1983 the Committee agreed to recommend the following to City Council with regard to Tax Registration Procedures:

- That the City Treasurer be authorized to hire a free lance Title Searcher to assist the Treasury Department in the Tax Registration Procedures by providing subsearches of Titles at the Registry Office.
- A subsearch only of the properties to be carried out at the time of the Registration of the Tax Arrears Certificate, and a full forty (40) year search to be conducted after the one (1) year redemption period has expired on those properties for which the tax arrears have not been paid.
- The cost of fees and disbursements for the Title Searchers be charged to Account 0323-1098 which is funded, as in past, by the defaulting taxpayer.

As recommended by the City Treasurer and Commissioner of Finance in a report dated December 6, 1983 the Committee agreed to recommend the following to City Council:

endering Procedures
Insurance Carriers

- That Tendering Procedures be implemented to be forwarded to Insurance Carriers of Long Term Disability Plans to become effective as early in 1984 as possible as recommended by A. G. Brown Associates, in view of the escalating premium costs.
- That Mr. Max Morrow, Consultant for the City on our Employee Benefit Plan known as Medipak be requested to arrange for the calling of tenders from suitable insurance carriers as soon as possible in view of increasing costs in this plan.

ander

unding - Designated
roperty Grant
rogramme

As recommended by the Director of Community Development in a report dated November 24, 1983 the Committee agreed to recommend to City Council that the \$10 000. allocation for interim funding for the Provincially funded Designated Property Grant Programme for 1983 be carried over to 1984.

It was noted that this is a clearing account of all monies advanced by the City plus 10% Administration Fee for which the City is re-imbursed by the Province of Ontario.

ease - Pedestrian
alkway -
ang Woon Park to
un. Car Park #36

As recommended by the Director of Real Estate in a report dated November 22, 1983 the Committee approved the leasing of a parcel of land on James St. North measuring approximately 5 feet by 158.77 feet for a Pedestrian Walkway purposes from James St. North to Municipal Car Park No. 36 from Sang Woon Park for a period of one (1) year commencing January 1, 1984 to December 31, 1984 at a rental of \$600. per year including taxes.

The lessee shall have the option to renew this agreement for a further one(1) year period at the same rent, terms and conditions.

ontract -
skylight Window
leaning Company

As recommended by the Director of Purchasing in a report dated December 6, 1983 the Committee approved the awarding of the following Contracts:

- SKYLIGHT WINDOW CLEANING COMPANY, HAMILTON, ONTARIO

Window Cleaning of various buildings
in accordance with specifications
issued by the Director of Purchasing
and vendors tender for 1984 for the
total sum of \$37 092.22

NOTE This is a 5% increase over
the 1983 tender price and is for the
second year of a five year contract
with this firm.

- OTIS ELEVATOR LIMITED, HAMILTON, ONTARIO

Servicing for 1984, Underground
Parking Garage \$267.00 monthly
Convention Centre - Escalators \$ 1 181.34 monthly
City Hall \$ 2 587.43 monthly
Magistrats Court \$126.61 monthly

Contract -
Otis Elevator Ltd.

- DOVER ELEVATOR LIMITED, HAMILTON, ONTARIO

Convention Centre, Elevators \$1 684.29 monthly

As recommended by the City Treasurer and Commissioner of Finance in a report dated December 8, 1983 the Committee agreed to recommend to City Council that the Chief Administrative Officer and the City Treasurer be authorized to approve Current Budget Transfers, Overdrafts and Contingency Transfers for the balance of December following the December 13, 1983 Council Meeting provided that a list of all such Transactions is compiled for the approval of the appropriate Standing Committee and/or City Council in early 1984.

The members of the Committee were advised of a Seminar on Effective Financial Management at the local Government level being conducted by the Association of Municipalities of Ontario in Toronto in February 1984.

The secretary was directed to poll the members of the Finance Committee to determine who, if anyone, wishes to attend this Conference.

The meeting then adjourned.

Taken as read and approved.

J. J. SCHATZ, SECRETARY
FINANCE COMMITTEE

ALDERMAN P. J. PETERSON, CHAIRMAN
FINANCE COMMITTEE

December 8, 1983

Contract -
Dover Elevator Ltd.

December Budget
Transactions



2.

THE CORPORATION OF THE CITY OF HAMILTON

FROM J. J. Schatz, Secretary, DATE 1983 December 6.
Finance Committee.
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☐ (OR) _____ FINANCE ☒
Committee

SUBJECT

Grants - Tenants - Hamilton Civic Airport

RECOMMENDATION

That the Finance Committee consider the attached staff report and submit an appropriate recommendation to City Council.

BACKGROUND

1983 December 1

Members Finance Committee:

Re: Grants - Various Tenants at Hamilton Civic Airport

With the adoption of section 2 of the ELEVENTH REPORT of the Transport and Environment Committee, City Council at its meeting held Tuesday June 28, 1983 approved Rental Charges for various organizations who tenant properties at the Civic Airport. City Council further directed that grants equal to the amounts to be charged to the organizations be approved subject to the City's legal right to do so.

With regard to the question as to whether or not the City has the Legal power to make grants to each of these organizations, the staff Committee reviewing this matter, advises that City Council is governed as far as grants are concerned, by sections 112 and 113 of the Municipal Act.

In summary section 112 forbids City Council from granting bonuses in aid of any manufacturing business or other Industrial or Commercial enterprise. Therefore, if an organization is "commercial" or of a money making, profit oriented nature, it cannot be granted monies by a Municipal Council.

Section 113 (1) in brief, states that, subject to section 112, every Municipal Council may make grants....to any person, institution, association, group or body of any kind, including a fund, within or outside the boundaries of the Municipality for any purpose that, in the opinion of the Council, is in the interests of the Municipality. (Emphasis added.)

It should be noted that it is the Council's opinion, not that of the grant-seeking organization, which is determinative of eligibility. A condition of eligibility is that the organization have a purpose "in the interests of" (or beneficial to) the Municipality, in the opinion of Council.

With a view to determining the eligibility for a grant, the various tenants were requested to complete and file a "Grant Application Form".

Based on the information received and the various staff's knowledge of the operations, the Staff Committee herewith submits the following for consideration by the Finance Committee:

(A) FIRE DEPARTMENT BAND

The rental charges for this organization as approved by City Council amount to \$3 630. per year effective September 1, 1983.

Based on the information provided, the Staff Committee is of the opinion that this organization qualifies for a grant pursuant to the provisions of the Municipal Act and subject to City Council's concurrence that a grant to this organization is in the interests of the Municipality, it is recommended:

- (i) That a grant of \$1 210. be made to the Fire Department Band to offset the rental charges for the period September 1, 1983 to December 31, 1983, and
- (ii) That provision be made in the 1984 estimates in the amount of \$3 630. to offset the Fire Department Band Rental charges for the period January 1, 1984 to December 31, 1984.

(B) **779 AIR CADETS**

The rental charges for this organization as approved by City Council on June 28, 1983 amount to \$3 630. per year effective September 1, 1983.

Subsequently, City Council at its meeting on November 29, 1983, with the adoption of Section 26 of the 21st Report of the Transport and Environment Committee change the effective date for the rental charges from September 1, 1983 to January 1, 1984.

Based on the information provided, staff is of the opinion that this organization qualifies for a grant pursuant to the provisions of the Municipal Act and subject to City Council's concurrence that a grant to this organization is in the interest of the Municipality, it is recommended:

- (i) That provision be made in the 1984 estimates for a grant to the 779 Air Cadets in the amount of \$3 630. to offset the rental charges to this organization for the period of January 1, 1984 to December 31, 1984.

(C) **431 KRAKOW WING**

Rental charges for this organization as approved by City Council on June 28, 1983 amount to \$450. per year effective September 1, 1983.

Subsequently, City Council at its meeting on November 29, 1983, with the adoption of Section 26 of the 21st Report of the Transport and Environment Committee changed the effective date from September 1, 1983 to January 1, 1984.

Based on the information provided, staff is of the opinion that this organization qualifies for a grant pursuant to the provisions of the Municipal Act and subject to City Council's concurrence that a grant to this organization is in the interests of the Municipality, it is recommended

- (i) That provision be made in the 1984 estimates for a grant to 431 Krakow Wing in the amount of \$450. to offset the rental charges to this organization for the period January 1, 1984 to December 31, 1984.

(D) **447AIRFORCE WING**

Rental charges for this organization as approved by City Council on June 28, 1983 amount to \$1 526.25 per year effective September 1, 1983.

Subsequently, City Council at its meeting on November 29, 1983, with the adoption of Section 26 of the 21st Report of the Transport and Environment Committee changed the effective date from September 1, 1983 to January 1, 1984.

While this organization apparently makes donations to the 779 Air Cadets and notwithstanding that this Wings' organizational papers make it appear to be a non-profit, service oriented in nature, it nevertheless appears that this group is at least semi-commercial in nature as a competitor in the catering/public hall business. The basic situation is that if an entity is in practice wholly or partly commercial in nature, it would not be eligible to receive a grant, according to section 112 of the Municipal Act.

While Staff have reservations as to whether or not this organization qualifies for a grant it should be noted (and as stated earlier in this report) that the determining factor on eligibility for a grant is whether or not, in the opinion of Council, it is in the interests of the Municipality that a grant be made.

If the Finance Committee and City Council agree that it is in the interests of the City of Hamilton that a grant be made to this organization the following is recommended:

- (i) That provision be made in the 1984 budget estimates to provide for a grant in the amount of \$1 526.25 to the 447 Airforce Wing to offset rental charges for this organization for the period of January 1, 1984 to December 31, 1984.

(E) CANADIAN WARPLANE HERITAGE

The Apron Rental Charges for this organization amount to \$1 232.50 per year effective September 1, 1983.

The Apron Rental Charges for 1983 (September 1, to December 31, 1983) amount to \$410.83.

Based on information on file the Staff Committee is of the opinion that this organization qualifies for a grant pursuant to the provisions of the Municipal Act, and subject to the concurrence of City Council that a grant to this organization is in the interests of the Municipality, it is recommended;

- (i) That a grant of \$410.83 be made to Canadian Warplane Heritage Inc. to offset the Apron Rental Charges for this organization for the period September 1, 1983 to December 31, 1983 and
- (ii) That provision be made in the 1984 budget estimates to provide for a grant of \$1 232.50 to Canadian Warplane Heritage Inc. to offset the Apron Rental Charges for this organization for the period January 1, 1984 to December 31, 1984.

(F) PENINSULA AIR SERVICES LIMITED

The Apron Rental Charges for this organization amount to \$1 450. per year effective September 1, 1983.

This organization is admittedly commercial in nature and is therefore not eligible for a grant pursuant to the provisions of the Municipal Act.

(G) HAMILTON FLYING CLUB

The Apron Rental Charges for this organization as approved by City Council on June 28, 1983 amount to \$1 450. per year effective September 1, 1983.

The rental charges for 1983 (September 1, to December 31, 1983) amount to \$483.33.

According to the information available to staff it appears that this club directly competes with commercial operators such as Peninsula Air Services Limited and would appear to be a commercial operation and if so would not qualify for a grant pursuant to section 112 of the Municipal Act.

If the Committee and City Council are, however, of the opinion that this is not a commercial enterprise and that a grant to this organization is in the interests of the Municipality, the following should be submitted to City Council for approval:

- (i) A grant of \$483.33 be made to the Hamilton Flying Club to offset the Apron Rental Charges at the Civic Airport for the period of September 1, 1983 to December 31, 1983, and;
- (ii) That provision be made in the 1984 budget estimates for a grant to the Hamilton Flying Club in the amount of \$1 450. to offset the Apron Rental Charges for this organization for the period January 1, 1984 to December 31, 1984.

NOTE: Attached for the information of the members of the Finance Committee, as Schedule "A" is a copy of a letter from the Hamilton Flying Club dated July 28, 1983.

(H) EXPERIMENTAL AIRCRAFT ASSOCIATION

Apron Rental Charges for this organization, as approved by City Council, June 28, 1983 amount to \$1 050. per year effective September 1, 1983.

The Apron Rental Charges for 1983 (September 1, to December 31, 1983) amount to \$350.00.

This group's Charter says it is a Corporation without Share Capital, to be carried on without the purpose of gain and its directors receive no remuneration, etc. but, the fact that it is "non-profit" in nature does not necessarily make it charitable in nature, nor necessarily beneficial to the City of Hamilton. This organization could, perhaps, be compared to a yacht club or an automobile club which, while having a special interest would most likely not seek a grant from a Municipality. Accordingly it would appear to the Staff Committee that this organization does not qualify for a grant pursuant to the provisions of the Municipal Act.

If, however, the Committee and City Council are of the opinion that a grant to this organization is in the interest of the Municipality, it is recommended that the following be submitted to City Council:

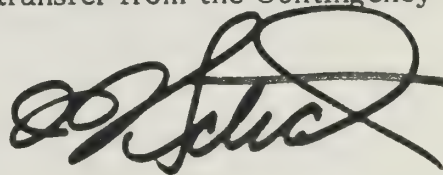
- (i) That a grant of \$350.00 be made to the Experimental Aircraft Association to offset the Apron Rental Charges at the Civic Airport for the period September 1, 1983 to December 31, 1983, and;
- (ii) That provision be made in the 1984 estimates for a grant of \$1 450. to the Experimental Aircraft Association to offset the Apron Rental Charges for the period January 1, 1984 to December 31, 1984.

NOTE: Attached as schedule "B", for the information of the members of the Committee are copies of letters dated August 12 and August 25, 1983 from this organization along with a copy of this organizations grant application form.

Also, attached to this report, as schedule "C" for the information of the members of the Committee is a copy of a letter dated November 11, 1983 from Mr. Philip R. A. Hooker of the Legal Department to the Finance Committee in which reference is made to each of the organizations referred to in this report.

In addition, attached as schedule "D" is a summary of charges for each organization for 1983 and 1984.

The Staff Committee further recommend, that grants to offset 1983 rental charges, as approved by the Committee, be financed by transfer from the Contingency Account.



J. J. SCHATZ, SECRETARY
FINANCE COMMITTEE

On behalf of:

P. Ainsworth - Airport Manager
D. Vyce - Director of Real Estate
P. R. A. Hooker - Legal Department
T. Daw - Treasury Officer II

HAMILTON FLYING CLUB

July
20th
1983

Mayor Robert Morrow
Corporation of the City of Hamilton
City Hall
Hamilton, Ontario

Dear Mr. Mayor,

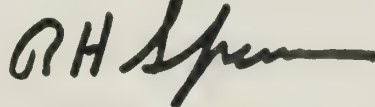
Allow me to express my appreciation of your kindness in visiting the Club on Wednesday, July 13th, to hear the comments and concern with regard to our position in this aviation community.

Mindful of your request for the salient points of our discussion to be summarized on paper for you, I have enclosed a report prepared for our Directors which I believe covers most of the points mentioned.

Our President, Kenneth E. Martin, Q.C., has sanctioned the release of this report for your information.

Enclosed as well are copies of two letters received from the Corporation's real estate department, which are self-explanatory. Perhaps the Corporation could reconsider their position in this regard in view of the detrimental effect it is certainly going to have on general aviation.

Yours very truly,



R.H. Spence
General Manager

g
encls



MEMBER OF ROYAL CANADIAN FLYING CLUBS ASSOCIATION

Mount Hope, Ontario, Canada L0R 1W0

Telephone 679-6044

MOUNT HOPE AIRPORT



YOUR FILE NO.

REPLY ATTENTION:

OUR FILE NO.

THE CORPORATION OF THE CITY OF HAMILTON

D.W.VYCE, A.A.C.I.
DIRECTOR OF REAL ESTATE

REAL ESTATE DEPARTMENT

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

83 07 07

526-4609

Hamilton Flying Club
Mount Hope, Ontario
LOR 1W0

Dear Sir:

Re: Additional Land Rental - Apron Area

Further to our letter of June 7th, 1983, please be advised that the City Council at its meeting of Tuesday June 28th, 1983, approved the recommendation of the Transport & Environment Committee with regards to rental charges at Hamilton Civic Airport.

The rental as shown in our letter of June 7, 1983, will commence on September 1st, 1983.

A lease is being prepared and will be forwarded to you in the near future.

Yours very truly,

James G. Skelton
PROPERTY RENTAL AGENT
REAL ESTATE DEPARTMENT

JGS:jb

c.c. Mr. P. Ainsworth, Airport Manager
c.c. Mr. W.H. McFarland, City Treasurer
Attention: Mr. R. Hayes
c.c. Mr. K.A. Rouff, City Solicitor
Attention: Mr. P. Eker

Hamilton Flying Club
Mount Hope, Ontario
LOR 1WO

Dear Sir:

Re: Additional Lands Rental - Apron Area

Transport Canada have again advised the City of Hamilton that:

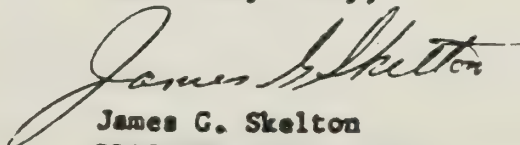
- (1) Lessees must lease sufficient land to encompass their entire operation. This includes ingress and egress of aircraft to their building plus the parking for aircraft. Lessee must pay a basic land rental based upon market value and in addition must pay an airport maintenance charge.
- (2) The Ministry further states that their policy does not allow for reduced rents or special rental provisions; all tenants, non-profit or otherwise, must also pay market rent.
- (3) The City of Hamilton is required by its financial assistance agreement to implement fees and charges which will generate revenues comparable to those which would be generated if Transport Canada's pricing policies and practices were in place. This stipulation applies to land rentals as well as other user charges and fees. Should charges be implemented which result in revenues of a lesser magnitude, Transport Canada may deduct the difference from the subsidy payment.

We therefore wish to advise that we have again reported to the Transport and Environment Committee, recommending the following rental be charged for the property you are using, effective January 1, 1983.

Hamilton Flying Club
Aircraft Apron Adjacent to Hangar T35
29,000 sq.ft. x .05 (plus taxes).....\$1,450.00 per yr.

This recommendation will be presented to the Transport & Environment Committee at its meeting of June 20th, 1983.

Yours very truly,



James G. Skelton
PROPERTY RENTAL AGENT
REAL ESTATE DEPARTMENT

JGS:jb

c.c. Mr. P. Ainsworth, Airport Manager
c.c. Mr. W. H. McFarland, City Treasurer
Attention: Mr. R. Hayes

1.
Mr. Kenneth E. Martin, President
Hamilton Flying Club
Hamilton Civic Airport
Mount Hope, Ontario

Dear Ken,

As requested, this report is prepared to bring our Directors up to date on the Club's current position at Hamilton Civic Airport

Transport Canada is in the process of completing the large cement parking area at the east end of the Airport adjacent to the Terminal Building on which they started construction last fall. The new taxiway out to the end of Runway 30 is almost finished as well. Plans for the new 8,000 foot runway on the north side of the Airport are under way with construction already started. These changes will certainly be welcomed by the Airline serving Hamilton as well as other large civil and military transport-type aircraft visiting our City. To date, the development work has not unduly inconvenienced the Club's daily flying programme, but there can be no question, in the near future, construction will of necessity shut down for a time some of the existing taxi and runway areas thereby limiting our flying programme. This will, of course, mean loss of revenue which we can ill afford in addition to those losses already experienced in the first four and a half months of 1983. I refer to the inclement weather during this period necessitating the cancellation of many dollars' worth of Flying Instruction and Air Transport work. Our Members' Business Flying was severely restricted for the same reason, resulting in lower fuel sales and aircraft maintenance for us.

Another matter has again reared its ugly head this Spring, namely Transport Canada have advised the City of Hamilton they must charge the tenants on the airport for additional land, etc. This, of course, would not have come at a worse time in view of the above, to say nothing of the detrimental effect the current recession is having on our business.

Perhaps a review of certain facts will enable a clearer picture to be had of this situation. When a Canadian city is served by a Class 1 Air Service (an Air Carrier operating scheduled flights) certain Federal government funds are available to the municipality concerned in the form of a grant to help the municipality operate their airport and meet costs. Hamilton became eligible for these Federal funds when they accepted service from Nordair, the Montreal-based airline. It would be unfair to fault the City in their acceptance of Federal monies, as to operate an airport to Airline Standards is certainly very costly. There is no question that a metropolitan area the size of Hamilton/Wentworth needs airline service and it is our belief they have had good service from Nordair.

The other side of this Federal grant procedure is Transport policy, administered through the City, of trying to reclaim as much of the grant as possible by the collection of landing fees, land and building rental and certain concession fees. Although this would appear to be good business policy, it must be remembered the grant to keep the airline operating is being reclaimed from BOTH airline and general aviation as well. It might be argued that, if General Aviation uses the airport they too should pay and so we do, heavily, through a tax levied on each litre of aviation fuel used as we operate our aircraft. This "airport landing fee" tax has just been increased by Transport Canada and heaped on top of the extensive government taxes already existing in the normal purchase price of gasoline means the general aviation user on the airport is certainly paying more than his share.

Government policy in 1974 forced us to buy our Hangar, a Hangar that was promised would be ours free, in recognition of the monies we turned back to the Crown and earned by our participation in the B.C.A.T.P. We are assessed by Transport, through the City, an annual rental of \$1,296.75 for the pad on which the hangar sits. In addition - land, building and business taxation on the airport costs our Club a whopping \$6,834.57 for the year 1982.

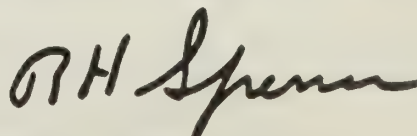
Transport Canada is constantly complaining they are not getting enough of the grant back and pointing out the establishment of their "user pay" policy. We are well acquainted with the results of their "user pay" policy across Canada which is squeezing the General Aviation Operator out of business. When did they lose sight of the fact the user has already paid through general taxation (income tax) which should be used by government to build and operate public facilities. It would appear an airport has ceased to be a public facility.

When one considers that all improvement to Hamilton Airport since the Corporation took it over has been for the Airline, Transport's most recent attempt to further tax the Operators on Hamilton Airport constitutes a clear cut policy of asking General Aviation to subsidize the Airline Operation when they are already using the General Aviation Operators' income tax to pay the grant that keeps the airline going.

Unfortunately, the City's ability to see the vicious backlash that is occurring here is limited as they really have no one on their Transportation Committee who is familiar with the BUSINESS of aviation. It is also obvious they have lost sight of the fact, in their zest for government funds, that to keep the airline going they may well destroy General Aviation businesses that have served their Community for many years - in our own case, since 1928.

My recommendation is, therefore, that we should proceed with all haste to try and familiarize our local Politicians with this most unsatisfactory situation. In addition, make known as well to our Federal Representatives, what irreparable harm current government policy is inflicting in their local area.

The above is respectfully submitted in the hope these factors considered, we may formulate some action to protect ourselves from financial disaster in the foreseeable future.



R.H. Spence, General Manager

EXPERIMENTAL AIRCRAFT ASSOCIATION

A Non-Profit Organization Dedicated To The Advancement Of Aviation Education, Homebuilt Aircraft And Private Aviation

August 25, 1983

Mr. R. M. Collier,
Acting Secretary, Finance Committee,
Corporation of the City of Hamilton,
City Hall, Hamilton, Ontario.
L8N 3T4

Dear Sir:

As a follow-up to my original letter, dated August 12, 1983, I am enclosing the detailed information which you requested for your meeting on August 26.

I have revised the grant request from \$1000.00 to \$1200.00 to include the estimate of taxes associated with the increased land.

Perusal of our charter will confirm that we are truly non-profit in nature. We have no paid employees, nor do we compete with any other organization. We have tried to keep our membership dues and hangar charges under control as members are required to work in the organization as required. Our revenues are derived from membership fees, hangar rent, (members aircraft only), and revenues from our annual beer garden held during the airshow.

There is a charitable component to our organization as well. As recent examples I have enclosed a "Thank You" letter from an organization for our hospitality to some children, and a poster indicating courses that we initiated and currently sponsor at Mohawk College. We enjoy many visitors to our facility, particularly in summer months. They enjoy our homebuilt and restored aircraft. No charges have ever been made for these services by our organization.

I have provided copies of our last two financial statements, (unaudited), and an estimate of current year's revenues and expenditures. We have not shown a depreciation charge for the assets, although we should recognize funds required for maintenance will increase in future as the buildings age.

Finally, it may be of interest to recall that our organization is somewhat unique at Hamilton Civic Airport in that we have constructed all of our facilities from a green field site, largely with the physical and mental resources of our members. Up to this point in time we have not requested or received financial help from the City.

We will be pleased to provide further information as you may require.

Yours very truly,
Harold Buck
Harold Buck, Secretary.
385-5570.

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

Each organization applying for a grant is requested to complete this form and forward same to the Secretary, Finance Committee, City Clerk's Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4, together with the supporting information indicated.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

EXPERIMENTAL AIRCRAFT ASSOCIATION
OF HAMILTON

C/O HAROLD BUCK, SECRETARY
835 BRUCEDALE AVE EAST
HAMILTON, ONT.
L8T 1L4

AMOUNT OF GRANT REQUEST: \$ 1200 -

If a grant is already being given and an increase is requested, please show the increase due to:-

Inflation \$ N/A or

Expansion of Service \$ N/A

If expansion of service, provide details.

1. Provide a brief history of the organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

PLEASE REFER TO ENCLOSURES (CHARTER, ETC)

REFERRED TO LOCALLY AS "CHAPTER 65" OUR ORGANIZATION WAS FOUNDED IN 1959, AND INCORPORATED IN 1964.

SINCE ITS INCEPTION, MONTHLY GENERAL MEETINGS HAVE BEEN HELD, (OPEN TO PUBLIC), AT VARIOUS LOCATIONS, (MOHAWK COLLEGE, TERRY BERRY LIBRARY, ETC.).

AS WELL, MONTHLY DIRECTORS MEETINGS WERE HELD IN MEMBERS' HOMES.

IN 1970 HANGAR FACILITIES WERE BUILT AT MT. HOPE AIRPORT TO HOUSE MEMBERS' PLANES

RECENTLY, AN EDUCATION CENTRE HAS BEEN ERECTED AT THE AIRPORT AND ALL MEETINGS HELD THERE.

2. Is the organization local in nature or is it a branch or segment of a provincial or national organization?

BRANCH OF INTERNATIONAL BUT ALL FUNDS ARE PROVIDED LOCALLY (NO SUPPORT FROM PARENT OF FINANCIAL NATURE)

3. How many people are involved or affected by your organization?

MOST RECENT MEMBERSHIP = 69;

INCLUDING FAMILIES 300+ PERSONS

AFFECTED.

MANY VISITORS FROM PUBLIC COME TO MEETINGS AND VISIT OUR FACILITIES

4. What are the general objectives and/or functions of the organization?

TO PROVIDE EDUCATION AND TECHNICAL ASSISTANCE IN REPAIR, MAINTENANCE, AND CONSTRUCTION OF AIRCRAFT, AS WELL AS EDUCATION IN SPORT FLYING.

TO PROVIDE STORAGE FACILITIES FOR MEMBERS HOMEBUILT, ANTIQUE / VINTAGE AIRCRAFT.

TO EDUCATE PUBLIC RE. FLYING ACTIVITIES THROUGH OPEN MONTHLY MEETINGS AND PUBLIC DISPLAYS AT MALLS, ETC.

5. Provide a brief statement of the need for the service as compared to the existing provision of similar services or the like thereof.

OUR SERVICE IS UNIQUE. YOUNG PERSONS ARE ENCOURAGED TO GET INVOLVED IN THIS WHOLESOME SPORT AT REASONABLE COST THROUGH BUILDING AND MAINTAINING THEIR OWN AIRCRAFT.

6. For what reason does the organization merit the use of public funds for the purpose indicated above?

PLEASE REFER TO ATTACHED LETTER FROM
AN ORGANIZATION AND THE POSTER RE:
MOHAWK COURSES

THIS ORGANIZATION IS AN ASSET TO
HAMILTON CIVIC AIRPORT. MANY TOURISTS
ARE ATTRACTED TO FACILITIES AND
MADE WELCOME.

NO CHARGES ARE MADE TO VISITORS.

THE INCREASED AIRPORT COSTS WERE
NOT ANTICIPATED WHEN WE WERE GIVEN
PERMISSION TO BUILD IN THE EARLY 70'S.

7. Provide a brief statement of what approaches have been or are being made to others for funds. e.g. Federal, Provincial or Municipal Governments, Private Corporations, Foundations, etc. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

ON TWO OCCASIONS WINTARIO GRANTS WERE
RECEIVED FOR TOTAL OF APPROX. \$ 25,000.
TO BUILD AND REPAIR HANGARS.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH.

WE HAVE TRIED TO KEEP MEMBERSHIP FEES
REASONABLE DUE TO NATURE OF ORGANIZATION
REVENUES COME FROM FEES AND HANGAR RENT
FROM MEMBERS

8. Is a grant requested in support of the organization's general activities of a continuing nature, or, a one time only request for a specific purpose? Please advise if your organization will ever be self-supporting and, if so, when?

THIS GRANT REQUESTED TO OFFSET
INCREASED AIRPORT CHARGES.

THE NATURE AND AMOUNT OF
THESE INCREASED COSTS WILL
DETERMINE FUTURE REQUESTS

9. Does this organization provide a service for which a charge is made?
Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

YES

AS OUR GOAL IS TO ASSIST MEMBERS
OUR CHARGES ARE REASONABLE.

- ANNUAL MEMBERSHIP IS \$15.00
- ANNUAL A/C STORAGE RENTAL : \$450 - 600

WE EMPLOY NO PAID HELP. MEMBERS ARE
EXPECTED TO PROVIDE LABOUR FOR FACILITY
MAINTENANCE, BEER GARDEN, ETC.

10. List the names and addresses of the Executive Officers of the Organization.

PRESIDENT

WENDELL HAINES
91 FIRST ST. N.
STONE CREEK, ONT
L8G 1Y2

VICE PRESIDENT

GORD WORTHINGTON
660 DICKENSON RD. W.
MT HOPE, ONT.
L9A 1A1

SECRETARY

HAROLD BUCK
835 BRUCEDALE AVE E.,
HAMILTON, ONT
L8T 1L4

TREASURER

ERIC CAMPBELL
274 ROBERT ST.
HAMILTON ONT
L8L 2R4

11. Submit an estimate of operating revenues and expenditures for the Organization's current fiscal year and a statement of operating revenues and expenditures for the preceding year in the attached form (Appendix A), and in addition, the Organization's audited financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). If it is not normal practice to have an audited financial statement prepared have your Treasurer submit your own financial statement. If the aforementioned financial statements are not presently available, these must be submitted as soon as possible, and in any event, before the grant is paid.

August 25, 1983
DATE

HAROLD BUCK

SECRETARY

OFFICER MAKING APPLICATION

385-5570 - home

Telephone Number of Officer
making application

389-4461 - work
EXT 226

Harold Buck.

APPENDIX "A"

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR GRANT

STATEMENT OF REVENUES AND EXPENDITURES

(all amount to nearest dollar)

YEARS ENDED

Dec 31, 1983

Dec 31, 1982

CURRENT FISCAL YEAR

PRECEDING FISCAL YEAR

- indicate with check
mark whether

ESTIMATE

AUDITED ()
SUBJECT TO AUDIT (✓)

(not normally audited)

please see
attached 1981-82
statements

EXPENDITURES

\$

Salaries and Wages

NIL

Other (Specify)

Hydro (includes new
Education Centre)

900-

Land lease

680-

Taxes

3000-

Legal

250-

Insurance

600-

Postage, envelopes, supplies

1000-

Hangar maintenance
and tower repairs

1100-

Completion of Education Centre:

1500-

water & sewers

5000-

Kitchen, front windows, porceling
furniture

500-

TOTAL EXPENDITURES

\$ 14530

REVENUES

Earnings

annual membership dues	1035
Hangar rental to members	9500
Beer garden receipts	950
Members donation to club, social event profits, etc.	<u>500</u>

for 1981-82

see
attached
statements

Receipts from Governments

Government of Canada
Government of Ontario
City of Hamilton
Other Municipalities
(Specify)

United Community Fund
Appropriation

Other Revenues (Specify)

TOTAL REVENUES

\$ 11985

Shortfall: \$ 2545-

Please note:

- 1) We do not show a depreciation charge for the assets owned, although maintenance costs will increase as the building age.
- 2) We have two options to eliminate the shortfall forecast.
 - 1) delay completion of our Education Centre
 - 2) raise funds through borrowing and increasing rents / membership dues

PARENTS WITHOUT PARTNERS, Inc.



a non-profit, non-sectarian, educational
organization devoted to the interests
of single parents and their children

July 5th, 1983

The Experimental Aircraft Association,
Chapter #65,
c/o Hamilton Civic Airport,
Mount Hope, Ontario.

Gentlemen:

From the members of Parents Without Partners, Inc Chapter #73
especially from the boys and the boy's activity director
to the members of The Experimental Aircraft Association, Chapter
#65, Thank you.

Your generosity and hospitality on May 28th, 1983 was thoroughly
enjoyed by all of us who attended. The visit is now a
cherished memory of the thrill enjoyed by those who fly.

If, as some of your members suggested, a visit from PWP #73
becomes an annual event, I am sure all members and both chapters
would benefit.

Yours very truly,

PARENTS WITHOUT PARTNERS, INC
Chapter #73

Ted Pickering
T. Pickering
Director at Large for Boys

TP/bb



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Mohawk College

of Applied Arts
and Technology

MOHAWK COLLEGE OFFERS THE FOLLOWING COURSES AT THE FENNELL CAMPUS

AVIATION WEATHER: This course is designed for Student Pilots and Licenced Pilots wishing to upgrade their knowledge of meteorology. Audio-visual aids and lectures will cover specific features such as pressure systems, fronts, thunderstorms, icing and fog. Also covered will be all the various Aviation Forecasts, Weather Maps and Weather reports available, enabling pilots to make full use of the meteorological services available in Canada. INSTRUCTOR: Terry Dwyer

AER10/F1	10	Wed.	7-10 p.m.	Sept. 28	\$59+
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PRIVATE PILOT GROUND SCHOOL: A refresher course for licensed pilots, an informative course for co-pilots, and a necessary course for students pilots, or anyone wishing to learn how to fly. Aerodynamics, airmanship, air regulations, meteorology, and navigation will be taught. NOTE: Fee for books and navigational tools are approximately \$110 beyond course fee. INSTRUCTOR: Sue Davidson

AER04/F1	16	Mon.	7-10 p.m.	Sept. 12	\$83+
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Ultralight GROUND SCHOOL TRAINING COURSE: This Department of Transport Approved Course will provide the student with a thorough background in all aspects of flight required to operate an ultralight aircraft, including an introduction to ultralights and ultralight flying, basic aerodynamics and features of ultralight design, meteorology, operating procedures, air operations pertaining to ultralight flight, and emergency procedures. Transport Canada has developed regulations for ultralight aircraft and this course has been designed to cover and exceed the requirements of Transport Canada. Course includes two field trips to a local ultralight airfield to examine a typical ultralight. NOTE: This course is a revision and expansion of the courses offered previously. Fee does not include text.

AER12/F1	10	Tue.	7-10 p.m.	Sept. 27	\$63+
AER12/F2	10	Sat.	9-12 noon	Oct. 1	\$63+

For further information, call Mohawk College, Part-time Studies
Registration Office: 389-4461, ext. 209.

Sponsored by the
EXPERIMENTAL AIRCRAFT ASSOCIATION

EXPERIMENTAL AIRCRAFT ASSOCIATION OF HAMILTON INC. CHAPTER 65

BALANCE SHEET AS OF DECEMBER 31, 1982

ASSETS

CURRENT ASSETS

Cash in Bank	\$ 1,737.90	
Inventory of Supplies	<u>100.00</u>	
		\$ 1,837.90

FIXED ASSETS

Hangar (cost) bldg.	45,606.34	
Foundation and Floor	12,431.38	
Survey	245.78	
Tarmac	12,915.00	
Taxi Strip	464.00	
Furniture and Fixtures	730.93	
Education Centre	<u>8,500.00</u>	
		<u>80,893.43</u>
		\$82,731.33

LIABILITIES & EQUITY

CURRENT LIABILITIES

Loan on Buildings	<u>-----</u>	
Members Equity	<u>82,731.33</u>	
Total Liabilities & Equity		\$82,731.33

EXPERIMENTAL AIRCRAFT ASSOCIATION OF HAMILTON INC. CHAPTER 65

Statement of Cash Receipts & Disbursements for the year ended December 31, '82

RECEIPTS FOR 1982

Hangar rents collected	\$ 9,985.00	
Dues collected 1982	585.00	
Dues collected 1983	295.00	
Misc.	8.00	
Cash donations	225.00	
Bank Interest	173.88	
Beer Garden Gross	452.89	
Mechanics Seminar	<u>28.07</u>	
		\$11,752.84

EXPENDITURES FOR 1982

Stamps	270.00	
Library	8.83	
Hangar and Education Centre Hydro	225.66	
Postal Box	6.00	
Raw land lease	320.66	
Building taxes	2,971.16	
Insurance	532.00	
Paper and envelopes etc.	53.41	
Bank charges	14.10	
Corn Roast	46.34	
Loss at Wine and Cheese Party	146.75	
C.W.H. Beer Garden share	67.94	
Lawyer	250.00	
Misc.	9.98	
Cost of Education Centre to December 31, 1982	<u>8,526.54</u>	
		\$13,449.37
Excess of expenditures over receipts		<u>\$ 1,696.53</u>

Bank balance December 31, 1981	3,516.52	
Minus 1982 deficit	<u>1,696.53</u>	
	<u>1,819.99</u>	
Minus 1981 Cheques cashed in 1982	<u>31.84</u>	
	<u>1,788.15</u>	
Bank balance December 31, 1982	<u>1,737.90</u>	
Difference	\$ <u>50.25</u>	

Total cheques issued	\$18,296.72	
Bank S. C.	14.10	
1981 Cheques cashed in 1982	31.84	
Bad Cheques	<u>70.00</u>	
	<u>\$18,412.66</u>	

Total Deposits	\$16,460.16	
Interest	<u>173.88</u>	
	<u>16,634.04</u>	
Bank Balance end of December 31, 1981	<u>3,516.52</u>	
	<u>20,150.56</u>	
Total paid out	<u>18,412.66</u>	
Bank Balance end of December 31, 1982	\$ <u>1,737.90</u>	

BALANCE SHEET AS OF DECEMBER 31, 1981ASSETSCURRENT ASSETS

Cash in Bank	\$3,516.52	
Inventory of Supplies	<u>100.00</u>	\$ 3,616.52

FIXED ASSETS

Hangar (cost) bldg.	45,606.34	
Foundation and Floor	12,431.38	
Suvrey	245.78	
Tarmac	12,915.00	
Taxi Strip	464.00	
Furniture and Fixtures	<u>730.93</u>	
		72,393.43
		<u>\$76,009.95</u>

LIABILITIES & EQUITYCURRENT LIABILITIES

Loan on Buildings	-----	
Members Equity	<u>76,009.95</u>	
Total Liabilities & Equity		\$76,009.95

Statement of Cash Receipts & Disbursements for the year ended December 31, 1981

RECEIPTS

Hangar rents collected	\$ 9,783.50
Chapter Dues (1981 -\$601.00) (1982 -\$334.00)	935.00
Wintario grant (March)	1,409.88
Wintario grant (May)	499.90
Wintario grant (July)	275.00
U.S.A. Chapter visit coffee donation	6.70
Rebate on hangar insurance	5.00
Beer Garden	1,149.81
Bank Interest	457.64

\$14,522.43

EXPENDITURES

Stamps	128.25
Hangar hydro	99.26
Hangar loan (Int. \$495.00) (Princ. \$4500.00)	4,995.00
Postal box	5.00
Hangar land lease (new)	216.00
Hangar land lease (old)	146.40
Hangar taxes (both)	2,908.24
Hangar insurance	400.00
Paper, envelopes, etc.	120.77
Bank charges	11.35
Corn Roast	54.58
March wine & cheese party	157.64
November wine & cheese party	184.06
Donation to Grimsby Airpark	150.00
C.W.H. share of beer garden	172.50
New chapter ledger	11.56
Hangar repairs	2,385.41
Mathews memorial	15.00
Coffee & donuts	42.00
E.A.A.C. Technical Committee	25.00
E.A.A.C. meetings, etc.	195.31
Chapter lawyer	125.00
Dues returned (Rita Mathews)	12.00

12,560.33

Excess of receipts over expenditures -

\$ 1,962.10

Bank balance December 31/80	1,464.38
Plus net receipts per above	1,962.10
	3,426.48
Plus cheques not cashed	31.84
	3,458.32
Minus 1980 cheque cashed in 1981	13.78
	3,444.54
Plus insurance paid in 1980 and deducted from 1981 beer garden	75.00
	3,519.54
Bank balance December 31/81	3,516.52

Difference -

3.02

K.A. ROUFF
CITY SOLICITOR

W.M. McCULLOCH
P.M. EKER
D.R. VICKERS
P.R.A. HOOKER
D.A. POWERS
A.K. MEEMA
SOLICITORS



THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY SOLICITOR

November 11, 1983

YOUR FILE NO.

REPLY ATTENTION: P.R.A. Hooker

OUR FILE NO 80-5.0

CITY HALL
HAMILTON, ONTARIO
L8N 3T4
TEL. 526-4520

CITY CLERKS

Mr. J. J. Schatz,
Finance Committee Secretary.

Dear Sir:

Re: Various tenants at Airport - Applications for Grants

Further to my letter of July 21, 1983 and enclosures (copy enclosed) and our meeting of October 14, 1983 (Messrs. Schatz, Ainsworth, Daw, Gilchrist, Skelton, Vyce and the writer), I acknowledge receipt of your November 7, 1983 memo received by me November 10, 1983, enclosing various pertinent correspondence, etc. re the applicants for grants (to offset increased charges at the airport, required by the City at the behest of Transport Canada).

As a starting point, please re-read my enclosed letter of July 21, 1983, as to the terms of reference of that opinion and the various legal considerations applicable.

I have nothing to add to my observations and comments therein respecting the Fire Department Band.

From the information received at the October, 1983 meeting the consensus seemed to be that the 779 Aircadets would qualify for a grant because of their training and assistance to youthful future citizens, etc. which is in the interests of the City.

As for 431 Krakow Wing, it was stated that this is a registered charity and does make charitable-type donations to needy Polish organizations, although apparently it has a bank balance of about \$12,000.00. It would be eligible, in law, for a grant, if the City chooses to approve one.

447 Airforce Wing. In addition to the comments recorded in my letter of July 21, 1983, various persons present at the October meeting made a comparison of this organization to (branches of) the Canadian Legion which apparently does not receive grants from the City of Hamilton. The Legion, of course, is not a tenant at the airport. Mr. Schatz pointed out that the Wing has a budget of about \$100,000.00 per year. Even though it may make donations to the 779 Aircadets and notwithstanding that this Wing's organizational papers make it appear to be non-profit, service-oriented



in nature, it nevertheless appears that this group is at least semi-commercial in nature, as a competitor in the catering/public hall business. It may be that the organization has departed somewhat from its original purposes. The basic situation is that if an entity is in practice wholly or partly commercial in nature, it would not be eligible to receive a grant, according to section 112 of The Municipal Act.

I will now comment on some organizations not mentioned in my July 21, 1983 letter.

Canadian War Plane Heritage Inc. This corporation's charter is in my file and shows that its purposes are historical, custodial and educational in nature. Mr. Ainsworth says it runs an aviation museum. It is non-profit in nature and has a purpose beneficial to the City, e.g. tourism and goodwill generated by the annual Airshow in which it plays a leading role. It can justly be compared to the Fire Department Band in regard to its benefit to the City.

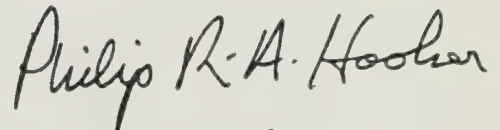
Peninsula Air Services Limited and Glanford Helicopter Services Limited. These are both demonstrably and admittedly businesses and thus not eligible for grants.

Hamilton Flying Club. According to Mr. P. Ainsworth, the Club directly competes with commercial operators such as Peninsula Air Services Limited. He says they charge storage fees for aircraft not their own, they sell fuel to all comers at reduced prices, they repair aircraft for payment and they sell flying lessons. He points out that flying clubs in Windsor, Sudbury and Oshawa receive no municipal grants. Their own, undated internal report (from the General Manager to the President) speaks of "loss of revenue", "our members' business flying", "lower fuel sales and aircraft maintenance for us", "our business" and "the BUSINESS of aviation". Those present at the October 14, 1983 meeting agreed that Hamilton Flying Club is ineligible for a grant.

Experimental Aircraft Association. This group's charter says it is a corporation without share capital, to be carried on without the purpose of gain and its directors receive no remuneration, etc. but the fact that it is "non-profit" in nature does not necessarily make it charitable in nature nor necessarily beneficial to the City of Hamilton. It perhaps could be compared to a yacht club or automobile club which, while having a special interest, would most likely not seek a grant from a municipality. It is my understanding that gun clubs, yacht clubs, etc. do not receive civic grants. It would appear that this group is not eligible for a grant from the City.

It is hoped that these comments may assist your committee in its deliberations.

Yours truly,



Philip R.A. Hooker,
for K. A. Rouff,
City Solicitor.

PRAH:mk

Encl.

c.c. Mr. R. Prowse, Secretary,
Transport and Environment Committee.

c.c. Mr. P. Ainsworth,
Airport Manager.

c.c. Mr. W. H. McFarland,
City Treasurer.
Attention: Mr. T. Daw,
Treasury Officer II.

c.c. Mr. D. W. Vyce,
Director of Real Estate.
Attention: Mr. J. G. Skelton

Encl.

K A ROUFF
CITY SOLICITOR

WM McCULLOCH
PM EKER
DR VICKERS
PRA HOOKER
DA POWERS
AK MEEMA
CITIZENS



THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY SOLICITOR

AT HAMILTON

REPRESENTED BY P.R.A. Hooker

1983

1983

July 21, 1983

Mr. W. H. McFarland
City Treasurer

Attention: Mr. T. Daw

Dear Sir:

Re: Hamilton Civic Airport
New rental charges

Reference is made to Section 2 of the 11th Report of the Transport and Environment Committee, adopted by Council at its meeting of June 28, 1983, copy attached.

This letter refers only to subsection (iv) of Section 2 respecting the following 4 organizations:

- 447 Airforce Wing
- 431 Krakow Wing
- 779 Aircadets
- Fire Department Band

That subsection sets out new rents to be charged to those organizations, effective September 1, 1983, and ends by saying:

"That grants equal to the amounts to be charged to the organizations set out in Section 2 (sic) be approved, subject to the City's legal right to do so."

Messrs. T. Daw, D. Vyce, J. Skelton, P. Ainsworth and the writer met to discuss this on July 7, 1983. From the context of the subsection of the resolution, it appeared that it was likely the intention of Council that only those groups mentioned in subsection (iv) of Section 2, rather than all groups named in Section 2, be considered for grants.

The next question was whether the City has legal power to make grants and, if so, on what basis.

Mr. W. H. McFarland

July 21,

I enclose a copy of Sections 112 and 113 of The Municipal Act. Section 112 forbids a City Council from granting bonuses in aid of any manufacturing business or other industrial or commercial enterprise.

Therefore, if an organization is "commercial" or of a money-making, profit-oriented nature, it cannot be granted monies by a municipal council.

Section 113(1), in brief, says that, subject to Section 112, every municipal council may make grants...to any person, institution, association, group or body of any kind...within or outside the boundaries of the municipality for any purpose that, in the opinion of the council, is in the interests of the municipality. (Emphasis added.)

✓ *Should be*
Noted that it is the Council's opinion, not that of the grant-seeking organization, which is determinative of eligibility. A condition of eligibility is that the organization have a purpose "in the interests of" (or beneficial to) the municipality, in the opinion of Council.

At our meeting of July 7, 1983, we discussed the 4 named organizations individually.

I wish to stress that the writer has no direct knowledge of the characteristics of any of the organizations and in any case it is not for City employees to "judge" the qualifications of any applicant for a grant: that is solely up to City Council.

Nevertheless, for the purposes of making a recommendation to Council, or the Finance Committee, should it decide that the necessary resolution has already been passed, the following information, which seems relevant, was provided by persons at the meeting other than the writer.

(I should point out further that this is in the nature of general knowledge only of you and the other addressees and the wisest course of action would be to confirm the information by actually demanding from each organization a copy of its constitution, charter, statement of purpose, incorporation papers or whatever basic reference document may exist to show its objects.)

✓ Fire Department Band - I was advised that this organization renders valuable "public relations" service to the City by participating in parades or other events of a local, regional or national level, so as to impress persons generally with knowledge of the City's existence and goodwill. It would therefore appear to have a purpose "in the interests of the municipality". If Council agrees, then this organization would be eligible for a grant.

July 21, 1983

431 Krakow Wing and 779 Aircadets - The 779 Aircadets organization, I was told, is comparable in nature to the Boy Scouts in providing training and other activities for youthful citizens who presumably might otherwise find less acceptable outlets for adolescent energy. It is also said to be of a "non-profit" nature. Accordingly, if in the opinion of Council its purpose is in the interests of the City of Hamilton, it would appear to be eligible for a grant.

The writer has received even less information about 431 Krakow Wing and therefore does not feel justified in passing on comments as to its nature. In its case, I recommend that it be asked to supply its charter or similar papers to the City for perusal.

447 Airforce Wing - According to information Mr. J. Skelton of the Real Estate Department provided, this organization would seem to be at least semi-commercial in nature. He said this group owns a large building at the airport which is frequently advertised as and used for, in effect, a public hall which anyone can rent for parties, receptions, dances, etc. Also, apparently it sells flying lessons. If this is actually the case, then it would appear that Council cannot grant it monies because of section 112 of The Municipal Act. Here again, if there is any doubt, it is recommended that it be asked to provide both its charter papers and any recent financial statements it may have concerning its activities, purposes, etc. Until then, it appears to be ineligible for a grant and the onus should be on it to prove otherwise.

As to the mechanics of making a grant or grants to the 4 bodies, at first blush it would appear that they have already received approval, subject to their entitlement in law to grants.

However, it is my understanding that the normal procedure would be for each body to formally apply to the City's Finance Committee for a grant, make representations as to its amount, alleged necessity, etc. and then that Committee would, if approving a grant, determine the source to be used to provide the grant funds.

I suggest that this should also happen in this case and --if one or more grants is approved--they should go back to Council which, by resolution, should go on record as giving its public opinion that each grant recipient has a purpose that in the opinion of Council is in the City's interests.

I hope this assists you.

Yours truly,

Philip R. A. Hooker
Philip R. A. Hooker
for K. A. Rouff
City Solicitor

PRAH:cre

c.c. Mr. D. W. Vyce, Director
Real Estate Department

c.c. Mr. P. Ainsworth
Airport Manager

Sub-joined is Section 2 of the Eleventh Report of the Transport and Environment Committee as amended by City Council at its meeting held June 28, 1983.

2. That in accordance with the guidelines of Transport Canada governing the lease of space at airports:
- i. Council confirm their previous decision that rent be charged to Peninsula Air Services and Canadian War Plane Heritage for the apron space that each operator is using.
 - ii. The City take all steps necessary including through the courts, if required, to collect the arrears in rent for the use of the apron space during the period August 1, 1981 to July 31, 1983 for Peninsula Air Services in the amount of \$2,225.00 and Canadian War Plane Heritage in the amount of \$1,848.75.

NOTE: If the City does not wish to proceed with the collection of the arrears in rent from the two fixed based operators, Peninsula Air Services and Canadian War Plane Heritage, the result could be a reduction in the operating subsidy received by the City from Transport Canada in the amount of arrears owing \$2,508.96 for the period August 1, 1981 to December 31, 1982 (17 months).

If the City cancels the above rental arrears for the two operators, then it should also cancel the charge for the rent paid by Interflite Air Services on the apron space adjacent to buildings T33 and T36 in the amount of \$2,204.17. This amount would be credited to the rental and tax arrears for 1983 outstanding against Interflite.

- iii. Additional land rental charges for use of the apron space by the Hamilton Flying Club and the Experimental Aircraft Association be approved as per the following, to be effective September 1, 1983:

Hamilton Flying Club

Aircraft Apron Adjacent to Hangar T35
29,000 sq. ft. x .05 (plus taxes)

\$1,450.00 per yr.

Experimental Aircraft Association

Aircraft Apron on East Side of Building 57
70' x 300' = 21,000 sq. ft. x .05 (plus taxes)

\$1,050.00 per yr.

- iv. Rental charges be approved for the four organizations presently leasing lands and/or buildings at Hamilton Civic Airport as per the following to be effective September 1, 1983.

447 Airforce Wing

30,525 sq.ft. of land x .05 (plus taxes)

\$1,526.25 per yr.

431 Krakow Wing

10,500 sq.ft. of land x .05 (plus taxes)

\$ 525.00 per yr.

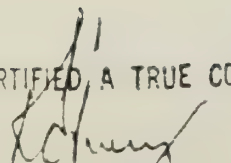
779 Aircadets

3,630 sq.ft. of building area x \$1.00

(plus taxes)

\$3,630.00 per yr.

CERTIFIED A TRUE COPY


DEPUTY CITY CLERK

Fire Department Band

3.630 sq.ft. of building area x \$1.00
(plus taxes)

\$3,630.00 per yr.

That grants equal to the amounts to be charged to the organizations set out in Section 2, be approved subject to the City's legal right to do so.

[Handwritten signature]

Bonuses
prohibited

112. Notwithstanding any general or special Act, a council shall not grant bonuses in aid of any manufacturing business or other industrial or commercial enterprise. R.S.O. 1970, c. 284, s. 248.

General
power
to make
grants

113.—(1) Notwithstanding any special provision in this Act or in any other general or special Act related to the making of grants or granting of aid by the council of a municipality, the council of every municipality may, subject to section 112, make grants, on such terms and conditions as to security and otherwise as the council may consider expedient, to any person, institution, association, group or body of any kind, including a fund, within or outside the boundaries of the municipality for any purpose that, in the opinion of the council, is in the interests of the municipality. 1980, c. 74, s. 3 (1)

Loans
guarantees,
etc

(2) The power to make a grant includes,

- (a) the power to guarantee a loan and to make a grant by way of loan and to charge interest on the loan;
- (b) the power to sell or lease land for nominal consideration or to make a grant of land, where the land being sold, leased or granted is owned by the municipality but is no longer required for its purposes, and includes the power to provide for the use by any person of land owned or occupied by the municipality upon such terms and conditions as may be fixed by the council;
- (c) the power to sell, lease or otherwise dispose of, at a nominal price, or to make a grant of, any furniture, equipment, machinery, vehicles or other personal property of the municipality or to provide for the use thereof by any person on such conditions as may be fixed by the council; and
- (d) the power to make donations of foodstuffs and merchandise purchased by the municipality for such purpose. 1980, c. 74, s. 3 (2), *part*.

Applica-
tion

(3) A guarantee of loan made under this section shall be deemed to be a debt for the purposes of section 149 and, where the term of the loan in respect of which such guarantee is made may extend beyond the current year, such guarantee shall be deemed to be an act, the cost of which is to be raised in a subsequent year and shall be subject to the provisions of section 64 of the *Ontario Municipal Board Act*. 1975, c. 56, s. 1 (2), *part*.

R.S.O. 1980,
c. 347

Interpre-
tation

(4) In this section,

- (a) "land" includes a building or structure or a part thereof;

(b)

114.

(a)

(b)

115.— for provi
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City of Hamilton
Treasury

SUMMARY OF CHARGES APPLICABLE TO CERTAIN TENANTS

AT THE HAMILTON CIVIC AIRPORT

(referred to in Section 2 of the
11th Report of the Transport and Environment Committee
Approved by City Council on June 28, 1983)

<u>Organization</u> (1)	<u>Type of Charge</u> (2)	<u>Amount</u>	
		<u>1983</u> (3)	<u>1984</u> (4)
Fire Department Band	Market Value Rent	\$1,210.00	\$3,630.00
779 Air Cadets	Market Value Rent	-	3,630.00
431 Krakow Wing	Market Value Rent	-	450.00
447 Air Force Wing	Market Value Rent	-	1,526.25
Canadian Warplane Heritage	Rental of Apron Space	410.83	1,232.50
Peninsula Air Service Ltd.	Rental of Apron Space	483.33	1,450.00
Hamilton Flying Club	Rental of Apron Space	483.33	1,450.00
Experimental Aircraft Association	Rental of Apron Space	350.00	1,050.00
		<u>\$2,937.49</u>	<u>\$14,418.75</u>

Respecting:

THE IVOR WYNNE STADIUM

WHEREAS the Ontario Municipal Board by Order dated the 25th day of November, 1983 (File No. E 831132) approved,

- (a) the repairs to Ivor Wynne Stadium at an estimated cost of \$625,000.00, and the borrowing of money by way of temporary advances not exceeding in the aggregate such estimated cost pending the sale of debentures, and
- (b) the issuance of the necessary debentures by The Regional Municipality of Hamilton-Wentworth, chargeable to the applicant corporation.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. The undertaking described above may now be proceeded with in accordance with the said Ontario Municipal Board Order and The Regional Municipality of Hamilton-Wentworth may issue debentures therefor for a sum not exceeding \$625,000.00 and not to exceed the net cost of such undertaking to the City of Hamilton, for a term not to exceed fifteen years.

2. The proper officials of The Corporation of the City of Hamilton are hereby authorized and directed to do all such things necessary to give effect to the said Order of the Ontario Municipal Board.

PASSED this day of A.D. 1983.

City Clerk

Mayor



4a

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. Lou Sage
Chief Administrative Officer DATE 1983 November 24
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 121-0001

TO: CITY COUNCIL ☐ (OR) Finance Committee ☒
Committee

SUBJECT

Travel Arrangements - Civic Officials

RECOMMENDATION

That the City of Hamilton use IATA recognized travel agents with offices in Hamilton for all City travel arrangements.

[Handwritten signature]

BACKGROUND

At the request of the Finance Committee, I have conducted a study of the various arrangements made by the City for travel by elected and appointed representatives. In those instances where a travel agent is not utilized the applicable commissions that are part of a travel cost are not received by local Hamilton businesses. Therefore, it would seem appropriate for the City to use IATA recognized travel agents to ensure that the commissions remain in Hamilton and that the best possible travel arrangements are made on our behalf. There is no extra cost to the client doing the booking. In other words it is not more expensive to use a travel agent.

The suggestion that we rotate the business between travel agents would result in a difficult logistical problem for the various staff now doing the bookings for each department of the municipality. The idea of having one agent represent all of the travel agents through their Association does not find favour with the agents contacted on this matter

Where feasible, the City should direct travel agents to book on airlines using the Hamilton Airport.



5a

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland Treasurer and Commissioner of Finance DATE 1983 December 6
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

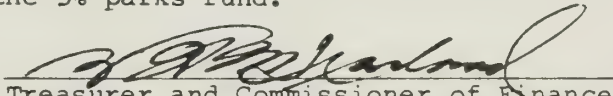
TO: CITY COUNCIL ☐ (OR) _____ Finance ☒
Committee

SUBJECT

Park Expenditure Policies

RECOMMENDATION

That the report on park expenditure policies, as amended by the Parks and Recreation Committee, September 29, 1983, be accepted subject to a change in wording on Page 8, Item 10, which states that all money generated from sales and leases on parkland property be paid into the "5% parks" fund be altered so that all money generated from sales and leases on parkland property (exclusive of those with houses thereon) be paid into the 5% parks fund.


Treasurer and Commissioner of Finance

BACKGROUND

This report, drafted by staff, addresses the issue of coordination of purchase, development and maintenance of parkland. The coordination of all three of these facets are essential to the proper running of a park system and, indeed, to maximum taxpayer dollars.

The suggested change on Page 8 is in accordance with existing policy wherein the rental of parkland with houses located thereon are credited to the general revenues of the City and not to the 5% parks fund. I would recommend that this procedure be continued.

Q

NOV 29 1983

MEMORANDUM • CITY OF HAMILTON

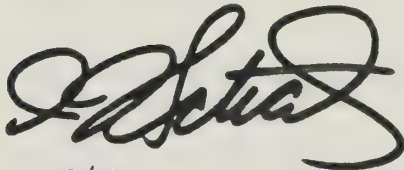
TO : Mr. J. J. Schatz, Secretary,
Finance Committee. YOUR FILE:

FROM : J. J. Schatz, Secretary,
Parks and Recreation Committee. OUR FILE :

SUBJECT : Park Expenditure Policies DATE : 1983 November 25

Attached for the information of the members of the Finance Committee is a copy of the Park Expenditure Policies as approved by the Parks and Recreation Committee.

The Parks and Recreation Committee is submitting this matter to both the Finance Committee and the Planning and Development Committee for comment, following which it is intended that the matter will be forwarded to City Council for its approval.



JJS/nb
Attch.

c.c. Mr. W. H. McFarland, City Treasurer
and Commissioner of Finance.

Mr. V. Abraham, Director of Local Planning.
Attention: Mr. D. Godley.

Mr. R. A. Morden, Director of Public Works.

Mr. D. W. Vyce, Director of Real Estate.

Mr. E. W. Kowalski, Director of Community Development.

Miss A. M. Schimmel, Director of Culture and Recreation.



REPORTBACKGROUND

Hamilton is fortunate to have the Niagara Escarpment, the Red Hill Valley and the Cootes Paradise Area as a basic framework for parkland. Other important parks such as Gage Park and Confederation Park complement the framework. Prior to the 1950's the city did not systematically plan for or provide parks in the neighbourhoods. This left large residential sections without accessible parkland. In the 1950's, Hamilton embarked on a bold program of buying land at the centre of many of the undeveloped neighbourhoods on the mountain. Today, we are still bearing the fruits of this farsighted move. Residential developers do not have to dedicate parkland in most cases, but instead pay cash in lieu to the City. The money goes into the '5% park fund' and is currently used for expenditures on parkland acquisition. The money can however, according to the Planning Act, be spent on development or maintenance of parkland.

The situation in the 1960's was:

- the post war development usually had adequate land for park development,
- the newly developing neighbourhoods had adequate land for park development,
- the older parts of the City had a shortfall of parkland by current standards.

In the early 1970's, a program of planning developed neighbourhoods was begun starting with the older neighbourhoods first. In many of the plans it was established that buildings should be torn down and a park established. It was here that the '5% park fund' came into play. In the mid 1970's accounts were set up to acquire land mostly in the lower city. Originally accounts were set up for Durand, Corktown, Beasley, Central, Stinson, Landsdale, and Gibson, all inner city areas. Two mountain neighbourhoods, Quinndale and Rushdale, were also included. As neighbourhood plans were completed, further accounts were set up for Keith, McAnulty, Crown Point East, Crown Point West and Homeside. The accounts are known as 'Priority One' accounts, meaning that these areas have the greatest need for parkland acquisition. Approximately \$4 million has been used to acquire about 100 out of the approximately 150 properties. Properties have been bought almost exclusively on a willing seller willing buyer basis. No more priority accounts are felt to be needed in the near future.

The following table shows a summary of the 'Priority One' parks on August 31, 1983.

Name	Map	Total Properties	Properties Purchased	Remaining Properties	Estimated Cost of Remaining Properties	Amount in Account	Surplus or Deficit to Complete Purchase
Beasley	1	15	12	3	109,000	113,472	+ 4,472
Corktown	2	12	9	3	60,000	80,548	+ 20,548
CPE	3	11	2	9	290,500	92,665	- 197,835
Durand	4	7	5	2	100,000	60,390	- 39,610
Keith	5	7	2	5	80,000	106,601	+ 26,601
Landsdale	6	21	20	1	45,000	94,697	+ 49,697
McAnulty	7	3	1	2	60,000	60,855	+ 855
Rushdale		6	5	1	20,000	14,884	- 5,116
Stinson	8	18	13	5	196,000	101,329	- 94,671
CPW	9	26	18	8	261,000	15,966	- 245,034
Homeside	10	<u>25</u>	<u>13</u>	<u>12</u>	<u>505,850</u>	<u>30,573</u>	<u>- 475,277</u>
TOTAL		151	100	51	1,727,350	771,980	- 955,370

The float was \$366,988.55 (including commitments for OHC lands in various neighbourhoods of \$130,828 and the proposed Bruleville Park of \$90,000). Any 5% parks fund money is paid into the 'float'. The float money is used to top up each of the Priority 1 accounts.

Funds continue to flow into the account at about \$200,000 - \$300,000 a year, a slower pace than in the past. Money from 5% cash in lieu is likely to be reduced further by measures in the new Planning Act (which takes effect August 1, 1983) because of the new basis for appraisal. It is expected that cash in lieu payments and interest will be in the order of \$200,000 for 1984 and subsequent years. Other income is derived from sale of park land which is surplus and leases of parkland not currently needed. Expenditures are also made on land which could be lost for parkland for all time unless it is purchased. Such cases include land at Greenhill Avenue/Albright Avenue which the Board of Education wished to sell. There is no way of knowing precisely when land which is considered to be a priority for parkland will come on the market.

Until 1981, an annual review of the parks' accounts was presented to the Parks and Recreation Committee. A generous cushion was built in to absorb surprise purchases. This system worked relatively well, but recently purchases in Vincent (Greenhill Avenue) and Bruleville (Bobolink Road) and quicker than expected purchases in Crown Point

West and Homeside (total approximately \$850,000 since the beginning of 1982) have placed a heavy burden on the account. However, acquisition has slowed considerably in recent months although expenditures are anticipated in the short term future in Homeside (to complete purchases needed for development) and Bruleville (a woodlot not in city ownership).

Aside from the acquisition of smaller parks, there is the issue of purchase of larger parks such as Hamilton Beach, Albion Falls and the Lax Harbour land. It is impossible for the 5% park fund to stretch to these purchases and in any case the parks have a region wide significance.

The Region of Hamilton-Wentworth and the Hamilton Region Conservation Authority are purchasing the Beach properties for park purposes, but at a slower rate than previously. The Albion Falls land includes a 31 acre area for which no funds are available for purchase. The Parks and Recreation Committee tabled a recommendation from the Planning Department to sell an area of parkland for residential purposes to finance part of the acquisition. Concern was expressed that the new owners of the land might object to the proposed Red Hill Valley Expressway. The City is currently considering purchasing the Lax lands and the Conservation Authority has agreed to assist the City in securing funding for the acquisition. If the City buys all or part of the lands, it must look to alternative source of funds. Discounting help from other public or private sources, the City could look at two alternatives. The first is to raise taxes. The second is to review parkland which might be surplus to the City's requirement. Any surplus land could be sold off to provide funds for purchase.

Parks' development for the inner city areas is mostly provided by federal and provincial government programs such as the Neighbourhood Improvement Program. For example, such funds were used to develop Landsdale for an estimated \$300,000 and Gibson an estimated \$315,000 following acquisition through the 5% parks' fund.

Parks' development outside the Priority One areas rely predominantly on taxes as the source of income. There is a large backlog of parks needing either new development and additional development (see Appendix 1).

In a change from the past neighbourhood improvement funds (various programs funded partially by the federal and provincial governments) are to be used in McQuesten and Normanhurst which have substantial developed parks, but which require improvement. Neighbourhood improvement funding used to involve a 75% grant, but now only attracts a 50% grant.

Recently, economic restraint has brought a focus on the cost of maintenance and development. Techniques for limiting maintenance expenditures to less than inflation can be accommodated for the existing inventory of parks. However, where the parks' inventory is being increased this becomes considerably more difficult. For 1983 and probably 1984, the COED program is easing the maintenance situation since the program can be used to supplement the normal work carried out in the budget.

In summary, there is concern that expenditures on development and maintenance of parks are not fully integrated with planning and acquisition of parks. The following policies are designed to provide a more efficient and effective system of expenditure on parks.

PLANNING FOR PARKS

Policies

1. That a staff committee be responsible for co-ordinating parks' expenditures. The committee would include members from the Planning and Development Department, the Department of Culture and Recreation, the Park's Division, the Real Estate Department, the Community Development Department and the Treasury Department. Staff members from other departments would be invited as the need arose. For example, the Community Development Department is involved with the acquisition and development of a number of lower city parks. The committee would review all parks' matters, including proposed neighbourhood plans, proposed neighbourhood improvement areas, acquisition and sale of parkland, proposed parks' developments and proposed parks' layouts. An annual report should be prepared to monitor the situation and make recommendations. The committee would meet as the need arises for ongoing matters.
 - Parks matters cut across the mandate of a number of departments. Liaison is essential for a consistent and common sense approach
2. That parkland be designated in plans, bearing in mind the financial constraints of parks' acquisition, development and maintenance.
 - This will help to ensure the practicality of planning proposals.
3. That a Master Plan for Culture and Recreation be expedited.
 - A Master Plan commenced in August and is intended to lead to a more efficient parks' and recreational development system.

PARKS' ACQUISITION

Policies

1. That acquisition continue in the Priority One parks as follows:
 - i) by using money paid into the 5% parks' fund.

Note: Although \$300,000 is included in the budget each year, the actual figure is determined by the income from property development or sale and lease of park land. Consequently, no money comes from the general levy or debentures and therefore the mill rate is not affected;

- ii) by holding the purchase of further property in Corktown park until a review of the proposed neighbourhood plan amendments;
- iii) on a willing seller - willing buyer basis wherever possible but in accordance with city policies on reviewing the need for expropriation;
- iv) by holding off all letters to owners in Priority One Parks until a review in a year's time.

The reasons for continuing the acquisition programme are as follows:

- a) The process of acquisition using 5% park funds has been going on for several years. Even though there is strain on parks' budgets, it is felt that the gain in halting acquisition does not outweigh proceeding with acquisition, at least in the majority of parks. In most cases Priority One properties are needed for satisfactory park development. Any possible savings in the Homeside Park have been abrogated by the Parks and Recreation Committee's decision to proceed with expropriation of 12 properties. Some saving could be made if the remaining properties in Corktown park were not purchased. These properties would increase the size of the park, but would be only marginally beneficial to the park in relation to the costs of purchase.

However, there would seem to be enough funds flowing through the 5% parks' fund to continue acquisition. It is likely that only between five and ten of the remaining houses in the Priority One areas outside Homeside would be acquired this year out of a total of about fifty. The numbers of properties acquired are likely to be less in the subsequent years. Expenditure on property now would not necessarily be more expensive than buying property later. Although increased interest would accumulate if purchase were deferred, this may be offset by increase in house prices due to inflation. The loss of taxes to the City only occurs if the property purchased for a park is demolished. This would only take place where a property was in poor condition. In any case demolished houses are theoretically replaced by new housing which would have higher taxes. Deferring purchase would also mean that a sale would be missed and it may be many years before the house comes on the market again. This may result in expropriation if the house is needed for park development.

It would seem to be more difficult for an owner to sell in the private market where the City's policy necessitates the demolition of housing sometime in the future. There is therefore some moral obligation on the City to buy houses that are designated for parks.

The state of the 5% parks' fund (see table) and possible future effects is as follows:

- o about \$5,000,000 has been appropriated (i.e. paid into priority 1 accounts) from the 5% parks' fund. Of this about \$750,000 (see table on page 2 - total in second to last column) remains unspent in individual priority 1 accounts. This money can be moved around to where the need is greatest.
- o about \$950,000 (see table on page 2 - total in last column) is needed to be appropriated to complete the acquisition of the 50 properties yet to be purchased.
- o about \$350,000 was in the float in August 1983. Cash in lieu of parks dedication is paid into the float.
- o About \$60,000 could be saved if Corktown acquisitions do not proceed.
- o If Corktown acquisitions do not proceed, only about \$540,000 more will be needed to complete Priority 1 acquisitions. Mathematically this is:

\$950,000 appropriation deficit

- \$350,000 float

\$600,000 balance

- \$ 60,000 delete Corktown acquisitions

\$540,000 additional amount needed to
complete Priority 1 acquisitions.

- o Assuming \$200,000 is paid into the 5% parks fund each year, there would be enough money available to purchase all Priority 1 land in 5% parks fund by the middle of 1986. Mathematically, this is:

Paid into 5% parks fund remainder of 1983	\$ 50,000
Paid into 5% parks fund 1984	\$200,000
Paid into 5% parks fund 1985	\$200,000
Paid into 5% parks fund first half of 1986	<u>\$ 90,000</u>
Paid into 5% parks fund by end of 1985	\$540,000

It should be noted however that any unexpected expenditures or sale of parklands will affect the picture. Purchase of the woodlot in Bruleville for about \$150,000 (subject of a recent report) would delay timing by about 9 months. If the woodlot were purchased, it would be spring 1987 when the 5% parks fund had enough money to acquire all Priority 1 property.

- o If 20 properties are purchased by the end of 1984 (Homeside 12, plus 8 in other parks) at a cost of \$750,000 (\$500,000 in Homeside and \$250,000 in other areas), there would be \$600,000 in the float and individual accounts combined. Mathematically this is:

\$350,000 float

\$750,000 in individual reserves

\$250,000 expected income for the 5% parks
fund by the end of 1984

\$1,350,000

750,000 estimated acquisitions until the end
of 1984

\$600,000

If the Bruleville woodlot is purchased for \$150,000, this would leave \$450,000 in the 5% parks fund at the end of 1984.

2. That no more Priority One Parks be established at the present time.
 - Money in the future can be used for other lands, which are designated for parks, for development of parks, or maintenance of parks.
3. That an inventory of lands designated for parks, which are not on the Priority One list and which are not in City ownership, be made and be reviewed by staff.
 - The survey will identify the areas planned for parks for which no money has been allocated. Priorities for acquisition can be established and areas which are no longer needed for parks can be identified. Priorities can also be established between acquisition, development and maintenance.
4. That a review of City-owned parkland determine whether any land is surplus to requirement and if so, that the sale of the land be expedited.

- The sale of City lands bought for parks, but no longer needed for parks, will release capital for other parks' expenditures.
5. That sales of City-owned land designated for parks be paid into the 5% parks' fund.
 - Past expenditures on parks should be channelled back into parks when parkland is no longer needed.
 6. That 5% funds, estimated to be between \$200,000 and \$300,000 per year, be used for acquisition for the present.
 - The fund can later be used for development and eventually, perhaps, maintenance.
 7. That joint use of school land for parks be encouraged wherever possible.
 - This will reduce the amount of parkland needed and, therefore, reduce costs.
 8. That the '5% parks' fund' be used for parks of a smaller size and that expenditures on parks of a regional significance, e.g. Lax, the Beach and Albion Falls, be funded from other sources, preferably a Regional agency.
 - The '5% parks' fund' cannot be stretched to cater for parks of Regional significance and it is appropriate that a Regional Authority be responsible for acquisition for such parks.
 9. Wherever possible, properties that are acquired, but not yet needed for park purposes, should be used to their maximum potential. Houses should be rented out unless the condition of the property does not merit fixing, in which case the property should be demolished. Industrial sites should be leased on a short-term basis.
 - This is good business management, prevents the area from deteriorating and provides affordable housing and business space.
 10. That all money generated from sales and leases of parkland property be paid into the '5% parks' fund'.
 - Money generated by parkland should return to the park system. This will encourage sale of marginally useful parkland, the use of temporarily unneeded parkland and a park system less reliant on general taxes.

PARKS DEVELOPMENT

Policies

1. That priority for development of parks inside and outside redevelopment areas be dealt with by the Capital Budget Committee and that the large backlog of parks awaiting development be highlighted in the Letter of Transmittal from the Parks' Division.
 - Priority for development of parks can be established through the budget process and the lack of funds for development of parks outside redevelopment areas can be highlighted.
2. That each time a park is recommended for development, a statement of maintenance costs is included and the additional costs are recommended for inclusion in the budget.
 - This policy will ensure that the full implications of parks' development are known when decisions are made and that the appropriate amendments are made to the budget.
3. That where development of parks is appropriate in the future, the full use of federal and provincial dollars be closely studied.
 - This will enable needed parks to be developed at reduced costs to the city.
4. That phasing the development of parks should be avoided where feasible.
 - To complete the development of a park at one time is cheaper than phasing.
5. That vacant untreated parks be seeded and maintained where possible.
 - Vacant sites to be used for parks in the future can become an eyesore and degrade a neighbourhood. Seeding, which is not costly and improves appearance, provides an area which can be used. The maintenance costs may be little more than continually clearing junk from the site. Complaints from neighbours are less likely.
6. That where developers are dedicating parkland, the area should be graded, topsoiled and seeded as a condition of draft subdivision approval.
 - This will reduce the cost of park development.
7. That Homeside O.N.I.P. area proceed as planned with expenditures of \$0.33 million in 1983, 1984 and 1985, including parks' development.

- The reasons for continuing the Homeside park are as follows:
 - a) There is a need for parkland in the Neighbourhood. The population of Homeside is over 6,000 and there is no park. Official Plan standards call for 15 acres of park. The proposed park is about two acres;
 - b) The Council adopted the Neighbourhood Plan in 1981 designating the proposed park in Homeside. The Homeside park was then put into the Priority One Acquisition Programme. Twelve out of twenty-five properties have been acquired and three have been demolished. A Redevelopment Plan has been adopted by Council and has received Ministry approval. Money has been allocated by the Province and the City for Homeside in 1983, 1984 and 1985. O.N.I.P. meetings confirmed that the creation of a park is a priority for Homeside residents. To stall now would be uneconomical. Monies from the Province will not be received unless the allocations are spent by the City in the designated years; and,
 - c) The development cost of the Homeside park will be subsidized 50% by the Province. Consequently, the City is getting good value for dollars spent. To postpone the development beyond 1985 may mean that Provincial money would not be available and the City will have to assume 100% of the cost to develop the park.
- 8. That McQuesten O.N.I.P. area proceed as planned with expenditures of \$0.15 million in 1984, 1985 and 1986. If parks' development is found to be appropriate, this will be on City-owned land or other publicly-owned land.
 - The reasons for allowing parks' development to proceed in McQuesten O.N.I.P. area are as follows:
 - a) Money has already been allocated by the City and the Province for McQuesten O.N.I.P. area;
 - b) Any parks' development would be financed 50% by the Province and consequently represents good value for City dollars; and,
 - c) Park acquisition costs would not be necessary. There would only be a limited effect on parks since upgrading of parks would be involved rather than complete development.
- 9. That in the future money be provided from the 5% parks' fund for the development of parks to supplement any Federal, Provincial or local funds.
 - Once acquisition priorities are overcome the fund can be used for development of parks. Allocation of funds will depend on need for acquisition and maintenance.

PARKS' MAINTENANCE

Policies

1. That any increase in parks' maintenance costs, due to newly developed parks, be dealt with by the Budget Committee and that the "Letter of Transmittal" for the parks' budget explain the difficulty of limiting park maintenance increases to 6% when the parks' inventory is being increased.
 - The key issue of additional parks, creating maintenance costs over and above increases in expenditure due to inflation, should be highlighted in the budget process.
2. That full use be made of financial resources other than City funds - e.g. federal and provincial employment programmes, community organizations, school boards, etc.
 - This could reduce overall maintenance costs significantly. There is likely to be considerable money available through "make work" programmes initiated by federal and provincial governments.
3. That parks be designed to minimize maintenance costs as long as the function of the park is not jeopardized.
 - There are many issues affecting the design of a park. Greater emphasis on layout and materials, which save on park maintenance, will reduce costs.
4. That efforts be made to delegate maintenance to citizens and community organizations where feasible.
 - This could reduce overall maintenance costs. Such an agreement would be suitable for smaller parks and may take the form of repayment for some city services - e.g., use of a park pavilion.
5. That, once acquisition and development priorities have been substantially met, money be provided from interest accruing on capital in the 5% parks' fund to minimize the effect on increase in maintenance costs through increase in park development.
 - The '5% parks' fund' can be used for maintenance of parks. Allocation of the funds will depend on the need for acquisitions and development.

This report was prepared jointly
by staff from the Departments of
Culture and Recreation,
Community Development,
Planning and Development,
Public Works,
Real Estate, and
Treasury

It was amended by the
Parks and Recreation Committee
on
September 29, 1983
to include the
Community Development Department
on the staff committee
responsible for
co-ordinating parks' expenditures (page 4)
and
proceeding with the purchase
of the Durand Park property
on a willing seller/willing buyer basis (page 5)

PARKS NEEDING DEVELOPMENT

(Prepared by the Parks Division, September 1982)

DEVELOPMENT PRIORITIES (Please note these are priorities from 1-5
re. park development)

- (1) Brian Timmis
Corktown
Gilkson
Gourley
Olympic
Riverdale East - Partially developed
91 East Avenue & Hunter Street
Lake Avenue
- (2) Ainslie Wood
Captain Cornelius
Lake Avenue
Langs
Oak Knoll - Partially developed
Scenic
Chateau Court - (rearland)
Hixon
Quigley Road and Hildegard Drive
Tindale Court
- (3) King's Forest Pond
Laurier
Stinson - (Carter)
Woodward
Brigadoon Drive
Burkholder
Upper Paradise Road
Gurnett
West of Upper Ottawa
North from Greenhill Avenue and Quigley Road
East of Quigley Road
- (4) Turner Farm
Lampman Farm
Billy Sherring - Upper Sherman
West of Upper Gage
Redhill School Park - Albright Road
King Street East of Albion
East of Garth, south of Stone Church
Wm. Connell - West 5th south of Stone Church
Deerborn Drive
- (5) Stroud Road Park - Partially developed
Stone Church and Rymal Road, east of Upper Wellington
West of Upper Wentworth
Upper Wellington
Upper Paradise Road
Blossom Lane

FUTURE DEVELOPMENT - (Parks which require further development, but
circumstances will dictate completion)

Beach Strip - No. 1
Beach Strip - No. 2
Canal Park
Century Street
Cumberland Tot Lot
Skyway Playlot
Harbour Front Properties
Mountain Freeway Alignment
Redhill Valley, King at Lawrence, west of Mt. Albion Road
Mount Albion at Greenhill North to TH & B
Hydro R-O-W and Mountain Freeway
Mount Albion Road and Mud Streets
Stone Church and Arbour Roads
Barton-Melvin Blvd. - Red Hill Valley, Barton to CNR Tracks
Bay & Simcoe Property
B&H R-O-W - westerly from Upper Horning
King's Forest Park - Albion Falls to Golf Course - Mt. Brow Blvd.
and Mud Street

CAPITAL BUDGET

Bernie Arbour
Mohawk Sport Park
Upper Wentworth, south of Limeridge

PROPOSED RE-DEVELOPMENT - (Parks that are complete but need
renovations or new development)

Barton Street - (Walker)
Bobby Kerr
Gore
Myrtle

NIP PARKS - (Parks funded under NIP Projects)

Burton Street Playground - Not complete
Landsdale - Not complete
Kay Drage Park - Not complete

NIP PARKS UNDER CONSTRUCTION

J C. Beemer Park
Birge Playground
Kay Drage Park
Woodlands
Tom Street
St. Brigid's
West Avenue School
Wentworth Street School
Central Park



9(a)

THE CORPORATION OF THE CITY OF HAMILTON

FROM T. BRADLEY,
DIRECTOR OF PURCHASING DATE Jan. 3/84
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☒ (OR) FINANCE ☒
Committee

SUBJECT Supply Sod for Various Civic Departments

RECOMMENDATION

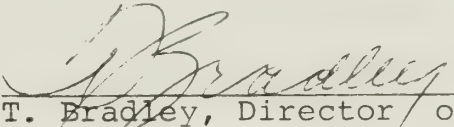
WATERDOWN GARDEN SUPPLIES LTD., Waterdown, Ontario

To supply and/or deliver as required to various Civic Departments #1
Nursery Sod in accordance with specifications issued by the Director of
Purchasing and Vendor's Tender as follows:
Delivered \$.58 Per Roll
Picked-up \$.45 Per Roll
Plus Ontario Sales Tax.

Note: Lowest of 3 tenders received.

BACKGROUND

Funding provided for in budgets.


T. Bradley, Director of
Purchasing



9(b)

THE CORPORATION OF THE CITY OF HAMILTON

T. BRADLEY,

FROM DIRECTOR OF PURCHASING DATE JAN. 3/84
Name & Title

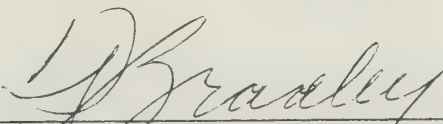
FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☒ (OR) FINANCE ☒
Committee

SUBJECT Purchase of Safety Shoes

RECOMMENDATION

As attached



T. Bradley, Director of Purchasing

BACKGROUND

Funding provided for in budgets.

EMILLE SHOES LTD., Burlington, Ontario.

Supply and delivery of the following Safety Shoes and Boots in accordance with specifications issued by the Director of Purchasing and Vendor's Tender as follows:

Safety Shoe #2012SP - \$27.95 Pair

10" Safety Boot #5011 - \$26.45 Pair

Plus Ontario Sales Tax

Subject to increase costs of labour and raw materials with 30 day written notice of increase.

Note: Lowest of 7 tenders.

UNDERWOOD SHOES LTD., Ingersoll, Ontario

Supply and delivery of the following Safety Shoes and Boots in accordance with specifications issued by the Director of Purchasing and Vendor's Tender as follows:

6" Safety Boot #1402.8 - \$30.75 Pair

8" Insulated Safety Boot #1430.8 - \$37.70 Pair

8" Non-Insulated Safety Boot #1403.8 - \$32.50

Plus Ontario Sales Tax.

Note: Lowest of 7 tenders.

SAFETY SUPPLY CANADA, Hamilton, Ontario.

Supply and delivery of the following Safety Shoes and Boots, and Rubber Footwear in accordance with specifications issued by the Director of Purchasing and Vendor's Tender as follows:

Kraton Sole Safety Shoe - \$28.09 Pair

Women's Snowmobile Boots - \$30.76 Pair

10" Men's Overshoes - \$15.60 Pair

Hip Rubber Boots - \$30.96 Pair

Note: Lowest of 9 tenders.

LAWLOR & CO.(HAMILTON) LTD., Hamilton, Ontario.

Supply and delivery of the following Rubber Footwear in accordance with specifications issued by the Director of Purchasing and Vendor's Tender as follows:

Knee Rubber Boots #8009 - \$18.30 Pair

Note: Lowest of 9 tenders.



9(c)

THE CORPORATION OF THE CITY OF HAMILTON

FROM T. BRADLEY,
DIRECTOR OF PURCHASING DATE Jan. 3/84
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

TO: CITY COUNCIL ☒ (OR) FINANCE ☒
Committee

SUBJECT Purchase of Various Cars & Trucks for Various Civic
Departments.

RECOMMENDATION

As attached.

T. Bradley
T. Bradley, Director of Purchasing

BACKGROUND

Funds have been provided for in the approved estimates for this purpose

BAY-KING MOTORS (1968) LTD., Hamilton, Ontario

Supply & Delivery of Six (4) 3/4 Ton Propane Pick-up Trucks,
in accordance with specifications issued by the Director of Purchasing
and Vendor's Tender as follows:

One (1) Dodge D250 Propane 3/4 Ton Pick-up Truck.....	\$10,764.25
Less trade-in Vehicle #9009, 1975 Ford Van,	
Ser. #E15BHX01432.....	510.00
Price less trade-in.....	\$10,254.25
License Transfer.....	5.00
Total Net Price.....	\$10,259.25

One (1) Dodge D250 Propane 3/4 Ton Pick-up Truck.....	\$10,764.25
Less trade-in Vehicle #9328, 1976 GMC Pick-up,	
Ser. #TCL2461533527.....	810.00
Price less trade-in.....	9,954.25
License Transfer.....	5.00
Total Net Price.....	\$ 9,959.25

One (1) Dodge D250 Propane 3/4 Ton Pick-up Truck.....	\$10,764.25
Less trade-in Vehicle #9354, 1977 GMC Pick-up	
Ser. #TCD1471545229.....	835.00
Price less trade-in.....	9,929.25
License Transfer.....	5.00
Total Net Price.....	\$ 9,934.25

One (1) Dodge D250 Propane 3/4 Ton Pick-up Truck.....	\$10,764.25
Less trade-in Vehicle #9355, 1977 GMC Pick-up	
Ser. #TCD1471545838.....	835.00
Price less trade-in.....	9,929.25
License Transfer.....	5.00
Total Net Price.....	\$ 9,934.25

Note: Lowest of 8 tenders received.

BRYAN FARM SUPPLY LTD., Puslinch, Ontario.

Supply and delivery of Two (2) Four Wheel Drive Diesel Industrial Tractors with attachments, in accordance with specifications issued by the Director of Purchasing and Vendor's Tender as follows:

One (1) Ford 1700 Tractor as specified.....	\$14,200.00
Less trade-in allowance on #9638, 1974 Sicard	
Bombardier, Ser. #74,7892TN.....	1,900.00
Price less trade-in.....	12,300.00
Ontario Retail Sales Tax 7%.....	861.00
Total Net Price.....	\$13,161.00

One (1) Ford 1700 Tractor as specified.....	\$14,200.00
Less trade-in allowance on #9639, 1976 Sicard	
Bombardier, Ser. #74-7893TN.....	2,100.00
Price less trade-in.....	\$12,100.00
Ontario Retail Sales Tax 7%.....	847.00
Total Net Price.....	\$12,947.00

Note: Lowest of 5 tenders received.

MARSH BROS. TRACTOR INC., Copetown, Ontario

Supply and delivery of One (1) Four Wheel Drive Diesel Industrial Tractor with attachments, in accordance with specifications issued by the Director of Purchasing and Vendor's Tender as follows:

One (1) Massey Ferguson 210-4 Tractor as specified.....	\$13,345.00
Less trade-in allowance on #9498, 1976 International	
Tractor, Ser. #2000113U037982.....	1,000.00
Price less trade-in.....	12,345.00
Ontario Retail Sales Tax 7%.....	864.15
Total Net Price.....	\$13,209.15

Note: Lowest of 5 tenders received.

HAMILTON MOTOR PRODUCTS LTD., Hamilton, Ontario.

Supply and delivery of Two (2) 3/4 Ton Pick-up Trucks, in accordance with specifications issued by the Director of Purchasing and Vendor's Tender as follows:

One (1) GMC Propane 3/4 Ton Pick-up Truck, as specified.....	\$13,418.32
Less trade-in allowance on #9330, 1977 GMC 3/4 Ton Pick-up	
Truck, Ser. #TCL2471530135.....	825.00
Price less trad-in.....	12,593.32
License transfer.....	5.00
Total Net Price.....	\$12,598.32

HAMILTON MOTOR PRODUCTS LTD. (CONT'D)

One (1) GMC Propane 3/4 Ton Pick-up Truck, as specified.....	\$13,418.32
Less trade-in allowance on #9329, 1977 GMC 3/4 Ton Pick-up Truck, Ser. #TCL2471531245.....	1,025.00
Price less trade-in.....	12,393.32
License transfer.....	5.00
Total Net Price.....	12,398.32

Note: Lowest of 7 tenders received.

ROBT. SLESSOR PONTIAC BUICK INC., Grimsby, Ontario

Supply and delivery of One (1) Low Platform Stake Dump Truck, in accordance with specifications issued by the Director of Purchasing and Vendor's Tender as follows:

One (1) GMC Low Platform Stake Dump Body Propane Truck as specified.....	\$15,290.00
Less trade-in allowance on #9326, 1975 Dodge Stake, Ser. #D318E55133294.....	650.00
Price less trade-in.....	14,640.00
License Transfer.....	5.00
Total Net Price.....	\$14,645.00

Note: Lowest of 3 tenders received.

Supply and delivery of One (1) Compact Size Motor Vehicle, in accordance with specifications issued by the Director of Purchasing and Vendor's Tender as follows:

One (1) Pontiac Acadian 5 Dr. Hatchback.....	\$6,225.00
Less trade-in allowance on #1313, 1978 Plymouth Volare, Ser. #HL41C88335506.....	1,750.00
Price less trade-in.....	4,475.00
Ontario Retail Sales Tax 7%.....	313.25
License transfer.....	5.00
Total Net Price.....	\$4,793.25

Note: Lowest of 7 tenders received.

HAMILTON MOTOR PRODUCTS LTD., Hamilton, Ontario.

Supply & Delivery of Two (2) 3/4 Ton Propane Pick-up Trucks, in accordance with specifications issued by the Director of Purchasing and VENDOR'S Tender as follows:

One (1) GMC Propane 3/4 Ton Pick-up Truck.....	\$10,438.23
Less trade-in allowance on Vehicle #1307, 1977 Dodge Pick-up Ser. #D248E75193813.....	850.00
Price less trade-in.....	\$ 9,588.23
License Transfer.....	5.00
Total Net Price.....	\$ 9,593.23

One (1) GMC Propane 3/4 Ton Pick-up Truck.....	\$10,438.23
Less trade-in allowance on Vehicle #1442, 1977 Dodge Pick-up Ser. #D248E75193812.....	850.00
Price less trade-in.....	\$ 9,588.23
License Transfer.....	5.00
Total Net Price.....	\$ 9,588.23

Note: Lowest of 8 tenders received.

Background

The tender submitted by Hamilton Motor Products for the 6 trucks specified, bid a gross price of \$11,438.23 for the first 4 trucks and \$10,438.23 for the 5th and 6th truck. In reviewing the tenders, I contacted the person signing the tender and he said an error had been made. He subsequently submitted a letter explaining the circumstances. The price of \$11,438.23 would make Hamilton Motor Products the third lowest bidder.

CADILLAC
PONTIAC
BUICK
SKYLARK
PHOENIX
LE MANS
ACADIAN
G.V.C. TRUCKS

H a.milton
M otor
P roducts

(1963) LTD.

132 MAIN ST. W., P.O. BOX 890, HAMILTON, ONT. L8N 3P6 528-7001

December 1, 1983.

Mr. Tom Bradley,
Purchasing Agent,
City of Hamilton.

Dear Sir:

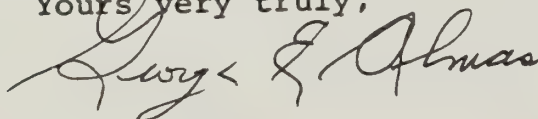
Re: Tender submitted November 30/83
for six (6) Pick-Up Trucks

On page 2 of the above Tender there was
an error that we want to correct.

The first two (2) items read \$10,438.23,
they should read \$11,438.23 - it apparently was a
carry over mistake from Page #1.

Please correct or remove these items
from our tender.

Yours very truly,



G. E. Almas.

GEA:sw

THE CORPORATION OF THE CITY OF HAMILTON

FORM OF TENDER

SIX (6) 3/4 TON PICK-UP TRUCKS.

E. A. Simpson, Esq.,
City Clerk,
City Hall, Hamilton.

*Hammell
Director Prod.*

Dear Sir:

We, the undersigned, herewith agree to supply and deliver Six (6) 3/4 Ton Pick-up Trucks, in accordance with specifications issued by the Director of Purchasing, October 31st, 1983, at the following prices:

One (1) 3/4 Ton Pick-up Truck, as specified.....	\$ <u>11438.23</u>
Less trade-in allowance on Vehicle #9009, 1975 Ford Van, Ser. #E15BHX01432.....	\$ <u>535.00</u>
Price less trade-in.....	\$ <u>10903.23</u>
License Transfer.....	\$ <u>5.00</u>
Total Net Price.....	\$ <u>10908.23</u>
One (1) 3/4 Ton Pick-up Truck, as specified.....	\$ <u>11438.23</u>
Less trade-in allowance on Vehicle #9328, 1976 GMC Pick-up Ser. #TCL2461533527.....	\$ <u>710.00</u>
Price less trade-in.....	\$ <u>10728.23</u>
License Transfer.....	\$ <u>5.00</u>
Total Net Price.....	\$ <u>10733.23</u>
One (1) 3/4 Ton Pick-up Truck, as specified.....	\$ <u>11438.23</u>
Less trade-in allowance on Vehicle #9354, 1977 GMC Pick-up Ser. #TCD1471545229.....	\$ <u>1025.00</u>
Price less trade-in.....	\$ <u>10413.23</u>
License Transfer.....	\$ <u>5.00</u>
Total Net Price.....	\$ <u>10418.23</u>
One (1) 3/4 Ton Pick-up Truck, as specified.....	\$ <u>11438.23</u>
Less trade-in allowance on Vehicle #9355, 1977 GMC Pick-up Ser. #TCD1471545838.....	\$ <u>1025.00</u>
Price less trade-in.....	\$ <u>10413.23</u>
License Transfer.....	\$ <u>5.00</u>
Total Net Price.....	\$ <u>10418.23</u>

FORM OF TENDER (Cont'd)

One (1) 3/4 Ton Pick-up Truck, as specified.....\$
 Less trade-in allowance on Vehicle #1307, 1977 Dodge Pick-up
 Ser. #D248E75193813.....\$ 850.00
 Price less trade-in.....\$ 9588.23
 License Transfer.....\$ 5.00
 Total Net Price.....\$ 9593.23

One (1) 3/4 Ton Pick-up Truck, as specified.....\$
 Less trade-in allowance on Vehicle #1442, 1977 Dodge Pick-up
 Ser. #D248E75193812.....\$ 850.00
 Price less trade-in.....\$ 9588.23
 License Transfer.....\$ 5.00
 Total Net Price.....\$ 9593.23

	UNIT PRICE	TOTAL PRICE
ALTERNATIVE BID, WITHOUT TRADE-INS		
Six (6) 3/4 Ton Pick-up Trucks, as specified.....	\$11,438.23	\$68,629.38
License Transfers, 6 @ \$5.00.....		30.00
Total Net Price.....		\$68,659.38

Delivery Date 30 - 45 Days

Unit Price for rustproofing included in quoted price above \$ 185.00 VITAL

Date of Tender:

Nov. 29 1983

HAMILTON MOTOR PRODUCTS (1963) LTD.

GEORGE E. ALMAS

G.M.C. Trucks and Trailers Division
 Phone 528-7001 Hamilton, Ont.

Address of Tenderer

by George E. Almas
 Authorized Signature

Telephone No. 528-7001

BA

TENDER ANALYSIS

December 2nd, 1983

SIX (6) 3/4 TON PICK-UP TRUCKS - CENTRAL GARAGE

Trade-in Vehicle #9009, 1975 Ford Van, Ser. #E15BHX01432

	Trade-in		Price Less Trade-in	License Transfer	Total		Delivery
	Gross Price	Allowance			Net Price	Make & Model	
Bay King Motors	10,764.25	510.00	10,254.25	5.00	10,259.25	Dodge D250 Unit Price for 90 Days rustproofing included \$175.00	
George Leng Motors	11,030.00	300.00	10,730.00	5.00	10,735.00	Dodge D250 Unit Price for 90 Days rustproofing included \$125.00	
Hamilton Motor Products	11,438.23	535.00	10,903.23	5.00	10,908.23	GMC TC20903. Unit Price for 30-45 Days rustproofing included \$185.00	
Slessor Pontiac Buick	11,448.00	525.00	10,923.00	5.00	10,928.00	GMC C20903. Unit Price for App'ox. 8 Wks. rustproofing included \$135.00	
Eastgate Ford Sales	11,981.00	500.00	11,481.00	5.00	11,486.00	Ford F250. Unit Price for A.S A.P. rustproofing included \$80.00.	
Mohawk Ford Sales	11,959.00	300.00	11,659.00	5.00	11,664.00	Ford F250. Unit Price for 6 - 8 Weeks rustproofing included \$125.00	
Snowdon Ford Sales	12,051.00	300.00	11,751.00	5.00	11,756.00	Ford 250. Unit Price for 6 - 8 Weeks rustproofing included \$125.00	
Holland Chev. Olds.	12,262.81	400.00	11,862.81	5.00	11,867.81	Chev. CC20903. Unit Price for - rustproofing included \$110.00	

Trade-in Vehicle #9328, 1976 GMC Pick-up Ser. #TCL2461533527

Bay-King Motors	10,764.25	810.00	9,954.25	5.00	9,959.25	
George Leng Motors	11,030.00	500.00	10,530.00	5.00	10,535.00	
Hamilton Motor Products	11,438.23	710.00	10,728.23	5.00	10,733.23	
Slessor Pontiac Buick	11,448.00	575.00	10,873.00	5.00	10,878.00	
Eastgate Ford Sales	11,981.00	600.00	11,381.00	5.00	11,386.00	
Mohawk Ford Sales	11,959.00	600.00	11,359.00	5.00	11,364.00	
Snowdon Ford	12,051.00	450.00	11,601.00	5.00	11,606.00	



TENDER ANALYSIS - SIX (6) 3/4 TON PICK-UP TRUCKS - Cont'd) - 2 -

Trade-in Vehicle # 9354, 1977 GMC Pick-up Ser. #TCD1471545229

	Gross Price	Trade-in Allowance	Price Less Lic. Trade-in	Transfer	Total Net Price
Bay-King Motors	10,764.25	835.00	9,929.25	5.00	9,934.25
George Leng Motors	11,030.00	1,000.00	10,030.00	5.00	10,035.00
Hamilton Motor Products	11,438.23	1,025.00	10,413.23	5.00	10,418.23
Slessor Pontiac Buick	11,448.00	1,425.00	9,973.00	5.00	9,978.00
Eastgate Ford Sales	11,981.00	700.00	11,281.00	5.00	11,286.00
Mohawk Ford Sales	11,959.00	700.00	11,259.00	5.00	11,264.00
Snowdon Ford Sales	12,051.00	1,100.00	10,951.00	5.00	10,956.00
Holland Chev. Olds	12,262.81	575.00	11,687.81	5.00	11,692.81

Trade-in Vehicle #9355, 1977 GMC Pick-up Ser. #TCD1471545838

Bay-King Motors	10,764.25	835.00	9,929.25	5.00	9,934.25
George Leng Motors	11,030.00	1,225.00	9,805.00	5.00	9,810.00
Hamilton Motor Products	11,438.23	1,025.00	10,413.23	5.00	10,418.23
Slessor Pontiac Buick	11,448.00	875.00	10,573.00	5.00	10,578.00
Eastgate Ford Sales	11,981.00	700.00	11,281.00	5.00	11,286.00
Mohawk Ford Sales	11,959.00	600.00	11,359.00	5.00	11,364.00
Snowdon Ford Sales	12,051.00	650.00	11,401.00	5.00	11,406.00
Holland Chev. Olds	12,262.81	850.00	11,412.81	5.00	11,417.81



TENDER ANALYSIS - SIX (6) 3/4 TON PICK-UP TRUCKS (Cont'd) - 3 -

Trade-in Vehicle #1307, 1977 Dodge Pick-up Ser. #D248E75193813

	Gross Price	Trade-in Allowance	Price Less Trade-in	License Transfer	Total Net Price
Bay-King Motors	10,764.25	835.00	9,929.25	5.00	9,934.25
George Leng Motors	11,030.00	1,100.00	9,930.00	5.00	9,935.00
Hamilton Motor Products	10,438.23	850.00	9,588.23	5.00	9,593.23
Slessor Pontiac Buick	11,448.00	750.00	10,698.00	5.00	10,703.00
Eastgate Ford Sales	11,981.00	700.00	11,281.00	5.00	11,286.00
Mohawk Ford Sales	11,959.00	500.00	11,459.00	5.00	11,464.00
Snowdon Ford Sales	12,051.00	1,100.00	10,951.00	5.00	10,956.00
Holland Chev. Olds Inc.	12,262.81	700.00	11,562.81	5.00	11,567.81

Trade-in Vehicle #1442, 1977 Dodge Pick-up Ser. #D248E75193812

Bay-King Motors	10,764.25	835.00	9,929.25	5.00	9,934.25
George Leng Motors	11,030.00	1,100.00	9,930.00	5.00	9,935.00
Hamilton Motor Products	10,438.23	850.00	9,588.23	5.00	9,593.23
Slessor Pontiac Buick	11,448.00	975.00	10,473.00	5.00	10,478.00
Eastgate Ford Sales	11,981.00	700.00	11,281.00	5.00	11,286.00
Mohawk Ford Sales	11,959.00	500.00	11,459.00	5.00	11,464.00
Snowdon Ford Sales	12,051.00	800.00	11,251.00	5.00	11,256.00
Holland Chev. Olds Inc.	12,262.81	800.00	11,462.81	5.00	11,467.81



	ALTERNATIVE BID, WITHOUT TRADE-INS			Total Net Price for 6
	Unit Price	Total Price	License Transfers	
Bay-King Motors	10,764.25	64,585.25	30.00	64,615.25
George Leng Motors Ltd.	11,030.00	66,180.00	30.00	66,210.00
Hamilton Motor Products	11,438.23	68,629.38	30.00	68,659.38
Slessor Pontiac Buick	11,448.00	68,688.00	30.00	68,718.00
Eastgate Ford Sales	11,981.00	71,886.00	30.00	71,916.00
Mohawk Ford Sales Ltd.	11,959.00	71,754.00	30.00	71,784.00
Snowdon Ford Sales Ltd.	12,051.00	72,306.00	30.00	72,336.00
Holland Chev. Olds. Inc.	12,262.81	73,576.86	30.00	73,606.86



8(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM D. W. Vyce, Director Real Estate DATE 1984 January 3
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. 40.14.2 (4504)

TO: CITY COUNCIL ☐ (OR) FINANCE COMMITTEE ☒
Committee

SUBJECT

Suggestion by Alderman T. Murray to Demolish the West Wing Wall of the Old Library.

RECOMMENDATION

That in view of the concerns of the Theatre 55 Group, this department respectfully recommends that the City not demolish the subject wing wall as it is an integral part of the building and may be required by the Theatre 55 Group for their proposed theatre development.

BACKGROUND

At a recent meeting of City Council, Alderman T. Murray suggested that the City consider the demolition of the western wing wall of the Old Library as it obstructs the view of The Canadian Football Hall of Fame Building and statue.

In view of the fact that City Council has granted the Theatre 55 Group an exclusive option on the building until May of 1984, we contacted Mr. Don Moffat, Architect for the above group for their comments.

We have attached hereto a copy of their response which expresses quite clearly that his clients would like the wing wall left intact.

Attach/

Please reply to: Hamilton

REAL ESTATE DEPARTMENT

Date *Jan 3/84*

December 20, 1983

File No.	INT.	INFO.	ACT.
<input checked="" type="checkbox"/> DIRECTOR			<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> ASSIST. DIR.			
CHIEF APPRAISER			
PROP. COM. OFFICER			
RENTAL AGENT			
PROPERTY OFFICER			
SECRETARY			

Mr. Dan Vyce
Director of Real Estate
City of Hamilton
P.O. Box 2040
71 Main Street West
Hamilton, Ontario
L8N 3T4

Re: Conversion of Old Library for
Hamilton Theatre 55 Group

File No. 83071-1.1

Dear Sir:

We were recently asked our opinion re: possible removal of the west wing wall at the back of the old library, in order to open up the view to the Hall of Fame and the Hall of Fame Statue.

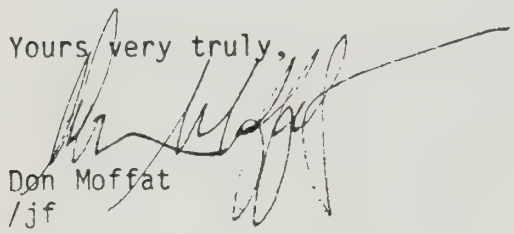
As you know, at the presentation to the Finance Committee by the Theatre 55 Group, I outlined the various issues we will be looking into in converting the library to theatre use.

A restaurant has been proposed for the building. One of the ways to increase the use of a restaurant and also the use of a Civic Square, is to create a Plaza off the west doors of the library. We hope such an outdoor eating area will encourage more activity in the Civic Square perhaps in the form of band concerts, small musical groups, noon hour art shows, etc. which the restaurant patrons and the public can enjoy. We believe this will lead to more use, and enhance recognition of the Hall of Fame and the Hall of Fame Statue.

The wing wall may be useful in creating a wind screen for the restaurant as well as acting as a retaining wall due to the level differences at that point. As the wing wall also matches a similar one on the east elevation we feel there is merit in retaining it.

We would therefore strongly recommend that the City withhold any decision to demolish the wall until such time as we have completed our studies and conceptual design for the use of the library by the theatre, restaurant and community groups.

Yours very truly,



Don Moffat
/jif

cc: Mrs. Joyce Mongeon
Theatre 55 Group



6.

THE CORPORATION OF THE CITY OF HAMILTON

DAVID C. FREEMAN, City Architect &
FROM Co-ordinator, Lloyd D. Jackson Sq. DATE 1983 December 20th
Name & Title

FOR ACTION ☒

FOR INFORMATION ☐

File No. 312-0004 *

TO: CITY COUNCIL ☐

(OR)

FINANCE COMMITTEE
Committee

☒

SUBJECT

COED Program - Hamilton Sheraton Hotel
Pigott Building Hotel

RECOMMENDATION

That the Mayor be authorized to request the Province of Ontario and the Government of Canada to extend the final date for workers to be hired and paid under the COED program and Section 38 U.I.C., to April 1st, 1985, in respect to Hotel Project(s) in Hamilton.

BACKGROUND

Application was made by Lakeview Development Ltd., and approved by the COED authorities, for a maximum amount of \$3,900,000.00 under the COED and Section 38 programs to be available for eligible manpower on the Hamilton Sheraton Hotel. However, the COED program is scheduled to run out in June 1984, at which time the Hotel will be less than 50% complete. In the case of the proposed Pigott Building Hotel conversion, no start has yet been made.

In view of the continuing low level of employment in the construction industry, it is desirable that these programs be extended for completion of the projects. This request should not be taken as a general request for extension of the COED program in Ontario.

MEMBERS:
K.W. O'NEAL
G. FURNESS
V. SCOTT



**THE PARKING AUTHORITY
OF THE CITY OF HAMILTON**

DEC 5 1983

W.G. COTTRELL
GENERAL MANAGER

MRS. F.L. ASTLEY
ASSISTANT MANAGER-
SECRETARY

TELEPHONE: 527-0841

80 MAIN STREET WEST, HAMILTON, ONTARIO L8P 1H6

1983 11 30

7(a)

Mr. J.J. Schatz,
Secretary,
Finance Committee,
City Hall,
Hamilton, Ontario.

Dear Mr. Schatz:

In 1973, the former site of the King Edward School located at the south east corner of Wilson and Mary Streets was designated to the Parking Authority for use as a temporary municipal carpark.

At that time, it was intended that the site would be set aside for the future construction of a water works pumping station.

With the increase in parking supply that has occurred in this area, this location is no longer viable as a municipal carpark.

All of the vehicles currently using this lot can be accommodated quite easily on either the municipal or private lots in the immediate area.

In order to reduce the anticipated deficit for 1984, the Parking Authority has decided to discontinue use of this property for parking purposes.

If it is the wish of the Committee that this lot remain open, then the Authority recommends that it be transferred to the "Other Properties" section of the Parking Authority's accounts and that the City assume responsibility for the deficit.

THE PARKING AUTHORITY OF
THE CITY OF HAMILTON,

Per: W.G. Cottrell,
General Manager.

WGC/fa

c.c. Members of the Authority.

MEMBERS:

K.W. O'NEAL

G. FURNESS

V. SCOTT



**THE PARKING AUTHORITY
OF THE CITY OF HAMILTON**

80 MAIN STREET WEST, HAMILTON, ONTARIO L8P 1H6

21 1983

W.G. COTTRELL
GENERAL MANAGER

MRS. F.L. ASTLEY
ASSISTANT MANAGER-
SECRETARY

TELEPHONE: 527-0841

1983 11 17

7(b)

Mr. J.J. Schatz,
Secretary,
Finance Committee,
City Hall,
Hamilton, Ontario.

Dear Mr. Schatz:

RE: PARKING FACILITIES -
CENTRAL BUSINESS DISTRICT

In reply to the request of the Finance Committee that the Parking Authority review the present and projected parking requirements in the Central Business District and report the findings to both the Transport and Environment Committee and the Finance Committee, the Authority wishes to advise that the last in-house study of the Central Business District was completed in 1976 and is now outdated.

The Authority recommends that a new study similar to the one conducted in 1976 be undertaken and that representatives for the Parking Authority, the Planning Department and the Traffic Department oversee the study.

It is anticipated that the new study would provide guidance for both the Council and the Parking Authority with respect to establishing policy for future development of parking facilities.

A copy of the 1976 study is enclosed for your information.

Yours very truly,

W.G. Cottrell,
General Manager.

WGC/fa

c.c. Mr. M. Main,
Mr. V. Abraham.



8a

THE CORPORATION OF THE CITY OF HAMILTON

FROM D.W.Vyce, Director of Real Estate DATE 1983 December 19

Name & Title

FOR ACTION ☒

FOR INFORMATION ☐

File No. 50.5.1. (4504)

TO: CITY COUNCIL ☐

(OR)

FINANCE
Committee

☒

SUBJECT

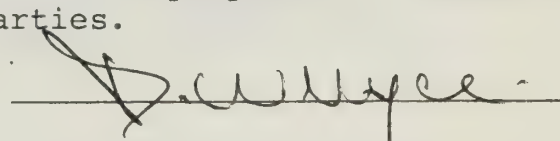
Sub-lease of space in the Canadian Football Hall of Fame building by Hamilton Municipal Employees' Credit Union Limited to the Hamilton Folk Arts Council

RECOMMENDATION

That the Corporation of the City of Hamilton consent to the Hamilton Municipal Employees' Credit Union Limited renewing a sub-lease agreement with the Hamilton Folk Arts Council with respect to space occupied by the Hamilton Folk Arts Council in the basement level of the Canadian Football Hall of Fame building for a period of one (1) year from December 1, 1983 to November 30, 1984.

That the Mayor and City Clerk be authorized to execute the lease agreement between the Hamilton Municipal Employees' Credit Union Limited and the Hamilton Folk Arts Council solely for the purpose of consenting to the within sub-lease between the two parties.

BACKGROUND



Since December 1, 1980 the Hamilton Folk Arts Council have been sub-leasing space from the Hamilton Municipal Employees' Credit Union Limited in the basement level of the Canadian Football Hall of Fame building. The lease approved by City Council on February 22, 1983 between the two parties expired on November 30, 1983.

The Hamilton Folk Arts Council expressed the desire to renew the lease agreement with the Hamilton Municipal Employees' Credit Union Limited for a further period of one (1) year until November 30, 1984. The Credit Union Board of Directors have considered this request and have approved in principle the sub-leasing of space to the Folk Arts Council subject to receiving approval of the sub-lease by The Corporation of the City of Hamilton. An agreement with respect to a rental arrangement has been agreed to between the Credit Union and the Folk Arts Council, that being \$9,195.14 for the one (1) year period (December 1, 1983 to November 30, 1984) to be paid as follows:-

...continued

1983 December 19
Finance Committee
Page 2

BACKGROUND - Continued...

A lump sum of \$5,000.00 on or before December 1, 1983 and a monthly rental of \$349.60 to be paid on the first day of each and every month during the tenancy.

Paragraph 1(a) of the lease states that "On or before December 1st, 1983, the sum of Five Thousand ----(\$5,000.00)----Dollars, is to be paid by The Corporation of the City of Hamilton, to the said Hamilton Municipal Employees' Credit Union Limited; said amount representing a grant by the said City of Hamilton to the Hamilton Folk Arts Council".

It should be noted that the sum of \$5,000.00 has already been paid to the Credit Union on behalf of the Folk Arts Council as the grant was approved by Council some months previous, being part of the overall City budget.

Inasmuch as The Corporation of the City of Hamilton is the lessor of this space leased to the Hamilton Municipal Employees' Credit Union Limited and whereas the Hamilton Municipal Employees' Credit Union Limited now wishes to continue their sub-letting arrangement with the Hamilton Folk Arts Council and whereas the lease agreement between The Corporation of the City of Hamilton and the Credit Union states that the Credit Union shall not assign or sub-let the premises without the written consent of the City, it becomes necessary for the Finance Committee and City Council to once again consider the matter of consenting to the sub-leasing arrangement between the Credit Union and the Hamilton Folk Arts Council.



DEC 27 1983
5(b)

THE CORPORATION OF THE CITY OF HAMILTON

FROM Mr. W. H. McFarland, Commissioner of Finance DATE December 27, 1983
Name & Title

FOR ACTION ☒ FOR INFORMATION ☐ File No. _____

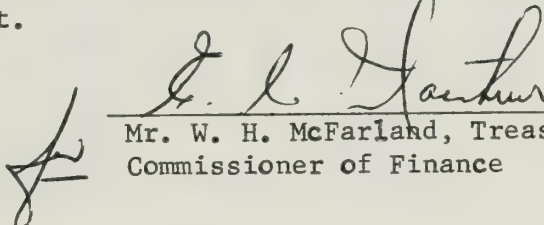
TO: CITY COUNCIL ☐ (OR) Finance ☒
Committee

SUBJECT

Partial release of holdback

RECOMMENDATION

That partial holdback in the amount of \$42,170.59 be released to James Kemp Construction Ltd., for substantial completion of the Contract for alterations and waterproofing to City Hall Parking Garage, pending receipt by the Treasury Department of the necessary forms from the Contractor and Legal Department.


Mr. W. H. McFarland, Treasurer and
Commissioner of Finance

BACKGROUND

For the information of the Committee, I enclose payment Certificates and Invoices with details relevant to this Contract.



Refer to: D. C. Freeman

Tel. No.: 526-4631

Job No.: 8303

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF
CITY ARCHITECT
HAMILTON, ONTARIO

1983 December 21st

Treasury Department

Attention: Mr. Paul Bachand ✓

Re: Release of Holdback,
James Kemp Construction Limited

I enclose certificates # 4 and 5 which you have discussed with my staff.

Substantial completion was established on November 16th; therefore the release of holdback (# 5) is dated December 30th, 45 days later. However, under the terms of the contract, the City is entitled to withhold money for incomplete or uncorrected work. Therefore, please withhold \$2,000. of the holdback amount until all such work has been completed. That means that your net payment to Kemp on release of holdback should be \$42,170.59.

DAVID C. FREEMAN,
City Architect and
Co-ordinator, Lloyd D. Jackson Square

DCF/amj/encl.

cc: Ann Meema,
City Solicitor's Department
James Kemp Construction Limited

PROGRESS CERTIFICATE OF PAYMENT

NOTE: THIS IS NOT A CERTIFICATE OF SUBSTANTIAL PERFORMANCE
CONTRACTOR

NAME James Kemp Construction Limited, P.O. NO. 09585
P. O. Box 3520, Stn. 'C', Hamilton CERTIFICATE NO. Four(4) Completion
ADDRESS L8H 7H9 AMOUNT 590.27
DATE 1983 December 13th

THIS IS TO CERTIFY THAT James Kemp Construction Limited.....
CONTRACTOR FOR Alterations and Waterproofing, City Hall Garage.....
IS ENTITLED TO PAYMENT OF Five hundred and ninety.....
27/100 DOLLARS (\$590.27.....)
ON ACCOUNT OF CONTRACT FOR the Corporation of the City of Hamilton.....
IN RESPECT OF WORK DONE AND MATERIAL FURNISHED
DATE OF COUNCIL APPROVAL 1983 March 29th.....

U.A.
PAYMENT CERTIFIER/
DEPARTMENT HEAD

STATEMENT OF ACCOUNT TO DATE OF APPLICATION FOR CERTIFICATE

RECONCILIATION OF PAYMENTS

THIS CERTIFICATE

1. Gross Value of Work Certified	\$...655.86...
2. Deduct: 10% Statutory Holdback	\$65.59..
3. Net Value of this Certificate	\$ <u>590.27</u>

ACCUMULATED CERTIFICATES

4. Gross Value of Work Certified	\$ 441,705.86.
5. Deduct - Total Holdbacks	\$ 44,170.59.
6. Work Performed Less Holdbacks	\$ <u>397,535.27</u>

RECONCILIATION OF CONTRACT

7. Original Contract Sum	\$ 348,600.00.	
8. Authorized Additions/Deductions	\$ 93,105.86.	
9. Net Contract		\$ 441,705.86.
10. Total Gross Certificates to date (line 4)		\$ 441,705.86.
11. Balance of Contract Outstanding (line 9 minus line 10)		\$ <u>4,344.14</u>

CONTRACT IS COMPLETE - Adjust Balance

\$ -98-

THE ABOVE STATEMENT OF ACCOUNT IS CORRECT

CONTRACTOR SIGNATURE

TITLE

D. R. Taylor

INSPECTED AND PASSED BY:

TITLE

ARCH. DESIGNER

PRICES AND EXTENSIONS CHECKED BY:

TITLE

" "

APPROVED (DEPARTMENT HEAD)



JAMES KEMP CONSTRUCTION LIMITED
General Building Contractors

YOUR ORDER No.

The Corporation of The City of Hamilton
71 Main Street West
Hamilton Ontario
L8N 2T9

December 12, 1983

RECEIVED
MUNICIPALITY OF WATERLOO
DEC 25 1983

P.O. NO. FOUR - FINAL

TO BALANCE OF CONTRACT OUTSTANDING

655.86
\$5,000.00 =

65.59
590.27

OK for Payment \$590.27
1983 Dec. 19th

476-94

DUPLICATE

DEC 13 1983

PROGRESS CERTIFICATE OF PAYMENT

Form No. 185
Rev. Oct 26/83

NOTE: THIS IS NOT A CERTIFICATE OF SUBSTANTIAL PERFORMANCE

CONTRACTOR

NAME James Kemp Construction Limited,

P.O. NO. 09585

P. O. Box 3520, Stn. 'C',

CERTIFICATE NO. Fifth(5) RELEASE OF

ADDRESS Hamilton, Ontario,

AMOUNT 44,170.59 HOLD-BACK

L8H 7M9

DATE 1983 December 30th

THIS IS TO CERTIFY THAT ..James Kemp Construction Limited.....
CONTRACTOR FOR ..Alterations and Waterproofing, City Hall Garage.....
IS ENTITLED TO PAYMENT OF ..Forty-four thousand, one hundred and.....
..seventy.....⁵⁹/100 DOLLARS (\$..44,170.59.....)
ON ACCOUNT OF CONTRACT FOR ..the Corporation of the City of Hamilton.....
IN RESPECT OF WORK DONE AND MATERIAL FURNISHED
DATE OF COUNCIL APPROVAL ..1983 March 29th.....

[Signature]
PAYMENT CERTIFIER/
DEPARTMENT HEAD

STATEMENT OF ACCOUNT TO DATE OF APPLICATION FOR CERTIFICATE

RECONCILIATION OF PAYMENTS

THIS CERTIFICATE

1. Gross Value of Work Certified	\$44,170.59	
2. Deduct: 10% Statutory Holdback	\$44,170.59	FINAL, RELEASE OF
3. Net Value of this Certificate	\$44,170.59	HOLD-BACK

ACCUMULATED CERTIFICATES

4. Gross Value of Work Certified	\$..441,705.86	
5. Deduct - Total Holdbacks	\$---	
6. Work Performed Less Holdbacks	\$441,705.86	

RECONCILIATION OF CONTRACT

7. Original Contract Sum	\$..348,600.00	
8. Authorized Additions/Deductions	\$...93,105.86	
9. Net Contract		\$..441,705.86
10. Total Gross Certificates to date (line 4)		\$..441,705.86
11. Balance of Contract Outstanding (line 9 minus line 10)		\$-000-

CONTRACT IS COMPLETE - Adjust Balance

\$

THE ABOVE STATEMENT OF ACCOUNT IS CORRECT

CONTRACTOR SIGNATURE

TITLE Director

INSPECTED AND PASSED BY:

TITLE ARCH. DESIGNER

PRICES AND EXTENSIONS CHECKED BY:

TITLE

APPROVED (DEPARTMENT HEAD)

General Building Contractors

YOUR ORDER No.

December 12, 1983

REQUEST FOR HOLDBACK

PAYMENT DUE DATE: DEC. 31/83

44,170.59
\$44,105.00 ✓

FILE NO. *Amag P*
LETTER NO. *476-95*
DEC 1 5 1953

OK Low Payment \$ 44,170
1983 Dec 19th

ACCOPRESS®

17021	==	BLACK / NOIR	==	BG1703
17028	==	RED / ROUGE	==	BF1703
17024	==	GREY / GRIS	==	BD1703
17025	==	GREEN / VERT	==	BP1703
17022	==	BLUE / BLEU	==	BU1703

ACCO CANADIAN COMPANY LIMITED
COMPAGNIE CANADIENNE ACCO LIMITÉE
TORONTO CANADA

HAMILTON PUBLIC LIBRARY



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